

SUNIL KUNDNANI

CHARTERED ACCOUNTANT

CONTACT

7083108813

sunil7kundnani@gmail.com

1501, C wing, Sai Nirvana downtown, Near HP petrol pump, Kalyan - 421 301

www.linkedin.com/in/sunilkundnani-460440197

EDUCATION

INSTITUTE OF CHARTERED ACCOUNTANT OF INDIA

- Chartered Accountant – May 2025

MUMBAI UNIVERSITY

- Bachelors of Commerce – March 2017

SOFT SKILLS

- Multi-tasking
- Team Player
- Time Management
- Critical Thinking
- Decision Making

TECHNICAL SKILLS

- Tally ERP 9
- ClearTax
- Winman CA ERP
- Microsoft Office
- Taxman
- Tax Power

PROFILE

- A highly motivated and detail-oriented Chartered Accountant with hands-on experience in direct and indirect taxation. Adept at tax planning, compliance, assessments, and audits. Seeking a challenging role to apply my tax knowledge and contribute to financial efficiency and regulatory adherence in a dynamic organization.

WORK EXPERIENCE

Taxpoint Direct India LLP

Taxation Executive

JUNE 2023 – PRESENT

Extensive experience in managing GST compliance and advisory functions for Fino Payments bank Limited, a financial institution with operations across 32 states and 56 GST registrations. Key responsibilities and achievements includes:

- Responsible for overseeing end-to-end GST processes including monthly return filing, reconciliations, Annual returns, E-way bills and GST audits.
- Represented client before various appellate authorities and assisted in preparing arguments, responses to SCNs and appeals involving disputed tax liability in excess of ₹100 crores.
- Worked with internal finance and IT teams to streamline GST compliance processes, e-invoicing systems and reconciliation mechanisms for organisation with multi-location operations.
- Proven expertise in handling multi-state tax compliance and ensuring adherence to evolving GST laws and regulations.
- Co-ordination of all legal entity activity with key stakeholders including external auditors, consultants and tax business unit.
- Preparation of monthly information statement (MIS) reports to ensure compliance with client requirements and internal policy.

KGR Enterprises Private Limited

Senior Accountant

May 2022 – Feb 2023

- Preparation of standalone and consolidated financial statements as per IND AS.
- Review of intercompany balances of group companies and resolving the variances.
- Ensured periodic compliances w.r.t GST, TDS, TCS, etc.
- Assisted in preparing and submitting IGST refund applications through the ICEGATE portal for export transactions.

D S KARIRA & ASSOCIATES

Tax Associate

September 2020 – November 2021

Article Assistant

August 2017 – August 2020

- Assisted in finalizing financial statements by ensuring tax compliance, adhering to accounting standards, and meeting provisions of companies Act,2013.
- Prepared form 3CA, 3CB and 3CD reports, ensuring compliance with TDS provisions and various sections of Income Tax Act, 1961.
- Preparation and filing of monthly, quarterly and annual GST returns along with reconciliations.
- Compliance with ROC requirements ad other regulatory authorities.