

**Profile Summary**

To associate myself as a true professional with an organization that will offer growth opportunities and avenues to integrate my own vision of success with the organization.

**Professional and Academic Credentials**

Year	Qualification	Institution/Board	Performance	Remarks
May 2025	CA- Final	Institute of Chartered Accountants of India	53.33%	Exemption in AFM
May 2023	CA- Intermediate		53.00%	Exemption in Adv. Accounting.
Nov. 2020	CA- Intermediate		53.00%	Exemption in Accounting
Nov. 2018	CA- Foundation		55.55%	<b>First Attempt</b> , Exemption in 2 subjects
March 2021	B.COM	Brij University	63.67 %	Secured First Division.
March 2018	Senior Secondary(XII)	R.B.S.E.	71.20%	Secured First Division.
March 2016	Secondary (XI)	R.B.S.E.	81.00 %	Secured 75 above in 4 subjects

**Work Experience**

**Article Assistant | Sachin K Jain & Co. (March 2021- August 2024)**

<u>Statutory &amp; Tax Audit</u>	Major Work Handled
<ul style="list-style-type: none"><li>• BJP Headquarter Rajasthan</li><li>• RK Construction</li><li>• Mahi Construction</li><li>• The Theme Hotel</li><li>• Sharad Kunj Corporation</li><li>• Unique Advertiser</li><li>• ICSI</li><li>• Daksh Infra Associates</li><li>• Akshi Enterprise</li><li>• Marutikrupa Quartz Marbles Pvt Ltd</li><li>• Sankalp Buildmart Pvt. Ltd.</li></ul>	<ul style="list-style-type: none"><li>• Assisted in Verification &amp; <b>Valuation of Inventory</b> as per <b>Ind AS-2</b>.</li><li>• Assisted in checking capitalization, disclosures and depreciation of P.P.E. as per <b>Ind As-16</b> read with Schedule-II of Companies Act, 2013.</li><li>• Verifying <b>Booking of Revenue</b> as per <b>Ind AS-115</b>.</li><li>• Ensured the reporting and disclosure of <b>Lease liabilities, ROU Assets</b> as per <b>Ind AS-116</b>.</li><li>• Verified probable and possible obligations of <b>Outflow of resources</b> as per <b>Ind AS-37</b>.</li><li>• Verifying <b>Title, Existence, Value of Assets &amp; Liabilities</b> stated in B/S.</li><li>• Computation of Various <b>Ratios</b> and <b>adherence of Bye Laws</b>.</li><li>• Obtained External confirmation w.r.t. receivables and investments as per <b>SA-505</b>.</li><li>• Preparing Draft Balance Sheet and Forma 3CD And 3CB.</li><li>• Ensuring that all the business practices are in compliance with applicable financial and regulatory requirements including Companies Act, Standards on Auditing and CARO, 2020.</li></ul>
<u>Statutory And Concurrent Audit</u>	
<ul style="list-style-type: none"><li>• IDBI Bank</li><li>• Canara Bank</li><li>• UCO Bank</li><li>• Indian Overseas Bank</li><li>• Indian Bank</li></ul>	<ul style="list-style-type: none"><li>• Responsible for Physical verification of cash, checking of interest paid on deposit including calculation of interest on large deposits.</li><li>• Ensure proper sanctioning of loans and advances, ensure securities and documents have been received properly and charged.</li><li>• Verification of securities along with the relevant documents, recovery procedure.</li><li>• Check of foreign bills negotiated under letter of credit, ensure statutory compliances are followed, ensure large borrower stock audit.</li><li>• Detection of income leakage and revenue leakage, adherence to RBI norms relating to forex, ensure RBI circulars is followed before disbursal. Position of fresh NPA.</li><li>• Scrutiny of <b>upgradation &amp; classification of NPA Accounts</b></li></ul>
<u>Stock Audit &amp; Other Work</u>	
<ul style="list-style-type: none"><li>• OLA Electric</li><li>• AAK India Pvt Ltd</li><li>• NTPC Power Plant</li></ul>	<ul style="list-style-type: none"><li>• Responsible for physical verification of stocks.</li><li>• GST returns, Income tax returns and accounting work of 10+ entities.</li><li>• Account Finalization, preparation of financial statements, submission of tax audit report and TDS Returns</li></ul>
<u>Skills Highlights.</u>	
<ul style="list-style-type: none"><li>• MS Excel &amp; Power Point , Tally Prime, SAP, MS Word</li></ul>	

**Achievements, Certificates and Extra Curricular Activities**

- Presented on Budget 2022 and several other topics at Articles Meeting.
- Held the position of **House Captain** in School (2016) and participated in various events.
- Scored 3<sup>rd</sup> rank in **Cultural activities** and 2<sup>nd</sup> rank in **Inter school painting competition**.
- Scored 3<sup>rd</sup> rank in **Sports activities** in **Inter school Sports competition**.