**RESUME**

Harshpreet Kaur

CELL: 36\*.......\*51

DATE OF BIRTH: June 10, 1998

[Kaurharshpreet1998@gmail.com](mailto:Kaurharshpreet1998@gmail.com)

**Objective:**

An internship or research opportunity that will allow me to utilize my problem solving skills and attention to detail to further develop my abilities in the field of computer science.

**Profile:**

* Energetic, organized and ability to work individually and in team.
* Dedicated and excels in multitasking and meeting deadlines
* Committed to delivering high quality results with minimum supervision
* Strong communication and time management skills
* Competent in working under pressure
* Highly proficient in Windows, Apple Mac OSX, Microsoft Office Suite

**Work Experience:**

Warehouse Associate December 2017 – April 2018 Amazon Canada, Brampton

* Goal oriented and always met the targets assigned
* Efficiently managed and maintained the outbound process paths.
* Assisted and shadowed new associates in learning activities and maintained the department efficiently.
* Built strong working relationship with fellow associates and managers
* Worked collectively as a team towards the achievement of team target

Bakery Associate September 2017 – December 2017 Backerhaus Veit Ltd, Brampton

* Maintained 100% in stock at all times.
* Ensured that department is fully stocked with merchandise and is ready for business
* Adhered to standards and policies for cold chain compliance, thermometer calibrations, temperature recording, food handling, product rotation, sell-by dates, and expiration dates.
* Prepared bakery merchandise by accurately followed thawing and baking guidelines to ensure the quality and visual appearance of Bakery Department.
* Ensured the merchandise is properly signed and priced

**Education:**

Diploma in Computer Programming 2018 – Present Lambton College, Mississauga

Secondary School 2016-2017 BGS Public Senior Secondary School

**Awards/Achievements:**

* Played and Lead State level handball team.
* Speech and Debate Awards: Delivered speeches to audiences of up to 1000

**Interests:**

* Travelling and meeting new people
* Sky diving
* Basketball
* Badminton

**Reference:**

Available upon request.