

Name: Akhilesh Kaushik
Email Id: akhileshkaushik7@gmail.com

Contact Number: +91 9729953497
LinkedIn: linkedin.com/in/ca-akhilesh-kaushik

ACADEMIC QUALIFICATIONS

Year	Degree/Examination	Board/Institute	%/CGPA	Achievements
May 2025	CA Final	Institute of Chartered Accountants of India (ICAI)	57.17	Exemption in 4 Subjects
July 2021	CA Intermediate	Institute of Chartered Accountants of India (ICAI)	57.63	Exemption in 4 Subjects
May 2019	CA Foundation	Institute of Chartered Accountants of India (ICAI)	73.75	All India Rank 42
Mar 2018	Class XII	D A V Public School, CBSE Board	92.2	Institute Rank 1
Mar 2016	Class X	D A V Public School, CBSE Board	10 CGPA	Institute Rank 1

WORK EXPERIENCE

CA Articleship – Manoj Jai Parkash & Associates, Parwanoo

From: December, 2021 to October, 2024

CA Articleship – Jain & Associates, Panchkula

From: October, 2021 to November, 2021

Bank Audit	<ul style="list-style-type: none">Conducted audit of advances of Punjab National Bank branches having advances ranging from 60 Crores to 135 Crores and verified compliance with RBI norms and internal bank guidelines.Verified NPA Classification as per RBI norms and adequacy of provisions.Identified NPAs in loan accounts through detailed scrutiny of documentation, account activity, and classification.Reported NPAs in Long Form Audit Report (LFAR) and raised necessary observations in Memorandum of Changes (MOC).
	<ul style="list-style-type: none">Conducted statutory audit of educational institutions with annual receipts ranging from INR 4 crores to INR 6 crores, focusing on fee collection and CBSE compliance.Identified instances of non-deduction of TDS on applicable payments, highlighting non-compliance with Income Tax Provisions.Reported findings with supporting documentation and recommended corrective action to ensure future compliance.
Audit of Educational Institutions	<ul style="list-style-type: none">Executed tax audits of 30+ partnership and proprietorship firms across FMCG, pharmaceuticals, healthcare, textile sectors with turnovers ranging from INR 1 crores to INR 100 crores, ensuring compliance with Section 44AB and preparation of audit reports in Form 3CD.Identified non-compliance in statutory dues during tax audit, where the client failed to deposit PF and ESI within the due dates, resulting in disallowance of expenses amounting to around INR 1.5 Lakhs under section 43B of the Income Tax Act.Managed various Income tax assignments relating to advisory and compliance. Filed Income tax, TDS returns accurately and timely.
Direct Tax	<ul style="list-style-type: none">Managed GST registration for 40+ clients under the Goods and Services Tax Act, 2017ITC computations & GSTR fillings for clients including Pharma, FMCG, Healthcare, Textile, Manufacturing Industry.
Indirect Tax	<ul style="list-style-type: none">Handled GST scrutiny notices and SCN and drafted detailed replies to departmental inquiries and represented cases before GST officers.Preparation and filling of GST Annual Return (GSTR-9 & 9C).Assisted clients in compliance with the provisions of E-Invoicing and E-Way Bill.
Stock Audit	<ul style="list-style-type: none">Performed detailed Stock Audits to verify inventory levels, identify discrepancies and ensure accurate reportingPerformed comprehensive audits of expired medicines to determine eligibility for return and refund, ensuring compliance with company policies.

SKILLS

- Proficient in MS Office, Tally Prime, Marg, Busy, Logic, SAG Genius, Clear Tax, Smart GST
- Leadership, Time Management, Quick Learner

CERTIFICATES & ACHIEVEMENTS

- Received certification from Office Master for completing a workshop on Excel using AI.
- Completed GST Certification Course 7.0 Ace from V'SMART Academy.
- Secured AIR 42 in CA Foundation Exam June 2019.