

Name → Harsh Balswani

Page ①

Roll Number → 21BAI10040

Advanced Technical Communication

Term End Examination 2022

① [Part A]

- (i) therefore
- (ii) nonetheless
- (iii) otherwise
- (iv) contrast
- (v) instead
- (vi) meanwhile
- (vii) nevertheless
- (viii) undoubtedly
- (ix) therefore
- (x) instead.

② "Everyone uses different body languages for communication"

The non verbal communication is conveying of emotions, feelings and messages through actions and expressions rather than words.

Facial Expressions are the most common way of non verbal communication.

Non verbal communication is the process of communication which includes those important and unspoken words or signals that individuals exhibit. Specially through body language, gestures, facial expressions, eye-contact, listening

While the key to success in both personal and professional relationship lies in your abilities to communicate, it's not

the words that you use but your non-verbal cues or "Body Language" that speak the loudest. Body language is the use of physical behaviour, expressions and mannerism to communicate non verbally, often done instinctively rather than consciously, whether you are aware of it or not when you interact with others, you are continuously giving or receiving wordless signals. Even when you are silent, it continuous what you are trying to convey. These messages don't stop even when you stop speaking. In some instances what comes out through your mouth and what you communicate through your body language may be two

totally different things. If you say one thing, but your body language says something else than the listener will feel like you are being dishonest. If you say 'yes' while shaking your ~~hand~~ head no. For example, the listener has to choose whether to believe or not to your verbal or non verbal message.

Facial body languages is natural, unconscious language. All body movements convey meaning in fact, that non verbal communication had a grammar too, which is of own of individual. This is how "Everyone uses different body languages for communication!"

(3)

(1)

- (i) (c) the fourth estate
 - (ii) (c) Landed property
 - (iii) (b) Justice of peace
 - (iv) (b) Supporting at all times the official policy.
 - (v) (b) unlimited power without any check
 - (vi) (b) the number of newspaper reader.
 - (vii) (c) education of general mass of people
 - (viii) (c) controlling life and thought of a nation.
-
-

Part B

Page 6

- (i) (b) a likelihood of exchange of fun and curses.
- (ii) (c) by abusing them
- (iii) (a) He got used to them.
- (iv) (c) teasing of the people
- (v) (d) on the road
- (vi) (d) his whimsical behaviour
- (vii) (a) pensioner
- (viii) (c) household jobs.

- ⑤ Article on the "Value of games in Education". in 500 words.

Value of games in education

By Harsh Bhalwani

This article is all about the importance of games in education. Games are a part of every student's life. Games are also an inseparable part of Education System. Since as we all know, the main objective of Education is to develop the student physically, mentally and morally, so all these can be achieved but physical fitness of students are achieved by including ~~game~~ games or sports in education system. It is well said that "Sound body contains a sound

mind. If a body is weak, the mind can not be very strong. As it is well said in "Health is Wealth".

Now how to make a good physical health? Of course not by playing video games which most students are doing. Rather it will be achieved by playing some actual games on fields. Today most of the children are wearing spectacles as they have never tried to play physical games and make themselves fit. Even I am one of them. All this happens due to burden of studies and mental stress of achieving success in life, but what about a long life? We are sacrificing our lives to achieve success in life.

Playing games on the field makes the organs stronger and provide fresh oxygen to body. And that is how the mind becomes sharper.

There are also other benefits students learn from playing games. They ~~do~~ learn being social and the feelings of togetherness, co-operation discipline and practicality. Now a days students have become book-worms. They are more concerned about their career than their physical and mental health. No doubt, by doing ~~work~~ hard work, they shall get what they want to achieve. But at the cost of their health. What's the use of wealth if there is no health to enjoy that.

Therefore it is advisable to achieve balance between their studies and games. They should start follow this maxim -

"Work, while you work. Play, while you play. this is the way to be happy and yay!"

Games develop a very good quality besides others and that is "sportmanship". A sportsperson is a very strong person.

He learns to face defeats and successes equally. They don't lose courage even in the face of continuous defeats. They rise and make effort till they get success.

Students who play games becomes social. They have more friends than the students who don't play games. Students don't

remain involved in life. They are open and learn the art of adjustment. Games also teach to have patience and presence of mind. They learn team-spirit and cooperation. Such things are very important when the students enter the work force.

Games have an important place in life. In order to get a good physical health, they must be played. We all should start giving some time to physical health as it is never too late to start, in order to achieve a long and happy life.

DONE