**Ankush Kapoor**

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| **Email: racank@gmail.com** **Mobile No- +91-8860970031****Permanent Address** A-59 Om Vihar, Uttam Nagar, New Delhi-110059 **Personal Details** **Father’s Name**: Lt. Mr. Ashok Kapoor **Date Of Birth**: 06/01/1989  **Sex:** Male  **Nationality:**  Indian    **Marital Status**: Single    **Languages Known:** English Punjabi & Hindi    **Personal Interests**    **Extra Achievements**  Started handling new OJT batches in Wipro because of my good performance.  Awarded in Wipro for filing **Pragati**. | **Career Précis**  Talented, result focused with adept working experience of almost 4.5 Years**,** holding degree ofB.com,excellence in customer service skills, team management and motivational skills. Received appreciation from seniors and colleagues for demonstration of exceptional working ability.  **Core Competencies**   * **Interpersonal Skills** * **Problem Solving Skills** * **Motivational Skills** * **Team Management**   **Academia**  **B.com**  **Passed AISSCE-2007 (CBSE)**  **Passed AISSE-2005 (CBSE)** |

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| **Career Path** |  | **John Keells**  *Client- Trip Advisor* | **Oct 2012 – To Feb2014** |

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| **Professional Responsibilities** |  | * Working as an Account Manager for TripAdvisor and  responsible for hotel account management. * Responsible for B2B Sales campaign involving conversation with hotel owners from Australia, New Zealand and South East Asia. * Making Business Relations with new Hotel Owners on Trip Advisor. * Promoting the company as the world’s largest travel website.   **Whiz Interiors Mar 2011-Sep 2012**   * Working as a Business Development Associate, getting new business for the company. * Meeting clients for new business and interacting with the designers to meet clients expectations. * Handling sites and taking care of the execution. Making reports and getting the work done on time. * Recruiting interns for designing and execution profile. * Taking care of the new joinees by training them.   **Wipro Bpo Nov 2009-Feb 2011**  *Client - Aol Broadband UK*   * **Mentoring new OJT Batches , Floor support and escalation calls.** * Trained on different line of businesses like Router configuration, tracking IP address and resolving other networking related issues. * Providing guidance to the employees related to the Product and new updates. * Responsible for sharing feedback with the new joined regarding call handling. |
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I believe that one of my most distinguishing characteristics is the diversity of experiences I possess. As you review my resume, you would find my candidature a perfect fit for the above mentioned position. I have been able to deliver critical assignments within a short turnaround time and, being a focused, motivated and goal-oriented professional.

At this stage, with such a unique blend of diverse experiences, I seek to explore the possibility of placement in your organization at a suitable professional position with higher responsibilities. A tour through my enclosed resume shall familiarize you with the details and I am confident, in my credentials, you would find a perfect fit for the said job.

I hope that you'll find my experience, interests, and character intriguing enough as I am confident that I could provide value to you and your customers as a member of your team.

Sincerely,

**Ankush Kapoor.**