

EKTA SAWANT

Chartered Accountant

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SUMMARY

Chartered Accountant with experience in bank audits and Internal Financial Controls during articleship, and internal audit exposure as a Senior Associate while semi-qualified. Seeking to leverage this foundation to build a career in growth-driven organization.

EDUCATION

Course	Year	Institution	Score	Remarks
CA Final	May 2025	Institute of Chartered Accountants of India	53.5%	Group 1-November 2024 Group 2-May 2025
Masters of Commerce	2020 - 2022	University of Mumbai	84%	-
CA Intermediate	May 2021	Institute of Chartered Accountants of India	50.5%	Secured exemption in Advance Accounting
Bachelors in Commerce	2017 - 2020	Mulund college of Commerce	76.19%	-
CA CPT	May 2017	Institute of Chartered Accountants of India	68.5%	-
H.S.C. (Class 12)	2017	Mulund college of Commerce	83.23%	-
S.S.C. (Class 10)	2015	Parag Vidyalaya	94.60%	-

WORK EXPERIENCE

Senior Associate

M.P.Chitale & Co, Chartered Accountants

Jan 2025 - Present

Mumbai

- Lead a team of 2–3 article assistants across all audit assignments with minimal managerial oversight.
- Conducted IFC and audit trail reviews for a listed NBFC-IDF managing assets worth more than Rs. 35,000 crores.
- Executed internal audit of NGO, focusing on fund utilization, governance, and donor compliance.
- Audited procurement and logistics processes for India's largest listed infrastructure company, identified control gaps and recommending improvements.
- Lead a team in statutory audit of NGO, including financial review, compliance testing, and documentation.
- Drafted audit observations and reports; presented findings in closure meetings with management.

Article Assistant

M.P.Chitale & Co, Chartered Accountants

Sep 2021 - Sep 2024

Mumbai

- Part of core audit team in the Statutory Audit of one of the largest listed private sector bank having market cap more than Rs. 3.5 lakh crores & urban co-operative bank having total advances more than Rs. 8000 crores
- Assisted in financial verification of private listed bank during its acquisition of another entity.
- Conducted Internal Financial Controls (IFC) testing, walkthroughs; evaluated control design and effectiveness.
- Travelled across India for branch audits.
- Assisting in certifications required by RBI as statutory auditors of the bank.
- Prepared detailed Audit Reports, Long Form Audit Report, summarizing findings, recommendations and areas of improvement.
- Conducted Treasury Concurrent Audit for a listed private bank.
- Conducted Statutory Audit & Tax Audit (Form 10B) of NGO.

SKILLS

Software Proficiency: MS Office, IDEA, Finacle, Finnole, Tally Prime

Soft Skills: Time management, Team handling, Communication