

## SUMMARY

Chartered Accountant with diverse exposure across Audit, Taxation, Corporate Laws, GST, FEMA, Transfer Pricing, Payroll and Management Consulting during articleship at a dynamic CA firm. Equipped with a strong foundation in financial regulations and compliance, along with a problem-solving mindset. Looking to leverage this well-rounded experience in a challenging and growth-oriented role.

## EDUCATION

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- **Institute of Chartered Accountants of India:**
  - Cleared **CA Foundation** Exam of November 2019
  - Cleared **CA Intermediate** Exam (Grp 1&2) of November 2020 & July 2021
  - Cleared **CA Final SPOM (Law & Costing)** on July & August 2024
  - Cleared **CA Final Examination** (Grp1&2) on May 2024 & May 2025
  - Completed Courses on (Orientation, GMCS, IT & Advanced ITT) as conducted by ICAI.
- **Mumbai University:**
  - Completed **B. Com** from MCC in the month of April 2022 with **9.48 CGPI**.
  - Passed **12<sup>th</sup>hsc** examination in the year 2019 by securing **90.6%** (from MCC)
  - Passed **10<sup>th</sup>ssc** examination in the year 2017 by securing **92.6%** (from MSST)

## EXPERIENCE

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### Company:

KAMDAR DESAI & PATEL LLP (Oct 2021 – Aug 2024)

#### Articled Assistant, **Kamdar Desai & Patel LLP**, Dadar, India

- Assisted in preparing Tax Returns, budgets, forecasts, projections, and other financial documents as needed by clients.
- Assisted senior staff members with compiling detailed reports for internal use or external presentations.
- Prepared financial statements in accordance with Generally Accepted Accounting Principles.
- Supported the team in managing workload during peak audit season to meet deadlines.
- Assisted in preparation and filing of tax returns for individuals and businesses.
- Prepared and maintained accounting records for small and medium sized enterprises.
- Processed Payroll information using appropriate software applications (Greythr and zoho).
- Assisted in budgeting, financial planning, and MIS reporting for clients across industries.
- Supported in filing Form 3CEB and analyzing inter-company transactions.
- Involved in tax audits and computation of tax liabilities as per Income Tax Act.
- Assisted in end-to-end payroll processing for clients, including salary structuring, computation of monthly salaries, and statutory deductions (PF, ESI, TDS).

## SKILLS & CERTIFICATIONS

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Skills: Accounting support	Financial records review	Payroll Administration	Preparation of TP Study Reports
Tax Return Preparation	Audit Support	Preparation of MIS	Preparation of Calendar year Reports

**Certifications:** Received Participation certificate for the CA National Conference held in Thane by WICASA for the year 2023.