STANDARDS FOR

PROJECT REPORT

/MICROPROJEC T

/SEMINAR

FORMAT FOR THE PROJECT REPORT & GENERAL GUIDELINES

1) All sheets are to be A4 size.

2) The Text in all the chapters shall be in Times New Roman 12 Font, Regular, Justified with line spacing of 1.15.

3) The margins shall be as follows:

Top & Bottom: 0.8 inches;
Left: 1 inch,
Right: 0.5 inches

4) Header from Top 0.3 inches…it contains project Name At Right Corner.

5) Footer from From 0.3 inches…it contains College name at Left Corner & Right Corner Page No.

6) One extra line spacing should be left in between paragraphs.

7) All Chapter headings are to be centered in the Font Times New Roman 16 size Bold.

6) All headings of section shall be in Times New Roman 14 Bold

7) All sub-section headings shall be in Times New Roman , size, 12, Bold, Italic.

8) Cover Pages Will be in Prescribed Formats Which is Provided By Institute (Front Page, Certificate, Acknowledgement, Approval Sheet for Project, index, References)

A

MICRO-PROJECT

REPORT

ON

“ *”*

SUBMITTED BY,

_____(ENR. NO._____)

_____(ENR. NO._____)

_____(ENR. NO._____)

_____(ENR. NO._____)

[For Partial Fulfillment of Award of Diploma Program in Civil Engineering from M.S.B.T.E. Mumbai.]

Under The Guidance of

Prof. _____

Shri Vishweshwar Shikshan Prasarak Mandal’s

Vishweshwarayya Abhiyantriki Padvika Mahavidyalaya

Dilip Nagar, Almala Tq. Ausa Dist. Latur - 413556 (M.S.)

Approved AICTE New Delhi, Affiliated to MSBTE Mumbai.

(DEPARTMENT OF CIVIL ENGINEERING)

A.Y. 2018-2019

Shri Vishweshwar Shikshan Prasarak Mandal's
Vishweshwarayya Abhiyantriki Padvika Mahavidyalaya
Dilip Nagar, Almala Tq. Ausa Dist. Latur - 413556 (M.S.)
Approved AICTE New Delhi, Affiliated to MSBTE Mumbai.

Certificate

This is to certify that _____ (E.N. -_____) from _____ year CIVIL (I- scheme) of this institute have successfully completed & submitted A Micro - Project Report on "_____" for the Subject _____ partial fulfillment of Award of diploma Program in Civil Engineering from M.S.B.T.E. Mumbai in A.Y. 2018-2019.

(Prof._____) **(Prof._____)**

Guide **H.O.D. Civil Engg**

(Prof. Er. _____)

PRINCIPAL

ACKNOWLEDGEMENT

I hereby take this opportunity to express my profound thanks & deep sense of gratitude towards my guide Prof. _____, Department of Civil Engineering. They gave me a precious time from his busy schedule & his valuable guidance has been a constant encouragement.

I would also like to thank_____, principal, Prof. _____ Head of the Department of Civil Engineering & staff of the Department of Civil Engineering whose constant encouragement & expert guidance was instrumental in the completion of this Project.

Let me, at the end, express gratitude to all those from whom I received co-operation, help & motivation during Project work.

_____(ENR. NO._____)

_____(ENR. NO._____)

_____(ENR. NO._____)

_____(ENR. NO._____)

INDEX

Micro Project Proposal (Annexure-I)

Title Of Micro Project :

Aim/Benefits of Micro Project: (30-35 Words)

Course Outcomes Addressed:

Proposed Methodology : (Short Procedure or Description 100-150 Words)

Resources Required:

S.N.	Name of Resource/Materials	Specification	Qty	Remark If Any

Name of Team Members With Roll No (Max 3-4 Members)

1._____

2._____

3._____

4._____

Name & Sign of Course In charge

Suggested Rubric for Assessment of Micro-project

(Annexure-III)

suggested rubrics)

S. No	Characteristic to be assessed	Poor (Marks 1-3)	Average (Marks 4 - 5)	Good (Marks 6 - 8)	Excellent (Marks 9- 10)
1	Relevance to the course	Related to very few LOs	Related to some Los	Addressed at-least one CO	Addressed more than one CO
2	Literature Review/information collection	Not more than two sources (primary and secondary), very old reference	At-least 5 relevant sources, at least 2 latest	At –least 7 relevant sources, most latest	About 10 relevant sources, most latest
3	Completion of the Target as per project proposal	Completed less than 50%	Completed 50 to 60%	Completed 60 to 80%	Completed more than 80 %
4	Analysis of Data and representation	Sample Size small, data neither organized nor presented well	Sufficient and appropriate sample, enough data generated but not organized and not presented well. No or poor inferences drawn	Sufficient and appropriate sample, enough data generated which is organized and presented well but poor inferences drawn	Enough data collected by sufficient and appropriate sample size. Proper inferences drawn by organising and presenting data through tables, charts and graphs.
5	Quality of Prototype/Model	Incomplete fabrication/assembly.	Just assembled/fabricated and parts are not functioning well. Not in proper shape, dimensions beyond tolerance limit. Appearance/finish is shabby.	Well assembled/fabricated with proper functioning parts. In proper shape, within tolerance dimensions and good finish . But no creativity in design and use of material	Well assembled/fabricated with proper functioning parts. In proper shape, within tolerance dimensions and good finish/appearance. Creativity in design and use of material
6	Report Preparation	Very short, poor quality sketches, Details about methods, material, precaution and conclusions omitted, some details are wrong	Nearly sufficient and correct details about methods, material, precautions and conclusion, but clarity is not there in presentation. But not enough graphic description.	Detailed, correct and clear description of methods, materials, precautions and Conclusions. Sufficient Graphic Description.	Very detailed, correct, clear description of methods, materials, precautions and conclusions. Enough tables, charts and sketches
7	Presentation of the Micro project	Major information is not included, information is not well organized .	Includes major information but not well organized and not presented well	Includes major information and well organized but not presented well	Well organized, includes major information ,well presented
8	Viva	Could not reply to considerable number of question.	Replied to considerable number of questions but not very properly	Replied properly to considerable number of question.	Replied most of the questions properly

Micro-project Evaluation Sheet

(Annexure-Iv)

Name Of Student_____	**Enr. No_____**
Course Title & Code_____	**Semester _____**
Name Of Micro Project_____	

S.N.	Characteristics to be assessed	Poor (1-3 mark)	Avg (4-5mark)	Good (6-8mark)	Excellent (9-10mark)	Sub-Total
A. Process & Product Assessment(convert marks out of 6 Marks)						
1.	Relevance to the course					
2.	Literature Review/ Information Collection					
3.	Completion of the Target as per Project Proposal					
4.	Analysis of Data & Representation					
5.	Quality of Prototype & Model					
6.	Report Preparation					
B. Individual Presentation/Viva/Oral (Convert out of 4 Marks)						
7.	Presentation					
8.	Viva					

Process & Product Assessment (6 Marks)	Individual Presentation/Viva/Oral (4 Marks)	Total Marks 10 Marks

Name & Dated Signature of Course I/C

References

_ Number all the references.

_ Use a chronological bibliography.

_ Each listed reference in the bibliography must be cited in the text of the report.

_ For a book give the name(s) of author(s), title of book, edition, chapter number, and page numbers, publisher, location and year of publication.

Example:

[25] Jones, C.D., A.B. Smith, and E.F. Roberts, *Efficient Real-Time Fine-Grained Concurrency*, 2nd Ed., Ch. 3, pp. 145-7, Tata McGraw-Hill, New Delhi, 1994.

For a journal/conference paper, give the name(s) of authors, title of paper, name of journal/ conference, volume and issue number (for journal), page numbers, and month and year of publication.

Example:

[23] Prasad, A.B., Kumar, C.D., Jones, E.F., and Frost, P.: "Cable Television Broadband Architectures", *IEEE Comm. Magazine*, vol. 39, pp. 134-141, June 1991.

For a World Wide Web page, give the author or company's name and the URL.

Sample References

1. Abraham, J., F.V. Bracco, and R.D. Reitz (1985) Comparison of Omputed and Measured Premixed Charge Engine Combustion. *Combustion and Flame, Vol. 60,309 – 322.*

2. Affes, H., N. Trigui., D. Smith, and V. Griaznov (1998) Shape Optimization of IC Engine Ports and Chambers. *SAE Paper No. 980127.*

3. Anderson, J.D. (1995) *Computational Fluid Dynamics.* McGraw Hill, Singapore 1995.