

Aman Kumar

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Career Objective

Motivated and detail-oriented B.Com graduate with extensive experience in accounting, taxation, and auditing. Currently pursuing CA Inter with a strong foundation in financial statement preparation, tax compliance, and audit processes. Aspiring to complete an MBA from a top Indian institute and contribute to a reputed organization by leveraging analytical skills and a passion for continuous learning.

Education

Bachelor of Commerce (B.Com) Hazarimal Somani College of Commerce and Economics, Mumbai, Maharashtra CGPA: 9.07/10	April 2019 – April 2022
Chartered Accountant (CA) Intermediate Institute of Chartered Accountants of India	Result Awaited
Higher Secondary Certificate (HSC) - Science Hazarimal Somani College of Commerce and Economics, Mumbai, Maharashtra	2019

Professional Experience

Articleship - KP Kapadia & Co. Chartered Accountants, Mumbai, Maharashtra	June 2022 – June 2025
<ul style="list-style-type: none">Filed income tax returns for individuals, firms, and Pvt. Ltd. companies.Prepared financial statements, Form 3CD, and tax audit reports with meticulous attention to detail.Performed aging analysis of debtors and creditors, ensuring accurate financial reporting.Finalized books of accounts and reconciled returns, annual reports, and audit data.Assisted in audits of real estate companies, ensuring compliance with regulatory standards.Skilled in vouching, TDS compliance, and audit report preparation.	
Key Achievements:	

- Successfully completed statutory audits, tax audits, and GST return filings for multiple clients.
- Improved financial reporting using MS Excel and Tally.

Key Projects

Statutory Audit and Tax Audit for Multiple Firms and Pvt. Ltd. Companies

- Led a team of three - four to conduct comprehensive statutory audit and tax audits for various firms and Pvt. Ltd. companies, identifying discrepancies in vouching and verification records.
- Prepared detailed audit reports and Form 3CD using Computax to reduce audit completion time, ensuring compliance with Income Tax regulations.

GST Compliance and Return Filing

- Simplified GST return filing, including Annual Returns 9 and 9C, with Excel tools.
- Filed GSTR-1 and GSTR-3B and reconciled with Books vs. 2B and 3B.

Skills

- **Tools:** MS Excel (Advanced), Tally ERP9, Tally PRIME, Computax, MS Word
- **Accounting Taxation:** Income Tax, GST, Statutory Audit, Tax Audit, Financial Statement Preparation, TDS, Reconciliation
- **Languages:** Hindi, English

Hobbies

- Exploring new learning opportunities, playing cricket, watching anime

Five-Year Career Goal

- Pursue a Master of Business Administration (MBA) from a top-tier Indian institute with abroad to enhance strategic and leadership skills.
- Secure a position in a reputed organization, contributing to financial strategy and operational excellence.