### SA\_Tech\_Reimbursement Form

| **Club / Team Name:** |  |
| --- | --- |
| **Budget utilization:** | * Registration Cost * Purchase of Consumable / Non-Consumbles / Equipment * Travel Support * Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Budget Allocated:** | * Innovation Grant: Dean - Design Innovation and Incubation Office * Establishment B: Dean - Student Affairs Office * Institute Support * Club Funds - Sponsorships / Other sources of fund: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

| **S.No:** | **Description of Items** | **Quantity** | **Unit Rate** | **Total in Rs.** |
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|  |  |  | **Total Spent** |  |

Certified that the above information is correct & true to the best of my knowledge and belief and the charges have been actually paid by the club core via the club bank account or PIC bank account. (Please attach the bills and payment proofs)

| Team / Club Lead | Professor In-Charge / Faculty Advisor |
| --- | --- |

| Technical Affairs Secretary: | Note: |
| --- | --- |
| PIC - Co-Curricular Affairs / Technical Affairs. | Recommended / Not Recommended  Note: |
| Dean - Student Affairs. | Recommended / Not Recommended  Note: |
| Dean - Design Innovation and Incubation: | Recommended / Not Recommended  Note: |
| Accounts:  AR/DR/JR Accounts | Funds Availability: Yes / No  Note: |

### Recommended / Not Recommended

## \_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Registrar

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### Approved / Not Approved

## \_\_\_\_\_\_\_\_\_\_\_\_\_

## Director

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