

# Ishika Bhandari

Chartered Accountant | 23 Years | +91 6263614240 | [ca.ishikabhandari@gmail.com](mailto:ca.ishikabhandari@gmail.com)

Educational Background			
Course	Examination	Year	Marks
Chartered Accountancy	CA Final Group-I	May, 2025	180/300
	CA Final Group-II	November, 2024	150/300
	CA Intermediate Group-II	November, 2022	208/400
	CA Intermediate Group-I	July, 2021	227/400
	CA Foundation	November, 2019	213/400
Bachelor of Commerce	Vikram University	2019-2022	59.5%
XII Class	Central Board of Secondary Education	2018-2019	88.8%
X Class	Central Board of Secondary Education	2016-2017	8.8 CGPA

Work Experience	
Articled Assistant at <b>Prakash S Jain &amp; Company, Chartered Accountants, Indore</b> . Reputed firm with 200+ clients. <i>February, 2022 to January, 2025.</i>	
<b>Statutory Audit</b>	<ul style="list-style-type: none"><li>• Conducted <b>statutory audits</b> for clients in retail, manufacturing and construction as per Companies Act, 2013.</li><li>• Performed ledger scrutiny, analytical review, reconciliations and vouching to ensure completeness and accuracy of financial records.</li><li>• Reviewed <b>financial Statements</b> including notes to accounts in compliance with Schedule III and Ind AS / AS reporting framework.</li><li>• Drafted Independent <b>Auditor's Report, CARO Report</b> and communicated key audit findings to senior management.</li><li>• <b>Key Clients:</b><ul style="list-style-type: none"><li>- Jhabua Power Limited, Jabalpur</li><li>- Kimirica Lifestyle Private Limited, Indore</li><li>- Mewara Mecadam Private Limited, Indore</li><li>- Essbee Polytarps Private Limited, Indore.</li></ul></li></ul>
<b>Direct Taxation</b>	<ul style="list-style-type: none"><li>• Exposure in tax Audits for individuals, firms, LLPs and companies including preparation of <b>Form 3CD</b> and <b>Tax Audit Reports</b>.</li><li>• Filed <b>TDS return</b> for salary and non salary deduction in compliance with regulatory requirements.</li></ul>
<b>Indirect Taxation</b>	<ul style="list-style-type: none"><li>• Prepared and filed monthly and annual GST returns for regular and composition tax payers. (GSTR-1, GSTR-3B, GSTR-9, GSTR-9C, GSTR-4, CMP-08).</li><li>• Assisted with <b>GST registration process</b>.</li><li>• Drafted <b>responses</b> to various show cause notices and orders issued by GST department.</li></ul>
<b>Miscellaneous</b>	<ul style="list-style-type: none"><li>• Assisted with <b>certifications</b> under supervision of Principal in charge.</li><li>• Verified employee deduction proofs for ITR compliances in collaboration with payroll team of a <b>listed IT company</b>.</li></ul>

Skills	
<b>Technical &amp; Other Skills</b>	<ul style="list-style-type: none"><li>• Legal drafting.</li><li>• Proficient with MS Excel and MS Word.</li><li>• Working knowledge of accounting software Tally.</li><li>• Team collaboration and independent task execution.</li><li>• Strong client relationship management.</li></ul>