

Rounak Agarwal

Chartered Accountant

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Professional Qualification								
Qualification	Year	Institute	Marks	Remarks				
CA Final	May'25	The Institute of Chartered Accountants of India	340/600	Exemption in 3 Subjects [First Attempt]				
CA Intermediate	Nov'22		209/400	Exemption in 1 Subject [2 nd Attempt]				
CA Intermediate	May'22		240/400	Exemption in 2 Subjects [First Attempt]				
CA Foundation	Dec'20		221/400	First Attempt				
Academic Qualification								
B. Com (Honours)	2023	Calcutta University	7.49 CGPA	1 st Division				
Higher Secondary	2020	Mithila Public School, Forbesganj	91.4%	Ranked 1 st in school				
Senior Secondary	2018	Mithila Public School, Forbesganj	80%	Ranked 4 th in school				
Professional Experience and Synopsis of Key Assignments								
Articled Assistant, GARV & Associates, Kolkata				July'23 – Present				
Statutory Audit	<ul style="list-style-type: none"> Actively involved in engagement teams, performing statutory audits across the Renewable Energy, Automobile Spare Parts Manufacturing, and Trading sectors, with a focus on regulatory compliance and precise financial reporting. Engaged in ledger scrutiny, debtors and creditors reconciliation. Reviewed draft Financial Statements, including accompanying notes, for companies and scrutinized compliance with TDS regulations and relevant Accounting Standards/IND AS. Verification & Compliance of Statutory Compliance. Documenting the audit evidence and assembling the audit file on conclusion of assignment. Verification & Compliance of CARO 2020 of Various private & public limited Companies. Finalization of Separate & Consolidated Financial Statements ensuring compliance with Schedule III & Ind AS requirement. 							
Income Tax	<ul style="list-style-type: none"> Led Tax Audit Assignments which involved preparing and Filing of Form 3CA, 3CB and 3CD along with Form 10B. Reviewed Income Tax Computation as per the provisions of The Income Tax Act, 1961. 							
GST	<ul style="list-style-type: none"> Managed GST compliance by preparing and filing GSTR-1 and GSTR-3B for multiple clients across various industries, ensuring timely and accurate submissions in line with regulatory requirements. Assisted in preparing workings for GSTR-9 and GSTR-9C, ensuring consistency between Annual Return and Books of Accounts. Handled GST registrations, cancellations, and performed GST reconciliations to ensure accuracy and compliance. Handled complete litigation cycle for select clients, encompassing stages from initial investigation to final appeal. 							
Articled Assistant, A K Lohia & Co., Kolkata				August, 2022 – July'23				
Internal Audit	<ul style="list-style-type: none"> Led the internal audit of procurement processes for a listed steel manufacturer with a ₹13,000 Crore turnover, focusing on optimizing cost management, inventory control, and procurement efficiency across multiple production units. Reviewed the purchase order issuance process for raw materials and capital equipment, ensuring alignment with production needs, cost control, and effective risk mitigation in procurement. Identified inefficiencies in the procurement cycle and recommended improvements to enhance compliance with internal controls, minimize delays, and optimize inventory turnover. 							
Extra-Curricular Activities, Certification and Technical Skills								
<ul style="list-style-type: none"> Awarded Certificate from NSE Academy for passing Senior School Certificate Examination with Skill course on Financial Market. Actively Participated & volunteered in various social & cultural events at Schools & Hostel level. Represented the school in interschool Badminton competitions. Proficient in MS-Excel, Word, PowerPoint and ERPs such as SAP, Tally, etc. 								
Core Responsibilities and Achievements								
<ul style="list-style-type: none"> Elected as School Captain of Mithila Public School. Served as Treasurer at Poddar Chhatra Niwas, Kolkata. Core-Committee Member at Annual Fest in School. 								
Personal Information								
Date of birth	14th Nov, 2002							
Languages known	English, Hindi & Marwari							
Hobbies	Playing Cricket, Badminton & Table Tennis.							