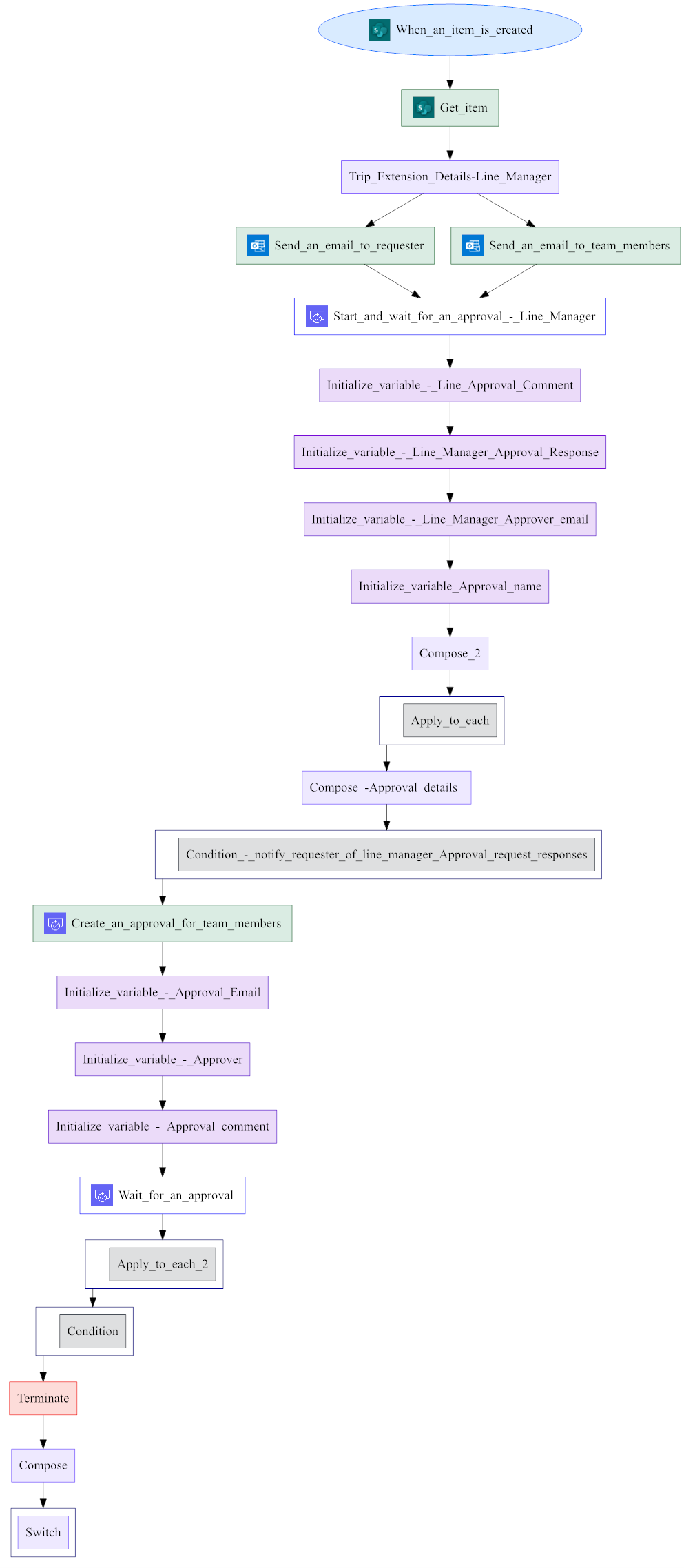
# Flow Documentation - tripExtensionPoolVehicleService\_EstateManager-FFF722F6-1D2D-EE11-BDF4-000D3A2FDACF

|  |  |
| --- | --- |
| **Flow Name** | tripExtensionPoolVehicleService\_EstateManager-FFF722F6-1D2D-EE11-BDF4-000D3A2FDACF |
| **Documentation generated at** | Saturday, 5 August 2023 10:00 AM |
| **Number of Variables** | 7 |
| **Number of Actions** | 40 |

## Flow Overview

The following chart shows the top level layout of the Flow. For a detailed view, please visit the section called Detailed Flow Diagram



## Connections

There are a total of 4 connections used in this Flow:

### shared

|  |  |
| --- | --- |
| **Connector** | [shared](https://docs.microsoft.com/connectors/shared) |
| **Connection Type** | ConnectorReference |
| **Connection Reference Name** | cinsight\_sharedoffice365\_96c71 |
| **Source** | embedded |

## Variables

### Comment

|  |  |
| --- | --- |
| **Name** | Comment |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009)  [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0)  [Initialize\_variable\_-\_Approval\_comment](#0B554FB1B863CE9457F324D2D576BFC7)  [Responsible\_person\_approval\_comment\_](#97B3C2C351D7E4C2C85AC4CB363FE2B6)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |

### ApprovalEmail

|  |  |
| --- | --- |
| **Name** | ApprovalEmail |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_-\_Approval\_Email](#97B141B18F4ECBCD0762B004C1FD3060) |

### ApproverName

|  |  |
| --- | --- |
| **Name** | ApproverName |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009)  [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0)  [Initialize\_variable\_-\_Approver](#3DF40798AD4B19E8652D92A6781F3C68)  [Set\_variable](#1ED475E52B09EC93184335556466AAF3)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |

### LineManagerApprovalComment

|  |  |
| --- | --- |
| **Name** | LineManagerApprovalComment |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_-\_Line\_Approval\_Comment](#EAC61479742AA54A4A5A555C22B638D2)  [Line\_Manager\_Approval\_Comment](#BEF057C83526576351F97D22EA908438)  [Update\_database\_with\_approval\_response](#46858AD5A9F29AA765BD2A5E39E1CC31)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2) |

### LineManagerApprovalResponse

|  |  |
| --- | --- |
| **Name** | LineManagerApprovalResponse |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_-\_Line\_Manager\_Approval\_Response](#76191162D2E1B8F5BBE986F0D878E682)  [Line\_Manager\_Approval\_Response](#E4BA78FD89B22542D87C3741831AB14F)  [Update\_database\_with\_approval\_response](#46858AD5A9F29AA765BD2A5E39E1CC31)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2) |

### LineManagerApproverEmail

|  |  |
| --- | --- |
| **Name** | LineManagerApproverEmail |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_-\_Line\_Manager\_Approver\_email](#CC9A3D47383645120A2FCCC339338939)  [Line\_Manager\_Approval\_Email](#1F9E6E39EF4A9B4F2B87A84A10B045CC) |

### LineManagerName

|  |  |
| --- | --- |
| **Name** | LineManagerName |
| **Type** | string |
| **Initial Value** |  |
| **Used in these Actions** | [Initialize\_variable\_Approval\_name](#223D975DA61456E81C7AB64FBD72FE1E)  [Line\_Manager\_Approval\_Name](#D046C4C7479946D357E2A0B5008FC49B)  [Update\_database\_with\_approval\_response](#46858AD5A9F29AA765BD2A5E39E1CC31)  [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2) |

## Trigger

|  |  |
| --- | --- |
| **Name** | When\_an\_item\_is\_created |
| **Type** | OpenApiConnection |
| **Connector** | sharepointonline |
| **Recurrence Details** | |
| **interval** | 5 |
| **frequency** | Minute |
| **Inputs Details** | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | GetOnNewItems | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | |
| **authentication** | @parameters('$authentication') |
| **Other Trigger Properties** | |
| **splitOn** | @triggerOutputs()?['body/value'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 0bec36f7-14a8-42ac-8929-c488885638e1 | |

## Actions

There are a total of 40 actions used in this Flow:

### Apply\_to\_each

|  |  |
| --- | --- |
| **Name** | Apply\_to\_each |
| **Type** | Foreach |
| **Inputs** | |
| **foreach** | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager')?['body/responses'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 61b58c16-7b14-4216-aad6-2fd7c62002e6 | |
| **Subactions** | [Line\_Manager\_Approval\_Name](#D046C4C7479946D357E2A0B5008FC49B)  [Line\_Manager\_Approval\_Response](#E4BA78FD89B22542D87C3741831AB14F)  [Line\_Manager\_Approval\_Comment](#BEF057C83526576351F97D22EA908438)  [Line\_Manager\_Approval\_Email](#1F9E6E39EF4A9B4F2B87A84A10B045CC) |
| **Next Action(s) Conditions** | [Compose\_-Approval\_details\_](#C20976A999D2141C727B25342EF490F8) [Succeeded] |

### Apply\_to\_each\_2

|  |  |
| --- | --- |
| **Name** | Apply\_to\_each\_2 |
| **Type** | Foreach |
| **Inputs** | |
| **foreach** | @outputs('Wait\_for\_an\_approval')?['body/responses'] |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | a70e4452-b24d-4d31-975b-6ff628f31ce8 | |
| **Subactions** | [Responsible\_person\_approval\_comment\_](#97B3C2C351D7E4C2C85AC4CB363FE2B6)  [Set\_variable](#1ED475E52B09EC93184335556466AAF3) |
| **Next Action(s) Conditions** | [Condition](#9E2941B3C81256FAC10392AACA4CCFDE) [Succeeded] |

### Compose

|  |  |
| --- | --- |
| **Name** | Compose |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cf0d56ad-d641-4a58-b9a5-201f1a1b64ff | |
| **Value** | Create item on respective subsites |
| **Next Action(s) Conditions** | [Switch](#BBC155FB2B111BF61C4F5FF892915E6B) [Succeeded] |

### Compose\_2

|  |  |
| --- | --- |
| **Name** | Compose\_2 |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 7f239ffe-c234-4c57-bb27-061049037068 | |
| **Value** | Send request to team |
| **Next Action(s) Conditions** | [Apply\_to\_each](#4D9A4C16C9053D5AB79E3BCE4DF83AA0) [Succeeded] |

### Compose\_-Approval\_details\_

|  |  |
| --- | --- |
| **Name** | Compose\_-Approval\_details\_ |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 2343dc9b-74cc-4571-9d73-5a65c4ab94c2 | |
| **Value** | Dear, Team. This is to notify you that a new trip extension request with ID @{outputs('Get\_item')?['body/NewTripRequestID']} has been approved by the line manager. Please see the details of the approval request below: Line Manager/Approver: @{variables('LineManagerName')}. Approval Email: @{variables('LineManagerApproverEmail')}. Approval Outcome: @{variables('LineManagerApprovalResponse')}. Approval Comment: @{variables('LineManagerApprovalComment')}. Regards, TSL Estate. |
| **Next Action(s) Conditions** | [Condition\_-\_notify\_requester\_of\_line\_manager\_Approval\_request\_responses](#50D4CD8AA2ABFAD3F7A7253DC3FCC5E0) [Succeeded] |

### Condition

|  |  |
| --- | --- |
| **Name** | Condition |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Wait\_for\_an\_approval')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e6676694-2992-4ea4-acf9-15b34f4f449c | |
| **Subactions** | [Inform\_requester\_of\_approval](#AB5BC0142C516F4B972FF61103DE2D34)  [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) |
| **Elseactions** | [Inform\_requester\_of\_rejection](#DCF211EEE05E3FFC2CF18A8E11EDD404)  [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435) |
| **Next Action(s) Conditions** | [Terminate](#056FA3D840F48B7BFBBD68C19A4797B3) [Succeeded] |

### Condition\_-\_notify\_requester\_of\_line\_manager\_Approval\_request\_responses

|  |  |
| --- | --- |
| **Name** | Condition\_-\_notify\_requester\_of\_line\_manager\_Approval\_request\_responses |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e6676694-2992-4ea4-acf9-15b34f4f449c | |
| **Subactions** | [Update\_database\_with\_approval\_response](#46858AD5A9F29AA765BD2A5E39E1CC31)  [Notify\_requester\_line\_manager\_approval\_outcome\_\_2](#7C5178355CDC4EDD5EBE6C99C6251922) |
| **Elseactions** | [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2)  [Notify\_requester\_line\_manager\_approval\_outcome\_-\_rejection](#7B957AAE0A060434BC86AF0B0FA9BA91) |
| **Next Action(s) Conditions** | [Create\_an\_approval\_for\_team\_members](#233BF3631A73AE7B958F0CC6F645500B) [Succeeded] |

### Condition\_2

|  |  |
| --- | --- |
| **Name** | Condition\_2 |
| **Type** | If |
| **Expression** | |  |  | | --- | --- | | equals | @outputs('Wait\_for\_an\_approval')?['body/outcome']  Approve | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 92d04d2e-b721-4d40-8598-e064b18b8407 | |
| **Subactions** | [Create\_item\_3](#ED8547FB28A18F45FC34514674A297D0) |
| **Elseactions** | [Create\_item](#A2896F7D44AD7B3EFC215C52A21E5009) |

### Create\_an\_approval\_for\_team\_members

|  |  |
| --- | --- |
| **Name** | Create\_an\_approval\_for\_team\_members |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 1d45fba9-7db1-46a3-b4df-a8c10bcba6de | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | CreateAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalType | Basic | | ApprovalCreationInput/title | Pool Vehicle Trip Extension Request By @{outputs('Update\_database\_with\_approval\_response')?['body/Full\_x0020\_Name']} | | ApprovalCreationInput/assignedTo | aoseragbaje@tsllimited.com;iosoria@tsllimited.com;cmadubuike@tsllimited.com;cibekwe@tsllimited.com; | | ApprovalCreationInput/details | @outputs('Compose\_-Approval\_details\_') | | ApprovalCreationInput/requestor | itadmin@tsllimited.com; | | ApprovalCreationInput/enableNotifications | True | | ApprovalCreationInput/enableReassignment | True | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approval\_Email](#97B141B18F4ECBCD0762B004C1FD3060) [Succeeded] |

### Create\_item

|  |  |
| --- | --- |
| **Name** | Create\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 44599452-1520-4c51-b787-465c1b4c6624 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PostItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | https://tsltransport.sharepoint.com/sites/TSLEstateTeam/tslestatesbackend | | table | 9ec22779-e8e5-454d-baba-d03d492d527b | | item/LastName | @outputs('Get\_item')?['body/LastName'] | | item/Department/Value | @outputs('Update\_item\_2')?['body/Department/Value'] | | item/EmailAddress | @outputs('Get\_item')?['body/EmailAddress'] | | item/WorkLocation/Value | @outputs('Get\_item')?['body/WorkLocation/Value'] | | item/CategoryofRequest/Value | @outputs('Get\_item')?['body/CategoryofRequest/Value'] | | item/RequestDetail | @outputs('Get\_item')?['body/RequestDetail'] | | item/Quantity | @outputs('Get\_item')?['body/Quantity'] | | item/RequestDate | @outputs('Get\_item')?['body/RequestDate'] | | item/PreferredCloseOutDate | @outputs('Get\_item')?['body/PreferredCloseOutDate'] | | item/Company/Value | TSL | | item/Status/Value | Rejected | | item/Approver/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Create\_item\_3

|  |  |
| --- | --- |
| **Name** | Create\_item\_3 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 3cefbc2b-d1e7-4d00-8c88-1a2d0a0121f7 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PostItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | https://tsltransport.sharepoint.com/sites/TSLEstateTeam/tslestatesbackend | | table | 9ec22779-e8e5-454d-baba-d03d492d527b | | item/LastName | @outputs('Get\_item')?['body/LastName'] | | item/Department/Value | @outputs('Update\_item\_2')?['body/Department/Value'] | | item/EmailAddress | @outputs('Get\_item')?['body/EmailAddress'] | | item/WorkLocation/Value | @outputs('Get\_item')?['body/WorkLocation/Value'] | | item/CategoryofRequest/Value | @outputs('Get\_item')?['body/CategoryofRequest/Value'] | | item/RequestDetail | @outputs('Get\_item')?['body/RequestDetail'] | | item/Quantity | @outputs('Get\_item')?['body/Quantity'] | | item/RequestDate | @outputs('Get\_item')?['body/RequestDate'] | | item/PreferredCloseOutDate | @outputs('Get\_item')?['body/PreferredCloseOutDate'] | | item/Company/Value | TSL | | item/Status/Value | Approved | | item/Approver/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | |
| **authentication** | @parameters('$authentication') |

### Get\_item

|  |  |
| --- | --- |
| **Name** | Get\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 1985a3d4-6682-4feb-86c3-4d97e7e96b7c | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | GetItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | | id | @triggerOutputs()?['body/ID'] | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Trip\_Extension\_Details-Line\_Manager](#DB61F59BBB2AEAE62129C2A14E67AD73) [Succeeded] |

### Inform\_requester\_of\_approval

|  |  |
| --- | --- |
| **Name** | Inform\_requester\_of\_approval |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 20e33dba-8480-48fd-9a7a-727c795d4316 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365\_2 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/Title'] | | emailMessage/Subject | Pool Vehicle Trip Extension Request Has Been Approved | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Full\_x0020\_Name']}.<br> <br> We are pleased to inform you that your trip extension request with ID @{outputs('Get\_item')?['body/NewTripRequestID']} has been approved by TSL Estate.<br> <br> <br> Approved by: @{variables('ApproverName')}.<br> <br> Approval Comment: @{variables('Comment')}.<br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item\_2](#41F51F80349DAE02F926A90848C02BA0) [Succeeded] |

### Inform\_requester\_of\_rejection

|  |  |
| --- | --- |
| **Name** | Inform\_requester\_of\_rejection |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | ec860c3f-4c1b-4440-9e50-d5423392305f | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365\_2 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/Title'] | | emailMessage/Subject | Pool Vehicle Trip Extension Request Was Rejected | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Full\_x0020\_Name']}.<br> <br> We regret to inform you that your trip extension request with ID @{outputs('Get\_item')?['body/NewTripRequestID']} was been rejected by TSL Estate.<br> <br> Approved by: @{variables('ApproverName')}.<br> <br> Here is why: @{variables('Comment')}.<br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item](#8DF2DBB13154F09DC7B9E9A15AE08435) [Succeeded] |

### Initialize\_variable\_-\_Approval\_comment

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approval\_comment |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | a0f29446-8caa-4cc6-94bd-3aeb1f8c9f11 | |
| **variables** | |  |  | | --- | --- | | name | Comment | | type | string | |
| **Next Action(s) Conditions** | [Wait\_for\_an\_approval](#B4394AD66B189DB40513F42B69D2EBE3) [Succeeded] |

### Initialize\_variable\_-\_Approval\_Email

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approval\_Email |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cfde23e8-2ce3-4c69-abe9-43851e5827b2 | |
| **variables** | |  |  | | --- | --- | | name | ApprovalEmail | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approver](#3DF40798AD4B19E8652D92A6781F3C68) [Succeeded] |

### Initialize\_variable\_-\_Approver

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Approver |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | cfde23e8-2ce3-4c69-abe9-43851e5827b2 | |
| **variables** | |  |  | | --- | --- | | name | ApproverName | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Approval\_comment](#0B554FB1B863CE9457F324D2D576BFC7) [Succeeded] |

### Initialize\_variable\_-\_Line\_Approval\_Comment

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Line\_Approval\_Comment |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | LineManagerApprovalComment | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Line\_Manager\_Approval\_Response](#76191162D2E1B8F5BBE986F0D878E682) [Succeeded] |

### Initialize\_variable\_-\_Line\_Manager\_Approval\_Response

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Line\_Manager\_Approval\_Response |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | LineManagerApprovalResponse | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Line\_Manager\_Approver\_email](#CC9A3D47383645120A2FCCC339338939) [Succeeded] |

### Initialize\_variable\_-\_Line\_Manager\_Approver\_email

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_-\_Line\_Manager\_Approver\_email |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b2eb5f71-f0c7-47cb-a72d-5027791f4ac1 | |
| **variables** | |  |  | | --- | --- | | name | LineManagerApproverEmail | | type | string | |
| **Next Action(s) Conditions** | [Initialize\_variable\_Approval\_name](#223D975DA61456E81C7AB64FBD72FE1E) [Succeeded] |

### Initialize\_variable\_Approval\_name

|  |  |
| --- | --- |
| **Name** | Initialize\_variable\_Approval\_name |
| **Type** | InitializeVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | e0314f38-b986-4d8f-a550-ce0b8ea902f9 | |
| **variables** | |  |  | | --- | --- | | name | LineManagerName | | type | string | |
| **Next Action(s) Conditions** | [Compose\_2](#C9AA0B20B7DA51E7E5F2CCD57F6BFB96) [Succeeded] |

### Line\_Manager\_Approval\_Comment

|  |  |
| --- | --- |
| **Name** | Line\_Manager\_Approval\_Comment |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 0db5801a-deba-46ef-b902-ed87f8637355 | |
| **name** | LineManagerApprovalComment |
| **value** | @items('Apply\_to\_each')?['comments'] |
| **Next Action(s) Conditions** | [Line\_Manager\_Approval\_Email](#1F9E6E39EF4A9B4F2B87A84A10B045CC) [Succeeded] |

### Line\_Manager\_Approval\_Email

|  |  |
| --- | --- |
| **Name** | Line\_Manager\_Approval\_Email |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 68b0a739-82ad-4b25-81c3-74152540064a | |
| **name** | LineManagerApproverEmail |
| **value** | @items('Apply\_to\_each')?['responder/email'] |

### Line\_Manager\_Approval\_Name

|  |  |
| --- | --- |
| **Name** | Line\_Manager\_Approval\_Name |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 7716ff2e-8660-451f-b219-6a3e245631b8 | |
| **name** | LineManagerName |
| **value** | @items('Apply\_to\_each')?['responder/displayName'] |
| **Next Action(s) Conditions** | [Line\_Manager\_Approval\_Response](#E4BA78FD89B22542D87C3741831AB14F) [Succeeded] |

### Line\_Manager\_Approval\_Response

|  |  |
| --- | --- |
| **Name** | Line\_Manager\_Approval\_Response |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | a29bc9fa-8c11-4231-8851-71f38bc71db3 | |
| **name** | LineManagerApprovalResponse |
| **value** | @outputs('Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager')?['body/outcome'] |
| **Next Action(s) Conditions** | [Line\_Manager\_Approval\_Comment](#BEF057C83526576351F97D22EA908438) [Succeeded] |

### Notify\_requester\_line\_manager\_approval\_outcome\_\_2

|  |  |
| --- | --- |
| **Name** | Notify\_requester\_line\_manager\_approval\_outcome\_\_2 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b1507ab3-2acc-4485-9bf8-98ec0dc6e8b9 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365\_2 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/Title'] | | emailMessage/Subject | Your Trip Extension Request has been approved | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Full\_x0020\_Name']}.<br> <br> We are pleased to inform you that your trip extension request with ID @{outputs('Get\_item')?['body/NewTripRequestID']} has been approved by your HRBP/HOD/line manager.<br> <br> Please find the details of the approval request below:<br> <br> HOD/HRBP/Line Manager: @{variables('LineManagerName')}.<br> <br> Approval Email Address: @{variables('LineManagerApproverEmail')}.<br> <br> Approval Outcome: @{variables('LineManagerApprovalResponse')}.<br> <br> Approval Comment: @{variables('LineManagerApprovalComment')}.<br> <br> <br> <br> Should you have further inquiries or require additional information, please feel free to reach out to the estate team or line manager.<br> <br> Regards,<br> <br> TSL Estate.<br> </p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_database\_with\_approval\_response](#46858AD5A9F29AA765BD2A5E39E1CC31) [Succeeded] |

### Notify\_requester\_line\_manager\_approval\_outcome\_-\_rejection

|  |  |
| --- | --- |
| **Name** | Notify\_requester\_line\_manager\_approval\_outcome\_-\_rejection |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b1507ab3-2acc-4485-9bf8-98ec0dc6e8b9 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365\_2 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/Title'] | | emailMessage/Subject | Your Trip Extension Request Was Rejected | | emailMessage/Body | <p>Hello, @{outputs('Get\_item')?['body/Full\_x0020\_Name']}.<br> <br> We regret to inform you that your trip extension request with ID @{outputs('Get\_item')?['body/NewTripRequestID']} was rejected by your HRBP/HOD/line manager.<br> <br> <br> Please find the details of the request below:<br> <br> HRBP/HOD/Line Manager/Approver: @{variables('LineManagerName')}.<br> <br> Approval Email Address: @{variables('LineManagerApproverEmail')}.<br> <br> Approval Outcome: @{variables('LineManagerApprovalResponse')}.<br> <br> Approval Comment: @{variables('LineManagerApprovalComment')}.<br> <br> <br> <br> Should you have further inquiries or require additional information, please feel free to reach out to the estate team or line manager.<br> <br> Regards,<br> TSL Estate.<br> </p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Update\_item\_3](#295D25E05F9EB6D9076E860308ADFCE2) [Succeeded] |

### Responsible\_person\_approval\_comment\_

|  |  |
| --- | --- |
| **Name** | Responsible\_person\_approval\_comment\_ |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | f3bacd77-1623-469d-bc7c-d548140b90ef | |
| **name** | Comment |
| **value** | @items('Apply\_to\_each\_2')?['comments'] |
| **Next Action(s) Conditions** | [Set\_variable](#1ED475E52B09EC93184335556466AAF3) [Succeeded] |

### Send\_an\_email\_to\_requester

|  |  |
| --- | --- |
| **Name** | Send\_an\_email\_to\_requester |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 037f8f39-7f2e-4bf4-bb97-08bb67b4793a | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | @outputs('Get\_item')?['body/Title'] | | emailMessage/Subject | Trip Extension Request Created Successfully | | emailMessage/Body | <p>Dear, <strong>&nbsp;</strong><strong>@{outputs('Get\_item')?['body/Full\_x0020\_Name']}</strong><strong>.</strong><br> <br> We are pleased to inform you that your trip extension request has been successfully created and is under review. The approval outcome from your HOD/HRBP/line manager will be communicated to you shortly.<br> <br> <br> Please see below the details of the request:<br> <br> Trip ID: @{outputs('Get\_item')?['body/NewTripRequestID']}.<br> Trip Details: @{outputs('Get\_item')?['body/Trip\_x0020\_Details']}.<br> HOD/HRBP/Line Manager: @{outputs('Get\_item')?['body/Line\_x0020\_Manager/DisplayName']}.<br> <br> <br> Should you require additional information or have any inquiries, please do not hesitate to reach out to us.<br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager](#C19DF77AC1D4E10BF1A1DAC66C578FD8) [Succeeded] |

### Send\_an\_email\_to\_team\_members

|  |  |
| --- | --- |
| **Name** | Send\_an\_email\_to\_team\_members |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [Office 365 Outlook](https://docs.microsoft.com/connectors/office365) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b74a33ac-6918-400a-bb0e-384eaad9855d | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_office365 | | operationId | SendEmailV2 | | apiId | /providers/Microsoft.PowerApps/apis/shared\_office365 | |
| **parameters** | |  |  | | --- | --- | | emailMessage/To | aoseragbaje@tsllimited.com;TSLEstateTeam@tsllimited.com;iosoria@tsllimited.com;ojohnson@iauto.services;cmadubuike@tsllimited.com;cibekwe@tsllimited.com | | emailMessage/Subject | Pool Vehicle Trip Extension Request -: @{outputs('Get\_item')?['body/NewTripRequestID']} | | emailMessage/Body | <p>Hello, Team,<br> <br> This is to notify you that @{outputs('Get\_item')?['body/Full\_x0020\_Name']} has successfully created a pool vehicle trip extension request that is currently under review by the HRBP/HOD/line manager.<br> <br> An approval request has been sent to the HOD/HRBP/line manager, the outcome will be communicated shortly.<br> <br> Please see below the details of the request:<br> <br> <br> Trip ID: @{outputs('Get\_item')?['body/NewTripRequestID']}.<br> Trip Details: @{outputs('Get\_item')?['body/Trip\_x0020\_Details']}.<br> HOD/HRBP/Line Manager: @{outputs('Get\_item')?['body/Line\_x0020\_Manager/DisplayName']}.<br> <br> <br> Regards,<br> <br> TSL Estate.</p> | | emailMessage/Importance | Normal | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager](#C19DF77AC1D4E10BF1A1DAC66C578FD8) [Succeeded] |

### Set\_variable

|  |  |
| --- | --- |
| **Name** | Set\_variable |
| **Type** | SetVariable |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 70326fec-475c-427a-b477-7f18e9bb007d | |
| **name** | ApproverName |
| **value** | @items('Apply\_to\_each\_2')?['responder/displayName'] |

### Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager

|  |  |
| --- | --- |
| **Name** | Start\_and\_wait\_for\_an\_approval\_-\_Line\_Manager |
| **Type** | OpenApiConnectionWebhook |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 5be74a75-19c8-47dc-a262-e80e47f20d62 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | StartAndWaitForAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalType | Basic | | WebhookApprovalCreationInput/title | Trip Extension Request By @{outputs('Get\_item')?['body/Full\_x0020\_Name']} | | WebhookApprovalCreationInput/assignedTo | @{outputs('Get\_item')?['body/Line\_x0020\_Manager/Email']}; | | WebhookApprovalCreationInput/details | @outputs('Trip\_Extension\_Details-Line\_Manager') | | WebhookApprovalCreationInput/requestor | itadmin@tsllimited.com; | | WebhookApprovalCreationInput/enableNotifications | True | | WebhookApprovalCreationInput/enableReassignment | True | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Initialize\_variable\_-\_Line\_Approval\_Comment](#EAC61479742AA54A4A5A555C22B638D2) [Succeeded] |

### Switch

|  |  |
| --- | --- |
| **Name** | Switch |
| **Type** | Switch |
| **Expression** | @outputs('Get\_item')?['body/Company/Value'] |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | c4de764a-5c48-4557-8455-324cca5daba4 | |
| **Switch Actions** | |  |  | | --- | --- | | **Case Values** | **Action** | | **TSL** | [Condition\_2](#90E733026FF719ABD466D345E17E3426) | |

### Terminate

|  |  |
| --- | --- |
| **Name** | Terminate |
| **Type** | Terminate |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 67cb1b7e-728d-4486-901a-6c0345d6c11e | |
| **runStatus** | Succeeded |
| **Next Action(s) Conditions** | [Compose](#A0C29A6FE815B4E79CAFB36A6714094C) [Succeeded] |

### Trip\_Extension\_Details-Line\_Manager

|  |  |
| --- | --- |
| **Name** | Trip\_Extension\_Details-Line\_Manager |
| **Type** | Compose |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 62f82be0-26bc-43db-b515-da0b0b9b3303 | |
| **Value** | Hello, @{outputs('Get\_item')?['body/Line\_x0020\_Manager/DisplayName']}. We would like to bring an important matter to your attention. @{outputs('Get\_item')?['body/Full\_x0020\_Name']} has submitted a trip extension request to TSL Estate and it is awaiting your approval. Your attention to this matter is greatly appreciated. Please see below the details of the request: Trip ID: @{outputs('Get\_item')?['body/NewTripRequestID']}. Trip Details: @{outputs('Get\_item')?['body/Trip\_x0020\_Details']}. HOD/HRBP/Line Manager: @{outputs('Get\_item')?['body/Line\_x0020\_Manager/DisplayName']}. Should you require additional information or have any inquiries, please do not hesitate to reach out to us. Regards, TSL Estate |
| **Next Action(s) Conditions** | [Send\_an\_email\_to\_requester](#D1854C777B128CE3A751621E29E705BC) [Succeeded]  [Send\_an\_email\_to\_team\_members](#6D81B327714E74A531BEFBC96CDB5215) [Succeeded] |

### Update\_database\_with\_approval\_response

|  |  |
| --- | --- |
| **Name** | Update\_database\_with\_approval\_response |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Line\_x0020\_Manager/Claims | @variables('LineManagerName') | | item/Line\_x0020\_Manager\_x0020\_Approva | @variables('LineManagerApprovalComment') | | item/Line\_x0020\_Manager\_x0020\_Approva0 | @variables('LineManagerApprovalResponse') | |
| **authentication** | @parameters('$authentication') |

### Update\_item

|  |  |
| --- | --- |
| **Name** | Update\_item |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Approved\_x0020\_By/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | | item/Status/Value | Rejected | |
| **authentication** | @parameters('$authentication') |

### Update\_item\_2

|  |  |
| --- | --- |
| **Name** | Update\_item\_2 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Approved\_x0020\_By/Claims | @variables('ApproverName') | | item/Approval\_x0020\_Comment | @variables('Comment') | | item/Status/Value | Approved | |
| **authentication** | @parameters('$authentication') |

### Update\_item\_3

|  |  |
| --- | --- |
| **Name** | Update\_item\_3 |
| **Type** | OpenApiConnection |
| **Connection** | |  |  | | --- | --- | |  | [SharePoint](https://docs.microsoft.com/connectors/sharepointonline) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | b3751fc3-bfd3-4f26-83c3-4194005ba03e | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_sharepointonline | | operationId | PatchItem | | apiId | /providers/Microsoft.PowerApps/apis/shared\_sharepointonline | |
| **parameters** | |  |  | | --- | --- | | dataset | @parameters('TSL Estate Team (cinsight\_TSLEstateTeam)') | | table | @parameters('Trip Extension Request (cinsight\_TripExtensionRequest)') | | id | @outputs('Get\_item')?['body/ID'] | | item/Line\_x0020\_Manager/Claims | @variables('LineManagerName') | | item/Line\_x0020\_Manager\_x0020\_Approva | @variables('LineManagerApprovalComment') | | item/Line\_x0020\_Manager\_x0020\_Approva0 | @variables('LineManagerApprovalResponse') | |
| **authentication** | @parameters('$authentication') |

### Wait\_for\_an\_approval

|  |  |
| --- | --- |
| **Name** | Wait\_for\_an\_approval |
| **Type** | OpenApiConnectionWebhook |
| **Connection** | |  |  | | --- | --- | |  | [Approvals](https://docs.microsoft.com/connectors/approvals) | |
| **Inputs** | |
| **metadata** | |  |  | | --- | --- | | operationMetadataId | 04e2d798-addf-4656-a29a-bd9c787186e6 | |
| **host** | |  |  | | --- | --- | | connectionName | shared\_approvals | | operationId | WaitForAnApproval | | apiId | /providers/Microsoft.PowerApps/apis/shared\_approvals | |
| **parameters** | |  |  | | --- | --- | | approvalName | @outputs('Create\_an\_approval\_for\_team\_members')?['body/name'] | |
| **authentication** | @parameters('$authentication') |
| **Next Action(s) Conditions** | [Apply\_to\_each\_2](#886A9E1EDBAEDFE4EA02CFF727FDA330) [Succeeded] |

## Detailed Flow Diagram

The following chart shows the detailed layout of the Flow

