**Prateek saxena**

**H.No C 2ND/ 120 New Ashok Nagar New Delhi 110096**

**Mobile: 8010777188. E-mail:** [**saxenaprateek0@gmail.com**](mailto:saxenaprateek0@gmail.com)

**CARRIER OBJECTIVE**

**Looking forward to work with an organization where I can turn my skills & potential into performance & to establish myself as a professional to acquire new skills & make best use of my knowledge & experience to achieve organizational goal & objectives.**

**PROFILE:**

1. **Excellent organizer with solid planning and problem solving skills.**
2. **Quick learner who can rapidly master of all aspect of job with limited training.**

**EDUCATION:**

**Bachelor of commerce, N.M.S.N.DASS College Budaun (U.P)**

**WORK EXPERIENCE:**

1. **Presently Worked with INDIA INFOLINE FINANCE PVT. LTD. as Assistant Division Manager (from Sep. 2014).**
2. **Worked with B.M.A WEALTH CREATOR as Team Leader (from Oct. 2013 to Sep. 2014)**
3. **Worked with INDIA INFOLINE FINANCE PVT. LTD. as A.T.L (from August 2012 to Sep. 2013)**
4. **Worked with UNICON INVESTMENT SOLITION as Telesales Officer ( from Nov 2010 to July 2012)**

**Position Handling: ASSISTANT DIVISION MANAGER.**

**Handling the team of telesales.**

**PROFESSIONAL SKILLS:**

1. **Basic knowledge of Microsoft office & Internet.**

**LANGUAGE SKILLS:**

1. **Proficient in written and spoken English and Hindi.**

**PROFESSIONAL ACHIVEMENT:**

1. **Received Rising Star in month of January 2010 (UNICON INVESTMENT SOLUTION).**
2. **Received 1st Runner Up in month of March 2010 (UNICON INVESTMENT SOLUTION).**
3. **I have promoted as Sr.Tele sales officer in month of April 2010. (UNICON INVESTMENT SOLUTION).**

**JOB PROFILE;**

1. **Identify the need of the customer.**
2. **Handle & Solve customer queries.**
3. **Convince the customers about Company product.**
4. **Maintain good relationship with customers & sales team as well.**

**PERSONAL DETAILS**

**Sex: Male**

**Date of Birth: 28-July-1992**

**Nationality: Indian**

**Marital Status: Single**

**Permanent Address: H.No C 2ND/ 120 New Ashok Nagar New Delhi 110096**

**Phone: +91-8010777188**

**I am confident enough of my ability to work in a team or independently.**

**I hereby solemnly affirm that the information provide by me is true to**

**the best of my knowledge.**

**Total Experience: 5year**

**PLACE:**

**DATE: (prateek saxena)**