

**UDIT BHATNAGAR****DEPUTY MANAGER****Kotak Mahindra Bank (Jan 2014-Present)****Email: uditbhatnagar@yahoo.co.in |Tel:+91 9717792489****DEPUTY MANAGER (JAN 2014 - PRESENT)****KOTAK MAHINDRA BANK**

- Responsible for Developing,Managing,Retaining Large Clients
- Maintaining Clients Database by assistance in their requirements/queries about the banking products
- Effectively handling the KYC[Know Your Customers]

**INDUSTRIAL TRAINING (JAN 2011-MAY 2011)****THE PARK HOTELS**

- Worked as a team member in all the operations department
- Attained 3 months training in HR Department
- Played a key role in '**Recruitment Drive 2011**' held in HR department

**INDUSTRIAL TRAINING (JUNE 2009 –AUGUST 2011)****THE MILLENIUM HOTELS**

- Worked as a '**Shadow Manager**' in HR department and handled multiple tasks
- Gave Multiple Training & Development Presentations to the Hotel Staff members

**BUSINESS TRIP ACHIEVEMENTS (Nov 2010)****THE ABHU DHABHI NATIONAL HOTELS**

- Led a team of 50 members to abu dhabhi as a Crew Members
- Worked at '**Yas Marina Circuit,Abhu Dhabhi**' as a Team Lead

**EDUCATION**

Qualification	Institute / Organization	Board / University	Year	% /CGPA
Post graduation Diploma in Banking & Relationship Management	Manipal University	Manipal University	2013	7
Bachelors in Hotel Management	BCIHMCT	GGSIU, Delhi	2012	63 %
XII	The Banyan TreeSchool,New Delhi	C.B.S.E.	2008	80%
X	The Banyan TreeSchool ,New Delhi	C.B.S.E.	2006	75%

**Key Subjects in PGDM**

- Basics of banking,Trade and finance,Foreign Exchange,Business communication,Commercial Banking,Retail banking,Bank accounting,KYC management

**ACADEMIC & EXTRA CURRICULAR ACHIEVEMENTS/ACTIVITIES****Academic/Skills**

- Received '**Appreciation Letter**' for Excellance Performance in The Park Hotel Industrial Training
- Received '**Best Debater Award**' at Manipal university,2013
- Participated in various extempore competitions

**Positions of Responsibility**

- '**Sports program leader**' at manipal university,2013
- '**Team Secretary**' of Editing committee at College Level
- Active member of '**Paper Presentation Team**' at College Level

**Extra Curricular**

- Received '**Best Athlete Award**' at Manipal University 2013
- Represented '**Indian Railways Cricket Team**' in 2007-08
- **Hobbies:** Cricket, Writing Articles, Gyming
- **Interests:** Giving Presentations,Group Discussions,Training & Development