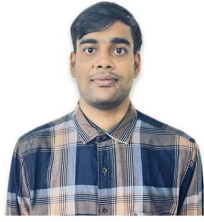


CA HARSH JAIN



Summary

CA qualified accounting professional with over 3 years of practical experience in audit, taxation, GST compliance, and financial reporting, tax audits, preparing and filing income tax and GST returns, and ensuring regulatory compliance for diverse client profiles

ACADEMIC CREDENTIALS

Qualification	Board/Institution	Year of Passing	Percentage	Remarks
CA Final	The Institute of Chartered Accountants of India	May, 2025	53.83%	
CA Intermediate Group-II		July, 2021	54.00%	Secured Exemption in Advance Accounting-
CA Intermediate Group-I		November, 2020	52.50%	Secured Exemption in accounting
CA Foundation		November, 2018	50.00%	Secured Exemption in Accounting
B.COM	Maharaja Ganga Singh University	2021	58.11%	Passed with 2nd Division

PROFESSIONAL EXPERIENCE

CA Manish Kanthed and company

Mumbai, India. June 2025 – Present

- Prepared and filed Income Tax Returns (ITRs) for Individuals, Hindu Undivided Families (HUFs), and Partnership Firms in compliance with Income Tax Act provisions.
- Computed tax liability, advance tax, TDS credits (Form 26AS), and refunds with supporting schedules and reconciliations.
- Coordinated with clients to collect relevant information, clarify queries, and resolve discrepancies in reported income or tax credits.
- Maintained updated knowledge of latest income tax provisions, CBDT circulars, and assessment procedures to ensure compliant filings.

CA Digant Shah And Associates

Ahmedabad, India. June 2021 – May 2024

- Conducted tax audits, including the preparation of Form 3CA/3CB, 3CD, and generating UDIN.
- Key member of statutory bank branch audit teams, handling critical areas like NPA provisioning, ledger scrutiny, vouching, and preparation of LFAR.
- Conducted statutory audits for small retail companies.
- Prepared and filed income tax returns for individuals, partnerships, HUFs, companies, and trusts.
- Managed TDS/TCS compliance, including monthly tax payment computations, quarterly return filing, and responding to department notices.
- Provided consultancy on TDS, advance tax, tax planning, and tax optimization.
- Successfully filed 50+ TDS returns and 50+ GST returns in a year.
- Handled GST registration, revocation of cancellations, and amendments (core and non-core).
- Prepared and filed GST returns (GSTR-1, GSTR-3B) and annual returns (GSTR-9, GSTR-9C).
- Reconciled GST returns with sales ledgers, ensuring accurate ITC utilization.
- Prepared financial statements in compliance with Accounting Standards (AS) and Schedule III.
- Created projected financial statements for loan applications.
- Drafted key documents such as partnership deeds and Net Worth Certificates.
- Ensured accurate maintenance of books of accounts and financial records.
- Assisted in obtaining various government registrations and licenses.

CONTACT

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NL Complex.
Anandnagar, Dahisar
East,
Mumbai, Maharashtra
(400068)

PERSONAL SKILLS

- Comprehensive problem- solving abilities
- Good verbal and written communication skills
- Willingness to learn
- Quick learner

ADDITIONAL SKILLS

Tally Prime, Tally ERP 9,
Computax Software