

# GARVIT JAIN

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PROFESSIONAL & EDUCATIONAL QUALIFICATIONS				
EXAM	INSTITUTION	YEAR	SCORE	REMARKS
CA Final	Institute of Chartered Accountants of India	May 2025	53%	Exemptions and 70+ Score
CA Intermediate		May 2022	53%	Exemptions and 80+ Score
CA Foundation		May 2021	60%	Cleared with exemptions
M.Com.	University of Rajasthan	2024-25	62%	First Division, Pursuing Final Year of P.G.
B.Com.		2020-23	75%	First Class Distinction
Senior Secondary	Tagore Vidhya Bhawan, Jaipur	Mar 2020	78%	RBSE
Secondary	Saint Kabir Academy, Malpura, Tonk	Mar 2018	83%	RBSE
WORK EXPERIENCE:				
<b>Ghiya &amp; co. (Jaipur)- Article Trainee</b>				(Oct'2022 – Present)
Leading CA firm headquartered in Jaipur with 5 branches, 250+ clientele and 50+ employees.				
<b>Auditing &amp; Assurance</b>	<ul style="list-style-type: none"> <li>Conducted <b>statutory audit (C&amp;AG Audit)</b> and limited review of financial statements in accordance with <b>Ind AS, IFRS, and</b> Schedule-III of Rajasthan Rajya Vidyut Utpadan Nigam Limited (an electricity generation and transmission entity) with revenue &gt; <b>₹36,000 crores</b>. Responsibilities included verifying revenue recognition, reviewing asset capitalization, depreciation, and audit procedures, including vouching, verification, and ledger scrutiny.</li> <li>Worked extensively in Statutory Central Audits, Limited Reviews, Tax Audits and Business process understanding of Listed Banks and PSUs belonging to Industrial Development and Investment industries and Commercial banks (<b>Punjab and Sind bank</b>).</li> <li>Performed Audit of key areas of financial statements (Revenue, PPE, Borrowings, Operating expenses, Trade payables, Trade receivables, Contingent liability, and Statutory dues) in accordance with Standards on Auditing (SA).</li> <li>Ensured compliance of presentations and disclosures in financial statements as per <b>Ind AS, Indian GAAP, and IFRS</b>, and conducted physical verification of fixed assets and inventory.</li> <li>Conducted detailed reviews for regulatory compliance, provisioning of corporate loans <b>above ₹100 Crores</b> in line with IRAC norms, and supported <b>financial analysis</b>, and audit planning across departments like HR, GAD, and Accounts.</li> </ul>			
<b>Financial Reporting others</b>	<ul style="list-style-type: none"> <li>Oversaw complete accounting operations using <b>Tally Prime</b>, including journal entries, ledger maintenance, bank reconciliations, and expense tracking, to ensure accurate financial data entry, processing, and timely reporting for improved <b>financial analysis</b> and decision-making.</li> <li>Prepared and finalized financial statements as per applicable accounting standards, including ledger scrutiny, for clients with balance sheet sizes <b>up to ₹20 Crores</b>, and supported <b>working capital</b> and cash flow analysis.</li> <li>Ensure timely <b>statutory compliance</b>, reducing penalties through efficient <b>GST filing</b> and taxation related services for offshore clients.</li> </ul>			
<b>Taxation</b>	<ul style="list-style-type: none"> <li><b>Tax Audits</b> for large corporate and non-corporate clients across sectors such as trading, tourism, consultancy, and textile (revenue &gt; ₹10 Crores), including preparation of Forms 3CA/3CB and 3CD in compliance with the <b>Income Tax Act, TDS</b>, section 40A(3), 40A(2b), and 43B.</li> <li>Performed <b>tax planning</b> and advisory services on tax regimes, capital gain exemptions, deductions, and restructuring options to optimize tax liabilities.</li> <li>Reconciled <b>Input Tax Credit</b> using GSTR-2A and GSTR-3B, and verified GSTR-7 turnover mismatches with GSTR-3B/GSTR-9, enhancing indirect tax <b>compliance</b> and accuracy in <b>GST</b> filings.</li> </ul>			
<b>Internal Audit</b>	<ul style="list-style-type: none"> <li>Performed internal audit for Rajasthan State Industrial Development &amp; Investment Corporation Limited (<b>RIICO</b>), involving detailed vouching and verification of records, <b>contract clause verification, TDS</b>, and other compliance reviews, while ensuring alignment with organizational goals.</li> <li>Evaluate the reliability and accuracy of the financial records and reports and Assessment of compliance with law and regulations etc.</li> </ul>			
SKILLS, ACHIEVEMENTS & INTERESTS				
<b>Technical Skills</b>	<ul style="list-style-type: none"> <li>Proficient in MS-Office (<b>Excel, Word &amp; PowerPoint</b>), Google Tools (Sheets &amp; Slides).</li> <li>Working Knowledge of Tally Prime, <b>Power Bi</b>, Finacle, Compu Office and Ethics.</li> <li>Developed advanced <b>Financial Modeling</b> skills through comprehensive course.</li> </ul>			
<b>Significant Awards &amp; Certifications</b>	<ul style="list-style-type: none"> <li>Awarded with Spot Award by engagement partner for sincerity and positive attitude towards work and being a valuable team member.</li> <li><b>Winner</b> - Group Discussion Competition (GMCS)</li> <li>Delivered technical Presentations at firm level Article Meetings.</li> <li>Consistently ranked among the top performers throughout academics</li> </ul>			
<b>Interests</b>	<ul style="list-style-type: none"> <li>Excelled in table tennis, representing my school at the <b>District-level tournament</b>.</li> <li>Travelling, Volunteering &amp; Social Service</li> </ul>			