

Sagar Ratanghayra

Chartered Accountant | B.com

Detail-oriented and highly motivated Chartered Accountant fresher with a strong foundation in accounting & auditing principles, financial analysis and tax compliance. Seeking an opportunity to contribute to a dynamic organization by leveraging analytical skills and a passion for delivering accurate financial solutions.

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Mumbai, India



WORK EXPERIENCE

MSSM & Co. (Chartered Accountant LLP)

Worked as a Senior Executive in Mumbai
(02/2025 - 07/2025)

- Led **Internal Audit** engagements, evaluating internal controls and conducting stock audits for well known Company, resulting in enhanced operational efficiency and risk mitigation.
- Assisted individuals with end-to-end **Income Tax** Return processes, resolving tax notices and securing Lower Deduction Certificates to enhance accuracy, ensure regulatory adherence, and maximize client benefits.
- Aided in **Statutory Audit** of Private Limited Company having Turnover exceeding Rs. 100 crores.

SPARKS & CO. (Chartered Accountants)

Worked as an Executive in Mumbai (02/2023 - 09/2024) & as an Article Assistant (08/2020 - 01/2023)

- Assisted in **50+ Tax Audit** of Unlisted/Private Limited Companies, Partnership Firms and Individuals.
- Assisted in **150+ Preparation and Filing of Income Tax Returns** of Partnership Firms, Unlisted/Private Limited Companies, Individuals, HUF's.
- Aided in **Statutory Audit** of Private Limited Companies having Turnover exceeding Rs. 100 crores.
- Being a part of **Internal Audit** Function Team of well known Media Company.
- Preparation and filing of **TDS/TCS Returns** of Unlisted/Private Limited Companies, Partnership Firms and Individuals.
- Preparation and filing of Monthly/Quarterly **GST Returns as well as Annual returns along with reconciliations** of Unlisted/Private Limited Companies, Partnership Firms and Individuals.
- Managed and developed the skill of **Leadership** by leading the Team of 3 Members to perform Audit functions.
- Preparing & Reviewing as well as assisting in finalizing Books of Accounts** of individuals, HUF's, Partnership Firms and Private Limited Companies.

MAJETHIA & ASSOCIATES (Chartered Accountants)

Worked as an Article Assistant in Mumbai
(10/2019 - 07/2020)

- Performed **Due Diligence Functions** and Being a Part of Team for **Preparing & Presenting of Due Diligence Report** for the Purpose of Verifying the Utilization of Disbursement of Loan amount by the Banks to their Clients.
- Being a Part of Team for performing **Propriety Audit of the Trust**.
- Assisted in Preparation and Filing of **Income Tax Returns** of Individuals, HUF's.
- Assisted in Preparation and Filing of **GST Returns**.
- Preparing & Reviewing** as well as assisting in finalizing **Books of Accounts**.

EDUCATION

Chartered Accountant (*The ICAI*) - May 2025

Group I (May 2025) - with Exemption in Advance Financial Management (168/300)

Group II (Nov 2023) - Exemption in Economic Law (210/400)

B.COM (*The University of Mumbai*)

Cleared (431/700)

HSC (*Maharashtra Board*)

Cleared (72.00 %)

SSC (*Maharashtra Board*)

Cleared (82.18 %)

SKILLS

Interpersonal Communication

Emotional Intelligence Independent

Critical and Analytical thinking

Quick Learning Ability Proactive Approach

MS-Office, Tally & Other Computer Proficiency

CERTIFICATIONS

- ICITSS - IT course held by ICAI
- ICITSS - Orientation course held by ICAI
- AICITSS - Advance IT course held by ICAI
- AICITSS - MCS course held by ICAI

CO-CURRICULUM ACTIVITIES

- Represented College and School at District Level Competition in Sports like Carrom, Table Tennis and Chess.
- Participated in Sports Tournament like Cricket Tournament held by WICASA (ICAI)

INTERESTS & HOBBIES

Playing Sports Listening Music

Travelling at New places and Climbing

Capturing Moments with Photography

LANGUAGES

- English (Professional work)
- Hindi (Professional work)
- Gujarati (Native)