

# Sai Phanindra Vinjanampati

+91 7995982221 | [phanindravinjanampati@gmail.com](mailto:phanindravinjanampati@gmail.com) | <http://www.linkedin.com/in/ca-sai-phanindra-vinjanampati>

## Professional Summary:

Chartered Accountant with hands-on experience in statutory audits, internal controls, GST, and tax compliance. Led audits of listed companies and trusts. Skilled in IND AS, Schedule III finalization, and control testing with tools like SAP, Excel and Tally.

## ACADEMIC & PROFESSIONAL QUALIFICATIONS

COURSE	YEAR	INSTITUTION	MARKS	REMARKS
CA Final	May 2025 & Nov 2024	The Institute of Chartered Accountants of India (ICAI)	308/600 (51.33%)	Secured Exemption in Indirect Tax Laws
CA Intermediate	Nov 2021		449/800 (56.13%)	Cleared in 1 <sup>st</sup> attempt and secured exemption in 4 papers
CA Foundation	Nov 2020		302/400 (75.50%)	Cleared in 1 <sup>st</sup> attempt with Distinction
Class XII - MEC	Mar 2020	Sri Medha	951/1000 (95.1%)	Passed with Distinction with 9.92 CGPA
Class X – SSC	Mar 2018	Sri Chaitanya School	9.5/10 GPA	Placed in the top 10 percentile of the batch

## WORK EXPERIENCE

**Mastanaiah & Co, Guntur**

**April '22 - Present**

**Renowned CA firm with 400+ diversified clientele, specialized in audit, GST & Income Tax**

Audit & Assurance	<b>Statutory Audit</b> <ul style="list-style-type: none"><li>Assisted <b>15+ statutory audits</b> under the Companies Act, 2013, enhancing compliance and accuracy in financial reporting.</li><li><b>Handled audit areas independently</b> in year-end statutory audits and quarterly reviews across sectors like textiles, soap manufacturing and schools with turnover ranging ₹100 Cr. to ₹1500 Cr.</li><li><b>Managed a full business vertical</b> during audits of listed manufacturing companies with revenue exceeding ₹1,800 Cr., under the guidance of seniors and partners.</li><li><b>Involved in audit of consolidated financial statements (CFS)</b>, including inter-company reconciliation and compliance with applicable Accounting Standards (AS) requirements.</li><li><b>Finalized financial statements</b> for 20+ entities as per Schedule III, including preparation of notes to accounts and audit documentation for partner and client review.</li><li>Contributed to the <b>improvement of physical verification processes</b>, leading to better health and safety standards at project sites.</li></ul>
	<b>Internal Audit</b> <ul style="list-style-type: none"><li>Performed internal audits of the <b>procure-to-pay process</b> identifying and reporting <b>15+ key audit findings</b>.</li><li>Independently executed internal audit of a company's subsidiary for multiple areas, <b>including Order-to-Cash, reducing risk exposure by 10%</b></li><li>Conducted internal audits of <b>5+ listed organizations</b>, ensuring compliance with accounting standards and regulatory reporting, <b>impacting over 500 stakeholders</b>.</li></ul>
Direct & Indirect Taxation	<ul style="list-style-type: none"><li>Filed <b>20+ tax audit reports in Forms 3CA/3CB and 3CD</b> for various entities as required under Income-tax Act, 1961.</li><li>Prepared <b>Form 10B and 10BB audit reports for charitable trusts</b> and societies, including verification of donations, application of income, and compliance with Sections 12A, 12AB, 10(23C), and 80G.</li><li>Preparation and filing of <b>50+ GSTR-1, GSTR-3B, and GSTR-9 &amp; 9C</b>, ensuring accuracy and compliance.</li></ul>
Other Experiences	<ul style="list-style-type: none"><li>Performed <b>stock verification</b>, reconciled inventory with books, and supported Drawing Power assessment to ensure compliance with bank-sanctioned credit limits.</li></ul>

## ACHIEVEMENTS & EXTRA CURRICULAR ACTIVITIES

Certifications & Achievements	<ul style="list-style-type: none"><li>Certified on MS Office and Power BI</li><li>Certification from <b>ICAI</b> for successful completion of Advanced ITT and MCS programs.</li></ul>
Extra-Curricular Activities	<ul style="list-style-type: none"><li>Served as <b>Head Organizer</b> of school's annual cultural fest, supervised budgeting, scheduling, and overall event coordination.</li><li>Volunteered in <b>food distribution drives</b> during floods and pandemics, aiding affected communities.</li></ul>

## ADDITIONAL SKILLS

Technical Skills	Conversant in working with MS Excel, MS Word, MS PowerPoint, SAP (FICO), Tally (ERP & Prime)
Soft Skills	Effective Communication, Proactive Learning, Analytical Thinking and Problem Solving.
Languages	English, Telugu and Hindi