

CA Sanjeev Sharma

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EDUCATION

Course	Year	Institution	Marks	Remarks
CA Final	Nov 2024	ICAI	319/600 (53.16%)	Cleared in First Attempt & secured Exemption in AFM & DT
CA Inter (Group 2)	Nov 2022	ICAI	225/400 (56.25%)	Exemption in Adv. Acc & FM
CA Inter (Group 1)	Nov 2020	ICAI	216/400 (54.00%)	Exemption in Accounting
B.COM	2019-21	Rajasthan University (Jaipur)	971/1800 (55.20%)	-
CA Foundation	Nov 2018	ICAI	255/400 (63.75%)	Exemption in 3 Subjects
Class XII	2018	RBSE	430/500 (86.00%)	Got 2 nd Rank in School
Class X	2016	RBSE	402/600 (67.00%)	-

WORK EXPERIENCE

Sachin K Jain & Co., Jaipur - Article Assistant (March 2021- Aug 2024)

Laxmi Ind ia Finance ltd , Jaipur-Assistant **Manager** (July 2025- till now)

Financial Analysis

- Experienced in preparing data books and Compilation of **Financial Statements** (Balance Sheet, Trading A/c, Profit & Loss A/c) of Various clients as per Accounting Standards (AS) and The Companies Act 2013.
- Adapt at **reconciling financial** data provided by management with audited financial reports.

Auditing & Assurance

- Statutory audit** of Modern Threads India Ltd., Bhilwara (**listed entity**) where I ensure proper disclosure as per IND AS and true and fair presentation of financial position of company to shareholders and some banks including Indian Bank (Prabhadevi,Ville parle Mumbai) and Union Bank Of India (Vellakovil, Tamil nadu) , where I ensure proper sanctioning of loans and advances, ensure securities and documents have been received properly and charged, recovery procedure. Ensure large borrower stock audit, detection of revenue leakage, ensure RBI circulars is followed before disbursal. Analysis of financial statements of bank for GST & TDS compliance and other Rules as per The Banking Regulation Act, 1949.
- Conducted **Concurrent Bank Audits** solely of various banks including Canara Bank, Malviya Nagar Jaipur (large branch), Punjab National Bank, Bharatpur (large branch) where I was responsible for ensuring proper sanctioning of loans and advances and position of fresh NPA, CASA as per RBI norms.
- Performed **Stock Audit** of OLA (Jaipur SDC) and AAK Kamani pvt Ltd. (jaipur).
- Assisted in **Internal Audit** by testing the design and efficiency of controls pertaining to revenue, procurement,payrolls treasury to identify deficiency in major controls as per IFC Framework.

Direct tax

- Prepared computation and filed **200+ income tax returns** for various types of assessee, including individuals, firms, LLPs, and private companies ranging from **₹10 lakhs to ₹3 Crore of total income**.
- Conducted end-to-end Tax Audits and Prepared & filed **20+ tax audit reports** in forms **3CA/3CB and 3CD** for various entities as required under the Income- tax Act, 1961
- Drafting replies of notices received under various sections of Income Tax Act 1961.

Indirect tax

- Managed **GST compliances for 20+ clients**, including the filing of monthly and annual GST returns.
- Assisted clients with **GST registration and** cancellation and advised clients on matters related to **ITC, Blocked Credit**, and applicability of **RCM**.

ADDITIONAL SKILLS

- Professional Skills: Tally Prime, Tally ERP 9, MS Office, CompuTax, Genius.
- Done work related with New PAN Request & Updation, Tender filing , Udyam Aadhar Registration etc.