

# TANMAY PAREKH

CHARTERED ACCOUNTANT

## PERSONALITY TRAITS

- Self-motivated, positive minded and problem solving
- Detail-oriented
- Good listener and quick learner
- Strong communication & interaction skills
- Team player with leadership abilities
- Effective in multi-tasking, flexible, well-organized, adaptable and proactive in taking initiative

## TECHNICAL SKILLS

- Advanced knowledge of MS-Office
- Project management & coordination
- Hands-on experience with Winman and Income Tax utilities

## ACHIEVEMENTS

- Article of the Quarter (2 times) during my articleship tenure
- On The Spot Award – Certificate of Achievement by BDO
- Best Presenter Award in the Advanced MCS course conducted by ICAI

## PERSONAL DETAILS

LANGUAGES:  
English, Hindi and Telugu

DoB: June 08, 2002

ADDRESS:  
Hyderabad, Telangana – 500 001

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## CAREER OBJECTIVE

Passionate and experienced professional in the field of Direct Taxation, eager to leverage my knowledge and skills in a challenging role. Committed to continuous learning and growth, I seek opportunities to enhance my expertise and contribute effectively while progressing in my career.

## WORK EXPERIENCE

### BDO INDIA LLP (2021-2024) (ARTICLE TRAINEE)

During my 3-year tenure in the Direct Tax team, I consistently sought to deepen my understanding of taxation, which helped me develop a strong interest in the field. This hands-on experience strengthened my analytical abilities and built my confidence in handling client interactions and tax compliance matters.

#### Key Responsibilities Included:

- Prepared and filed income tax returns.
- Review and assistance in preparing and filing of Tax Audit report.
- Drafted responses to income tax notices and assisted in departmental assessments.
- Actively contributed to tax advisory engagements by researching and analyzing relevant tax laws and regulations.
- TDS computations, filing of E-TDS returns and dealing with TDS notices.
- Quarterly preparation and review of Advance tax workings.
- Assistance in documentation and filing of Form 3CEB for various entities.
- Assistance in documentation and filing of Form 15CA & 15CB.
- Managed various regulatory compliances such as Trust registrations, PAN/TAN applications.
- Assisted in the Agreed-Upon Procedures for the Tax Transparency Report of a listed entity in the IT services industry.

#### Industry Deployment:

- Deployed for 6 months to a solar industry client to support their tax compliance and reporting requirements.
- Gained practical exposure to industry-specific tax scenarios and regulatory challenges.
- Developed strong interpersonal and client relationship skills.

## PROFESSIONAL QUALIFICATION

### Institute of Chartered Accountants of India

- CA – Final (Both Groups) - exemption in 3 subjects (May'25).
- CA – Intermediate (Both Groups) - exemption in 3 subjects (July'21).
- Cleared CPT in first attempt (June'19).

## EDUCATION

QUALIFICATION	BOARD	INSTITUTE	YEAR	PERCENTAGE
B.Com	Osmania University	Tapasya Institutions	2022	85.7
12 <sup>th</sup>	TSBIE	Tapasya Institutions	2019	95.3
10 <sup>th</sup>	CBSE	St. Mary's High School	2017	90