

Happy Singla

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Academic Qualifications

EXAMINATION	INSTITUTE	YEAR	PERCENTAGE	ACHIEVEMENTS
Ca Final Group 1	The Institute of Chartered Accountants of India	2025	60.00%	Exemption in 2 subjects and scored 80 in Finance
Ca Final Group 2		2024	50.00%	1 st attempt
CA Intermediate Group-II		2022	57.50 %	Exemption in 2 subjects
CA Intermediate Group-I		2021	56.50 %	Exemption in 1 subjects
CA FOUNDATION		2019	51.25 %	1 st attempt
B. Com (H)	University of Delhi	2017-2020	74.71%	First Division
Class XII	VANASTHALI PUBLIC SCHOOL	2017	93.00%	
Class X		2015	86.00%	

Work Experience

Industrial Trainee - HSBC Electronic Data Processing India Pvt.

Sep'2023 – feb'2025

Month End Closing	For HSBC Canada bank – “Prepare reconciliations, ensuring all account reconciliations are submitted within the assigned turnaround time (TAT).” <ul style="list-style-type: none">Performed monthly GL reconciliation, identifying variances and escalate with internal stakeholders and custodian to resolve issues.Follow up on the aging items of reconciliation and close all open items within timelines.
Balance Sheet Reconciliation and Dailies Activities	<ul style="list-style-type: none">Performed day to day deliverables related to reconciliation Nostro Vostro reconciliation, cash and bank reconciliation, current wise reconciliation, sub ledger reconciliation. For HSBC SINGAPORE INS- <ul style="list-style-type: none">Preparation of ifrs 12 return data by extraction of aum of various funds from Bloomberg.Preparation of table 3 and 5 for MAS reporting.Reporting of funds in various currency then into usdPreparation of buy and sell and interest schedule.

“Articleship Experience – Habibullaha & co.

Mar'2022 - Sep'2023

Taxation	<ul style="list-style-type: none">Filing TDS Return 24Q and 26Q.Filing of Income Tax Return of individuals and companies.Filing of Form 10 BD for Charitable Institutions.GST Registration of various Proprietorship, Partnership and Companies under GST Act.Filing monthly and quarterly GSTR 1 & 3B.Reconciling 2A and 2B.Providing Gst Input tax credit advisory to clients.Drafting response against various notices issued by GST Department
Statutory Audit	<ul style="list-style-type: none">Preparation of checklist regarding the applicability of Auditing and Accounting Standards after understanding the nature of auditee's business environment.Performing analytical procedures to detect unusual financial statement relationshipsReviewing the accuracy of internal control and performing substantive testing.Scrutiny of ledgers, debtors & creditors reconciliation,

ADDITIONAL SKILLS

- Proficient in Tally ERP 9, MS Office, Cadency ,FTP, TLM
- Fluent in both English and Hindi languages.

