

# Sakshi Ashok Shah

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QUALIFICATION	YEAR	INSTITUTION	MARKS (%/Grade)	REMARKS
CA Final	May 2025	The Institute of Chartered Accountants of India	300/600	Cleared in first attempt
CA Intermediate	May & Nov 2022	The Institute of Chartered Accountants of India	423/800	Exemption in 2 subjects
CA Foundation	Nov 2020	The Institute of Chartered Accountants of India	208/400	Cleared in first attempt
Bachelor of Commerce	Mar 2023	Narsee Monjee College of Commerce and Economics (Autonomous)	CGPA: 7.87	
Class XII	Feb 2020	Narsee Monjee College of Commerce and Economics (Maharashtra Board)	590/650 (90.77%)	
Class X	Mar 2018	St. Joseph's Convent High School (Maharashtra Board)	458/500 (91.60%)	7 <sup>th</sup> at school of 150+ students.

## WORK EXPERIENCE

### N.A. Shah Associates LLP | Article Assistant

(Aug 2022 – Present)

<b>Statutory Audits and Tax Audit</b>	<ul style="list-style-type: none"><li>- Conducted statutory audit of a <b>listed manufacturing apparel company</b>, having turnover of INR <b>1000+ crores</b>. Led the team during finalization and mentored junior articles. Handled all critical areas of IND AS financial statements, EOSS and sales return provision, Internal Financial Controls (IFC), risk assessment and materiality analysis, CARO reporting, corporate governance, variance analysis, financial analysis (profitability and GP margin) and Inflo update (documentation software).</li><li>- Conducted statutory audit of a private <b>NBFC</b> with revenue of <b>100+ crore</b> and handled major areas of Division III IND AS balance sheet including EIR and ECL.</li><li>- Single handedly executed statutory audit of <b>investment management company</b> with revenue of <b>15+ crores</b>.</li><li>- Conducted Statutory &amp; Tax audit of a private <b>pharmaceutical product company</b>, having turnover of INR <b>100+ crore</b>, handled critical areas of financial statements and 3CD.</li><li>- Conducted transfer pricing tax audit for companies involved in <b>aviation services</b> and <b>manufacturing machine components</b>.</li><li>- Conducted audit of a <b>religious trust</b> with more than 30 branches along with 10B filing.</li><li>- Led statutory audit of <b>poultry company</b> and handled critical area of inventory valuation of livestock.</li></ul>
<b>Due Diligence</b>	<ul style="list-style-type: none"><li>- Performed due diligence of a <b>women's ethnic fashion retailer</b>. Identified key discrepancies in commissions and MIS Reporting.</li></ul>
<b>Special Assignments and certifications</b>	<ul style="list-style-type: none"><li>- Was part of team involved in <b>conversion</b> from AS to Ind AS of NBFC as per <b>IND AS 101</b>.</li><li>- Verification for certifying <b>subsidy</b> provided by government for a pharmaceutical product company.</li><li>- Verification for certifying <b>end use certificate</b> for loans.</li></ul>
<b>Internal Audit</b>	<ul style="list-style-type: none"><li>- Conducted internal audit of a <b>listed textile and machine parts engineering company</b>. Handled areas of payroll, SEBI compliances, purchases and procurement along with walkthrough of key processes, audit trail and internal controls.</li></ul>

## AWARDS, ACHIEVEMENTS AND SKILLS

<b>Significant Awards &amp; Recognitions</b>	<ul style="list-style-type: none"><li>- Received appreciation letter for very first audit assignment (Internal audit)</li><li>- Received appreciation card from the firm for:<ol style="list-style-type: none"><li>1. Led a Statutory audit finalization of listed entity strategically planned division of areas and completion within deadline.</li><li>2. Ownership, commitment and communication with partner in handling Balance sheet and 10B of a trust</li><li>3. Contributed to process improvement in the firm for adopting Inflo (documentation software), creating a standardized document that has been adopted for wider use and communication across the teams.</li></ol></li></ul>
<b>Technical Skills</b>	<ul style="list-style-type: none"><li>- Proficient in Logic Erp, Tally, SAP, MS-Excel (Pivot Tables, VLOOKUP, Conditional Formatting), Word and PowerPoint. Financial Modelling (learning stage)</li><li>- Completed a certification course of "Advance office automation, Financial Accounting &amp; Graphics designing"</li><li>- Cleared MSCIT and scored 88/100</li></ul>
<b>Other Extra-Curricular Activities and Volunteering Experience</b>	<ul style="list-style-type: none"><li>- Member of Social Media Marketing for Hobby Fusion Fest at NM College</li><li>- Top fundraiser in resource mobilization for Humanitarian Causes – Indian Development Foundation</li><li>- Appeared for state level scholarship exams.</li><li>- Published article in college magazine.</li></ul>