

DHARMENDRA MULANI

(Chartered Accountant, M. Com)

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Professional and Academic Credentials:

Course	Year	Institute/University/Board	Marks (in%)
CA Final	May,2024	The Institute of Chartered Accountants of India	50.67
CA Intermediate	Nov,2022		55.50
CA CPT	Dec,2017		50.00
M.Com (E.A.F.M.)	2022	University of Rajasthan	61.00
BCOM	2020	University of Rajasthan	55.00
Class XII	2017	RBSE	76.60
Class X	2015	RBSE	64.83

Work Experience-(1)

*M/s Agarwal Singhal & Co., Chartered Accountants, Jaipur– *Article Assistant*

(March 2021 – March 2024)

Key Assignments handled:

Statutory Audits (Including Limited Review)

- ❖ Drafted **40+ audit reports**, ensuring strict adherence to Standards on Auditing and CARO 2020.
- ❖ Led **50+ statutory audits and quarterly reviews for diverse industries** under the Companies Act, 2013, enhancing compliance and accuracy.
- ❖ **Finalized financial statements** as per Schedule III for **20+ entities**, ensuring timely and accurate audit completion.
- ❖ Carried out Audit of Cash, Deposits, Advances, NPA provisioning and revenue recognition
- ❖ Reviewed **large advances, documentation, end-use verification, and compliance with sanction terms as part of LFAR procedures.**
- ❖ Performed ledger scrutiny, analytical review of critical areas in the balance sheet and income statements to identify the misstatements in the entities' financial statements.
- ❖ Ensured compliance with AS and IND AS. Highlighting non-compliance issues including **IND AS 115(Revenue), 16 (PPE), 105 (NCA held for sale), and IND AS 2 (Inventories).**
- ❖ Conducted **Tax Audit & Prepared Tax Audit Reports** of various Corporate and Non-Corporate Entities u/s 44AB (Form 3CD).

Internal Audit

- ❖ Developed and presented **over 10 comprehensive internal audit reports**, coordinating with senior management for finalization and follow-up of action plans.
- ❖ Performed internal audits of the **procure procure-to-pay(P2P) and order-to-cash(O2C).**
- ❖ Implemented framework for **HR & payroll processes**, impacting over 100 employees.
- ❖ Conducted risk assessment of **finance and accounts processes**, including key expense review, investments, accruals, and provisions, suggesting improvements.

Work Experience-(2)

* R Sogani & Associates, Jaipur – *Assistant Manager- Internal Audit*

(Sept 24 – present)

- ❖ Effective handling of assignments on **Internal audit, internal financial control, designing of SOPs, process audits**, enterprise risk management control assessment.
- ❖ Planning Audits and Collaborated with cross-functional teams to implement process improvements and mitigate risks.
- ❖ Conducted a full **IT audit** during the cancer hospital's transition from Tally to a customized hospital software platform, verifying data migration integrity, system controls, and user access protocols.
- ❖ **Streamlined vendor payment process** by optimizing the workflow from goods receipt at the gate through to final document approval implementing efficient three-way matching (PO, GRN & invoice), reducing approval gaps, and enhancing internal control efficiency.
- ❖ Tested design and efficiency of controls pertaining to **O2C, P2P, Stores Audit** as per IFC framework
- ❖ Engaged in **Audit-cum-investigation** pertaining to fee collections and controls thereon of 5 years period.

Achievements, Certificates and Extra Curricular Activities

- Awarded with a certificate course on **Artificial Intelligence for CA (AICA)- level 1** conducted by ICAI.
- **Active Participation** in various Socio-cultural events such as **Public Speaking Activities.**
- **Presentation on Artificial Intelligence related tools and Tax Audit** in the meetings at the firm.
- Completed 2days workshop related to **Financial Modelling** from Jobaaj Learnings.