

KEY TAKEAWAYS

**CHAPTER
TITLE** | **Excel Basic+: Creating Business Reports
Using Pivot Table & Power Pivot**

**VIDEO
TITLE** | **Pivot Table Introduction: Apple Product
Sales**

- 1 As a Data Analyst, it may be difficult to survive without Pivot tables.
- 2 You can insert a Pivot table either in the same worksheet or in a new worksheet.
- 3 Pivot tables make it easy to summarize data.
- 4 Pivot tables allow you to slice and dice data in any format you want.