

**ACCOUNTANT**

**RESUME SAMPLE**

**FINANCIAL ADVISOR**

*Bringham & Sons, Bakersfield, CA / June 2013 – August 2016*

* Conducted thorough reviews of potential business partnerships and strategies, and performed risk analyses using FRAP (Facilitated Risk Analysis Process)
* Trained and supervised 2 new employees, ensuring they maintain fastidious attention to detail
* Forecasted losses and earnings using quantitative and qualitative analyses to a high degree of accuracy, allowing the company to intelligently manage and invest resources
* Adhered to departmental controls and regulations, maintaining ethical conduct at all times.

Certified Public Accountant with 5+ years of experience of ledger processes, account reconciliations and streamlining accounts. Possess an MBA with a focus in accounting. Seeking to leverage accounting expertise and experience into a managerial role as a corporate banker.

**M.B.A. / ACCOUNTING**

Poloma College, NJ 2013

**CERTIFIED PUBLIC ACCOUNTANT**

from Resume Genius

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**Address:** 4397 Aaron Smith Drive Harrisburg, PA 17101

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**B.A. / ACCOUNTING**

Grover College, CO

2011

**FINANCIAL ANALYST**

*LANGFORD PARTNERSHIP, BOSTON, MA / September 2016 - Present*

* Created financial reports and supported all areas of responsibility within a 5 person finance team
* Managed a $350,000 budget, with a reduction of costs totaling 15% over two years
* Analyzed, examined, and interpreted account records, compiled financial information, and reconciled reports and financial data
* Performed process analysis and communicated recommendations to management
* Process journal entries and perform accounting corrections to ensure accurate records

**CONTACT**

**RESUME OBJECTIVE**

**SKILLS**

**AWARDS**

**EDUCATION**

**EXPERIENCE**

Oracle

SAGE

Microsoft Office

Communication

Time Management

Critical Thinking Handling Pressure

Leadership

**EMPLOYEE OF THE MONTH**

Langford Partnership

March, 2015

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* [Cover Letter Examples by Industry](https://resumegenius.com/cover-letter-examples?utm_source=Word_Doc&utm_medium=Cover_Letter_Examples_Link&utm_campaign=RG_Downloads)