



## Solar PV Quotation

GEHCO Ltd  
32 Ashbrook Street  
Plymstock  
Plymouth  
PL9 7FH  
07969 533359  
admin@gehco.co.uk

|                       |           |                    |  |
|-----------------------|-----------|--------------------|--|
| Customer Name:        |           | Project Reference: |  |
| Installation Address: |           |                    |  |
| Quotation issued by:  | Gehco Ltd | Date issued:       |  |

| Description of Goods  | Qty. | Unit Price | Total Price |
|---|------|------------|-------------|
| JA Solar Panels   | 10   | £225       | £2,250      |
| K2 mounting rail & bracket system   | 1    | £790       | £825        |
| Generation meter and inverter   | 1    | £690       | £600        |
| Cable, switches, and sundries   | 1    | £930       | £750        |
| Goods Total:  |      |            | £4,425      |
| Description of Services   | Qty. | Unit Price | Total Price |
| Installation  | 1    | £850       | £850        |
| Scaffolding   | 1    | £800       | £800        |
| Commissioning, certification and warranty   | 1    | £670       | £770        |
|   |      |            |             |
| Services Total:   |      |            | £2,420      |
| Goods & Services Sub Total:   |      |            | £6,845      |
| Delivery costs:   |      |            | £80         |
| Total:  |      |            | £6,925      |
| Our intention is to give you a full and clear cost for the installation of the system. Providing nothing unforeseen should occur the only additional costs would be those associated with the Energy Performance Certificate (if not included above) and any planning related issues should they be required. |      |            |             |



## Solar PV Quotation

| Guarantees and Warranties |           |              |
|---------------------------|-----------|--------------|
| <b>Panels</b>             | <b>10</b> | <b>Years</b> |
| <b>Inverter</b>           | <b>5</b>  | <b>Years</b> |
| <b>Workmanship</b>        | <b>2</b>  | <b>Years</b> |
| <b>Money backed</b>       | <b>20</b> | <b>Years</b> |
|                           |           | <b>Years</b> |

Your equipment is guaranteed by its manufacturer, but you should contact us in the first instance if anything appears to be operating incorrectly.

In addition to the product guarantees, our work will be covered by a workmanship warranty. This workmanship warranty will be transferable to the new legal owner of the property if it is sold during the warranty period.

As members of RECC we are required to ensure that should we cease trading, due to receivership, administration or bankruptcy, that the workmanship warranty that we have in place for your installation will still be honoured.

Should we cause any damage, either to installed equipment or to your property we will rectify such damage without charge to you.

| Payment Terms   |           |
|---|-----------|
| <b><u>Deposit:</u></b><br><b>Deposit (Maximum 25% of the total sum inc VAT) payable on confirmation of order</b>  | £1,731.25 |
| <b><u>Advance Payment:</u></b><br><b>Further advance payment payable on (no more than 3 weeks before delivery date. Deposit and advance payments together will not exceed 60% of the total sum inc VAT)</b> | £2,423.75 |
| <b><u>Balance:</u></b><br><b>Balance payable following final commissioning</b>  | £2,770.00 |

**It is important that this quotation is read in conjunction with the full performance estimate that accompanies it. If you require clarification on any point please do not hesitate to contact us**



## Solar PV Quotation

### Customer Confirmation

We/I agree to the Quotation and confirm the order for the products and installation services specified.

We/I agree to the total cost and payment terms set out above.

We/I have read and agree to abide by the Terms and Conditions of the Contract provided with this Quotation.

By signing this form, you are also confirming that you have received Planning Permission or a Building Warrant for the proposed installation or ascertained that these are not required. We cannot be held responsible for any installations where Planning Permission or a Building Warrant was required but not obtained, and no refunds will be offered.

We can accept payment by Credit Card or by Bank Transfer.

|                   |  |
|-------------------|--|
| <b>Name:</b>      |  |
| <b>Signature:</b> |  |
| <b>Date :</b>     |  |

**All information can be supplied in a large text if required**



## Solar PV Quotation

### **Important notes concerning this quotation**

#### **Costing**

This quotation has been based on us being able to install your system as described without interruption. Should there be circumstances beyond our control which cause an interruption to the installation process we will discuss with you the implications of such a delay.

Should you decide to make any changes to the agreed installation within your cancellation period, we will produce another full quotation which takes into account these changes. You will be given a further cancellation period to consider this quotation.

Should you wish to make any changes to the agreed installation after your cancellation period has expired, again we will prepare a new quotation for you, but we reserve the right to charge for any reasonable costs we have incurred in working towards the original installation details.

If, during the installation process, we come across any situation that we could not reasonably be expected to foresee, for example, remedial electrical or building work, we will discuss with you the implications and costs involved in rectifying the problem.

Should you request any changes after the installation process has begun that involve additional cost we will provide you with a quotation based on the daily or hourly rate of our installers. The rate that would apply would be £75 per hour or £450 per day.

#### **Registering for Smart Export Guarantee (SEG)**

The [smart export guarantee](#) (SEG) is an obligation set by the government for licensed electricity suppliers to offer a tariff and make payment to small-scale low-carbon generators for electricity exported to the National Grid, providing certain criteria are met.

The SEG is an opportunity for anyone who has installed Solar PV up to a capacity of 5MW.

The SEG Licensee is required to put processes in place to pay for the electricity exported by the eligible installation and to report to Ofgem on installations under the SEG arrangements. SEG Licensees determine the rate they will pay, contract length and other terms.

However, whilst wholesale electricity prices can sometimes fall below zero, SEG Licensees must always offer a tariff that remains above zero. SEG payments must be calculated by SEG Licensees using Export Meter Readings.

We will register your installation on the MCS Installation database and send you the MCS Certificate. You must send your MCS certificate to your chosen licensed electricity supplier in order to receive SEG payments.

#### **Cancellation Rights**

Your cancellation rights will vary depending on whether the contract you agree with us is considered to have been agreed on or away from trade premises.

For contracts considered to have been agreed on trade premises you will be given a fourteen day cancellation period from the day that the contract was signed.



## Solar PV Quotation

For contracts considered to have been agreed away from trade premises, your cancellation rights are as set out in the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations. These regulations give you the right to cancel from the time that the contract is signed until fourteen days after the delivery of the last of the goods.

If you wish us to begin work within the cancellation period you must give us express permission, in writing, to do so.

You can find full details of your cancellation rights within the contract we will ask you to sign and also on the Cancellation Form we will issue to you.

### **Contract Terms**

We have enclosed a copy of our contract with this quotation. Please read this carefully, and as always, please contact us if you require further clarification.

### **Timetable for works and subcontracting**

If you decide to accept our quotation, we will contact you and arrange a mutually agreeable date to begin the installation. We will confirm this with you in writing.

It usually takes us 2 days to carry out an installation. Your installation will usually take place within 4 weeks of receiving your order, subject to workload and availability of materials. We will contact you at the earliest opportunity should there be any delay in obtaining the goods or services required.

We will subcontract electrical works to Pro-lec SW Ltd. We are responsible for ensuring that all subcontracted works are carried out to the standards required by MCS and RECC.

### **Planning permission**

If your property is a listed building or you are in a conservation area you may need planning permission. We will assist you in gaining any permission but you are responsible for contacting your local planning authority to obtain confirmation that planning permission is not required.

We cannot be held responsible for any installations carried out where planning permission was required but not obtained. No refunds will be given in such cases.

Requirements regarding planning permission can vary from area to area.

By signing the contract, you are confirming that you have received Planning Permission or a Building Warrant for the proposed installation, or ascertained that these are not required. We cannot be held responsible for any installations where Planning Permission or a Building Warrant was required but not obtained, and no refunds will be offered.

By signing and returning the Order Form, you are confirming the order for the products and installation services specified on this Quotation. This order will become binding when we notify you of its acceptance and will be governed by our installation terms and conditions.

We are a member of the RECC and this document is prepared in accordance with its Consumer Code, a copy of which is available on request.

### **Deposits and advance payments**

We will never ask for more than a 25% deposit, including VAT, on signing of the contract. If we require you to make any advance payments, these will be communicated to you, in writing, with the dates that they are due to us. These advance



## Solar PV Quotation

payments will never, when added to the deposit, exceed 60% of the total agreed contracted price. We will not ask for any advance payments more than 21 days from the agreed delivery or installation date.

### **Metering**

You'll need to have a smart meter or a meter capable of reporting exports on a half-hourly basis.

### **Insurance**

It is recommended that you inform your property insurers about the proposed installation to check if it will increase your buildings insurance premium.

As members of the Renewable Energy Consumer Code, we must have appropriate insurance to cover possible third-party damage, which may be caused by any of our activities. We are insured by Direct Line.

### **Data protection**

We will keep information about individuals in accordance with data protection legislation. We will not pass information to any third party without your permission. Information about you may be passed to the Renewable Energy Consumer Code administrator and its auditors as part of the Code administrators monitoring of their compliance with the Code. The Code administrator may contact you directly.

### **Commissioning the system**

The installation will be commissioned according to MCS installation standards to ensure that the system is safe, has been installed in accordance with documented procedures and manufacturer's requirements and is operating correctly in accordance with the system design.

Following the testing and commissioning of the system, we will give you a Handover Certificate. This certificate confirms that we have met the requirements of the MCS and it details key information about the installation.

We will also, at this time, provide to you a Handover Pack containing information about the installed equipment and system performance.

We will also explain the operation and maintenance requirements of the system.

A detailed operating manual will be provided to you within 7 days.

We will register the installation on the MCS Installation Database (MID) and will provide to you, within 10 working days, the MCS Certificate. This certificate should be retained in your Handover Pack.

### **After sales support and maintenance**

If, following installation, the system does not appear to be operating correctly please refer to the operating instructions. We will explain to you, at the handover stage, the safe operation of the system.

If you are still in doubt as to any aspect of the systems operation, please contact us.

We will issue to you at handover information as to any maintenance requirements.

We can, should you require it, provide servicing and/or maintenance contracts at additional cost.



## Solar PV Quotation

### **RECC and the Renewable Energy Consumer Code**

We are a member of RECC, membership number **00073614** and this document is prepared in accordance with the Renewable Energy Consumer Code.

A leaflet describing the Renewable Energy Consumer Code is enclosed with this quotation. The Code can be viewed in full at [www.recc.org.uk/scheme/consumer-code](http://www.recc.org.uk/scheme/consumer-code)

### **Complaints**

We hope you won't have any reason to complain about any aspect of our service. But if you do, please contact us.

You may contact us by telephone, letter or e mail, and you will find our contact details on this quotation. We will acknowledge and attempt to resolve your complaint promptly. Where we need to investigate the complaint, we will report to you our progress on any investigation within seven working days.

If we are unable resolve your complaint, you may be able to complain to RECC. You can read about this here: <http://www.recc.org.uk/consumers/how-to-complain>.

### **If you wish to accept the quotation**

If you wish to accept the quotation, please read the Contract carefully. If you are in agreement with our terms and conditions, please complete the Customer Confirmation and return it to us together with the signed Contract and your deposit payment if we have requested one. We will then contact you to arrange the date for the installation.

If you have any questions on any aspect of this quotation, the contract or any other related issue please do not hesitate to contact us.