

## Education

Degree/Course	Year of Passing	Institute	Marks	Remarks
CA Final (Both Groups)	Nov 2024	ICAI	336/600 (56%)	Exemption in 2 subjects out of 6
CA Inter. (G – 2)	Nov 2022	ICAI	258/400 (64.5%)	Exemption in 3 subjects out of 4
CA Inter. (G – 1)	Dec 2021	ICAI	243/400 (60.75%)	Exemption in 2 subjects out of 4
CA Foundation	Nov 2020	ICAI	259/400 (64.75%)	Exemption in 2 subjects out of 4
B. COM.	2023	GU	CGPA 7.48	First Class
ISC (Class XII)	March-2020	ISC-New Delhi	440/500 (88%)	-
ICSE (Class X)	March-2018	ISC-New Delhi	499/600 (83.17%)	-

## Work Experience

[Articled Assistant at Vijay Shah & Co., Location: - Ahmedabad]

[Apr. 2022 – Aug. 2025]

(Trusted CA Firm with experience of more than **60 years** & 250+ Clientele belonging to various sectors)

### Audit and Assurance: -

- Conducted **Statutory Audits** for a diverse array of corporate entities spanning industries like hospitals, textiles, chemical manufacturing, and jewellery trading etc.
- Involved in the **finalization of books** of accounts, ensuring accuracy, compliance with accounting standards, and timely closure of financials.
- Conducted **physical verification of inventory** at client warehouses and retail outlets, ensuring reconciliation with book stock and identifying discrepancies.
- Assisted in preparation of financial statements including Profit & Loss Account, Balance Sheet, and Notes to Accounts as per **Schedule III** and **consolidation** of financial statements for group companies.
- Conducted **Trust Audit** for various charitable trusts, including preparation of financial statements, verification of donations and fund utilization, ensuring adherence to Sections 11, 12, 12A & 80G of the Income Tax Act, and filing of Form 10BB, 9A.
- Analyzed financial statements and annual reports of enterprises having turnover exceeding INR 300+ cr.
- Assisted in **Internal audit** of medical equipment manufacturing company.
- Drafted Statutory and Internal **Audit Reports** in accordance with SA 700–706, including **reporting** on CARO, 2020 and Management Representation Letter.

### Direct Taxation and compliance: -

- Prepared and filed **ITRs** for individuals, HUFs, firms, Trust, Companies having income ranging from INR 4 Lakhs to INR 6cr.
- Prepared and filed quarterly **TDS returns** (Form 24Q, 26Q, 27Q) in compliance with Income Tax provisions.
- Conducted **Tax audits** under Section 44AB of the Income Tax Act, including preparation and verification of Form 3CD, analysis of books of accounts, and ensuring compliance with applicable tax laws and reporting requirements.
- Involved in **drafting income tax appeals** to CIT(A), including statement of facts, grounds of appeal, and detailed written arguments in support of legal positions.
- Managed and Executed **Slump sale** transactions as per section 50B.

### Miscellaneous: -

- Assisted in drafting of process notes and **Standard Operating Procedures** for listed company.
- Prepared & filed **GST returns** for clients with limited number of transactions.
- Prepared and presented knowledge enhancement **presentations** on Budget Proposals, income tax updates, audit procedures and MSME regulations.

## Skills

- Proficient in using Microsoft office, Kitret and CompuTax.
- Working knowledge of ERP Software as Tally, SAP, ZipERP, Dynamics 365 business central.
- Ability to work independently and as part of a team.
- Efficient communication Skills