

# Rashmi A. Vyas

## Chartered Accountant

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### PROFESSIONAL SUMMARY

Chartered Accountant with strong academic background and practical exposure through 3 years of articleship. Experienced in statutory audits, internal audits, taxation and financial reporting. Detail oriented, analytical and eager to contribute to a dynamic team. Committed to continuous learning and delivering high-quality work in professional environment.

### EXPERIENCE- POST ARTICLESHIP

- **GST Executive – Vijaywargi Khabiya & Saoji, Nagpur (Dec 2024 – Jun 2025)**
  - Handled end-to-end **monthly GST return filing** for clients with turnover exceeding Rs.100 cr.
  - Filed **GST refund applications** and successfully obtained refunds for clients across various sectors.
  - Drafted and submitted **GST appeals**, and represented clients in handling departmental correspondence.
  - Coordinated with the clients for reconciliation, documentation, and clarification of notices, enhancing client satisfaction and trust.

### EXPERIENCE – ARTICLESHIP

- **Prakash Chandmalji Bhandari & Co. – Akola (Jul. 2020 – Jul. 2023)**

Areas	Key Roles and Responsibilities
Taxation	<ul style="list-style-type: none"><li>➤ Filed <b>50+ ITRs</b> for Individual's, Partnership firms, Private limited Companies etc.</li><li>➤ Executed <b>100+ Tax Audits</b> of business engaged in healthcare, manufacturing, trading and Private limited companies having <b>turnover exceeding 100 crores.</b></li></ul>
Indirect Taxation	<ul style="list-style-type: none"><li>➤ Filed <b>50+ GSTR</b> and executed GST Reconciliation Statements of clients with <b>turnover exceeding 100 crores.</b></li></ul>
Audit	<ul style="list-style-type: none"><li>➤ <b>Detected &amp; reported</b> fraudulent activities within a nationalized bank.</li><li>➤ Conducted <b>Statutory Audit</b> of SBI &amp; <b>Concurrent Audit &amp; Branch Audits</b> of Co-operative Banks.</li><li>➤ Conducted <b>Stock Audits</b> of various entities.</li><li>➤ Conducted &amp; played a vital role in <b>Electronic Data Processing (EDP) audit</b> for a Nationalized Bank.</li></ul>
Internal Audit	<ul style="list-style-type: none"><li>➤ Conducted internal audit of Paras Power Plant, Akola est. in 1961.</li></ul>
Credit Division	<ul style="list-style-type: none"><li>➤ Prepared Project Report, Credit Appraisals and CMA Reports of various organizations.</li></ul>

### EDUCATION

Year	Qualification	Qualifying Body	Score
2025	CA Final	ICAI	52.33%
2020	CA Inter	ICAI	51.50%
2019	CA Foundation	ICAI	52.00%
2021	B.Com	Amravati University	80.47%
2018	HSC	Amravati Board	89.69%
2016	SSC	Amravati Board	77.80%

### STRENGTHS

- **Technical Skills:**  
Proficient in MS Office & Accounting software such as Tally, Compu Office & Byskar, SAP, Softcore banking solutions.
- **Soft Skills:**  
Strong Teamwork, leadership and communication abilities.

### INTERESTS

- **Winner – Inter-School Sanskrit Shlok Recitation Competition**  
Awarded for outstanding performance in Sanskrit chanting at inter-school level.
- **Event Organizer – Independence Day Celebration**  
Successfully organized and coordinated a cultural event on the occasion of 15th August at *Little Kids School*, demonstrating leadership and event management skills.