

ROYAL KARIKKASSERY

384/43 D, SIDHHIKRUPA, CHARKOP, KANDIVALI (W), MUMBAI – 400 067.

Contact: 9833485575 Email: royalkv@gmail.com.

FINANCE & ACCOUNTING PROFESSIONAL

Offering over 18 Years of experience

PROFILE & STRENGTHS

- Competent, diligent & result oriented professional, offering experience across Finance & Accounting Management, Cash Flow Management, Working Capital Management, Payroll Calculation & disbursement, Audit, Direct/Indirect Taxation, Statutory complains of Goods & Service Tax and Liaison & Coordination; currently working as **Manager Accounts and Finance with M/s. Quantum Creations Inc.**
- Adept at formulating & implementing strategies to track flaws, and drawing inputs to realign tactics/strategies to streamline the proper functioning; proven expertise in Working Capital Management and Bank/Intercompany Reconciliation.
- Pivotal in assessing changing Corporate Environs with an insight into the domains of Accounts Receivable & Payables; capable of establishing new milestones through evolved Internal Control Processes. Over whelming control and implementation of new ERP for Inventory and Payroll.
- Excellent time management skills with proven ability to work accurately and quickly prioritize, coordinate and consolidate tasks; resilient with a high level of personal integrity and energy experience.

Core Competencies

♦ Finance & Accounts Management ♦ Working Capital Management ♦ Bank/Intercompany Reconciliation ♦ Inventory Control ♦ Accounts Receivable & Payables ♦ Cash Flow Management ♦ Debtors & Creditors Management ♦ Direct/Indirect Taxation - GST ♦ Payroll Calculation & Remittance ♦ Audit ♦ TDS Activities ♦ Liaison & Coordination ♦

PROFESSIONAL EXPERIENCE

M/s. Quantum Creations Inc

since Jun' 14

(Engaged in manufacturing of Textile machineries & exports)

Manger Accounts & Finance

- **Presently handing Working Capital requirement and renewal, Payroll Calculation & disbursement, Statutory complains of Goods & Service Tax (GSTR 3B, GSTR1, GSTR9, LUT, Refund process etc.) PF, ESIC, P. Tax, TDS Deduction and quarterly return, Import Documents and clearing, Scrutiny of ledgers for audit purpose and finalization of balance sheet. Consignment wise costing & MIS report to Directors.**
- Spearheading efforts across handling entire spectrum of functions pertaining to accounting and preparing financial statements; ensuring adherence to statutory compliances, all statutory e-filing as per time bond and schedules.
- Looking after operational expenditure/control and responsible for strategically planning & implementing innovative business strategies to initiate finance control to maximize profitability.
- Successfully liaising and coordinating with banks and other institutions regarding company matters, made efforts to establish healthy and close relations with them for smooth running of the business; judiciously handling supplier's payments.

- Responsible for preparing financial reports to determine the financial visibility, projecting cash flow and growth opportunities while preparing projected financial statements like CMA, Irrevocable Credit limit with banks for Import and Export requirement as site and usance LC opening.
- Ensuring compliance with accounting standards & procedures and reconciliation/ finalization of various accounts within time bound schedules; coordinating with other units/branches for intercompany reconciliation.
- Developing and maintaining healthy and cooperative working environment within organization by assisting and coordinating with others time to time to ensure smooth flow of business operations.

M/s. Nascent Jewellery Pvt. Ltd. (Brand – VIOLA & NIRVANA) Jan' 11 – May 14
(Engaged in manufacturing of Diamond Studded Fine Jewellery)
Manger Accounts & Finance

M/s. AGIO PHARMACEUTICAL LTD. May 08 - Dec' 11
(Manufacturing of Tablet, Injection, & Ampoules)
Asst. of Accounts Manager

M/s. Surabhi Development Projects Pvt. Ltd. Oct' 06 - Apr' 08
(A Service Provider company to **ICICI Bank Ltd.**
supplying Manpower, managing payroll and setting up branches
infrastructure for the operation of the Bank, Having branch offices at Mumbai, Kolkata, Delhi)
Accounts & Payroll Manager

M/s. Oman Hotels & Tourism Co. SAOG Oct' 05 - Sep' 06
(Hospitality & Tourism Management)
Jr. Accountant

M/s. Hurley's Apr' 01 - Sep' 05
(Manufacturing and Exports of Ready Made Garments)
Accountant

ACADEMIC CREDENTIALS

B.Com "**FINANCE**" with Computer Application from Mahatma Gandhi University, Kerala. April 2000

M.com "**FINANCE**" from Mumbai University. (First Year in 2003)

Computer Proficiency: Computer Studies from Vidya Niketan, Ernakulam, Kerala.
Tally9.ERP, Payroll ERP Software, ERP for Inventory Control, Asset Management, Internet & E-mails, Windows7 , Ms. Office, Static IP based Intercession etc.

Date of Birth: 21st February 1979
Language : English, Hindi, Marathi & Malayalam
Marital Status : Married
Religion: Christian