

To whomsoever it may concern

Due to the business requirements, I'm required to stay beyond 8pm in the office, I have been notified by my employer that my travel and security arrangements are taken care from office to my residence and vice versa as per the applicable employment laws, I do not have any concerns/issues in this regard, in pursuance of the above I hereby provide my consent to stay late in office beyond 8pm and leave office in company provided transport.

Name :

Emp No. :

Designation :

Signature

Date :

Place :