

Meet Pandya

Chartered Accountant and Lawyer

Chartered Accountant and Qualified Lawyer with expertise in Accounting, Financial Analysis and Legal Frameworks. Combining Technical Precision with diverse interests, I bring well-rounded insights to every challenge across Finance, Law and beyond.

meetpandya293@gmail.com 

91 99305 63271 

Mumbai, India 

linkedin.com/in/meet-pandya-106209365 

WORK EXPERIENCE

Team Leader

N S Bhargava and Co

04/2024 – 07/2024

Mumbai, India

Achievements/Tasks

- Conducted audits of banking transactions in line with RBI guidelines, ensuring compliance through systematic examination of records and procedures.
- Evaluate and assess internal controls, operational efficiency, and regulatory compliance, identifying and reporting ineffective or inefficient practices.
- Performed audits with complete documentation of findings, reports, and necessary follow-ups.
- Support audit documentation and report preparation.
- Ensure timely and accurate completion of audit assignments.

Accounting Professor

HR Classes

2023 – 2024

Mumbai, India

Achievements/Tasks

- Inspired students to develop critical thinking and problem-solving abilities through engaging activities and challenges.
- Collaborated with peers to introduce creative teaching methods, leading to higher student engagement and success.

Articled & Audit Assistant

Vishal Raval And Associates

2020 – 2023

Mumbai, India

Achievements/Tasks

- Conducted due diligence, statutory compliance reviews, and supported internal audits for both private and public companies, including a listed pharmaceutical firm.
- Managed GST-related tasks including registrations, amendments, and ensuring compliance with applicable tax regulations.
- Prepared audit reports for sales and purchase transactions, and assisted in accounts maintenance and finalization of financial statements.
- Facilitated incorporation of Private Limited Companies and LLPs, along with filing ROC annual compliance forms.
- Provided support for director-related compliances including appointments, resignations, and drafting statutory notices such as income tax demands.
- Prepared and filed Form 35 for income tax appeals before the Commissioner of Income Tax (Appeals).

SKILLS

- Problem Solving Abilities Project Management
Decision Making Interpersonal Skills
Adaptability Communication Team Player

EDUCATION

Chartered Accountancy (Institute of Chartered Accountancy of India)

- Final CA Group II (May 2023)
- Final CA Group I (May 2025)

Bachelor of Law (MKES College of Law)
(2022 - 2024)

Bachelors of Commerce (KC College of Arts, Commerce & Science) (2018 - 2020)

LANGUAGES

- English Hindi
Full Professional Proficiency *Full Professional Proficiency*
Marathi Gujarati
Full Professional Proficiency *Full Professional Proficiency*

INTERESTS

- Cricket Playing Indoor Games
Listening to Music Teaching