

## Profile

Chartered Accountant with strong exposure in **Direct Tax, Tax Audits, GST Compliance, and Corporate Statutory Audits**. Skilled in drafting tax assessment responses, preparing tax audit reports, and streamlining compliance processes. Possesses foundational knowledge of Transfer Pricing, International Tax, APA procedures, and OECD guidelines, complemented by a law degree in progress.

## Professional & Academic Qualifications

Course	Institution	Year	Marks	%	Remarks
CA Final (Both Groups)	ICAI	May 2025	358/600	59.67	Exemption in <b>3</b> subjects.
CA Inter (Both Groups)	ICAI	Nov 2019	437/800	54.6	Exemption in <b>Accounting</b> .
CA Foundation	ICAI	Nov 2018	325/400	81.25	<b>AIR-45</b> , Distinction in all subjects.
LLB	JNVU, Jodhpur	2022-25			Results awaited.
B.Comm	JNVU, Jodhpur	2018-21	1316/1800	73.11	Among top10% students in college.
12 <sup>th</sup> (Comm+Math)	RBSE	2017-18	454/500	90.8	Scored <b>85+</b> marks in all subjects.
10 <sup>th</sup>	RBSE	2015-16	553/600	92.17	Scored <b>95+</b> marks in 4 out of 6 subjects.

## Articleship Experience

Vitthal Bissa & Co, Jodhpur

Jun 2021 - Jun 23

- Prepared Tax Audit Reports in **Form 3CA, 3CB, and 3CD** as per the Income Tax Act, 1961, ensuring full statutory compliance.
- Filed over **100 Income Tax Returns** for individuals, firms, and companies, achieving 100% on-time submission.
- Filed **GSTR-1, GSTR-3B, and CMP-08** for clients with turnover up to ₹10 Cr, reducing compliance delays by 30%.
- Registered partnership firms, companies, and proprietorships on GST/Udyam portals and managed e-way bill generation to streamline operations.

A Surana and Associates, Jodhpur

Jun 2020 - Jun 21

- Finalized financial statements** for companies in accordance with **Schedule III** of the Companies Act, 2013, ensuring adherence to statutory requirements.
- Drafted **Independent Auditor's Reports** as per **CARO, 2020**, providing insights into financial health and compliance.
- Assisted in performing several **Statutory Audit** of various clients in different sectors.
- Drafted** and submitted **25+ detailed responses** to income tax assessment notices, ensuring compliance with regulatory requirements and reducing client penalties from incorrect filings.
- Executed comprehensive **ledger scrutiny** and **reconciliation processes**, ensuring accurate financial reporting and compliance with regulatory standards.

## Leadership Abilities and Additional Skills

- Led a team of **junior colleagues** to achieve daily operational deadlines, ensuring accuracy and compliance with audit standards.
- Working Knowledge** of Compu-office software, MS-Word, MS-Excel.
- Soft Skills:** Active listening, Critical thinking, Decision Making, Team work and collaboration, Adaptability.

## Certifications

GST Certification

- Got familiarity with **GST refund processes** and documentation requirements.
- Learnt preparing **GST reconciliation statements** between books and returns and dealt with **GST Audit**.

SEBI Investor Awareness Certification

- Gained basic understanding of **equity, debt and capital market**.
- Learnt about **consumer financial products** under **SEBI Guidelines**.

Alteryx Certification

- Demonstrated proficiency in **data preparation**, blending, and analysis using **Alteryx Designer**.
- Validated skills in building workflows using core tools, and solving data challenges efficiently.

## Personal Information

Interests

- Playing Cricket, Badminton and other outdoor sports.
- Travelling and getting to know different cultures, languages and traditions.

Address

- Home no.91,Hinglaj Nagar,Suthla,Jodhpur,Rajasthan ,342008.