

# CA SHARAD KUMAR

Chartered Accountant, M.Com

Membership No.- 478320

Contact No: +917905548944

Email ID: [sharadtiwari8791@gmail.com](mailto:sharadtiwari8791@gmail.com)

Address: 22/46 Banarasidas, Auraiya, (UP)-206122

Date of Birth: 18th January, 1996

## PROFESSIONAL AND ACADEMIC QUALIFICATIONS

Examination	Year	Institute/University	Performance
CA- Final	May 24	ICAI	383/700(55%)
CA- Intermediate	May 17	ICAI	406/700(58%)
M.Com	2017	CSJMU, KANPUR	53.00%
B.Com	2015	CSJMU, KANPUR	55.00%
Class XII (C.B.S.E)	2012	JUGAL DEVI SVM KANPUR	60.17%
Class X (C.B.S.E)	2010	JUGAL DEVI SVM KANPUR	68.40%

\*Exemption in subjects: Strategic Financial Management, Economic Laws, Accounting, Advanced Accounting, Cost & Financial Management.

## WORK EXPERIENCE

### 1. Finance Manager - Ved Sassomeccanica (India) Private Limited

(19th May, 2025- Present)

A private limited company based in Kanpur with a turnover **exceeding ₹150 crores**, engaged in **manufacturing bogie frames** for the **Ministry of Railways**.

- Preparation and maintenance of the company's books of accounts.
- Supervising and guiding the accounts team.
- Assisting the company and accounts team with statutory compliance.
- Providing guidance on compliance for import transactions, including preparation of BGs/LCs.
- Advising the company on fund management and investment decisions.

### 2. Senior Executive Accounts & Taxation- Arora Prem & Associates

(16th Aug, 2024 – 3rd May 2025)

Mediocre **CA Firm in Gurgaon** with 4 partners working in **Statutory Audit, Internal Audit, Tax Audit, GST Audit, NBFC Audit, Certification and Consultancy services**.

- Undertaken **Statutory Audits, Tax Audits** of Banks, Companies, Partnership Firms including LLP and Proprietorship Firm.
- Undertaken Statutory Audit of **Educational & Charitable Trusts** under section 12A.
- Filed **Income Tax Returns** of Companies, Trusts, Partnership firms including LLP, Proprietorship Firms and Individuals.
- Assist to clients for **Preparation of Financial Statements** in compliance with AS, Schedule III, ensuring adherence to Indian GAAP and auditing standards.
- Filing of various forms of Income Tax Act, 1961 such as **3CEB, 15CA& 15CB, 10IA, 10IB and 10IC** etc. on behalf of clients.
- **Preparation of Deed** for constitution of Partnership Firms, LLP.
- Working & filing of **various forms related to Company Law** Compliance (including annual filing) on behalf of clients.
- Conducted an **Internal Audit** of a Healthcare Industry Listed Company.

Major Clients	Work Performed
Paxcom India Private Limited	<ul style="list-style-type: none"><li>• Assisted for conducting <b>Statutory and Tax Audit</b>/s 44AB of The Income Tax Act, 1961.</li><li>• Filed <b>Form 3CEB</b> of The Income Tax Act, 1961.</li><li>• Filed Income Tax Return of the company.</li></ul>
Circle H2O Private Limited	<ul style="list-style-type: none"><li>• Assisted for <b>Preparation of Financial statements</b> in compliance with AS, Schedule III and Indian GAAP.</li><li>• Conducting <b>Statutory and Tax Audit</b>/s 44AB of The Income Tax Act, 1961.</li></ul>
Edugorilla Community Private Limited	<ul style="list-style-type: none"><li>• Assisted for Preparation of Financial statements in compliance with AS, Schedule III and Indian GAAP.</li><li>• Conducting <b>Statutory and Tax Audit</b>/s 44AB of The Income Tax Act, 1961.</li></ul>
Chandan Healthcare Limited	<ul style="list-style-type: none"><li>• Conducting <b>Internal Audit</b> of Chandan Healthcare Limited (Listed Company at SME Segment)</li></ul>
Chandan Hospital Limited	<ul style="list-style-type: none"><li>• Conducting <b>Internal Audit</b> of Chandan Hospital Limited (Turnover more than 200 Crore)</li></ul>

### 3. LDC(Accounts) – GAIL DAV PUBLIC SCHOOL (Project School at GAIL Township)

(Aug 2022 – Feb 2023)

- Maintain School day to day **Accounting**
- **TDS Returns**
- **Compliance** related activities etc.
- Maintained general ledger for accounting accuracy and **Balance Sheet Preparation**.
- Assisted in **Financial statement** preparation

## ARTICLESHIP EXPERIENCE

Articled Assistant – M/s AtulGarg& Associates.

(Oct 2017-Oct 2020)

Leading CA firm in Kanpur with 4 partners working in Statutory Audit, Tax Audit, GST Audit, NBFC Audit, Certification and Consultancy services.

- Undertaken **Statutory Audits, Tax Audits** of Banks, Companies, Partnership Firms including LLP and Proprietorship Firm.
- Undertaken Statutory Audit of **Educational & Charitable Trusts** under section 12A.
- Filed **Income Tax Returns** for clients with turnovers up to ₹400 crores.
- Successfully conducted **GST Audits** for entities with turnovers up to ₹400 crores.
- Prepared **Financial Statements** in compliance with AS, Ind AS, and Schedule III, ensuring adherence to Indian GAAP and auditing standards.
- Preparation and submission of **replies on scrutiny assessments u/s 143(3)/rectification u/s 154** of Income Tax Act, 1961.
- Working & Filing of **various forms related to Company Law** Compliance on behalf of clients.
- Conducted **Inventory Valuation** according to AS 2.
- Analyzed accounts receivable/payable aging and confirmed balances.
- Ensured compliance with statutory obligations, including GST, TDS, PF, and ESIC.
- Provided **leadership, mentorship, and training** to a team of article interns, collaborating with management for audit finalization.
- Executed various audit procedures, such as **vouching of incomes/expenses** and **verification of assets/liabilities**.
- Conducted tests of details in different audit areas and maintained meticulous audit documentation.

Major Clients	Work Performed
<b>Tasty Dairy Specialities Limited</b>	<ul style="list-style-type: none"><li>● Assisted for conducting Statutory, GST and Tax audit u/s 44AB of The Income Tax Act, 1961.</li><li>● Dealt with work related to Accounting treatment for strategic debt restructuring.</li></ul>
<b>Mani Capitals Limited</b>	<ul style="list-style-type: none"><li>● Conducted statutory audits for NBFCs, ensuring compliance with RBI guidelines. Provided insights to enhance operational efficiency and risk management. collaborating with management to address audit findings.</li></ul>
<b>Bhatu Ispat Private Limited</b>	<ul style="list-style-type: none"><li>● Tax audit u/s 44AB of The Income Tax Act, 1961</li></ul>
<b>Mani Broking Services Private Limited</b>	<ul style="list-style-type: none"><li>● Assisted for conducting Statutory and tax audit u/s 44AB of The Income Tax Act, 1961.</li></ul>
<b>State Bank of India</b>	<ul style="list-style-type: none"><li>● Worked as the senior team member in conducting the statutory audit &amp;Preparing LFAR.</li></ul>
<b>Baroda UP Gramin Bank</b>	<ul style="list-style-type: none"><li>● Preparing LFAR, Identifying NPA and Worked as the senior team member in conducting the statutory audit.</li></ul>

## SKILLS AND EXPERTISE

- Experienced with working on accounting software's Tally ERP, Genius etc.
- Proficient in MS Excel, Word & PowerPoint.
- CCC Certificate by NIELIT
- Completed 100 hours Information Technology Training and 4 weeks Advanced ICITSS Program from the ICAI.
- Handled tax software like Genius.
- Other skills include leadership quality, problem-solving outlook, and attention to detail, result oriented.
- Languages known: English, Hindi.