**SUSHANT BHATIA**

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*Seeking challenging assignments**with an organization of high repute*

*To succeed in an environment of growth and excellence / secure a job which provides job satisfaction and self-development and help in achieving personal as well as organization goals*

**Profile Summary**

* A focussed and result oriented professional with **2 years** of experience in **Business Development, Reporting & Documentation, Advisory Services and Client Servicing**
* Qualified **B.Tech (Electronic & Communication) from Carrier Institute of Technology &Management ,Faridabad.**
* Endowed with a passion for winning as evinced through demonstrated excellence in the academic & extracurricular areas
* Skilled in handling multiple priorities, with a bias for action and a genuine interest in personal & professional development
* Demonstrated **abilities in expanding the market, building brand, generating new trade and targeting** the potential customers / consumers
* Resourceful at maintaining relationships with clients to achieve quality product & service norms by resolving their service related critical issues
* An effective communicator with strong interpersonal, convincing and time management skills

**Organisational Experience**

WWw**Worked with E-Meditek Pvt. Ltd. From Sept’11 to Sept’12**

**From Jan’14 working with Policybazaar.com as a Team Coach and currently working as a Product Trainer.**

**Key Result Areas:**

**Business Development**

* Initiated & developed relationships with key decision makers in target organizations for business development
* Identified prospective clients from various sectors, generating business from existing ones and thereby achieving business targets

**Customer Relationship Management**

* Mapped client’s requirements; identifying improvement areas & implementing measures to maximize customer satisfaction levels
* Ensured continuous interaction with the customer to make sure that area of concern can be worked upon for improved service levels

**Portfolio Management / Advisory Services**

* Provided HNI clients with financial services with a view to protect and transfer their wealth by solving complex needs about investment planning.
* Monitored clients’ portfolio performance, conducting profitability analysis, rendering sustained advisory services for securing high ROI & increasing retention levels

**Education**

2013 B.Tech (Electronics and Communication Engineering),Carrier Institute of Technology & management, Faridabad

2009 Diploma from J.C.D. POLYTECHNIC (Sirsa)

2007 10th from Lekhraj Memorial School , Fatehabad

**Extramural Engagements / Accolade**

* Received:
* Certificate in Debate & Speech Competition organized by School
* Participate in Technical Competition of college

**IT Skills**

* Proficient in MS Office (Word, Excel, PowerPoint) & Internet Applications

**Personal Details**

Date of Birth: 6th Jan,1990

Address: Royal P G ,H. N. – 400, Sec-17, Gurgaon

Languages Known: English and Hindi