AZURE DEVOPS ASSIGNMENT DEC 11

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Azure DevOps: Setting Up a Board and Adding Tasks

Introduction

Azure DevOps is a comprehensive suite of development tools for managing projects efficiently. One of its key features is **Boards**, which allow teams to plan, track, and collaborate on work using Kanban-style boards. This document provides a step-by-step guide on how to create a board and add tasks to it, illustrated with screenshots.

1. Creating a New Azure DevOps Board
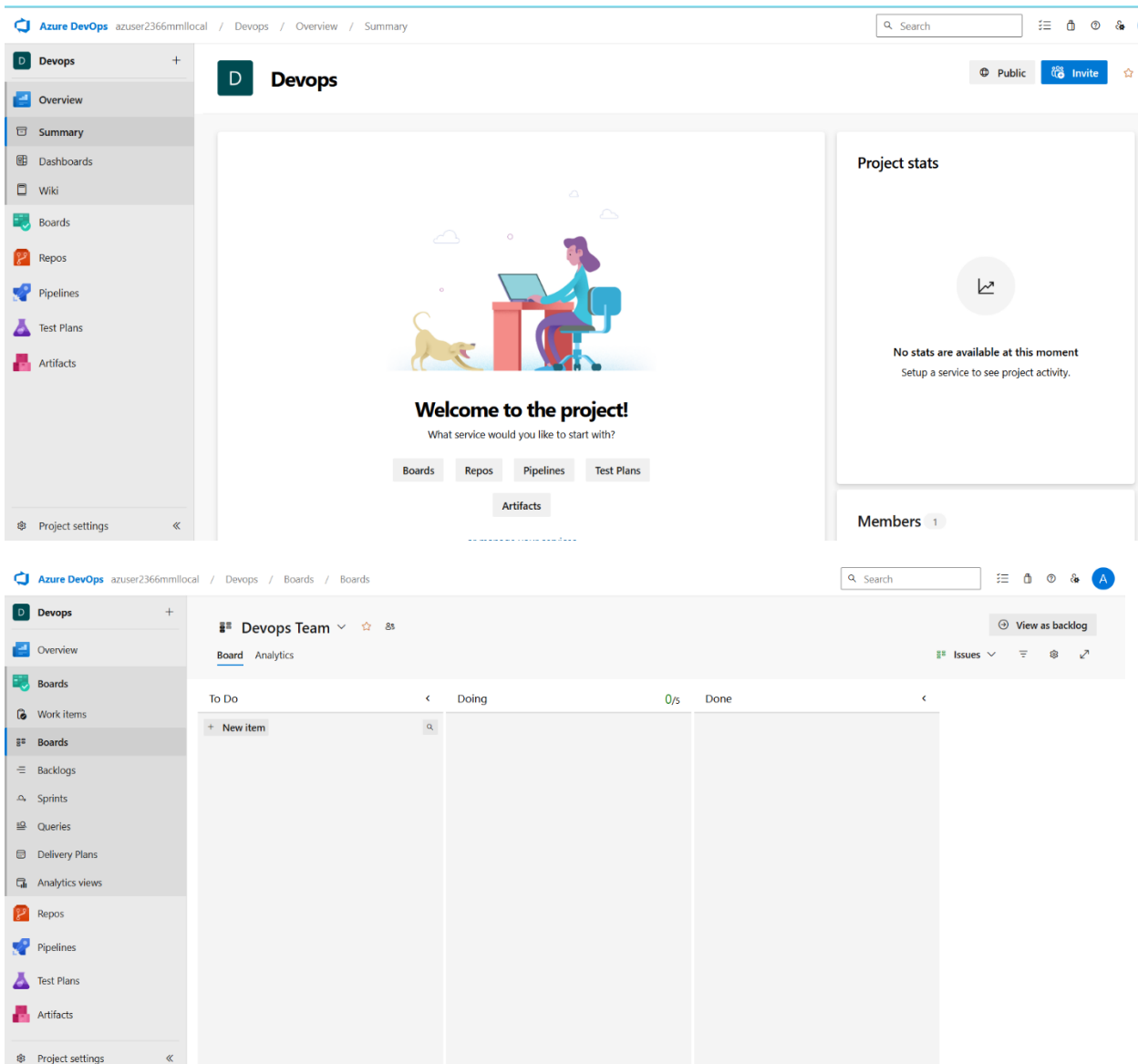
In this step, a new Azure DevOps board was created within the project. The board serves as a visual interface to organize work items, track their progress, and ensure the team is aligned. Users can add tasks, features, or bugs to the board and assign them to team members.

2. Adding a Task to the Board
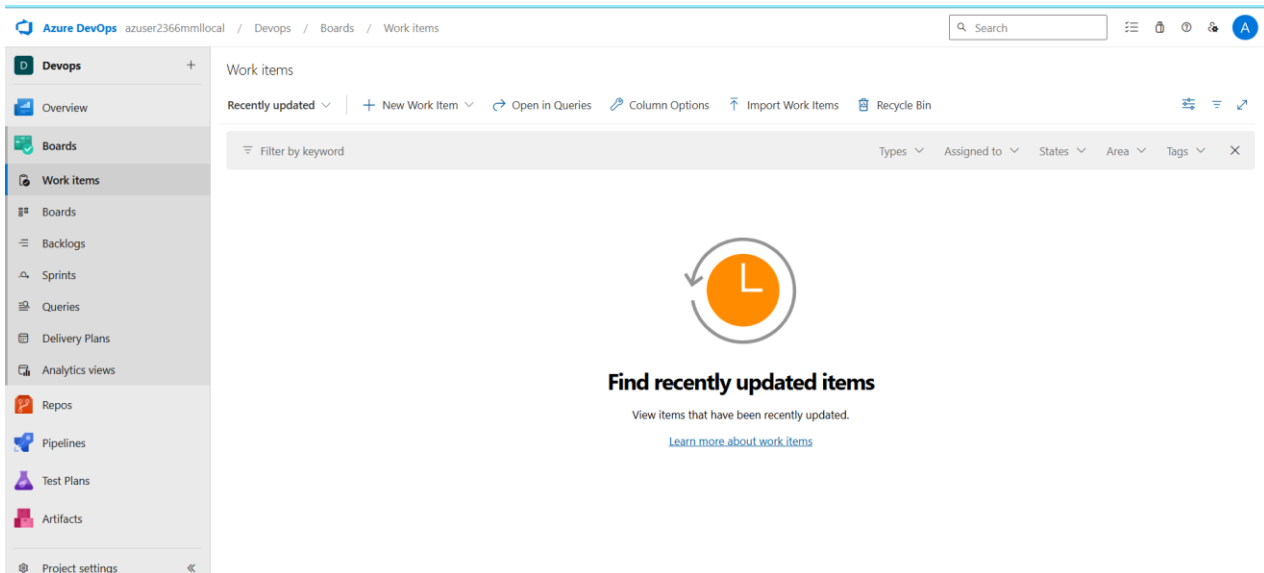
The next step involves creating a new task on the board. Tasks represent individual work items that need to be completed as part of the project. During creation, details such as the task name, description, and priority are specified.

3. Editing Task Details
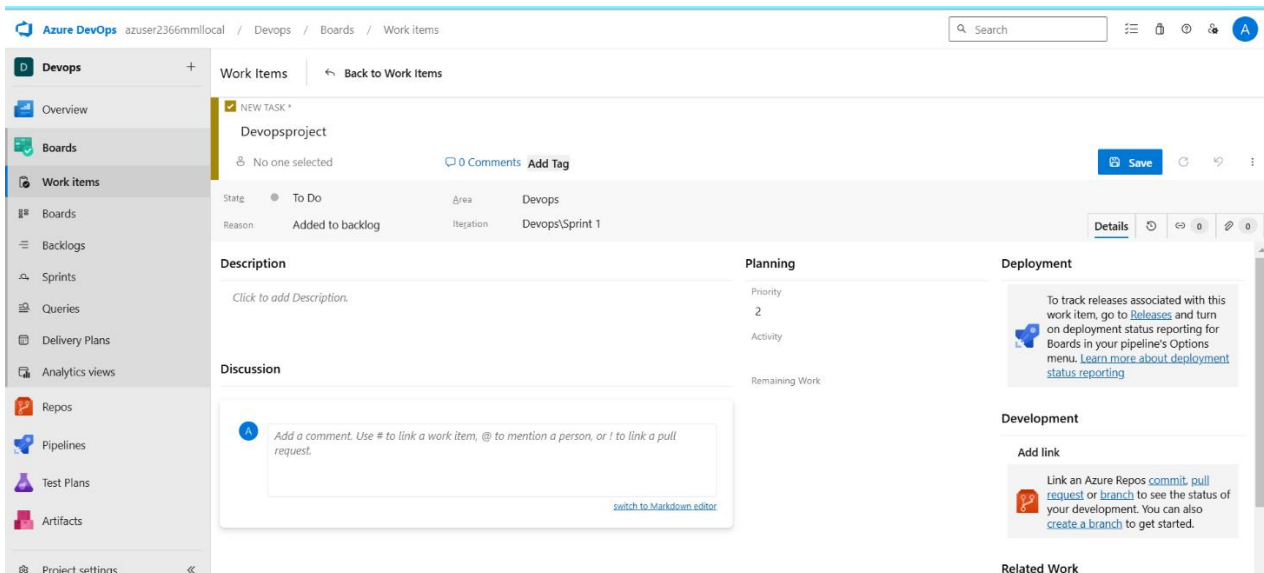
Once a task is created, additional details can be added or modified. This step demonstrates how to add relevant information, such as assigning the task to a team member, setting deadlines, and specifying any dependencies or related work items.

4. Viewing and Managing the Board

The final screenshot shows an overview of the completed board, with tasks organized into columns based on their status. Users can customize the view, apply filters, and make updates to ensure the board remains accurate and up-to-date.

By creating an Azure DevOps board and adding tasks, teams can improve their workflow and ensure transparency in project management. These steps illustrate how to effectively utilize the Boards feature for better planning and execution.