



Apptitude :- Important unit

- Percentage
- Number System
- Profit & Loss
- Ratio & Proportion
- Time work
- Time distance
- HCF - LCM
- Simplification
- Avg
- Permutation & Combination
- Probability

Reasoning Important unit

- Analogy
- Direction test
- Blood relation
- Number Series
- Letter Series
- coding - decoding
- Odd one out
- Sitting Arrangement
- Venn diagram
- Assumption, Statement & Conclusion
- Spotting out the embedded fig



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Percentage :-

$$x\% = \frac{x}{100} \text{ Percentage}$$

$$20\% = \frac{20}{100} = \frac{1}{5}$$

- if any value inc by $x\%$ then inc value $= (100+x)\%$ of P
- if any value of P dec by $x\%$ then dec value $(100-x)\%$ of P

$$\frac{1}{2} \rightarrow 50\%$$

$$\frac{1}{3} \rightarrow 33.33\%$$

$$\frac{1}{4} \rightarrow 25\%$$

$$\frac{1}{5} \rightarrow 20\%$$

$$\frac{1}{6} \rightarrow 16.66\%$$

$$\frac{1}{7} \rightarrow 14.25\%$$

$$\frac{1}{8} \rightarrow 12.5\%$$

$$\frac{1}{9} \rightarrow 11.11\%$$

$$\frac{1}{10} \rightarrow 10\%$$

$$16\% \text{ of } 175$$

$$\frac{4}{25} \times 175 = 28$$

$$\text{Profit}\% = \frac{\text{Profit}}{CP} \times 100$$

$$\text{Loss}\% = \frac{\text{Loss}}{CP} \times 100$$

Percentage Comparison (% more, % less, of)

A is what % of B $\left[\frac{A}{B} \times 100 \right]$

A is what % less than B =

$$\frac{\text{diff}}{\text{more}} \times 100$$

B is what % more than A =

$$\frac{\text{diff}}{\text{less}} \times 100$$



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Number System:-

- divisible by if unit digit any 0, 2, 4, 6, 8
- when the sum of its digit is divisible by 3
eg: 695421 sum of digit = 27 which is divisible by 3
- number is divisible by 9 when sum of its digit divisible by 9
eg - 246591 sum of digit = 27, which is divisible by 9
- A number is divisible by 4, if no formed by its two digit divisible by 4
eg - 6079376, since 76 is divisible by 4
- A number is divisible by 8, if no formed by its three digit divisible by 8
eg - 16789352, since 352 is divisible by 8
- A number is divisible by 10, when its unit digit is 0
- A number is divisible by 5, when its unit digit is 0, 5
- no is divisible by 11, difference between sum of digit at odd places
eg \rightarrow 29435417
(Sum of odd places) - (Sum of even places)
(7 + 4 + 3 + 9) - (1 + 5 + 4 + 2)
 $23 - 12 = 11$
- when divisible by 25 if the no. formed by its last two digit is either 00 or divisible by 25
63075 divide by 25
- divisibility by 7 or 13:
divide the no into grp of 3 digit (starting from right) and find diff

Don't let what you cannot do interfere with what you can do. - John Wooden



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between the sum of odd and even places.

eg $\rightarrow 4537792 \rightarrow 4 | 537 | 792$

$(792 + 4) - 537 = 259$ which is divisible by 7

* Factorial

n be the int

$$n! = n(n-1)(n-2) \dots$$

* Modulus

$$|x| = \begin{cases} x & \text{when } x \geq 0 \\ -x & \text{when } x < 0 \end{cases}$$

$$|-5| = 5$$

* Multiplication by shortcut methods

$$a \times (b+c) = ab + ac$$

$$\text{eg} - 567958 \times 99999 = 567958 \times (100000 - 1)$$

$$= 567958 \times 100000 - 567958 \times 1$$

$$= (56795800000 - 567958)$$

$$= 56795232042$$

$$a \times (b-c) = ab - ac$$

* Divide Algo & Euclidean Algorithm

$$\text{Dividend} = (\text{Divisor} \times \text{Quotient}) + \text{Rem}$$



Profit & Loss:-

CP = Cost price, SP = Selling price, MP = Market price

SP = price at which article is sold

Profit & Gain = if SP is greater than CP, then seller is said to have profit & gain

Loss = if SP is less than CP, then seller said to have incurred loss

$$* \text{Gain} = SP - CP$$

$$* \text{Loss} = CP - SP$$

$$* \text{gain}\% = \left(\frac{\text{Gain} \times 100}{CP} \right)$$

$$* \text{loss}\% = \left(\frac{\text{Loss} \times 100}{CP} \right)$$

$$* SP = \left(\frac{100 + \text{gain}\%}{100} \right) \times CP \quad * SP = \left(\frac{100 - \text{loss}\%}{100} \right) \times CP$$

$$* CP = \frac{100}{100 + \text{gain}\%} \times SP$$

$$* CP = \frac{100}{100 - \text{loss}\%} \times SP$$



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Ratio & Proportion :-

$$\boxed{\frac{a}{b} = a:b} \rightarrow \text{Ratio}$$

Rule:- mul or div of each term of ratio by same non-zero number does not affect the ratio

$$4:5 = 8:10$$

Proportion:- The equality of two ratio is called proportion

$$a:b = c:d$$

We can write, $a:b :: c:d$, so we can say that a, b, c, d are in proportion

$a, d \rightarrow$ extremes

$b, c \rightarrow$ mean term

Product of mean = Product of extremes

$$a:b = c:d \Rightarrow (b \times c) = (a \times d)$$

Comparison of Ratio = $a:b > c:d$



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Time & work:-

★ if A can do a piece of work in n days
then, A's 1 day's work = $\frac{1}{n}$

★ A's 1 day's work = $\frac{1}{n}$ then A can finish
the work in n days

★ If A is thrice as good a workman as B

Ratio of work done by A and B = $3:1$

Ratio of time taken by A and B finish
a work = $1:3$

Q- A and B together can complete a piece of work
in 15 days and B alone in 20 days. In
how many days can A alone complete
the work?

$$(A+B)'s \text{ 1 day's work} = \frac{1}{15}$$

$$B's \text{ 1 day's work} = \frac{1}{20}$$

$$A's \text{ 1 day's work} = \left(\frac{1}{15} - \frac{1}{20} \right) = \frac{1}{60} \rightarrow \text{days}$$

A can complete a work alone in
60 days

Time & distance

$$\text{Speed} = \frac{\text{Distance}}{\text{time}}$$

$$\text{Distance} = \text{Speed} \times \text{time}$$

$$\text{Time} = \frac{\text{distance}}{\text{Speed}}$$

$$x \text{ km/hr} = \left(x \times \frac{5}{18} \right) \text{ m/sec}$$

$$x \text{ m/sec} = \left(x \times \frac{18}{5} \right) \text{ km/hr}$$

A train travel 82.6 km/hr. how many meter will travel in 15 min?

dis travel in 1 min $\frac{82.6}{60}$

$$\text{dis travel in 15 min} = \frac{82.6}{60} \times 15$$

$$= 20.65 \text{ km.}$$

$$= (20.65 \times 1000) \text{ m}$$

$$= 20650 \text{ m.}$$

HCF & LCM :-

HCF is Highest Common factor

LCM is least Common multiple

- * The Greater number that divide each of them exactly
- * The least number which is exactly divisible by each one of the number
- * Product of two number = Product of their HCF and LCM

$$* \quad \boxed{\text{HCF} = \frac{\text{HCF of Num}}{\text{LCM of deno}}}$$

$$* \quad \boxed{\text{LCM} = \frac{\text{LCM of num}}{\text{HCF of deno}}}$$

Simplification :-

BODMAS.

B = Bracket, O = of, D = Division
 M = Multiplication, A = Addition, S = Sub

* Simplifying an expression, first of all remove all the brackets

Strictly in order $()$, $\{\}$ and $[\]$

After removing brackets operation are solve in order

i) of ii) Division iii) Multiply iv) Add
 v) Sub

$$Q \rightarrow 1 \div [1 + 1 \div \{1 + 1 \div 1(1 + 1 \div 2)\}] + 1$$

$$1 \div [1 + 1 \div \{1 + 1 \div 3/2\}] + 1$$

$$1 \div [1 + 1 \div \{1 + 1 \times 2/3\}] + 1$$

$$1 \div [1 + 1 \div \{1 + 2/3\}] + 1$$

$$1 \div [1 + 1 \div 5/3] + 1$$

$$1 \div [1 + 1 \times 3/5] + 1$$

$$1 \div [1 + 3/5] + 1$$

$$1 \div 8/5 + 1$$

$$1 \times \frac{5}{8} + 1 \rightarrow \frac{13}{8}$$

Average :-

$$\rightarrow \text{Avg} = \frac{\text{Sum of observation}}{\text{No. of observation}}$$

Suppose, A man cover a certain distance at x kmph and equal distance at y kmph then, the avg speed during whole Journey $\left(\frac{2xy}{x+y} \right)$ kmph

Permutation and Combination

$$L_n = n(n-1)(n-2) \dots$$

$$L_3 = 3 \times 2 \times 1 = 6$$

$$L_0 = 1$$

Permutation - The different arrangement of given no. of things

ex a, b, c by two at a time
 Cab, ba, ac, ca, bc, cb)

Combination - Each of the different group or selection which can be formed by taking some or all at a time

eg - out of three boys A, B, C we want select two
 possible selection (AB, BC, CA)

Number of permutation of n things taking r at a time

$$nPr = n(n-1)(n-2) \dots (n-r+1) = \frac{L_n}{L_{n-r}}$$

Probability :- (संभावना)

Experiment - An operation which can produce some well-defined outcome is called experiment

Random Experiment - all possible outcome are known and the exact output cannot be predicted in advance.

Example of Performing a random experiment

Rolling an die

Tossing coin

Drawing card

Pick up ball of certain color from bag

Event - Any subset of a sample space

Probability of occurrence of an event

$$P(E) = \frac{n(E)}{n(S)}$$

S be the sample space and E be an event

$$E \subseteq S$$

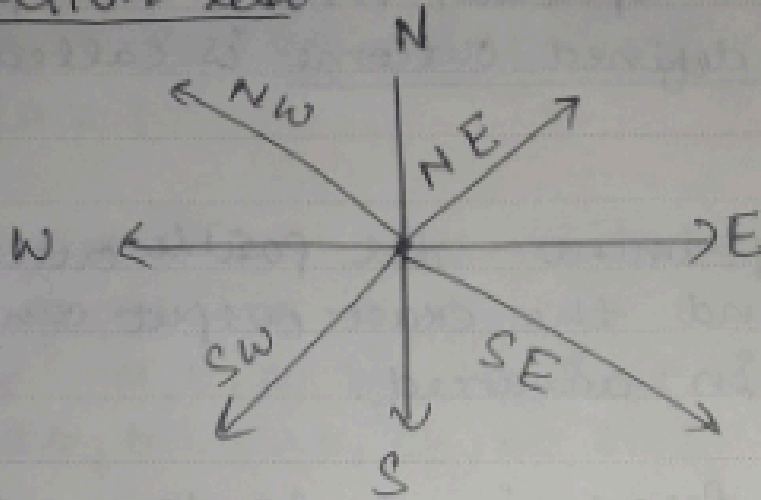


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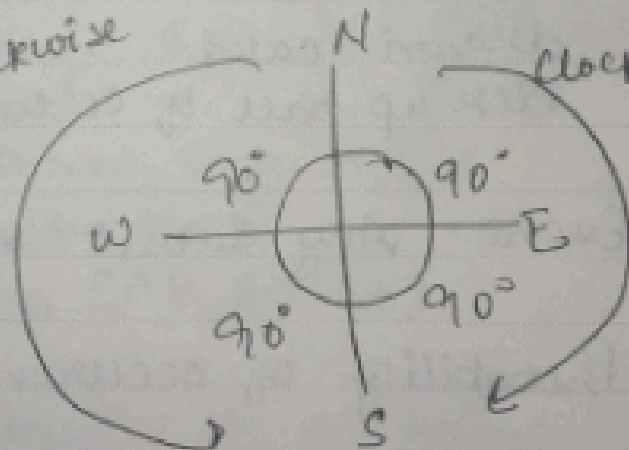
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Reasoning :-

Direction Test



anticlockwise



clockwise