

JASEEL

Chartered Accountant

+91 9961220662 | cajaseel06@gmail.com | [LinkedIn/jaseel](#)

PROFESSIONAL QUALIFICATIONS

Year	Examination	Institution	Performance	Remarks
May 2025	CA Final	The Institute of Chartered Accountants of India	53.17%	Exemption in Financial Reporting, Indirect tax and Advanced financial management.
Nov 2022	CA Intermediate		59.13%	Exemption in Law, Advanced Accounting and Financial management.
Dec 2023	M.Com	Indira Gandhi National Open University	55.64%	Specialization in International business.
Apr 2020	B. Com	University of Calicut	62.20%	Secured first division.
Mar 2017	Class XII	Kerala Board of Higher Secondary Education	83.83%	-
Mar 2015	Class X	Central Board of Secondary Education	CGPA-9	A1 in 5 subjects.

PROFESSIONAL EXPERIENCE

1. Articled Assistant at Anil Nambiar and Associates - Chartered Accountants, Kochi, Kerala.

Jan 2022- May 2024

Statutory Audit	<ul style="list-style-type: none"> Executed end-to-end statutory audits for 50+ corporate and non-corporate clients (₹50L–₹100Cr turnover) across diverse sectors, ensuring 100% compliance with Accounting Standards, Schedule III, and CARO 2020. Conducted stock audits, fixed asset verification, and analysed financial statements, managing the full audit cycle from planning to execution and report filing, delivering accurate and timely audit outcomes. Led the internal audit of an unlisted public company in shipbuilding and ship repairs, improving internal controls, operational efficiency and risk management frameworks. Performed vouching, ledger scrutiny, bank reconciliations, debtor/creditor ageing analysis, and related-party transaction reviews, while evaluating internal controls and processes. Facilitated client communication and coordinated with managers and team members during audits, preparing comprehensive audit work papers to support analysis of audit findings.
Taxation	<ul style="list-style-type: none"> Executed Tax Audits u/s 44AB for diverse clients (individuals, companies, partnerships, charitable trusts), preparing audit reports (Forms 3CA/3CB-3CD/10B) and provided tax planning and compliance insights. Independently managed the preparation and filing of 100+ Income Tax Returns and 25+ TDS/TCS returns, including drafting responses to notices, ensuring regulatory adherence. Prepared and filed 100+ GST returns (including GSTR9/9C) for diverse clients, including an unlisted public company in SEZ, providing GST compliance and ITC advisory to optimize tax outcomes.
Others	<ul style="list-style-type: none"> Prepared provisional and projected financial statements, stock statements, and management reports, supporting client funding and strategic decision-making with trend and variance analysis. Administered ROC filings (AOC-4, MGT-7, DIR-3, ADT-1/3), ensuring adherence to MCA regulations and corporate governance standards. Participated in a due diligence engagement for the acquisition of a non-corporate client analysing key risks, variances, and deal considerations, providing actionable business advisory recommendations.

2. Articled Assistant at Radha & Co Chartered Accountants, Kozhikode, Kerala.

Jan 2021- Dec 2021

- Drafted **Financial Statements** as per Accounting Standards & Schedule III including **cash flows** and assisted in audit procedures for a cooperative rural bank focusing on compliance, verification of accounts, and regulatory adherence.
- Assisted clients with accurate registration on ITR, GST, and MCA portals, ensuring smooth onboarding and compliance readiness.

TECHNICAL SKILLS AND LANGUAGES

- Proficient in Advanced MS- Excel, Word and PowerPoint
- Financial Modelling & Valuation:** DCF, scenario & sensitivity analysis.
- Proficient in **Tally Prime, Tally ERP 9, and Winman** Tax package.
- Language:** English and Malayalam.

LEADERSHIP AND EXTRA CURRICULAR ACTIVITIES

- Organized monthly knowledge-sharing sessions at the audit firm, fostering continuous learning and collaboration among staff.
- Founder – My Tax Box:** Helped individuals assess ITR eligibility (via Google Forms tool) and assisted with tax filing and refunds.
- Awarded Black Belt in Karate, Secured 3rd place in individual fighting at the Kenyuryu South Indian Invitational Karate Do Championship