

KETIKA SONI

Chartered Accountant

ketikasoni@gmail.com

+91 7733895525 www.linkedin.com/in/ketika-soni

Work Experience

Semi qualified Experience- A. Bothra & Co., Mumbai, Maharashtra	Feb'2025 - July'2025
Article ship Experience- Parakh & Co S.K.V.A. & Co.	Oct'2018 -Jan'2022
Statutory Audit & Limited Review Manufacturing: Kanpur Plastipack Ltd. Listed Entities PGCIL Real estate Metro Group Textile Shyam Textile	<ul style="list-style-type: none"> Integral team member of Statutory Audit assignment and handled crucial areas of Ledger Scrutiny, Trial Balance Analysis. Reviewed and assessed the asset capitalization, classification of fixed assets, capital work in progress and depreciation charged in accordance with the Ind AS 16. Assisted in physical verification and valuation of inventory (53% of aggregate assets size) stock movements and SKU-wise stock audits as per IND AS 2. Verified revenue recognition policies including retail sales and tested revenue from and analytical standpoint to identify deviation from reporting standard and unearth unusual trends (IND AS 115). Reviewed vendor agreements, purchase orders and inward logistics for accuracy of purchases. Verified supplier bills, GRNs, and purchase entries and reconciled vendor ledgers with statements and confirmed balances. Obtained external confirmations in compliance with SA 505 to validate audit evidence and ensure the accuracy and reliability of financial statements Monitored and ensured adherence to statutory law's requirement, including such as GST, TDS, ESI, and PF, to ensure regulatory compliance. Assisted in ensuring the compliance according to Companies Act 2013 and CARO 2016 (CARO 2020). Aided management with Inventory Ageing & there by identified slow moving / nonmoving & obsolete inventory for effective Working Capital Management. Facilitated implementation of lean inventory and production system through JIT, efficient clearance of scrap, analyzing downtime thereby streamlining profitability.
Income Tax GST	<ul style="list-style-type: none"> Prepared and filed ITRs for over 500 individual clients with an aggregated income of ~Rs. 50 Crore. Projected tax liabilities for clients, ensuring the compliance of advance tax payable as per section 234B to mitigate potential interest and penalties. Responding various notices issued by income tax department u/s 139(9), 142(1), 143(2), 144 & 148. Filing appeal to CIT(A), ITAT and responding their notices. Filing of GST refund application, GST return filing like GSTR1, GSTR3B, GSTR9 & GSTR9C and reconciliation of input claimed in GSTR3B with books and GSTR2B.

Education

Course	Institution / Board	Year	Credentials
CA	The Institute of Chartered Accountants of India	May 2025	Exemption in Financial Reporting, Advanced Financial Management & Economic Law
M.Com	University of Rajasthan, Jaipur	2021	
B. Com	University of Rajasthan, Jaipur	2019	
Class XII	Rajasthan Board of Secondary Education	2016	

Skills

Technical Skills	Hand on experience on MS Excel, MS Word, MS PowerPoint SAP Tally Web GST Spectrum Compu tax
Soft Skills	Verbal and Written Communication Teamwork Leadership Problem-solving skills