

# Sahil

## Chartered Accountant

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### Academic Qualifications

Year	Degree/Examination	Board/Institute	%/CGPA	Remarks
May 2025	CA Final (Group-1)	ICAI	61%	Exemption in Financial Reporting & Advanced Financial Management
Nov 2024	CA Final (Group-2)	ICAI	54%	Cleared in 1st Attempt & Exemption in Direct Tax
May 2022	CA Intermediate (Group 2)	ICAI	51.25%	Exemption in 1 Subject
July 2021	CA Intermediate (Group 1)	ICAI	50%	-
Nov 2018	CA Foundation	ICAI	55.5%	Cleared in 1st Attempt & Distinction in one subject
2024-27	B.Com	Central University	Pursuing	Indira Gandhi National Open University
2018	Class XII	CBSE	77.8%	Indian Public School , Jagadhri
2016	Class X	CBSE	9.2 CGPA	Indian Public School , Jagadhri

### Work Experience

Article Assistant – Akash & Associates, Yamunanagar		(Jan,22 to Jan,25)
Indirect Tax - GST	<ul style="list-style-type: none"><li>Prepared and filed responses to <b>GST Notices and demand</b> orders issued during assessments.</li><li>Drafted and filed <b>GST Appeals</b> against disputed demand orders, securing favorable outcomes in the majority of cases for clients.</li><li>Efficiently prepared and filed <b>GST Annual Returns</b> and <b>Self-Certified Reconciliation Statements</b> (formerly GST audits), ensuring accurate consideration of output tax liability, availed ITC, taxes paid, and any carry-forward adjustments.</li></ul>	
Direct Tax - Income Tax	<ul style="list-style-type: none"><li>Conducted <b>Tax Audits</b> under Section 44AB of the Income Tax Act, 1961 for clients across diverse sectors, including Plywood, Metal, Steel, Jewellery retail stores (TATA Group), Charitable Trusts, Pharma Sector and Educational Institutions—ensuring compliance and validating tax-exempt status where applicable.</li><li>Prepared and filed over 400+ <b>Income Tax Returns</b> for individuals, corporates, and non-corporate entities, maintaining accuracy and adherence to statutory deadlines.</li><li>Filed <b>TDS Returns</b>, ensuring correct deduction and deposition by applying applicable TDS rates, and implementing higher rates in cases of PAN non-furnishing or PAN–Aadhaar non-linking.</li><li>Drafted responses to <b>notices and demands</b> issued under various sections of the Income Tax Act, addressing discrepancies and facilitating resolution.</li><li>Prepared and filed <b>Tax Audit Reports (Form 3CD)</b> with thorough analysis of financial and compliance data.</li></ul>	
Auditing and Assurance	<ul style="list-style-type: none"><li><b>Led a Team of 5 members</b> for statutory audit of Manufacturing Company with turnover exceeding ₹200 Cr, overseeing audit planning, work allocation, and overall execution.</li><li>Performed audit procedures on <b>standalone as well as consolidated financial statements</b> areas including <b>cash &amp; cash equivalents, property plant &amp; equipment, share capital, payables, receivables, loans &amp; advances, borrowings, finance cost, revenue from operations, inventory and others.</b></li><li>Applied key audit <b>assertions, such as existence, completeness, and valuation</b>, to financial statements, strengthening the audit process, ensuring the accuracy and reliability of the results.</li><li>Prepared the <b>Independent Auditor's Report</b>, including reporting requirements as prescribed by <b>CARO 2020</b>.</li></ul>	
Others	<ul style="list-style-type: none"><li>Conducted <b>Concurrent Audit</b> for <b>Union Bank of India</b> (public sector) and <b>Surprise Audit</b> for <b>ICICI Bank Ltd</b> (private sector), ensuring compliance with internal controls and regulatory guidelines.</li><li>Prepared and filed various <b>MCA forms</b> for corporate entities, including AOC-4, MGT-7, CHG-1, CHG-4, DIR-12, and other statutory filings, ensuring timely and accurate submissions.</li><li>Drafted <b>Prospective Financial Statements</b> based on management assumptions and projected business scenarios, supporting strategic planning and funding decisions.</li><li><b>Reviewed and analyzed</b> documentation for issuance of <b>certificates</b> such as Net Worth Certificate, Turnover Certificate, and Debtors Ageing Report, ensuring data accuracy and audit readiness for principal certification.</li><li>Prepared <b>Balance Sheets</b> for clients across various sectors, ensuring compliance with applicable accounting standards and statutory requirements.</li></ul>	

### Other Information

#### Technical Skills

- Microsoft Office** – Proficient Knowledge in MS Excel, Word, and PowerPoint.
- ERP & Accounting Software** – Skilled in Probiz ERP, Marg ERP, Tally Prime, Busy.
- Taxation Software** – Advanced in ClearTax, KDK Express.

#### Interest & Achievements

- Completed 4-week **MCS Residential Programme** at **ICAI Centre of Excellence, Jaipur**
- Winner** – Badminton Tournament, Cricket & Box Cricket Tournaments ICAI Yamunanagar Branch.
- Runner-up** – Commerce Quiz Competition, Maharaja Agrasen College, Jagadhri