



CA Kunal Seelani

Chartered Accountant

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[LinkedIn](#)

SUMMARY

Chartered Accountant with 4+ years of experience in audit, taxation, and financial reporting across India and UAE. Skilled in optimizing costs, ensuring statutory compliance, and delivering financial insights to support strategic business decisions. Proficient in Tally ERP, MS Excel, and tax filing software.

EDUCATION

CA Final

The Institute of Chartered Accountants of India

May 2025

CA Intermediate

The Institute of Chartered Accountants of India

Jan 2021

CA CPT

The Institute of Chartered Accountants of India

June 2017

B. Com

Smt. Chandibai Himathmal Mansukhani College

2017-2020

WORK EXPERIENCE

Senior Accountant

PLAN3MEDIA EVENT MANAGEMENT LLC

Feb 2025 - Apr 2025

Dubai

- Managed event-wise Profit & Loss (P&L) statements, tracking revenue streams (Community events, School Events, F&B, merchandising) and controlling costs to ensure profitability for large-scale events.
- Developed and monitored event budgets (up to AED 2.4 million), forecasting revenue and controlling expenses for optimal cash flow.
- Reviewed and approved vendor invoices, contracts, and expense claims to maintain strict cost control and support event teams in financial decision-making.
- Coordinated with cross-functional teams (event planners, sales, and operations) to evaluate the financial feasibility of events and recommend pricing strategies for All Events.
- Filed accurate VAT returns and ensured compliance with UAE tax laws and reporting standards.
- Improved profitability by identifying cost-saving opportunities and renegotiating vendor contracts.

Articled Assistant

ANIL JAIN & CO

Apr 2021 - Jun 2024

Navi Mumbai

- Engagement of statutory audit like Tax audit and GST Audit.
- Utilized IDEA software for vouching and data analysis to enhance audit efficiency and accuracy.
- Report audit findings and to make recommendations for the correction of unsatisfactory conditions.
- Conducted concurrent audit of Co-operate Banks
- Physical verification of inventory on quarterly basis and fixed assets on yearly basis.
- Filing Income Tax & TDS returns, GST returns and VAT returns of companies, firms and individuals.
- Preparation and filing of GST annual returns (GSTR9/GSTR9C).
- Preparation of Response to Notice's from IT Authorities and GST/VAT Departments and responsible for assessments.
- Liaising with the tax authorities on behalf of the clients during the assessment proceeding.

Paid Assistant

S. H. KUKREJA & CO

Jan 2019 - Aug 2020

Mumbai

- Preparation & finalization of annual reports including Auditor's Report, Director's Report & financial statements like Balance Sheet, Profit & Loss, Cash Flow Statement.
- Vouching, verification & finalization of books of accounts for various clients as applicable.
- Preparation of Tax Audit report u/s 44AB of Income Tax Act, 1961
- Preparing financial documents such as invoices, bills and reconciliation accounts payable and receivable (Ledger scrutiny).
- Assisting with budgets, preparing bank reconciliations, Verifying balances in account books and rectifying discrepancies.

SKILLS

Technical Skills: MS-Excel, Word, Power Point, Tally ERP 9, WINMAN, Clear Tax, Spectra, FINACLE

Languages: English, Sindhi, Hindi