

WORK EXPERIENCE

Article Assisstant

Aug 2022 - Present

B.S.Shah & Co.

Mumbai

Led end-to-end execution of Statutory Audits and Tax Audits for Corporates, Limited Liability Partnerships and Partnership Firms across sectors (Manufacturing, Financial Services, Trust, Real Estate)

Planned Audit strategy, allocated tasks to team members, and ensured timely completion in line with ICAI standards and Firm methodology.

Reviewed financial statements, audit documentation, and tax computations to ensure compliance with Companies Act, Accounting Standards and Income Tax Act.

Supervised and reviewed Tax Audit Reports under Section 44AB, ensuring accurate reporting of key clauses including depreciation, related party transactions, TDS and disallowances under Income Tax Act.

Managed and reviewed filing of Income Tax Returns (ITRs) for Corporates, LLPs, firms, HNIs, and NRIs, covering diverse income streams including capital gains (long-term/short-term, F&O, and speculation), business income, foreign income, and dividend earnings.

Ensured accurate application of DTAA provisions, Section 54 exemption benefits, and proper disclosure of foreign assets and income in compliance with tax regulations for HNIs and NRIs.

Drafted responses to income tax notices, including Intimations under Section 143(1), Scrutiny Assessments under Section 143(2), and Re-assessment Proceedings under Section 147/148, ensuring timely and accurate compliance.

Assisted in the preparation and filing of appeals before the Commissioner of Income Tax (Appeals) [CIT(A)] and the Income Tax Appellate Tribunal (ITAT) by compiling case papers, drafting grounds of appeal, and collating supporting legal documentation. Coordinated with tax consultants, legal counsel, and departmental authorities, and represented clients in assessment and appellate proceedings where required.

Oversaw the entire GST compliance cycle for corporates and individuals, including preparation and filing of monthly/quarterly GST returns (GSTR-1, GSTR-3B) in a timely and accurate manner.

Performed reconciliation of input tax credit (ITC) using Form GSTR-2B, identifying mismatches and resolving discrepancies.

Managed preparation and submission of Annual Returns (GSTR-9) and Reconciliation Statements (GSTR-9C), ensuring alignment with audited financials.

EDUCATION

CA Final

May, 2025

The Institute of Chartered Accountants of India

Score: 386/600

CA Intermediate

May, 2022

The Institute of Chartered Accountants of India

Score: 408/800

CA Foundation

July, 2021

The Institute of Chartered Accountants of India

Score: 204/400

Bachelor of Commerce

July, 2024

University of Mumbai

Score: 7.20 CGPA

H.S.C. Examinations

March, 2021

Narsee Monjee College of Commerce and Economics

Score: 88%

S.S.C Examinations

March, 2019

Children's Academy

Score: 97%

SKILLS

Microsoft Office

Teamwork and Collaboration

Time Management

Adaptability

CERTIFICATIONS

Best Presenter in Advanced (ICITSS) MCS Course (Vasai Branch of WIRC of ICAI)

Dec 2024