

# Rounak Agarwal

## Chartered Accountant

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Professional Qualification				
Qualification	Year	Institute	Marks	Remarks
CA Final	May'25	The Institute of Chartered Accountants of India	340/600	Exemption in 3 Subjects [First Attempt]
CA Intermediate	Nov'22		209/400	Exemption in 1 Subject [2 <sup>nd</sup> Attempt]
CA Intermediate	May'22		240/400	Exemption in 2 Subjects [First Attempt]
CA Foundation	Dec'20		221/400	First Attempt
Academic Qualification				
B. Com (Honours)	2023	Calcutta University	7.49 CGPA	1 <sup>st</sup> Division
Higher Secondary	2020	Mithila Public School, Forbesganj	91.4%	Ranked 1 <sup>st</sup> in school
Senior Secondary	2018	Mithila Public School, Forbesganj	80%	Ranked 4 <sup>th</sup> in school
Professional Experience and Synopsis of Key Assignments				
Articled Assistant, GARV & Associates, Kolkata			July'23 – Present	
Statutory Audit	<ul style="list-style-type: none"><li>Actively involved in engagement teams, performing statutory audits across the <b>Renewable Energy, Automobile Spare Parts Manufacturing, and Trading sectors</b>, with a focus on regulatory compliance and precise financial reporting.</li><li>Engaged in <b>ledger scrutiny, debtors and creditors reconciliation</b>.</li><li>Reviewed <b>draft Financial Statements</b>, including <b>accompanying notes</b>, for companies and scrutinized <b>compliance with TDS regulations</b> and relevant <b>Accounting Standards/IND AS</b>.</li><li>Verification &amp; Compliance of <b>Statutory Compliance</b>.</li><li>Documenting the <b>audit evidence</b> and assembling the <b>audit file</b> on conclusion of assignment.</li><li>Verification &amp; Compliance of <b>CARO 2020</b> of Various private &amp; public limited Companies.</li><li>Finalization of <b>Separate &amp; Consolidated Financial Statements</b> ensuring compliance with <b>Schedule III &amp; Ind AS requirement</b>.</li></ul>			
Income Tax	<ul style="list-style-type: none"><li>Led Tax Audit Assignments which involved preparing and Filing of <b>Form 3CA, 3CB and 3CD</b> along with <b>Form 10B</b>.</li><li>Reviewed <b>Income Tax Computation</b> as per the provisions of The Income Tax Act, 1961.</li></ul>			
GST	<ul style="list-style-type: none"><li>Managed GST compliance by preparing and <b>filing GSTR-1 and GSTR-3B</b> for multiple clients across various industries, ensuring timely and accurate submissions in line with regulatory requirements.</li><li>Assisted in preparing workings for <b>GSTR-9</b> and <b>GSTR-9C</b>, ensuring consistency between Annual Return and Books of Accounts.</li><li>Handled GST <b>registrations, cancellations</b>, and performed GST <b>reconciliations</b> to ensure accuracy and compliance.</li><li>Handled complete litigation cycle for select clients, encompassing stages from initial investigation to final appeal.</li></ul>			
Articled Assistant, A K Lohia & Co., Kolkata			August, 2022 – July'23	
Internal Audit	<ul style="list-style-type: none"><li>Led the internal audit of procurement processes for a <b>listed steel manufacturer with a ₹13,000 Crore turnover</b>, focusing on optimizing cost management, inventory control, and procurement efficiency across multiple production units.</li><li>Reviewed the purchase order <b>issuance process for raw materials and capital equipment</b>, ensuring alignment with production needs, cost control, and effective risk mitigation in procurement.</li><li>Identified inefficiencies in the procurement cycle and recommended improvements to <b>enhance compliance with internal controls</b>, minimize delays, and optimize inventory turnover.</li></ul>			
Extra-Curricular Activities, Certification and Technical Skills				
<ul style="list-style-type: none"><li>Awarded Certificate from NSE Academy for passing Senior School Certificate Examination with Skill course on Financial Market.</li><li>Actively Participated &amp; volunteered in various social &amp; cultural events at Schools &amp; Hostel level.</li><li>Represented the school in interschool Badminton competitions.</li><li>Proficient in MS-Excel, Word, PowerPoint and ERPs such as SAP, Tally, etc.</li></ul>				
Core Responsibilities and Achievements				
<ul style="list-style-type: none"><li>Elected as School Captain of Mithila Public School.</li><li>Served as Treasurer at Poddar Chhatra Niwas, Kolkata.</li><li>Core-Committee Member at Annual Fest in School.</li></ul>				
Personal Information				
Date of birth	14th Nov, 2002			
Languages known	English, Hindi & Marwari			
Hobbies	Playing Cricket, Badminton & Table Tennis.			