

**Professional and Educational Qualification:**

- Cleared CA Final in Nov 2023 with 51 % with exemption in FR and Economic Law.
- Cleared CA Inter with 54% and exemption in Accounts, Auditing and Advance Accounting.
- Cleared CA Foundation with 57%.
- Completed B.com from University of Rajasthan.

Organization	Designation	Experience
UltraTech Cement (Unit - Sewagram Cement Works)	Assistant Manager	May 2024 to Continue
Chatter & Chatter	Article Assistant	Aug 2019 - Oct 2022

	Work Description
<b>Account &amp; Finance</b> <ul style="list-style-type: none"> <li>• UltraTech Cement</li> </ul>	<ul style="list-style-type: none"> <li>➤ Engaged in <b>Major expense review</b>, which added management in identify and rectifying revenue leakage point of amounting <b>Rs.10 lakhs</b>.</li> <li>➤ Analyzed <b>PO terms</b> related to payment release for <b>SD, Retention money, LD Waiver</b>.</li> <li>➤ Analysis of <b>GSTR 1 defaulter sheet</b> and GSTR 2B and follow up with vendor for filing the same &amp; GST mismatch solving &amp; GST hold review and also meeting with local vendor for the same which aided management to take timely ITC of Rs. 14 Lacs.</li> <li>➤ Analyzed Trail Balance to track old retention money and Security deposit, creditors, debtors, TDC/TCS certificate receivable and review of GRIR ageing.</li> <li>➤ Verified Physical stock (PP Bags &amp; Raw material) with SAP and conducted stock verification at month end.</li> <li>➤ Prepared and analyzed Daily Production Reports (including line-wise), Daily power cost report.</li> <li>➤ Supported Quarterly and Annual profit &amp; loss variance analysis for management decision-making.</li> <li>➤ Verified high- value PO Invoice (₹ 50 Lakhs) and ensure accuracy of Non PO Invoice with regards to GL coding and cost center allocation.</li> <li>➤ Preparation and review of Working Capital on Monthly basis and providing the reasonings for increase / decrease in currents assets and current liabilities.</li> <li>➤ Ensuring coordination and communication with internal Auditors and ensure controls at all the time.</li> </ul>
<b>Statutory Audit Sector</b> <ul style="list-style-type: none"> <li>➤ Hospitality</li> <li>➤ Manufacturing</li> <li>➤ Trading</li> </ul>	<ul style="list-style-type: none"> <li>➤ Assisted in Review of preparation of financial statement as per FRF read with <b>Schedule III</b> of Companies Act 2013.</li> <li>➤ Assisted in reporting on matters pertaining to auditee financial statement as per <b>SA-700</b>.</li> <li>➤ Ensured revenue is recognized as per principles of <b>Ind AS 115</b>.</li> <li>➤ Assisted in checking capitalisation, disposal, treatment, and depreciation thereof as per <b>Ind AS 16</b> read with Schedule 2 of Companies act 2013.</li> <li>➤ Obtain external confirmation to verify balance pertaining to bank balance and receivable as per <b>SA – 505</b>.</li> <li>➤ Examination of valuation and disclosure of inventories as per <b>Ind AS 2</b>.</li> <li>➤ Applied analytical procedure such as <b>ratio analysis, trend analysis&amp; periodic comparative</b> on sale, purchase &amp; major expenses to identify unusual deviation.</li> <li>➤ Checked compliance with allied laws i.e. Income Tax, GST.</li> </ul>
<b>Skills and extra-curricular Activities and achievement</b>	
<ul style="list-style-type: none"> <li>➤ Working knowledge of SAP HANA, Microsoft Office.</li> <li>➤ Participated as an anchor in company's cultural festival.</li> <li>➤ Participation in blood donation camps and tree plantation activities.</li> <li>➤ Prepared and delivered department performance review at the unit level.</li> <li>➤ Received certificate of excellence from AIR CA Career Institute.</li> </ul>	