



# CA RESHMA CHAUHAN

## ★ PROFILE

- A seasoned Chartered Accountant with over 11 years of extensive experience in accounting, auditing, and taxation. Demonstrated expertise in financial reporting, regulatory compliance, and internal controls, with a proven track record of managing complex financial projects and delivering precise and timely results. Adept at analyzing financial data, implementing effective auditing practices, and ensuring adherence to tax regulations. Known for a meticulous approach to detail, exceptional organizational skills, and the ability to navigate and resolve intricate financial issues efficiently.

## ❖ OBJECTIVE

To leverage my 10+ years of experience in accounting, audit, and taxation to contribute to a forward-thinking organization by enhancing financial accuracy and integrity. My goal is to utilize my skills in financial analysis, compliance management, and strategic planning to drive operational efficiency and support business growth. I aim to apply my expertise to tackle challenging financial tasks, ensure adherence to regulatory standards, and provide valuable insights for informed decision-making.

## 💼 EXPERIENCE

### GARV & Associates, Kolkata

January, 2024 - Present

Audit Associate

- Trained nearly 50+ Articled-Assistants about practical and theoretical aspects of auditing and accounting by taking sessions on topic given.
- Statutory Audit of Corporates and Banks
- Financial Statements finalization and Preparation of both listed and unlisted corporates.
- All income tax compliances of both corporates and non corporates including Tax Audits and TDS return.
- Statutory branch Audit of Nationalised and Regional Rural Banks.
- Audit and Balance Sheet finalisation of Ind-AS applicable companies including NBFC companies.
- Headed and finalised Limited Reviews of Listed companies.
- Handled GST Audit, TDS and MSME related compliances of corporates.

## CONTACT

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B.L. Saha Road, Sirity, Tollygunge,  
Kolkata- 700053

## ❖ SKILLS

Leadership and Management

Collaboration and Teamwork

Time Management

Expertise in Various ERPs like  
Tally/Marg/Intuit/QuickBooks/SAP

## ❖ ACHIEVEMENTS & AWARDS

Scored 92 in Accountancy in CA-IPCC

Scored exemption in Accountancy and Cost Accounting and Financial Management in CA-IPCC

Scored exemption in Risk management, Corporate & Allied Laws, and Strategic Cost Management and Performance Evaluation in CA-Final

Awarded the title of Master of ceremonies (MOC) by Aligarh Branch of CIRC of ICAI year 2021-22.

## ❖ LANGUAGES

English & Hindi

## ❖ ACTIVITIES

Ex-member of Aligarh branch of CIRC of ICAI, providing guidance and lessons to our young students of ICAI during classes of Orientation Course and Management and Communication Skills (MCS).

**Lokesh R Agrawal & Associates, Aligarh**

**June, 2019 - December, 2023**

**Senior Partner**

- Internal and External Audit of Corporates
- Financial Due Diligence
- Financial Reporting and Forecasting
- Concurrent Audit of PSU Banks
- Statutory Audit of Corporates and Banks
- All statutory compliances of Corporates from incorporation to cessation.
- All income tax compliances of both corporates and non corporates including Tax Audits and TDS return.

**Lokesh R Agrawal & Associates, Aligarh**

**April, 2016 - May, 2019**

**Senior Account & Audit Executive**

- Provided guidance and training to staffs on accounting procedures and best practices.
- Developed and implemented internal controls to streamline processes and improve accuracy of financial data.
- Analysed complex tax documents and prepared accurate tax returns for the company.
- Recommended tax strategies to minimise client's tax liabilities and increase their after tax income.
- Prepared and submitted required tax documents including sales tax, service tax, VAT, excise duty and GST.
- Successfully executed and concluded concurrent and statutory audits of prominent PSU banks like State Bank of India, Canara Bank, Punjab National Bank and Bank of India.

**Lokesh R Agrawal & Associates, Aligarh**

**April, 2013 - April, 2016**

**Article Trainee**

- Maintained an accurate and up to date accounting system that tracked expenses, revenues and profits.
- Performed reconciliations between general ledger, bank accounts and credit card accounts to ensure accuracy of financial information.
- Analysed financial data to identify discrepancies and trends that could provide insights into operational performance of the entity.
- Analysed client financial statements to ensure compliance with tax laws and regulations.
- Assisted clients in filling tax returns and responding to tax audits.
- Prepared comprehensive audit reports that detailed the results of the audit and identified potential risks.

● Aligarh Branch of CIRC of ICAI

2019 - 2023

MCS Faculty

Instructed emerging Chartered Accountants in management and communication skills.

2024 - 2025

MCS Faculty at Kolkata EIRC of ICAI

Have been selected for Instructing emerging Chartered Accountants in management and communication skills.



## EDUCATION

● ICAI

2025

Ind-AS Pursuing Weekend Course (March 2025 to June 2025)

● ICAI

November, 2018

Chartered Accountant

● Dr Bhimrao Ambedkar University, Agra

March, 2014

B. Com

● C.B.S.E. Board, Blue Bird School, Aligarh

March, 2011

XII

84.4%

● C.B.S.E. Board, Blue Bird School, Aligarh

March, 2009

X

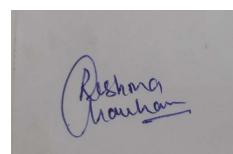
75%



## PROJECTS

● Quarterly closure of public company with Rs. 2000 Crores turnover for IPO purpose

Headed as a team leader of a public company going for listing process. Reviewed the accounts in SAP S4 Hana, also had audited the restated Financials of the company for the same.



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