



Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006

F. No. 16(18)/Plg/IGDTUW/2017 (Part File)/ 565-585

Dated: - 11th September, 2017

Subject: - Minutes of the Academic Council – 8th Meeting

Please find enclosed herewith Minutes of the 8th Meeting of the Academic Council of Indira Gandhi Delhi Technical University for Women held on 1st September, 2017 in the Conference Room of the University, Administrative Block, Kashmere Gate, Campus, Delhi-110006 for information and necessary action.

(Dr. S. Kazim Naqvi)
Registrar, IGDTUW
13/9/17

1. Prof. (Dr.) Nupur Prakash, Chairperson, Academic Council, Vice-Chancellor, IGDTUW
2. All Members: -

- (i) Prof. Saroj Kaushik, Professor and former HoD, Deptt. of CSE, IIT Delhi
- (ii) Prof. R.A. Khan (Retd), Former HoD, ME Deptt., JMI, New Delhi
- (iii) Prof. Sanjeev Sofat, Director, Cyber Security Cell and Head, Deptt. of Computer Science & Engineering, PEC University of Technology, Chandigarh
- (iv) Prof. Usha Natesan, Advisor-I, AICTE & Prof., Civil Engineering, Anna University, Chennai (Nominee of AICTE)
- (v) Dr. Kamlesh Dutta, former Head, CSE Deptt., NIT, Hamirpur (HP)
- (vi) Prof. R. K. Singh, Dean (Examination Affairs), IGDTUW
- (vii) Prof. Ela Kumar, Dean (Academic Affairs), IGDTUW
- (viii) Dr. N.R. Chauhan, HoD (MAE), IGDTUW
- (ix) Dr. Shalini Arora, HoD(ASH), IGDTUW
- (x) Dr. Jasdeep Kaur, HoD (ECE), IGDTUW
- (xi) Dr. PreetiVajpeyi, HoD (Arch. & Plg), IGDTUW
- (xii) Prof. Ashwni Kumar, Deptt. of ECE, IGDTUW
- (xiii) Dr. A.K. Mohapatra, Associate Professor, Deptt. of IT, IGDTUW
- (xiv) Mr. Akash Tayal, Assistant Professor, Deptt. of ECE, IGDTUW
- (xv) Ar. Peu Banerjee, Visiting Professor-SPA, USAP, GGSIPU (Special Invitee)

Copy forwarded to the following for information and necessary action and with the request that Action Taken Report (ATR) may kindly be sent on priority to the Planning Branch for placing the same before the Academic Council in its next meeting: -

- (i) All Deans/HoDs/Dy. Deans, IGDTUW
- (ii) Head (IT Services), IGDTUW with a request that a copy of the minutes may kindly be uploaded on the University website
- (iii) DFO, IGDTUW
- (iv) PS to VC, IGDTUW

(Dr. S. Kazim Naqvi)
Registrar, IGDTUW
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**MINUTES OF 8th MEETING OF THE ACADEMIC COUNCIL HELD ON
1ST SEPTEMBER, 2017 AT 11:00 AM IN THE CONFERENCE ROOM, ADMINISTRATIVE
BLOCK OF THE INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
(IGDTUW), DELHI.**

Eighth meeting of Academic Council of the Indira Gandhi Delhi Technical University for Women was held under the Chairpersonship of Prof. Nupur Prakash, Vice-Chancellor, IGDTUW on 1st September, 2017 at 11:00 a.m. in the Conference Room, Administrative Block of Indira Gandhi Delhi Technical University for Women, Delhi. Following members attended the meeting:

1. Prof. Saroj Kaushik, Professor and former HoD, Deptt. of CSE, IIT Delhi
2. Prof. R.A. Khan (Retd), Former HoD, ME Deptt., JMI, New Delhi
3. Prof. Sanjeev Sofat, Director, Cyber Security Cell and Head,
Deptt. of Computer Science & Engineering, PEC University of Technology, Chandigarh
4. Prof. Usha Natesan, Advisor-I, AICTE & Prof., Civil Engineering, Anna University, Chennai (Nominee of AICTE)
5. Dr. Kamlesh Dutta, former Head, CSE Deptt., NIT, Hamirpur (HP)
6. Prof. R. K. Singh, Dean (Examination Affairs), IGDTUW
7. Prof. Ela Kumar, Dean (Academic Affairs), IGDTUW
8. Dr. N.R. Chauhan, HoD (MAE), IGDTUW
9. Dr. Shalini Arora, HoD(ASH), IGDTUW
10. Dr. Jasdeep Kaur, HoD (ECE), IGDTUW
11. Dr. Preeti Vajpeyi, HoD (Arch. & Plg), IGDTUW
12. Prof. Ashwini Kumar, Deptt. of ECE, IGDTUW
13. Dr. A.K. Mohapatra, Associate Professor, Deptt. of IT, IGDTUW
14. Mr. Akash Tayal, Assistant Professor, Deptt. of ECE, IGDTUW
15. Ar. Peu Banerjee, Visiting Professor-SPA, USAP, GGSIPU (Special Invitee)

Dr.(Mrs) Santosh Satya, Centre for Rural Development and Technology, IIT Delhi (Nominee of UGC) and the nominee of FICCI could not attend the meeting due to prior engagements.

At the outset, the Vice Chancellor, IGDTUW welcomed all the members of the Academic Council and briefed about the University and also mentioned about the increase of the student strength that has almost doubled since the inception of the University and academic growth of the University in terms of the various courses/programmes offered by the University. The status of the allotment of the New Land for setting up the University new campus at village Dera Mandi in South District Delhi was also apprised to the academic council. It was also mentioned that in the present campus the growth of the University has been almost saturated due to paucity of the space and further growth of the University is possible only after getting either additional space or after setting up of the new campus. It was also briefed to the Academic Council that the University is now aiming for consolidation and quality improvement of the academic programs being offered in its present campus.

Thereafter, the Registrar, IGDTUW placed the Agenda Items for consideration of the Academic Council and the recommendations on each are as under:

Item No. 8.01: **To confirm Minutes of the 7th Meeting of the Academic Council held on 28th September, 2016.**

The Minutes of the 7th Meeting of the Academic Council held on 28.09.2016 were confirmed.

Item No. 8.02 : **To consider Action Taken Report on recommendations/ decisions taken by the Academic Council in its 7th Meeting held on 28th September, 2016.**

Action taken report on the recommendations/decisions taken by the Academic Council in its 7th meeting held on 28.09.2016 were communicated to the Council Members.

With regard to item no. 7.07 the Council was informed that the process of getting inputs from IITs and other institutions is going on for drafting the Academic Code of Conduct Rules etc.

In respect of Agenda Item No. 7.14 the Academic Council was informed that the Admission announcement for M.Tech. (Green Technology) was made in Academic Year 2017-18. However, the Programme could not takeoff due to inadequate response. After deliberations in the matter at length, it was recommended that the program should be redesigned and made broad based while keeping it relevant for the contemporary and upcoming social & technical challenges. An area of

"Energy and Environment Studies" was suggested as one such possibility. Department of Applied Sciences & Humanities was advised to explore this and other possibilities, and accordingly redesign the curriculum with focused eligibility criteria after taking the inputs as and when required from Academic Council members including other experts from reputed institutions and the same may be put up again before the next Academic council.

Item No. 8.03 :

To consider and approve adoption of Recruitment Rules for the posts of Professor, Associate Professor and Assistant Professor in the Department of Applied Sciences & Humanities as per UGC Regulations, 2010 and amended vide UGC (4th Amendment), Regulations 2016.

The nominee of AICTE asserted that Universities do not require AICTE approval and are not bound to follow AICTE guidelines. Universities should be governed autonomously by following UGC guidelines to maintain minimum prescribed academic standards. After deliberations among Academic Council members and based on the comments of the nominee member of AICTE, it was decided that IGDTUW being a University, UGC guidelines would be followed for deciding the RRs of teaching staff for Dept. of Basic & Applied Sciences. However, for technical courses being offered in Faculty of Engineering & Technology the RRs laid down by AICTE may be followed to the extent possible. Similarly for Faculty of Architecture & Design the RR's prescribed by Council of Architecture (CoA) be adopted for teaching posts. After deliberations the Committee approved the adoption of Recruitment Rules for the posts of Professor, Associate Professor and Assistant Professor in the Department of Applied Sciences & Humanities as per UGC Regulations, 2010 and amended vide UGC (4th Amendment), Regulations 2016.

Item No. 8.04 : To consider and approve adoption of API Score for direct recruitment of Professors, Associate Professors and Assistant Professors in IGDTUW as per UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016.

The Council recommended to adopt API Score for direct recruitment of Professors, Associate Professors and Assistant Professors in IGDTUW as per UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016. It was also decided that already approved CAS regulation of IGDTUW should continue in respect of existing faculty eligible for promotion under CAS.

To facilitate awarding of API marks, the Academic Council advised that departments may identify suitable quality Journals/Publishers in their respective areas and communicate the same to UGC for inclusion in their list of journals after obtaining approval of the respective Board of Studies.

Item No. 8.05 : To consider and approve creation of non-teaching technical posts in the Deptt. of IT, Deptt. of CSE due to increased work load.

After deliberations, the proposal was approved for creating 04 non-teaching technical posts in I.T Deptt. (Technical Assistant: 02, Lab Assistant Grade-1 : 01 and Lab Assistant Grade -2 : 01) and 04 non-teaching technical posts in CSE Deptt. (Technical Assistant : 02, Lab Assistant Grade-1 : 01 and Lab Assistant Grade -2 : 01).

Item no 8.06: To consider and approve the creation of non-teaching technical posts in the Dept. of Architecture and Planning.

After deliberations, the proposal for creating 04 non-teaching technical posts in Deptt. of Architecture and Planning (Technical Assistant : 02, Workshop Instructor : 01 and Lab Assistant : 01) was approved.

Item No.8.07:

To consider and approve the additional panel of experts to be invited to various Selection Committees and Expert Committees of IGDTUW for ECE/MAE/IT/Physics/Chemistry/Maths/English-Communication Skills /Management Studies/Architecture & Planning, in addition to the list of experts earlier approved by the Academic Council.

The Academic Council approved the proposal in addition to the list of experts earlier approved by the Academic Council. However, the members were requested to communicate additions/changes, if any within 15 days time.

Item No. 8.08 :

To consider and ratify the admission policy including mode of admission, fees, seat matrix, reservation policy and admission process for admission in M.Tech.(full-time), M.Tech.(part-time), MCA and Ph.D. program for Academic Year 2017-2018.

The Council ratified the recommendations of the duly constituted Committee pertaining to admission policy including mode of admission, fees, seats matrix, reservation policy and admission process for admission in M.Tech. (full-time), M.Tech. (part-time), MCA and Ph.D. program for Academic Year 2017-2018

Item no.8.09 :

To consider and ratify the seat matrix, reservation policy, fee structure for admission in Under-Graduate (UG) programs (B.Tech. and B.Arch.) of IGDTUW for the Academic Year 2017-18.

The Council ratified the recommendations of the duly constituted Committee pertaining to eligibility criteria, age criteria, fee structure, reservation policy, seat matrix etc. for admission to B.Tech. and B.Arch. Programme for the Academic Year 2017-18.

Item no.8.10:

To consider and approve the increase in “Persons with Disabilities” quota from 3% to 5% from the Academic Session 2018-19 onwards in the UG programs of IGDTUW.

The Council approved the increase in the reservation for the “Persons with Disabilities” from 3% to 5% from the Academic Year 2018-19 onwards in both UG and PG programmes.

Item No. 8.11:

To consider and approve the Automation of the Examination Process of the University and Guidelines/User Manuals.

The Academic Council highly appreciated the efforts made for in-house automation of the Examination Process by the faculty members and students of the Department of IT and preparation of Guidelines/User Manuals etc. under supervision and guidance of Prof. R.K. Singh, Dean (Examination Affairs). As desired by Academic Council, a demonstration of the Examination Portal was also given by Ms. Charu Gupta, Assistant Professor, Department of IT. It was mentioned by some members that developing such kind of application not only requires a lot of efforts and time but also expensive if developed through outside agency. The members suggested that IT security Audit of the software application be got done from third party. The members unanimously recommended to give appropriate recognition and appreciation letters to the development team members.

The University Exam Guidelines and User Manual was approved by the Academic Council.

Item No. 8.12:

To consider and approve the examination scheme and detailed syllabus of 3rd year B.Arch. program.

Academic Council approved the examination scheme and detailed syllabus of B.Arch. Programme for 3rd year (5th and 6th semester). The members suggested that value added courses may be developed and adopted to meet the requirements of B.Arch. program.

Item No. 8.13 : **To consider and approve non retention of student portfolio immediately after studio/practical end semester exam after keeping digital copy of the student portfolio.**

The Academic Council approved the proposal related to non-retention of student portfolio immediately after conduct of studio/practical end semester exam and after retaining digital copy of the student portfolio by the Department for future references.

Item No. 8.14: **Recruitment of Professor in the Mathematics stream in the department of Applied Sciences and Humanities against one sanctioned position of Professor.**

The Academic Council approved the recommendation of the duly constituted Committee that the single open position for the post of professor in Deptt. of Basic and Applied Sciences be earmarked to Mathematics Stream and RRs be framed, accordingly

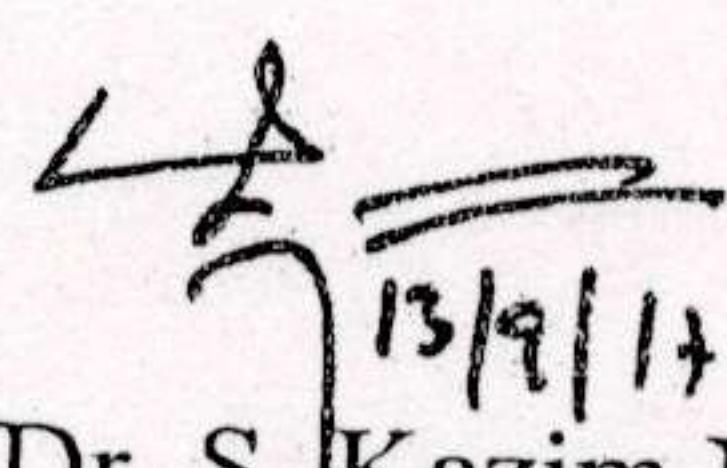
Item No. 8.15: **Equivalence of B.Tech. (Mechanical and Automation Engineering) as B.Tech.(Mechanical Engineering).**

The Council approved the proposal and suggested that to deliberate on such requirements of equivalence of other departments in future, a Committee of Dean/HoDs may be formed.

Supplementary Agenda

SA-8.01: **To consider and approve the amendment in the Admission Eligibility for Part Time Ph.D. Program.**

After deliberations the Council approved to constitute a Committee with few members from AC to deliberate and propose desired amendment in PhD regulation to be placed before next Academic Council for consideration


13/9/17
(Dr. S. Kazim Naqvi)
Registrar, IGDTUW