

**Utsav B. Vaja**  
Chartered Accountant

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 Dahisar (E), Mumbai

 Utsav Vaja

**Profile:** - Qualified Chartered Accountant with a strong foundation in financial analysis, audit, process controls, and compliance. Passionate about leveraging technology and finance to drive efficiently and insights, Seeking a challenging corporate Finance or Audit Role to contribute analytical, automation and reporting skills in a dynamic environment.

### PROFESSIONAL EXPERIENCE

#### Article Assistant at Sampat & Mehta Chartered Accountants, Mumbai

March 2022 –July 2025

Audit & Assurance	<ul style="list-style-type: none"> <li>Led statutory audit teams for diverse sectors including Jewellery houses (SEZ/non-SEZ), HR Service Industry, Cottage Industry, Wealth Management Industry, Non-profit Philanthropy Industry, PI Plastic Industry with one of the client having <b>Turnover over 1600 crores and Asset size over 650 crores</b></li> <li>Conducted <b>Limited review</b> of one of the <b>Listed Companies</b> registered with BSE.</li> <li>Finalized <b>Group Gratuity Audits</b>, ensuring compliance with regulatory standards.</li> </ul>
Consultancy, Advisory & Compliances	<ul style="list-style-type: none"> <li>Successfully Designed comprehensive <b>Budget</b> for Internal MIS Reporting for a corporate client having Revenue over <b>INR 4400 crores</b></li> <li>Advised and finalized company <b>compliance</b> regarding Transfer of Funds of <b>USD 525,000</b> via Trust under Income Tax Act.</li> <li>Advised Entities involved in <b>Process control evaluations</b>, including risk control matrices and deviation tracking</li> <li>Experienced in coordinating and managing high-level meetings with CFOs, ensuring strategic alignment and effective communication</li> </ul>
Direct Taxation	<ul style="list-style-type: none"> <li>Conducted <b>Tax Audits</b> of various companies (SEZ &amp; Non SEZ) under the Income Tax Act, 1961.</li> <li>Prepared and filed <b>Transfer pricing audit reports and Study Reports</b>, understanding their valuation, documentation and <b>CBC Reporting</b></li> <li>Managed direct tax compliance including <b>advance tax computation</b> for corporate clients and filing specialized forms (<b>56F, Form 3CEA, 3CEB.</b>)</li> </ul>
Indirect Taxation	<ul style="list-style-type: none"> <li>Executed <b>GST annual return filings</b> ensuring complete regulatory compliance.</li> </ul>

### ACADEMIC QUALIFICATION

Qualification	Institute	Year	Achievements
CA Final	ICAI	May 2025	Cleared in <b>2<sup>nd</sup> Attempt</b> with <b>Exemption in 1 Subject &amp; 50+ in 2 subjects</b> .
CA Intermediate	ICAI	Dec 2021	<b>Exemption in 2 Subjects with 50+ in 2 subjects</b>
CA Foundation	ICAI	Nov 2019	Cleared in <b>1<sup>st</sup> Attempt</b> with <b>Distinction</b>
B. Com	SB Vartak College	Mar 2022	Scored <b>9.02 CGPA</b> and A+ in majority subjects

### ACHIEVEMENTS & AWARDS

Certifications	<ul style="list-style-type: none"> <li>Financial Modelling, Basics of Data Analytics &amp; Macros, Basics of Power BI &amp; AI</li> </ul>
Awards & Achievements	<ul style="list-style-type: none"> <li>Secured <b>3<sup>rd</sup> Rank</b> in SB Vartak Degree College.</li> <li>Excelled in team sports and athletic events, securing top 3 positions in various competition</li> </ul>

### OTHER INFORMATION

Technical Skills	Well versed with MS Office (Word, Power Point, and Excel) as well as knowledge of software programs like Tally, IDEA (Audit Tool), SAP.
Skills	Team Leader, Proactive, Adept Communicator, Tech savvy, Attention to detail.
Languages	English, Hindi, Gujarati, Marathi