

3.3 Format for sending the grades (mid-semester/end –semester) for Pre-Ph.D. courses.

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE PILANI
Academic Graduate Studies & Research Division (AGSRD)
DEPARTMENT OF BIOLOGICAL SCIENCES
Semester I/II, 20__--20__

To,

Date:

Associate Dean, AGSRD,

BITS PILANI K K BIRLA GOA CAMPUS,

We are forwarding herewith the **end-semester grades** for the following Ph.D. candidates in our department. The summary is given below:

[**Note:** If this course is offered as a regular course, the evaluation will be as per the course hand out. The instructor should keep records of all evaluation components including date and attendance of candidates in the examination venue for future reference (in case of requirement).

Grade: A/A-/B/B-/C/C-/D/E/NC]

Sr. No.	Name & ID. No.	Course Name	Course Code	Total marks(100)	Final Grade	Instructor	Signature
1							
3							
4							
5							

Sign_____

Sign_____

Name_____

Name_____

(DRC Convener)

(HOD)