

HARRISON DAVID

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Dedicated software developer with history of meeting company goals utilizing consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand.

EXPERIENCE

JULY, 2021 – NOVEMBER, 2021

BUSINESS DEVELOPMENT OFFICER-INTERN, KENYA WOMEN MICROFINANCE BANK (KWFT)

- ▣ Strategized with the branch manager to prospect and qualify potential customers within my assigned geographic territory.
- ▣ Managed portfolio of 16 group accounts, 9 individual accounts and Sh 2.1 million in sales.
- ▣ Exceptional computer skills.
- ▣ Generated 2 clients and secured Sh 500,000 in sales.
- ▣ Worked independently with minimal supervision.
- ▣ Collaborated with managers to provide customer feedback and recommend operational changes to meet emerging trends.
- ▣ Facilitated sale of products, loan and insurance services to customers.
- ▣ Recorded accurate and efficient records in customer database using T24 software.
- ▣ Built relationships with colleagues to facilitate teamwork, cooperation and success.
- ▣ Prioritized tasks and projects to meet tight deadlines.
- ▣ Delivered campaigns to solidify new client opportunities and generate new business.
- ▣ Negotiated and closed long-term agreements with new clients in assigned territory.
- ▣ Informed customers of promotions to increase sales productivity and volume.
- ▣ Produced regular sales and recovery reports for review by branch manager.

JULY, 2019 – DECEMBER, 2019

TREASURY INTERN, NAWIRI SACCO

- ▣ Executed financial due diligence tasks on daily basis to maintain optimal company finances.
- ▣ Drafted treasury reports to support management decision-making needs.
- ▣ Streamlined month-end closing process to reduce labour costs.
- ▣ Reconciled accounts, managed audits and updated financial records with remarkable accuracy.
- ▣ Developed monthly profit and loss statements and balance sheets.
- ▣ Assessed data and information to verify entry, postings, calculation and billing code accuracy.
- ▣ Managed and updated financial accounts and permanent records for the Sacco's branches.
- ▣ Input financial data and produced reports using Orbit-R.
- ▣ Used Orbit-R to accurately manage over nine accounts worth well over Sh. 50 million.
- ▣ Generated invoices upon receipt of billing information and tracked collection progress.

- ☑ Streamlined bookkeeping procedures to increase efficiency and productivity.
- ☑ Reduced financial discrepancies, effectively reconciling bank accounts and organizing information into accounting software.

EDUCATION

OCTOBER 2021

DIPLOMA IN BUSSINESS INFORMATION TECHNOLOGY, STRATHMORE UNIVERSITY

- ☑ Awaiting graduation later this year.
- ☑ Completed all course work and managed an average mark of 74.

NOVEMBER 2019

BSC. FINANCIAL ENGINEERING, JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY (JKUAT)

- ☑ Member of JKUAFE.
- ☑ Awarded second class honors (Lower division).

SKILLS

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|--------------------------------------|-------------------------|
| ☑ Hardware and software installation | ☑ HTML specialist |
| ☑ Software Development | ☑ JAVA specialist |
| ☑ Network support | ☑ JavaScript specialist |
| ☑ Android development | ☑ PHP specialist |
| ☑ Communication | ☑ Firebase specialist |
| ☑ Dependable | ☑ MySQL specialist |
| ☑ Windows operating systems | ☑ API design knowledge |

ACTIVITIES

Current Projects:

- ☑ On road vehicle breakdown assistance system (Android).
- ☑ My company website.
- ☑ My portfolio.

Languages:

- ☑ English
- ☑ Kiswahili
- ☑ Kamba