

VIRAJ JHAVERI

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Educational Qualification:

Qualification	Institution	Score	Month/Year
CA – Final	Institute of Chartered Accountants of India (ICAI)	55.67% - Group 1 53.67% - Group 2	May 2025 November 2024
CA – Intermediate	Institute of Chartered Accountants of India (ICAI)	54.88%	November 2021
CA – CPT	Institute of Chartered Accountants of India (ICAI)	63.5%	November 2020
B. Com	NM College, Mumbai	7.65 CGPA	March 2023
XII (HSC)	Mithibai College, Mumbai	89.50%	March 2020
X (SSC)	Dhanamal High School, Mumbai	92.80%	March 2018

Work Experience:

Company	Period	Work Experience
G. M. Kapadia & Co. (Audit Assistant)	May 2025 to Present	<ul style="list-style-type: none">➤ Independently handled audit of two business areas of a leading Public Sector Power Generation Company (having turnover +33,000 crores), overseeing a team of 3 to 4 members.➤ Audited diverse business functions including Revenue, Purchases, Inventory, Fixed Assets, CWIP, Leases and Vendor Analysis.
G. M. Kapadia & Co. (Articleship)	March 2022 to March 2025	<ul style="list-style-type: none">➤ Assisted team in Statutory Audit, Internal Financial Control & Interim Review of Top listed Non-Banking Finance Company (having Net Worth +87,995 crores) where my role and experience are as follows:<ul style="list-style-type: none">• Conducted Analytical Reviews of various business processes, performing compliance and substantive procedures in critical areas such as Borrowings, Deposits, Bank Reconciliation, External Confirmations and CSR Expenditure.• Drafted audit reports and addressed reporting requirements over audit engagements.• Analyzed Cash Flow Statement and financial ratios such as Capital Adequacy Ratio and Liquidity Coverage Ratio.• Involved in Certifications such as Asset Cover, Debt Covenant, Net Worth and PPI.➤ Assisted team in Statutory Audit, Internal Financial Control & Interim Review of Top listed General Insurance Company (having Gross Written Premium +15,817 crores) where my role and experience are as follows:<ul style="list-style-type: none">• Conducted Analytical Reviews of various business processes, performing compliance and substantive procedures in critical areas such as Premium, Claims, Reinsurance, Coinsurance, Bank Reconciliation, External Confirmations.• Undertook extensive business process understanding and performed walkthroughs of Premium & Claims.➤ Handled Tax Audit of private limited companies, partnership firms including drafting of reports like Form 3CD, 3CA & 3CB.

Skills:

Area	Description
Technical skills	• Proficient in MS Office , basic knowledge of SAP ERP, IDEA and AnyAudit softwares .
Soft skills	• Positive attitude, Team player, Analytical skills, Leadership, Problem solving, Time management, Client relationship & communication.
Interests	• Cricket, listening music and travelling.
Achievements & Extra co-curricular activities:	• Participation in scholarships, Olympiads and debate competitions. • Volunteered in college Fest (Kshitij).
Languages known	• English, Gujarati and Hindi.