

All India Diploma Engineers and Officials Association (AIDEOA) Refund Policy

Introduction

The All India Diploma Engineers and Officials Association (AIDEOA) appreciates your interest in membership and strives to provide a transparent and fair refund policy. This policy outlines the circumstances under which membership fees and donations may be refunded.

Understanding the Membership Period

A core aspect of AIDEOA membership (INR 200/-) is the annual cycle running from *April 1st to March 31st*. This timeframe is outlined in the AIDEOA constitution (Clause 5). It's important to understand that regardless of the application date within this period, membership validity remains from the application processing date until the following year's March 31st.

Refundable Fees

If a user accidentally pays an additional amount during a donation, they may request a refund by completing the refund request form available in the Contact Us page. Upon receiving the form, the payment and account details will be verified. Once the verification process is completed, typically within 48 hours, the excess amount will be refunded to the user's provided account number or UPI ID.

Non-Refundable Fees

AIDEOA operates with a policy of *non-refundable membership fees and donations*. This policy ensures the financial stability of the organization and allows us to continue supporting our members through various initiatives.

Exceptions to the Non-Refundable Policy

While the general principle is non-refundability, we acknowledge there might be situations requiring exceptions. Here are the limited scenarios where a refund request may be considered:

1. ***Duplicate Payments:*** If you unintentionally submit duplicate payments for membership or donations, AIDEOA will process a refund for the excess amount. Please provide clear documentation to support your request.
2. ***Membership Cancellation Before Processing:*** If you apply for membership but withdraw your application before it's processed by AIDEOA, a full refund of the membership fee will be issued.
3. ***Special Circumstances:*** In rare instances, AIDEOA may consider requests for a refund beyond the exceptions listed above. These cases will be evaluated on a case-by-case basis, taking into account extenuating circumstances and the specific details of your situation.

How to Request a Refund

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If you believe you qualify for a refund under the exceptions outlined above, please submit a formal request to AIDEOA by contacting us at SUPPORT CHANNEL. Your request should include the following information:

1. Your full name
2. Contact information (phone number and email address)
3. A clear and concise explanation for requesting a refund
4. Any relevant documentation supporting your request (e.g., duplicate payment receipts)

Processing Time

AIDEOA will thoroughly review your refund request within a reasonable timeframe. You can expect a response from our team within 14 business days. If your request is approved, the refund will be processed and returned to the original payment method used within 30 business days.

Additional Considerations

1. ***Late Applications and Membership Validity:*** Please remember that even if you apply for membership in December, your membership term will still end on December 31st of that year. This aligns with the annual membership cycle. Your membership benefits and access will be active until that date. To enjoy a full year of membership benefits, we recommend applying during the earlier months of the membership period (March to November).
2. ***Clear Communication:*** AIDEOA prioritizes clear communication. We encourage you to carefully review this refund policy and the information regarding the membership period before applying for membership or making a donation. This will help avoid any misunderstandings.

Thank you for your understanding.

We at AIDEOA value your membership and aim to provide a fair and transparent refund policy. If you have any further questions, please don't hesitate to contact us.

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