

# RISHITA BIRLA

CHARTERED ACCOUNTANT

DOB: 24/05/2002

 (+91) 6356939839

 [ca.rishitabirla@gmail.com](mailto:ca.rishitabirla@gmail.com)

 <https://www.linkedin.com/in/rishitabirla/>

 Surat, Gujarat.

## ACADEMIC PROFILE

Degree/Examination	Board/Institute	Score	Year	Remarks
CMA Final	ICMAI	422	June 2025	Cleared in 1 <sup>st</sup> attempt
CA Final	ICAI	184 & 162	May 2025	Exemption in 3 out of 6 subjects
CMA Intermediate	ICMAI	510	Dec 2023	Secured AIR 45 <sup>th</sup>
CA Intermediate	ICAI	207 & 204	Nov 2022	Exemption in 1 out of 8 subjects
CA Foundation	ICAI	268	Nov 2020	Exemption in all subjects
B. COM	VNSGU	53.4%	2022-23	-
Class XII	Ryan International School, Surat (CBSE)	83.8%	2019-20	-
Class X	St. Xavier's High School, Vapi (CBSE)	84.2%	2017-18	-

## ACADEMIC ACHIEVEMENTS

- Consistently demonstrated academic excellence by passing **all examinations**.
- Participated in various Olympiad competition, Drawing Competition & Quiz Competition at school level.
- Received All Rounder Award at St. Xavier's High School.

## ARTICLESHIP / INTERNSHIP

### DMKH & CO.

(A leading firm in Surat for Project Finance & Bank Audits)

Article Assistant  
Feb'22 – Feb'25

Project Finance	<ul style="list-style-type: none"> <li>➤ Analyzed financial statements, prepared and finalized the Project Reports and CMA Reports for Fresh/Review/Renewal of Term Loan and Cash Credit facility.</li> <li>➤ Handled <b>end-to-end process regarding loan syndication</b> including preparation of <b>bank documents</b> such as loan application, net worth, credit appraisal note &amp; post-disbursement activities such as complete follow-up on end use of funds etc.</li> <li>➤ Demonstrated strong communication skills by effectively liaising &amp; negotiating with bank relationship &amp; credit analysts regarding Loan amount, interest rate, collateral security &amp; other terms.</li> </ul>
Auditing	<ul style="list-style-type: none"> <li>➤ Conducted <b>concurrent audit</b> of UCO Bank, Bank of Maharashtra, Central Bank of India, Bank of India ensuring compliance with RBI guidelines &amp; internal controls.</li> <li>➤ Executed <b>Statutory Audit</b> Union Bank of India (Pune main Branch), Surat Smart City, Kings world overseas Pvt ltd.</li> <li>➤ Carried out various <b>Stock Audit</b> for entities like Bank of Baroda, Kalupur Commercial co-op bank Ltd, Beverage &amp; Eye wear sector.</li> <li>➤ Handled audit of <b>Currency Chest</b> of Bank of India.</li> </ul>
Taxation	<ul style="list-style-type: none"> <li>➤ Prepared <b>ITRs</b> of individuals, HUFs, firms across diverse sectors including textile, manufacturing &amp; service.</li> <li>➤ Executed <b>tax audits</b> and finalized <b>audit report</b> of divergent entities engaged in textile industry throughout my articleship.</li> </ul>

## EXTRA CURRICULAR ACTIVITIES

- Participated in multiple prestigious **Business Exhibitions & Expos, Conferences conducted by ICAI** by actively engaging with industry professionals & stakeholders.
- Participated thrice in Cricket Tournaments organized by Surat Branch of ICAI.

## ROLES & SKILLS

Certificates	Completed Adv Information Technology, MCS skill course, SAP Finance & Controlling (FI-CO) Power user course, Business Intelligence & Analytics (CMA Final).
Technical Skills	AI Tools, MS Office, MS Excel, MS Word, Tally & Genius application.
Soft Skills	Continuous Learning, Team work, Time Management, Problem Solving, Analytical Approach.
Hobbies	Travelling, Playing Cricket & Badminton, Watching Movies.