

Education

Course	Institution	Marks
CA Final (G2) May 2025	Institute of Chartered Accountants of India	169/300
CA Final (G1) Nov 2024	Institute of Chartered Accountants of India	159/300
CA Inter (G2)	Institute of Chartered Accountants of India	200/400
CA Inter (G1)	Institute of Chartered Accountants of India	245/400
CA Foundation	Institute of Chartered Accountants of India	114/200
MBA (Finance & HR)	Devi Ahilya Vishwavidyalaya(Indore)	80%
B.Com	Vikram University PP(Ujjain)	75%
CBSE(12 th)	Shri Guru Tegh Bahadur Academy	89%
CBSE(10 th)	Shri Guru Tegh Bahadur Academy	7.6 CGPA

Work Experience

Articleship Experience

CA Parth Jhalani & Co., Ratlam (M.P)

(A Mid-Size Boutique Chartered Accountancy Firm)

Article Assistant

[2022-2025]

Taxation Assignments

- Prepared, vetted, and filed Income Tax Returns (ITR) for **individuals, partnership firms,** and entities under **presumptive taxation schemes (44AD/44ADA).**
- Executed Tax Audits under **Section 44AB,** including preparation and vetting of **Form 3CD, 3CA/3CB** reports for trading and manufacturing clients.
- Attended **Income Tax Department hearings** and assisted in preparing detailed submissions and representations.
- Handled **scrutiny assessments** and filed responses to notices via e-filing portal for over 25+ clients.
- Preparation and Submission of **TDS / TCS returns.**
- Assisted in **Charitable Trust** Registrations under **Section 12A** and **obtained 80G** certifications; ensured post-registration compliance.
- Preparation and Submission of **GST Returns** of Various Individuals & Corporate Clients.

- Preparation of **GST audit reports and reconciliation statements**, preparation of **GSTR 9 and 9C**.

➤ **Audit Related Assignments**

- Prepared Tax Audit reports of individuals, HUFs, Firms, and Trusts including private trusts
- **Stock audit** For Central Bank

➤ **Financial reporting/ Accounting Assignments**

- Prepared and Finalized **Financial statements of Companies** as per Companies Act 2013 and as per The Income Tax Act 1961.
- Accounting for various clients during **finalization of accounts**, automated as well as manual books of accounts.

➤ **Other Assignments Handled**

- **Statutory Audit** of Bank of Baroda (2 years)

Skills

- **Technical Skills**

Tally ERP 9, Microsoft Office Suite (Word, Excel, PowerPoint), Power BI.

Tax Software and auditing : Genius, BDO Enable GST.

Completed Diploma in computer applications and Tally.

- **Analytical Skills**

Complex problem-solving, calculation reconciliation, data analysis.

- **Soft Skills**

Attention to detail, effective communication, team collaboration, time management.

Certifications and Participation

- CA Student State Conference Speaker “ **Sanchetna**”– Ratlam Branch of ICAI-
- **Yoga Captain** – School Leadership Role - Certificate of Leadership Excellence – School & College Annual Day
- Participated in **Meditation Camps and Blood Donation** Drives- Felicitated by local NGO for blood donation and social awareness efforts.
- Member of **Drishya welfare Society**
- **Participation in MSME Seminars & Business Forums**- *Received participation certificates and gained insights into practical business challenges and government scheme*
- Cleared **SEBI-Investor certification Awareness Test**.