

# Dhruv Jain

## Chartered Accountant

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### Summary

Detail-oriented and results-driven professional with a strong foundation in MIS reporting, forecasting, Auditing and Taxation developed through experience at reputable firms. Passionate about leveraging analytical skills and financial expertise to drive process improvements and strategic insights. Eager to expand technical capabilities while contributing to organisational growth with commitment, adaptability, and a proactive mindset.

### Education

Course	Institution	Score	Remarks	Year
CA Final	Institute of Chartered Accountants of India	386/600	Exemption in FR, AFM, DT, and IDT	May-25
CA Intermediate (Group 2)		236/400	Exemption in Advanced Accounts & EIS	Nov-22
CA Intermediate (Group 1)		232/400	Exemption in Accounts, Costing & Law	May-22
CA Foundation		245/400		Jul-21
Bachelor of Commerce	KJ Somaiya College of Arts and Commerce	9.24		Mar-24
Class XII	KJ Somaiya College of Arts and Commerce	95.33%		Mar-21
Class X	SMT R.N Sheth Vidyamandir	89.20%	3rd Rank Holder in School	Mar-19

### Experience

#### HSBC: [CA Industrial Trainee]

[Jun – 2024]

- Prepared various **MIS Reports**, Branch-Level Profitability Statements, and Product-Level Breakeven Analysis to support management in decision making.
- Prepared **Forecasting** for IWPB (International Wealth & Personal Banking) to aid in strategic planning.
- Conducted Time Spend Survey (TSS) Ratio analysis for accurate cost allocation across products.

#### SARC & ASSOCIATES: [Article Assistant]

[Oct 2022- Jun 2024]

##### Auditing:

- Executed **Statutory audits** (AS & IND AS based) Including site visit for physical verification of inventory, analysis of financial statements & report filing of corporate and non-corporate clients with **turnover ranging from Rs. 1 Lakhs to 500 Crores** in industries such as **Hotel, Manufacturing, Real Estate, Trust**.
- Analysed & Prepared Financial Statements** including CFS, Cash Flow Statement & Notes to Accounts for diverse client base.
- Experienced in planning, organizing, and execution of **investigations of listed shells Companies** by verifying compliance of SEBI LODR Regulations 2015 in case of listed entities, Checking of Misallocation of funds and proper utilization of funds of the company.
- Analysed financial transactions, accounts, and reports to assess compliance with parent company regulations.

##### Taxation:

- Ensured compliance of the provisions of the **Income Tax Act, 1961** that included working on **Income Tax Returns, TDS returns, Form 3CA/3CD, Prepared Computation of Total Income** for corporate and non-corporate clients.

##### Miscellaneous:

- Led a team of 5 members to execute a Logistics Assignment for a corporate client.
- Analysed various approvals for certification by principal.

### Skills

**Technical Skills:** MS Office, Excel, PowerPoint, SAP, IDS, TALLY, TM1

**Interpersonal Skills:** Ability to carry on responsibility, Hardworking, Willingness to Learn more, Patience

### Certificates and Achievements

- ICITSS (Orientation + Information Technology) - Aug & Sep 2022, ICAI
- AICITSS (Advanced IT + MCS Course) - Nov 2024 & Jan 2025, ICAI
- PWC Audit Virtual Experience (Forage) - 2023
- Goldman Sachs Operations Virtual Experience (Forage) - 2025
- TCS ESG Virtual Experience (Forage) - 2025