

SREENU PARIMI

CHARTERED ACCOUNTANT

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PERSONAL SUMMARY

Experienced Chartered Accountant specializing in GST compliance, advisory, and taxation. Proficient in GST return filing (GSTR-1, 3B, 9, 9C), ITC reconciliation, refund processing, and notice handling (Sections 73, 74, ASMT-10/11). Skilled in TDS/TCS compliance, advance tax, and strategic tax planning. Utilizes Advanced Excel (VLOOKUP, Pivot, Macros, VBA) and government portals (GSTN, SEZ Online, TRACES) for precise compliance and risk management. Conducts GST audits, assessments, and builds strong client relationships through exceptional service delivery.

SKILLS

- **GST Compliance:** GSTR-1, 3B, 9, 9C (Regular, Composition, E-commerce), GSTR-7, GSTR-8, ISD Compliance, SEZ Compliance (LUT Filing, Zero-rated Supply)
- **ITC & Reconciliation:** GSTR-2B vs Books, Annual Reconciliation (Books vs GSTR-9)
- **GST Refunds:** Exports, Inverted Duty Structure, Excess Cash Ledger Balance
- **Notice & Assessments:** SCNs (Sections 73, 74), ASMT-10, ASMT-11
- **TDS/TCS Compliance:** Sections 194H, 194I, 194J, 194A, 194C, 194O, 195; Forms 26Q, 16A
- **Direct Taxation:** Advance Tax, ITR Filing, PAN/TAN Registration
- **Excel Automation:** VLOOKUP, Pivot Tables, INDEX-MATCH, SUMIFS, Conditional Formatting, Macros, VBA
- **Government Portals:** GSTN, SEZ Online, TRACES

WORK HISTORY

Assistant Manager of GST / Abhimanyu & Co. - Bengaluru, India / 09.2024 - 04.2025

- Spearheaded timely and accurate filing of GST returns (GSTR-1, 3B, 9, 9C) for diverse clients, ensuring compliance with regulatory deadlines.
- Led GST audits and scrutiny assessments (ASMT-10), streamlining documentation and resolving discrepancies.
- Conducted ITC reconciliations using GSTR-2B, identifying and rectifying mismatches for high-value clients.
- Drafted and submitted replies to departmental notices under Sections 73 and 74, minimizing penalties and risks.

Taxation Executive / Sreekanth P & Associates - Bengaluru, India / 04.2023 - 07.2024

- Managed GST compliance for composition dealers, e-commerce operators, and exporters, ensuring adherence to regulations.

- Processed GST refund filings for exports and inverted duty structures, coordinating with authorities for timely approvals.
- Supported clients during GST audits and assessments, compiling reconciliations and documentation.
- Provided strategic tax planning and advisory, including ITR preparation and budget support.
- Built long-term client relationships through consistent delivery of high-quality compliance services.

Articled Assistant / D.S Reddy & Associates (Chartered Accountant) - Visakhapatnam, India / 04.2015 - 04.2018

- Filed TDS returns (Forms 24Q, 26Q) and issued TDS Certificates (Form 16A) under Sections 194H,194I, 194J, 194A, 194C, 194O, and 195.
- Prepared Income Tax Returns for individuals and firms, ensuring compliance with direct tax provisions.
- Assisted in statutory and tax audits, preparing audit reports and supporting documentation.
- Conducted internal audits, reviewed internal controls, and recommended process improvements.
- Managed bookkeeping, ledger scrutiny, and account finalization for diverse clients.

EDUCATION

Master Minds, India - Guntur, India / 07.2012 - 11.2022
Chartered Accountant: Auditing, Financial Reporting And Taxation

Acharya Nagarjuna University - Guntur, India / 04.2014 - 06.2017
B.COM Finance: Accounting And Finance

Netaji Junior College - Kanigiri, India / 05.2009 - 06.2012
Intermediate: Mathematics, Physics And Chemistry

ACCOMPLISHMENTS

- Secured 76 Marks in Strategic Financial Management
- Secured 69 Marks in Financial Reporting
- Secured 62 Marks in Indirect Taxation
- Secured 62 Marks in Economic Laws

ADDITIONAL
INFORMATION

- Excel Automation – Macros, VBA for GST data processing
- Tax Compliance – PAN/TAN Registration, TDS Return Filing
- Familiarity with Income Tax Provisions, Budget Analysis, and Audit Documentation

DISCLAIMER

I hereby declare that all information stated above are true and correct to the best of my knowledge and belief.

(*sreenu parimi*)

CERTIFICATIONS

Artificial Intelligence for ICAI / 05.2025