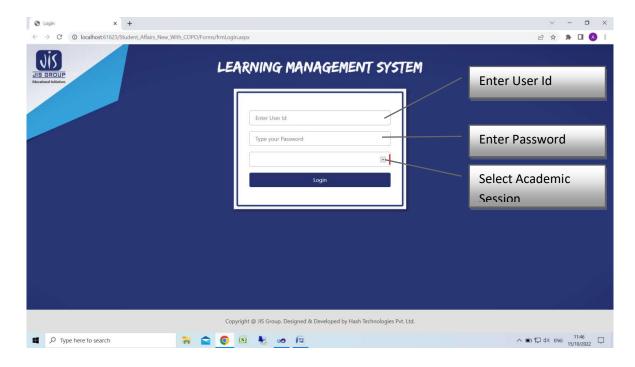
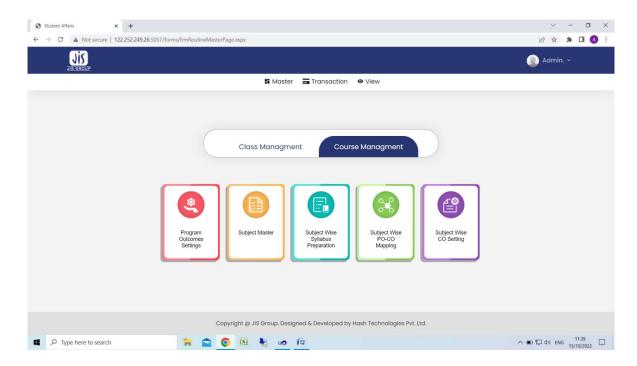
# **Learning Management System – Back Office Module**

### **Login Screen**

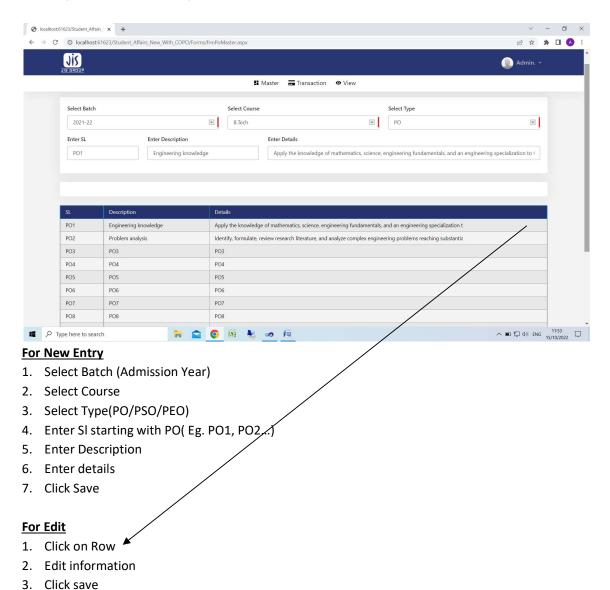


# **Home Screen**

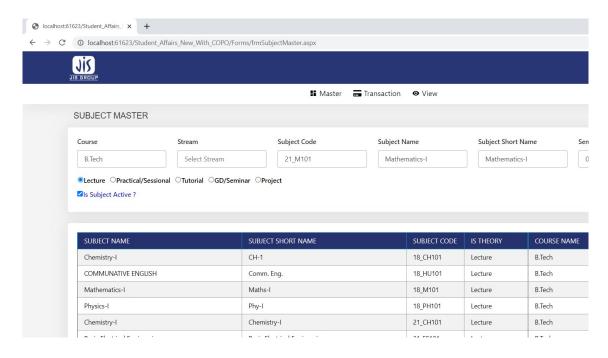


# **Course Management**

# A. Program Outcome Setting



#### B. Subject Master



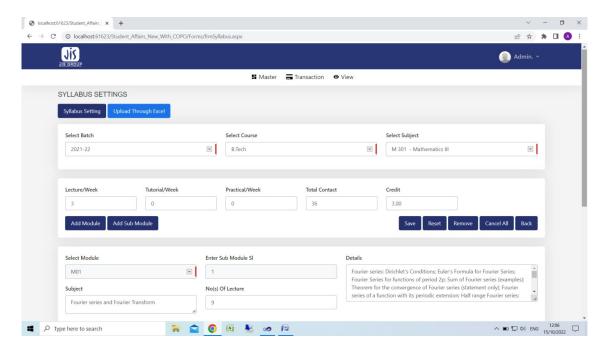
### **For New Entry**

- 1. Select course
- 2. Select stream for exclusively stream dependent subject or keep it blank(eg. Subject for 1<sup>st</sup> year B.tech subject)
- 3. Subject Code it should be unique
- 4. Subject name
- 5. Subject short name if any
- 6. Semester no for exclusively semester dependent subject or keep it blank(eg. Subject for 1<sup>st</sup> year B.tech subject)
- 7. Select subject type(eg. Lecture/Practical)
- 8. Click Save

#### For Edit

- 1. Click on subject row
- 2. Edit related information

## C. Subject syllabus preparation/upload



# For manual entry.

#### For Details

- 1. Select batch
- 2. Select course
- 3. Select subject
- 4. Enter lecture/week
- 5. Enter tutorial
- 6. Enter practical
- 7. Enter total contact hours
- 8. Enter total credit
- 9. Click save

#### For Modules

- 1. Click on Add Module button
- 2. Select module no.(eg. MO1 for module one)
- 3. Enter subject
- 4. Click save

#### For Sub Modules

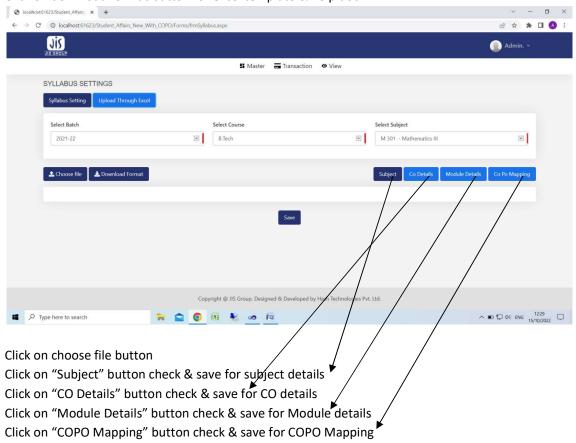
- 5. Click on Add Sub Module button
- 6. Select module no.(eg. MO1 for module one)
- 7. Enter sub module no.(eg.1,2,3)
- 8. Enter subject
- 9. Enter details
- 10. Enter lecture no
- 11. click save

Kindly note Sub Module preparation is mandatory under any module. Lecture number should enter against any sub-module.

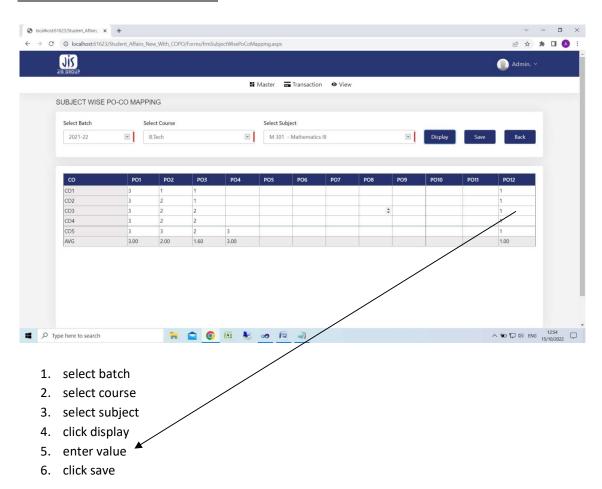
# For Upload through Excel

Click on upload through excel button

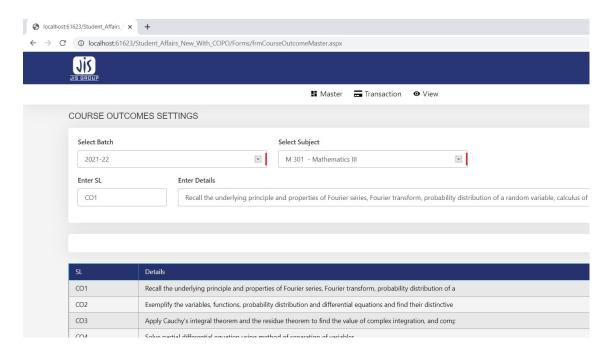
Click on download format button for excel template & help doc



# D. SUBJECT WISE PO-CO MAPPING



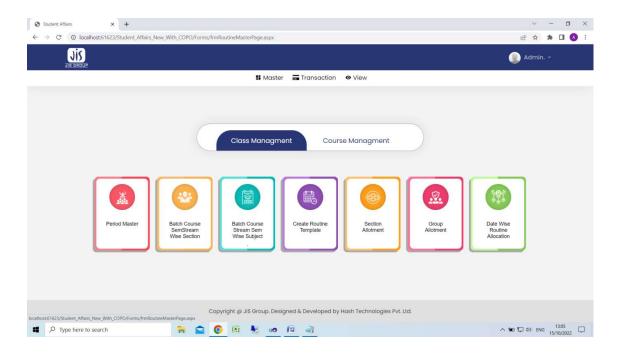
# E. Eubject wise CO Setting



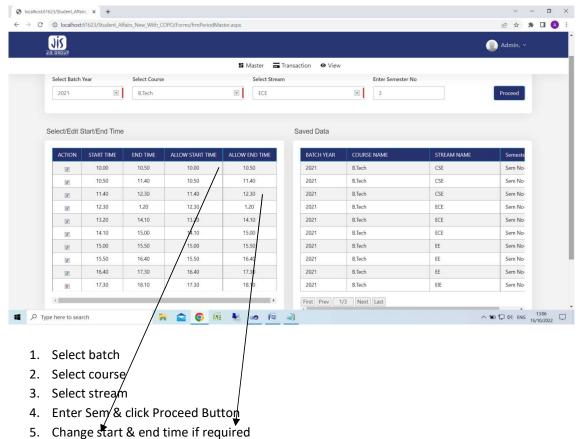
- 1. Select batch
- 2. Select subject
- 3. Enter SI starting with CO(eg. CO1,CO2)
- 4. Enter details
- 5. Click save

# Class Management

### Home Screen

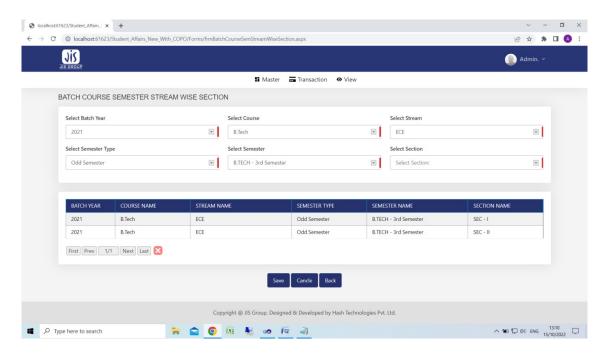


#### A. Period Master



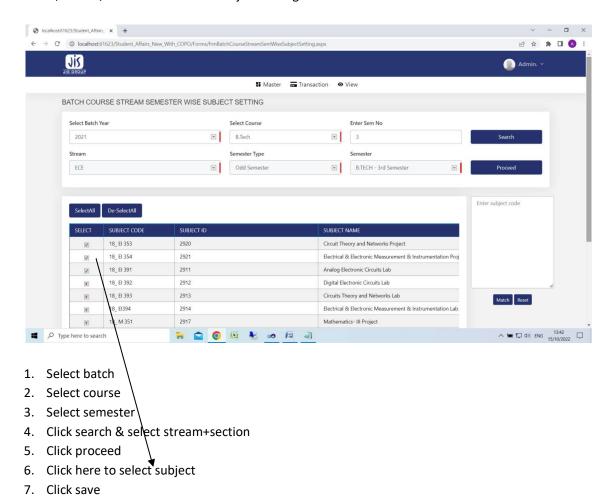
6. Click save

B. Batch, course, stream & sem wise section setting

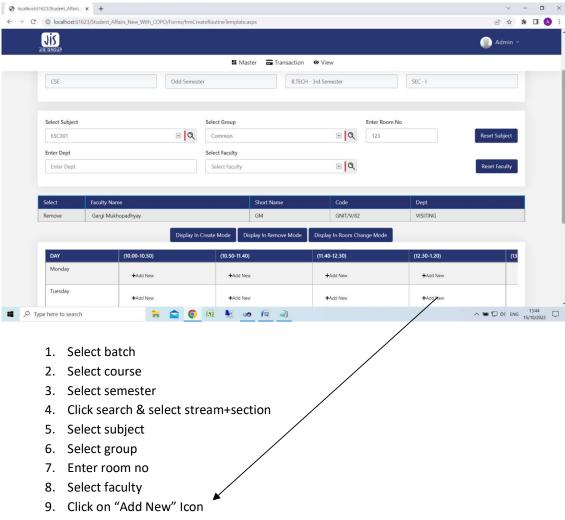


- 1. Select batch
- 2. Select course
- 3. Select stream
- 4. Select semester type
- 5. Select semester
- 6. Select section
- 7. Click save

C. Batch, course, stream & sem wise Subject setting

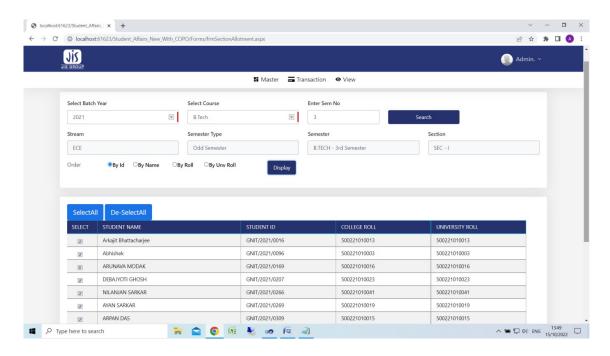


#### D. Create routine



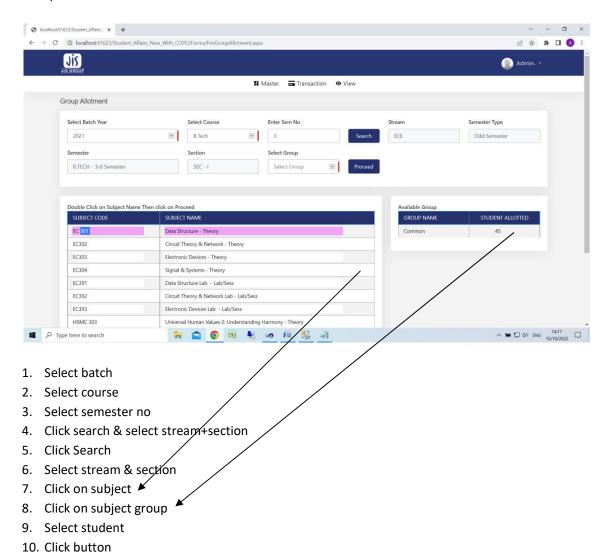
10. For remove particular subject click on "Display on remove mode button" and click red colour cross button

#### E. Section Allotment



- 1. Select batch
- 2. Select course
- 3. Select semester no
- 4. Click search & select stream+section
- 5. Click Search
- 6. Select stream & section
- 7. Click display
- 8. Select student by clicking select all button or by clicking check box
- 9. Click save

### F. Group Allotment



#### F. Date wise routine allocation

