

# **Yash Bhutra Assistant Manager**

✉ yashbhutra763@yahoo.com

📞 9920649880

📍 Mumbai, India

## **PROFILE**

A highly enthusiastic individual having an experience of more than 9 years into the fields of Internal Audits, Process Audits, Financial Reporting, Goods & Services Tax Compliances, Stock Audits, ASM Audits, Forensic Audits, Stock Audits & Physical Verification of Assets.

## **PROFESSIONAL EXPERIENCE**

2023/10 – present Mumbai, India	<b>Assistant Manager, Kalpataru Projects International Limited</b> <ul style="list-style-type: none"><li>• Carrying out process audits using data analytics.</li><li>• Co-ordinating with process owners for their corrective and preventive actions to improve the efficiency and effectiveness of the processes.</li><li>• Preparing MIS in Power BI for the Board &amp; ACM for quick review of process lapses.</li><li>• Reviewing GSTR returns, Accounting entries and books of accounts for accuracy.</li><li>• Conducting site visits to understand the processes and identify gaps in smooth functioning of processes.</li><li>• Assisting third party consultants to carry out Internal Audits.</li></ul>
2023/02 – 2023/09 Mumbai, India	<b>Associate Consultant, Ernst &amp; Young LLP</b> <ul style="list-style-type: none"><li>• Carrying out Investigations by analyzing, summarizing the data and collect evidence to determine fraudulent activities like bribery, money laundering.</li><li>• Carrying out Transaction Testing to identify flaws in the Internal Control System and deviation to the Internal Corporate Policies formed.</li></ul>
2022/01 – 2023/01 Mumbai, India	<b>Team Leader, Kirtane &amp; Pandit LLP</b> <ul style="list-style-type: none"><li>• Handled ASM Audits for "Bajaj Electricals Limited" to monitor and analyze transactions undertaken by the client to understand the financial position of the entity and its capability to repay the loans taken from lender banks and report it to the consortium of banks on quarterly basis. Checking the CMA Statement, valuation of Debtors and Creditors, Stock Statement for limit calculations.</li><li>• Handled Forensic Audit of "Warana Dairy &amp; Agro Industries" to report a misappropriation of loan funds borrowed from banks to expand business.</li><li>• Carried out transaction audit for the Resolution Professional.</li><li>• Exposure above Rs. 100 crores.</li><li>• Team Member for carrying out the Statutory Audit of "Aarti Industries Limited" handling Bank Reconciliations and Purchases Audit focusing on the detailed analysis of purchases made during the review period.</li><li>• Team Member for forensic Audit of "Solhapur Zilla Dugh Utpadak Sangh" having an exposure of Rs. 250 crores.</li><li>• Carried out Computation of Total Income &amp; Tax Payable for Individual Clients.</li></ul>
2022/07 – 2022/10 Mumbai, India	<b>Senior Audit Assistant, Singhi &amp; Co. Chartered Accountants</b> <ul style="list-style-type: none"><li>• Team Member of Internal Audit Team.</li><li>• Carried out Internal Audit Assignment for "Marathon Nextgen Realty Limited" &amp; "Marathon Realty Private Limited".</li><li>• Mainly responsible for Bank Reconciliations, Purchases Audit, Work Orders process understanding and Human Resource Audit.</li><li>• Checking accuracy of the GST Returns and TDS returns filed for the review period.</li><li>• Reconciliation of GST Returns with Books of Accounts.</li></ul>
2020/07 – 2021/06 Mumbai, India	<b>Internal Audit &amp; Accounts Associate, Lodha &amp; Co. Chartered Accountants</b> <ul style="list-style-type: none"><li>• Carried out Physical Verification of Fixed Assets for "JSW Steel Limited" &amp; "JSW Energy Limited".</li><li>• Team Member of Internal Audits &amp; Accounts Team.</li></ul>

- Team Member for carrying Internal Audit & Internal Financial Testing for mining operations for JSW Energy Limited.
- Handling Book-Keeping for various individuals and other clients independently.
- Handling a team of 4 people for filing of GST Returns and Accounting for various individual clients.

2019/02 – 2020/06

Mumbai, India

#### **Accounts & Audit Associate, BKA & Co. Chartered Accountants**

- Carried out Stock audits and reconciliations of stocks for "ITC Limited" on monthly basis at various locations including stock depots & warehouses.
- Team Leader for carrying out Internal Audits & handling Financial Reporting.
- Carried out internal checks for "Fab India Private Limited" including areas of Sales, Human Resources, Inventory.
- Single handedly carried out Internal Audit for "Future Supply Chains Solutions Limited" including areas of Human Resources, Transportation charges, Throughput analysis, Security & Safety Audits on quarterly interval.
- Handled Accounting in Tally and filing of GSTR Returns on periodical basis for individual cloth merchants & traders.

2016/02 – 2019/01

Mumbai, India

#### **Articled Assistant, BKA & Co. Chartered Accountants**

Inventory Management & Stock Reconciliation, Accounting, Internal Audits, Goods & Service Tax Compliances.

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## **EDUCATION**

2019/11

Mumbai, India

#### **CA Final, Institute Of Chartered Accountants Of India**

Pursuing

2015/06 – 2018/12

Mumbai, India

#### **CS Executive, Institute Of Companies Secretaries Of India**

2011/06 – 2018/11

Mumbai, India

#### **CA Inter, Institute Of Chartered Accountants Of India**

2010/06 – 2011/06

Mumbai, India

#### **CA-CPT, Institute Of Chartered Accountants Of India**

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## **SKILLS**

### **Report Drafting**

Drafting of various audit reports - Management Representation Reports, Internal Audits Report, Forensic Audit Reports, Stock Audit & Physical Verification of Assets Reports.



### **Computer Proficiency**

SAP, Tally ERP, MS-Office




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## **COURSES**

2019/06 – 2019/06

Mumbai, India

#### **Advance Information Technology, Institute Of Chartered Accountants Of India**

2019/03 – 2019/03

Mumbai, India

#### **General Management & Communication Skills,**

**Institute Of Chartered Accountants Of India**

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## **INTERESTS**

- Goods & Services Tax

- Forensic Audits

- Financial Planning & Analysis