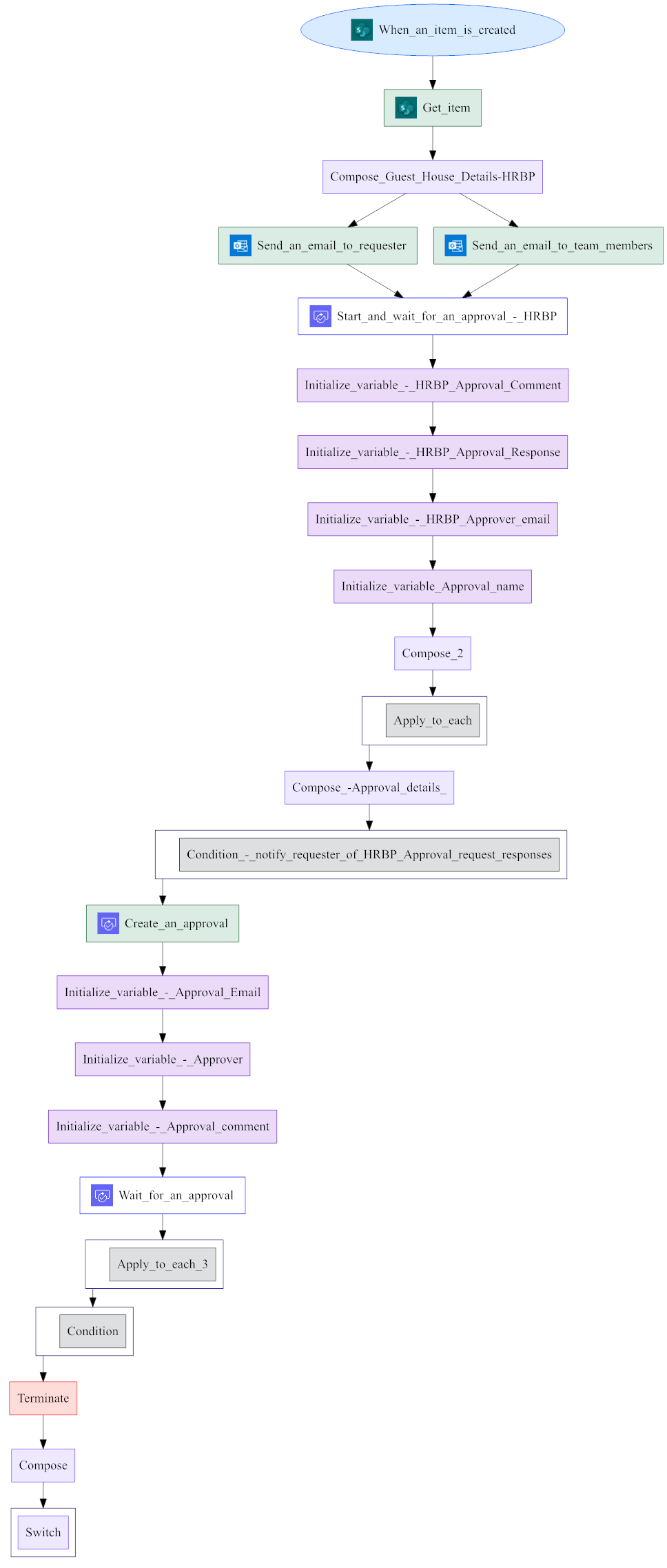
# Flow Documentation - guestHouseBookingService\_EstateManager-FDF722F6-1D2D-EE11-BDF4-000D3A2FDACF

|  |  |
| --- | --- |
| **Flow Name** | guestHouseBookingService\_EstateManager-FDF722F6-1D2D-EE11-BDF4-000D3A2FDACF |
| **Documentation generated at** | Saturday, 5 August 2023 10:00 AM |
| **Number of Variables** | 7 |
| **Number of Actions** | 40 |

## Flow Overview

The following chart shows the top level layout of the Flow. For a detailed view, please visit the section called Detailed Flow Diagram



## Connections

There are a total of 3 connections used in this Flow:

### shared

|  |  |
| --- | --- |
| **Connector** | [shared](https://docs.microsoft.com/connectors/shared) |
| **Connection Type** | ConnectorReference |
| **Connection Reference Name** | cinsight\_sharedoffice365\_3df06 |
| **Source** | embedded |

## Variables

### Comment

|  |  |
| --- | --- |
| **Name** | Comment |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009)  [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0)  [Initialize\_variable\_-\_Approval\_comment](#0B554FB1B863CE9457F324D2D576BFC7)  [Responsible\_person\_approval\_comment\_](#97B3C2C351D7E4C2C85AC4CB363FE2B6)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |

### ApprovalEmail

|  |  |
| --- | --- |
| **Name** | ApprovalEmail |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_-\_Approval\_Email](#97B141B18F4ECBCD0762B004C1FD3060) |

### ApproverName

|  |  |
| --- | --- |
| **Name** | ApproverName |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009)  [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0)  [Initialize\_variable\_-\_Approver](#3DF40798AD4B19E8652D92A6781F3C68)  [Set\_variable](#1ED475E52B09EC93184335556466AAF3)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |

### HRBPApprovalComment

|  |  |
| --- | --- |
| **Name** | HRBPApprovalComment |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [HRBP\_Approval\_Comment](#722855D97D04E44BF10BD9357CCB92B5)  [Initialize\_variable\_-\_HRBP\_Approval\_Comment](#41F6CE6544D78E26CDDEED8D162B90E8)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2)  [Update\_item\_4](#385A3CE9D3CC013387759ECD26470B98) |

### HRBPApprovalResponse

|  |  |
| --- | --- |
| **Name** | HRBPApprovalResponse |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [HRBP\_Approval\_Response](#8717A1224275981FCBA6C4C61EAB6B68)  [Initialize\_variable\_-\_HRBP\_Approval\_Response](#F0A824AD7F8C534FA50004CE985C2934)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2)  [Update\_item\_4](#385A3CE9D3CC013387759ECD26470B98) |

### HRBP\_Approver\_Email

|  |  |
| --- | --- |
| **Name** | HRBP\_Approver\_Email |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [HRBP\_Approval\_Email](#169BADC1728D6A0D4D89C94CBAE58FCA)  [Initialize\_variable\_-\_HRBP\_Approver\_email](#E9EC5EC999BA76981C38326554873C1A) |

### HRBP\_Approval\_Name

|  |  |
| --- | --- |
| **Name** | HRBP\_Approval\_Name |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [HRBP\_Approval\_Name](#C742B258F28CECE71DB7BF7723BF3578)  [Initialize\_variable\_Approval\_name](#223D975DA61456E81C7AB64FBD72FE1E)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2)  [Update\_item\_4](#385A3CE9D3CC013387759ECD26470B98) |

## Trigger

|  |  |
| --- | --- |
| **Name** | When\_an\_item\_is\_created |
| **Type** | OpenApiConnection |
| **Connector** | sharepointonline |
| **Recurrence Details** | |
| **interval** | 5 |
| **frequency** | Minute |
| **Inputs Details** | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | GetOnNewItems | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | |
| **authentication** | @parameters('$authentication') |
| **Other Trigger Properties** | |
| **splitOn** | @triggerOutputs()?['body/value'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 0bec36f7-14a8-42ac-8929-c488885638e1 | |

## Actions

There are a total of 40 actions used in this Flow:

### Apply\_to\_each

|  |  |
| --- | --- |
| **Name** | Apply\_to\_each |
| **Type** | Foreach |
| **Inputs** | |
| **foreach** | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_HRBP')?['body/responses'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 61b58c16-7b14-4216-aad6-2fd7c62002e6 | |
| **Subactions** | [HRBP\_Approval\_Name](#C742B258F28CECE71DB7BF7723BF3578)  [HRBP\_Approval\_Response](#8717A1224275981FCBA6C4C61EAB6B68)  [HRBP\_Approval\_Comment](#722855D97D04E44BF10BD9357CCB92B5)  [HRBP\_Approval\_Email](#169BADC1728D6A0D4D89C94CBAE58FCA) |
| **Next Action(s) Conditions** | [Compose\_-Approval\_details\_](#C20976A999D2141C727B25342EF490F8) [Succeeded] |

### Apply\_to\_each\_3

|  |  |
| --- | --- |
| **Name** | Apply\_to\_each\_3 |
| **Type** | Foreach |
| **Inputs** | |
| **foreach** | @outputs('Wait\_for\_an\_approval')?['body/responses'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 75ea589e-d0ed-4ca5-8997-c9350df4fb5a | |
| **Subactions** | [Responsible\_person\_approval\_comment\_](#97B3C2C351D7E4C2C85AC4CB363FE2B6)  [Set\_variable](#1ED475E52B09EC93184335556466AAF3) |
| **Next Action(s) Conditions** | [Condition](#9E2941B3C81256FAC10392AACA4CCFDE) [Succeeded] |

### Compose

|  |  |
| --- | --- |
| **Name** | Compose |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cf0d56ad-d641-4a58-b9a5-201f1a1b64ff | |
| **Value** | Create item on respective subsites |
| **Next Action(s) Conditions** | [Switch](#BBC155FB2B111BF61C4F5FF892915E6B) [Succeeded] |

### Compose\_2

|  |  |
| --- | --- |
| **Name** | Compose\_2 |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 7f239ffe-c234-4c57-bb27-061049037068 | |
| **Value** | Send request to team |
| **Next Action(s) Conditions** | [Apply\_to\_each](#4D9A4C16C9053D5AB79E3BCE4DF83AA0) [Succeeded] |

### Compose\_-Approval\_details\_

|  |  |
| --- | --- |
| **Name** | Compose\_-Approval\_details\_ |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 2343dc9b-74cc-4571-9d73-5a65c4ab94c2 | |
| **Value** | Dear Team, This is to notify you that the guest house booking request with ID @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']} has been approved by the HRBP (Human Resources Business Partner). Please find the details of the approval request below: HRBP/Approver: @{variables('HRBP\_Approval\_Name')}. HRBP/Approval Email: @{variables('HRBP\_Approver\_Email')}. HRBP/Approval Outcome: @{variables('HRBPApprovalResponse')}. HRBP/Approval Comment:@{variables('HRBPApprovalComment')}. Regards, Estate Team. |
| **Next Action(s) Conditions** | [Condition\_-\_notify\_requester\_of\_HRBP\_Approval\_request\_responses](#D3BFFE7407E05C888BCDC69E069FB0BE) [Succeeded] |

### Compose\_Guest\_House\_Details-HRBP

|  |  |
| --- | --- |
| **Name** | Compose\_Guest\_House\_Details-HRBP |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 62f82be0-26bc-43db-b515-da0b0b9b3303 | |
| **Value** | Dear, @{outputs('Get\_item')?['body/HRBP/DisplayName']}. We would like to bring to your attention that @{outputs('Get\_item')?['body/Title']} has submitted a request to utilize one of the guest houses. We kindly request your prompt approval response before TSL Estate can proceed with fulfilling the request. Your attention to this matter is greatly appreciated. Please find below the details of the request: Full Name: @{outputs('Get\_item')?['body/Title']}. Phone Number: @{outputs('Get\_item')?['body/Phone\_x0020\_Number']}. Booking ID: @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}. Number of Nights: @{outputs('Get\_item')?['body/TotalNumberofNights']}. Arrival Location: @{outputs('Get\_item')?['body/ArrivalLocation/Value']}. Date of Arrival: @{outputs('Get\_item')?['body/DateofArrival']}. Departure Date: @{outputs('Get\_item')?['body/DateofDeparture']}. HRBP/HOD/Line Manager: @{outputs('Get\_item')?['body/HRBP/DisplayName']}. Booking for a staff: @{outputs('Get\_item')?['body/BookingonBehalfofaStaff']}. Regards, TSL Estate. |
| **Next Action(s) Conditions** | [Send\_an\_email\_to\_requester](#D1854C777B128CE3A751621E29E705BC) [Succeeded]  [Send\_an\_email\_to\_team\_members](#6D81B327714E74A531BEFBC96CDB5215) [Succeeded] |

### Condition

|  |  |
| --- | --- |
| **Name** | Condition |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Wait\_for\_an\_approval')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e6676694-2992-4ea4-acf9-15b34f4f449c | |
| **Subactions** | [Inform\_requester\_of\_approval](#AB5BC0142C516F4B972FF61103DE2D34)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |
| **Elseactions** | [Inform\_requester\_of\_rejection](#DCF211EEE05E3FFC2CF18A8E11EDD404)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435) |
| **Next Action(s) Conditions** | [Terminate](#056FA3D840F48B7BFBBD68C19A4797B3) [Succeeded] |

### Condition\_-\_notify\_requester\_of\_HRBP\_Approval\_request\_responses

|  |  |
| --- | --- |
| **Name** | Condition\_-\_notify\_requester\_of\_HRBP\_Approval\_request\_responses |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_HRBP')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e6676694-2992-4ea4-acf9-15b34f4f449c | |
| **Subactions** | [Update\_item\_4](#385A3CE9D3CC013387759ECD26470B98)  [Notify\_requester\_HRBP\_approval\_outcome\_\_2](#4CBDC8311C34641DCD4306CD2EE480D6) |
| **Elseactions** | [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2)  [Notify\_requester\_HRBP\_approval\_outcome\_-\_rejection](#A803C6F15C9D09075CD5F49576D91FDF) |
| **Next Action(s) Conditions** | [Create\_an\_approval](#819DA1ABF501B6A478AAE4CFB701DDFA) [Succeeded] |

### Condition\_2

|  |  |
| --- | --- |
| **Name** | Condition\_2 |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Wait\_for\_an\_approval')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 92d04d2e-b721-4d40-8598-e064b18b8407 | |
| **Subactions** | [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0) |
| **Elseactions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009) |

### Create\_an\_approval

|  |  |
| --- | --- |
| **Name** | Create\_an\_approval |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 1d45fba9-7db1-46a3-b4df-a8c10bcba6de | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | CreateAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalType | Basic | | ApprovalCreationInput/title | New Guest House Booking Request By @{outputs('Get\_item')?['body/Title']} | | ApprovalCreationInput/assignedTo | aoseragbaje@tsllimited.com;iosoria@tsllimited.com;cmadubuike@tsllimited.com;cibekwe@tsllimited.com; | | ApprovalCreationInput/details | @outputs('Compose\_-Approval\_details\_') | | ApprovalCreationInput/enableNotifications | True | | ApprovalCreationInput/enableReassignment | True | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approval\_Email](#97B141B18F4ECBCD0762B004C1FD3060) [Succeeded] |

### Create\_item

|  |  |
| --- | --- |
| **Name** | Create\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 44599452-1520-4c51-b787-465c1b4c6624 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PostItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | https://tsltransport.sharepoint.com/sites/TSLEstateTeam/tslestatesbackend | | table | 9ec22779-e8e5-454d-baba-d03d492d527b | | item/LastName | @outputs('Get\_item')?['body/LastName'] | | item/Department/Value | @outputs('Update\_item\_2')?['body/Department/Value'] | | item/EmailAddress | @outputs('Get\_item')?['body/EmailAddress'] | | item/WorkLocation/Value | @outputs('Get\_item')?['body/WorkLocation/Value'] | | item/CategoryofRequest/Value | @outputs('Get\_item')?['body/CategoryofRequest/Value'] | | item/RequestDetail | @outputs('Get\_item')?['body/RequestDetail'] | | item/Quantity | @outputs('Get\_item')?['body/Quantity'] | | item/RequestDate | @outputs('Get\_item')?['body/RequestDate'] | | item/PreferredCloseOutDate | @outputs('Get\_item')?['body/PreferredCloseOutDate'] | | item/Company/Value | TSL | | item/Status/Value | Rejected | | item/Approver/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Create\_item\_3

|  |  |
| --- | --- |
| **Name** | Create\_item\_3 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 3cefbc2b-d1e7-4d00-8c88-1a2d0a0121f7 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PostItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | https://tsltransport.sharepoint.com/sites/TSLEstateTeam/tslestatesbackend | | table | 9ec22779-e8e5-454d-baba-d03d492d527b | | item/LastName | @outputs('Get\_item')?['body/LastName'] | | item/Department/Value | @outputs('Update\_item\_2')?['body/Department/Value'] | | item/EmailAddress | @outputs('Get\_item')?['body/EmailAddress'] | | item/WorkLocation/Value | @outputs('Get\_item')?['body/WorkLocation/Value'] | | item/CategoryofRequest/Value | @outputs('Get\_item')?['body/CategoryofRequest/Value'] | | item/RequestDetail | @outputs('Get\_item')?['body/RequestDetail'] | | item/Quantity | @outputs('Get\_item')?['body/Quantity'] | | item/RequestDate | @outputs('Get\_item')?['body/RequestDate'] | | item/PreferredCloseOutDate | @outputs('Get\_item')?['body/PreferredCloseOutDate'] | | item/Company/Value | TSL | | item/Status/Value | Approved | | item/Approver/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Get\_item

|  |  |
| --- | --- |
| **Name** | Get\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 1985a3d4-6682-4feb-86c3-4d97e7e96b7c | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | GetItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | | id | @triggerOutputs()?['body/ID'] | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Compose\_Guest\_House\_Details-HRBP](#AC903663EEC2C0E9F152963340DA04C6) [Succeeded] |

### HRBP\_Approval\_Comment

|  |  |
| --- | --- |
| **Name** | HRBP\_Approval\_Comment |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 0db5801a-deba-46ef-b902-ed87f8637355 | |
| **name** | HRBPApprovalComment |
| **value** | @items('Apply\_to\_each')?['comments'] |
| **Next Action(s) Conditions** | [HRBP\_Approval\_Email](#169BADC1728D6A0D4D89C94CBAE58FCA) [Succeeded] |

### HRBP\_Approval\_Email

|  |  |
| --- | --- |
| **Name** | HRBP\_Approval\_Email |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 68b0a739-82ad-4b25-81c3-74152540064a | |
| **name** | HRBP\_Approver\_Email |
| **value** | @items('Apply\_to\_each')?['responder/email'] |

### HRBP\_Approval\_Name

|  |  |
| --- | --- |
| **Name** | HRBP\_Approval\_Name |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 7716ff2e-8660-451f-b219-6a3e245631b8 | |
| **name** | HRBP\_Approval\_Name |
| **value** | @items('Apply\_to\_each')?['responder/displayName'] |
| **Next Action(s) Conditions** | [HRBP\_Approval\_Response](#8717A1224275981FCBA6C4C61EAB6B68) [Succeeded] |

### HRBP\_Approval\_Response

|  |  |
| --- | --- |
| **Name** | HRBP\_Approval\_Response |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | a29bc9fa-8c11-4231-8851-71f38bc71db3 | |
| **name** | HRBPApprovalResponse |
| **value** | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_HRBP')?['body/outcome'] |
| **Next Action(s) Conditions** | [HRBP\_Approval\_Comment](#722855D97D04E44BF10BD9357CCB92B5) [Succeeded] |

### Inform\_requester\_of\_approval

|  |  |
| --- | --- |
| **Name** | Inform\_requester\_of\_approval |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 20e33dba-8480-48fd-9a7a-727c795d4316 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/EmailAddress'] | | emailMessage/Subject | Guest House Booking Request Has Been Approved | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Title']}.<br> <br> We are pleased to inform you that the TSL Estate has approved your guest house booking request with ID @{outputs('Update\_item\_4')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}.<br> <br> <br> Approved by: @{variables('ApproverName')}.<br> Approval Comment: @{variables('Comment')}.<br> <br> <br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) [Succeeded] |

### Inform\_requester\_of\_rejection

|  |  |
| --- | --- |
| **Name** | Inform\_requester\_of\_rejection |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | ec860c3f-4c1b-4440-9e50-d5423392305f | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/EmailAddress'] | | emailMessage/Subject | Guest House Booking Request Was Rejected | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Title']}.<br> <br> We regret to inform you that your guest house booking request with ID @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']} was been rejected by TSL Estate.<br> <br> <br> Approved by: @{variables('ApproverName')}.<br> Here is why: @{variables('Comment')}.<br> <br> <br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435) [Succeeded] |

### Initialize\_variable\_-\_Approval\_comment

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approval\_comment |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | a0f29446-8caa-4cc6-94bd-3aeb1f8c9f11 | |
| **variables** | |  |  | | --- | --- | | name | Comment | | type | string | |
| **Next Action(s) Conditions** | [Wait\_for\_an\_approval](#B4394AD66B189DB40513F42B69D2EBE3) [Succeeded] |

### Initialize\_variable\_-\_Approval\_Email

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approval\_Email |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cfde23e8-2ce3-4c69-abe9-43851e5827b2 | |
| **variables** | |  |  | | --- | --- | | name | ApprovalEmail | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approver](#3DF40798AD4B19E8652D92A6781F3C68) [Succeeded] |

### Initialize\_variable\_-\_Approver

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approver |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cfde23e8-2ce3-4c69-abe9-43851e5827b2 | |
| **variables** | |  |  | | --- | --- | | name | ApproverName | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approval\_comment](#0B554FB1B863CE9457F324D2D576BFC7) [Succeeded] |

### Initialize\_variable\_-\_HRBP\_Approval\_Comment

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_HRBP\_Approval\_Comment |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | HRBPApprovalComment | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_HRBP\_Approval\_Response](#F0A824AD7F8C534FA50004CE985C2934) [Succeeded] |

### Initialize\_variable\_-\_HRBP\_Approval\_Response

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_HRBP\_Approval\_Response |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | HRBPApprovalResponse | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_HRBP\_Approver\_email](#E9EC5EC999BA76981C38326554873C1A) [Succeeded] |

### Initialize\_variable\_-\_HRBP\_Approver\_email

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_HRBP\_Approver\_email |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | HRBP\_Approver\_Email | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_Approval\_name](#223D975DA61456E81C7AB64FBD72FE1E) [Succeeded] |

### Initialize\_variable\_Approval\_name

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_Approval\_name |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e0314f38-b986-4d8f-a550-ce0b8ea902f9 | |
| **variables** | |  |  | | --- | --- | | name | HRBP\_Approval\_Name | | type | string | |
| **Next Action(s) Conditions** | [Compose\_2](#C9AA0B20B7DA51E7E5F2CCD57F6BFB96) [Succeeded] |

### Notify\_requester\_HRBP\_approval\_outcome\_\_2

|  |  |
| --- | --- |
| **Name** | Notify\_requester\_HRBP\_approval\_outcome\_\_2 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b1507ab3-2acc-4485-9bf8-98ec0dc6e8b9 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/EmailAddress'] | | emailMessage/Subject | Your Guest House Booking Request has been approved | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Title']}.<br> <br> We are pleased to inform you that your HRBP/HOD/Line Manager has approved your guest house booking request with a booking ID @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}.<br> <br> Please find the details of the approval request below:<br> <br> Approver: @{variables('HRBP\_Approval\_Name')}.<br> Email Address: @{variables('HRBP\_Approver\_Email')}.<br> Approval Outcome: @{variables('HRBPApprovalResponse')}.<br> Approval Comment:@{variables('HRBPApprovalComment')}.<br> <br> <br> Should you have further inquiries or require additional information, please feel free to reach out to the estate team or your HRBP/HOD/Line Manager.<br> <br> Regards,<br> <br> TSL Estate.<br> </p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item\_4](#385A3CE9D3CC013387759ECD26470B98) [Succeeded] |

### Notify\_requester\_HRBP\_approval\_outcome\_-\_rejection

|  |  |
| --- | --- |
| **Name** | Notify\_requester\_HRBP\_approval\_outcome\_-\_rejection |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b1507ab3-2acc-4485-9bf8-98ec0dc6e8b9 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/EmailAddress'] | | emailMessage/Subject | Your Guest House Booking Request Was Rejected | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Title']}.<br> <br> We regret to inform you that your HRBP/HOD/Line Manager rejected your guest house booking request with ID @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}.<br> <br> Please find the details of the approval request below:<br> <br> Rejected By: @{variables('HRBP\_Approval\_Name')}.<br> Email Address: @{variables('HRBP\_Approver\_Email')}.<br> Approval Outcome: @{variables('HRBPApprovalResponse')}.<br> Approval Comment:@{variables('HRBPApprovalComment')}.<br> <br> <br> Should you have further inquiries or require additional information, please feel free to reach out to the estate team or your HRBP/HOD/Line Manager.<br> <br> <br> Regards,<br> <br> TSL Estate.<br> </p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2) [Succeeded] |

### Responsible\_person\_approval\_comment\_

|  |  |
| --- | --- |
| **Name** | Responsible\_person\_approval\_comment\_ |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | f3bacd77-1623-469d-bc7c-d548140b90ef | |
| **name** | Comment |
| **value** | @items('Apply\_to\_each\_3')?['comments'] |
| **Next Action(s) Conditions** | [Set\_variable](#1ED475E52B09EC93184335556466AAF3) [Succeeded] |

### Send\_an\_email\_to\_requester

|  |  |
| --- | --- |
| **Name** | Send\_an\_email\_to\_requester |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 037f8f39-7f2e-4bf4-bb97-08bb67b4793a | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/EmailAddress'] | | emailMessage/Subject | Guest House Booking Request Created Successfully | | emailMessage/Body | <p>Dear <strong>&nbsp;</strong><strong>@{outputs('Get\_item')?['body/Title']}</strong><strong>.</strong><br> <br> We are pleased to inform you that your booking request has been successfully created and is under review. The approval outcome from your HRBP will be communicated to you shortly.<br> <br> Find below the details of the request:<br> <br> Full Name: @{outputs('Get\_item')?['body/Title']}.<br> Phone Number: @{outputs('Get\_item')?['body/Phone\_x0020\_Number']}.<br> Booking ID: @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}.<br> Number of Nights: @{outputs('Get\_item')?['body/TotalNumberofNights']}.<br> Arrival Location: @{outputs('Get\_item')?['body/ArrivalLocation/Value']}.<br> Date of Arrival: @{outputs('Get\_item')?['body/DateofArrival']}.<br> Departure Date: @{outputs('Get\_item')?['body/DateofDeparture']}.<br> HRBP/HOD/Line Manager: @{outputs('Get\_item')?['body/HRBP/DisplayName']}.<br> Booking for a staff: @{outputs('Get\_item')?['body/BookingonBehalfofaStaff']}.<br> <br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Start\_and\_wait\_for\_an\_approval\_-\_HRBP](#90A53E27FF9C3D46B55BB80578B3B848) [Succeeded] |

### Send\_an\_email\_to\_team\_members

|  |  |
| --- | --- |
| **Name** | Send\_an\_email\_to\_team\_members |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b74a33ac-6918-400a-bb0e-384eaad9855d | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | cibekwe@tsllimited.com;cmadubuike@tsllimited.com;iosoria@tsllimited.com;aoseragbaje@tsllimited.com | | emailMessage/Subject | New Guest House Booking Request -: @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']} | | emailMessage/Body | <p>Hello Team,<br> <br> This is to notify you that &nbsp;@{outputs('Get\_item')?['body/Title']} has successfully created a new guest house request, which is currently under review by your HRBP/HOD/Line Manager. An approval request has been sent to the HRBP/HOD/Line Manager, and the outcome will be communicated to you shortly.<br> <br> Find below the details of the request:<br> <br> Full Name: @{outputs('Get\_item')?['body/Title']}.<br> Phone Number: @{outputs('Get\_item')?['body/Phone\_x0020\_Number']}.<br> Booking ID: @{outputs('Get\_item')?['body/Guest\_x0020\_House\_x0020\_Booking\_']}.<br> Number of Nights: @{outputs('Get\_item')?['body/TotalNumberofNights']}.<br> Arrival Location: @{outputs('Get\_item')?['body/ArrivalLocation/Value']}.<br> Date of Arrival: @{outputs('Get\_item')?['body/DateofArrival']}.<br> Departure Date: @{outputs('Get\_item')?['body/DateofDeparture']}.<br> HRBP/HOD/Line Manager: @{outputs('Get\_item')?['body/HRBP/DisplayName']}.<br> Booking for a staff: @{outputs('Get\_item')?['body/BookingonBehalfofaStaff']}.<br> <br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Start\_and\_wait\_for\_an\_approval\_-\_HRBP](#90A53E27FF9C3D46B55BB80578B3B848) [Succeeded] |

### Set\_variable

|  |  |
| --- | --- |
| **Name** | Set\_variable |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 70326fec-475c-427a-b477-7f18e9bb007d | |
| **name** | ApproverName |
| **value** | @items('Apply\_to\_each\_3')?['responder/displayName'] |

### Start\_and\_wait\_for\_an\_approval\_-\_HRBP

|  |  |
| --- | --- |
| **Name** | Start\_and\_wait\_for\_an\_approval\_-\_HRBP |
| **Type** | OpenApiConnectionWebhook |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 5be74a75-19c8-47dc-a262-e80e47f20d62 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | StartAndWaitForAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalType | Basic | | WebhookApprovalCreationInput/title | New Guest House Booking Request By @{outputs('Get\_item')?['body/Title']} | | WebhookApprovalCreationInput/assignedTo | @{outputs('Get\_item')?['body/HRBP/Email']}; | | WebhookApprovalCreationInput/details | @outputs('Compose\_Guest\_House\_Details-HRBP') | | WebhookApprovalCreationInput/enableNotifications | True | | WebhookApprovalCreationInput/enableReassignment | True | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_HRBP\_Approval\_Comment](#41F6CE6544D78E26CDDEED8D162B90E8) [Succeeded] |

### Switch

|  |  |
| --- | --- |
| **Name** | Switch |
| **Type** | Switch |
| **Expression** | @outputs('Get\_item')?['body/Company/Value'] |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | c4de764a-5c48-4557-8455-324cca5daba4 | |
| **Switch Actions** | |  |  | | --- | --- | | **Case Values** | **Action** | | **TSL** | [Condition\_2](#90E733026FF719ABD466D345E17E3426) | |

### Terminate

|  |  |
| --- | --- |
| **Name** | Terminate |
| **Type** | Terminate |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 67cb1b7e-728d-4486-901a-6c0345d6c11e | |
| **runStatus** | Succeeded |
| **Next Action(s) Conditions** | [Compose](#A0C29A6FE815B4E79CAFB36A6714094C) [Succeeded] |

### Update\_item

|  |  |
| --- | --- |
| **Name** | Update\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Status/Value | Rejected | | item/Approved\_x0020\_By/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Update\_item\_2

|  |  |
| --- | --- |
| **Name** | Update\_item\_2 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Status/Value | Approved | | item/Approved\_x0020\_By/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Update\_item\_3

|  |  |
| --- | --- |
| **Name** | Update\_item\_3 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | | id | @outputs('Get\_item')?['body/ID'] | | item/HRBP/Claims | @variables('HRBP\_Approval\_Name') | | item/HRBP\_x0020\_Approval\_x0020\_Respon | @variables('HRBPApprovalResponse') | | item/HRBP\_x0020\_Approval\_x0020\_Commen | @variables('HRBPApprovalComment') | |
| **authentication** | @parameters('$authentication') |

### Update\_item\_4

|  |  |
| --- | --- |
| **Name** | Update\_item\_4 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Guest House Requests (cinsight\_GuestHouseRequests)') | | id | @outputs('Get\_item')?['body/ID'] | | item/HRBP/Claims | @variables('HRBP\_Approval\_Name') | | item/HRBP\_x0020\_Approval\_x0020\_Respon | @variables('HRBPApprovalResponse') | | item/HRBP\_x0020\_Approval\_x0020\_Commen | @variables('HRBPApprovalComment') | |
| **authentication** | @parameters('$authentication') |

### Wait\_for\_an\_approval

|  |  |
| --- | --- |
| **Name** | Wait\_for\_an\_approval |
| **Type** | OpenApiConnectionWebhook |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 04e2d798-addf-4656-a29a-bd9c787186e6 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | WaitForAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalName | @outputs('Create\_an\_approval')?['body/name'] | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Apply\_to\_each\_3](#BB336FFBBACC5504FB97BB953F138E79) [Succeeded] |

## Detailed Flow Diagram

The following chart shows the detailed layout of the Flow

