

**Educational Qualification:**

Qualification	Institution	Year of Completion	Marks Obtained	Remarks
CA Final	ICAI	May, 2025	313/600	Ranked 4 <sup>th</sup> at Jamnagar Branch of WIRC of ICAI.
CA Intermediate (Group 2)		May, 2022	200/400	Exemption in Accounts subject
CA Intermediate (Group 1)		July, 2021	275/400	Exemption in All subjects.
CA Foundation		Nov, 2019	236/400	Scored above 60 in 3 subjects
CLASS XII	GSEB	March, 2019	593/700	99.78 PR
CLASS X		March, 2017	465/600	95.17 PR

**Professional Experience:**

**Articled Assistant at Kamlesh Rathod & Associates**

**(Jan 2022 – Jan 2025)**

*(Most renowned firm in Jamnagar providing services for 25+ years, well known for Litigation matters, Statutory Audit, GST Audit, MCA compliance having 350+ clientele)*

During my articleship tenure following assignments of varied realm were undertaken by me with full diligence:-

**Taxation:**

- Assisted in preparation and handling of Income Tax and GST Scrutiny Assessments & Appeals cases involving demand of approx. up to ₹10 crores.
- Prepared and filed 150+ income tax returns for Individuals, HUFs, Firms, and Companies including advance tax calculation for them.
- Ensured compliance for foreign remittances under Form 15CA-CB including compliance TDS provisions.
- Prepared 50+ GST annual returns of diverse range of taxpayers; Assembled, analyzed, and filed GST returns.
- Formulated tax-saving strategies for diverse clients, advised on optimal investment structuring and ensuring compliance with relevant tax laws.

**Audit & Assurance:**

- Handled Tax Audits of various Corporate and Non-Corporate entities in different businesses having total Net worth ranging from 10 Crore to 400 Crores.
- Performed audits, including vouching, ledger scrutiny, stock valuation, income/expense analysis, and fixed asset register preparation. Conducted ageing analysis, ratio/trend analysis, and reviewed reconciliations.
- Participated in statutory Branch Audits of Public Sector Banks, reviewing Advances of ₹100+ crores, NPAs, Cash Balances and other Key aspects.
- Carried out audits for charitable trusts, ensuring compliance with relevant regulatory norms.

**Others:**

- Assisted in filing forms for incorporation of companies with ROC and drafting MOA/AOA.
- Assisted in drafting partnership deeds, obtaining PAN, and registering firms with Registrar of firm and Income tax authorities.
- Involved in preparation of various certifications required under tax laws, the Companies Act, and other statutory regulations.

**Technical Skills:**

- Proficient in Tally ERP, Non-integrated ERP system, Miracle, Spectrum, MS-Excel, Word, PowerPoint and Other Web-based platform GST, MCA, Income Tax e-filing.

**Soft Skills:**

- Strong analytical and problem-solving abilities.
- Fast learner, Adaptable to changes and eagerness to learn.
- Efficiently managing time, meeting deadlines, and handling multiple tasks simultaneously.

**Extra-Curricular Activities:**

- Gold Medalist in Rifle Shooting competition of CATC camp, NCC - Balachadi Sainik School (2017).
- Ranked 2<sup>nd</sup> in Group Drama Competition held by M.D. Mehta Science School in (2017).
- National Level Talent search Award recipient, of JCI Junagadh (2018).
- Managed and coordinated various events as Treasurer for WICASA Jamnagar (2022-23), ensuring smooth execution.