

Shraddha Ugare
Chartered Accountant

Email: shraddhaugare2611@gmail.com | Contact: 9769302439 | Address: Worli, Mumbai

CAREER OBJECTIVES

Seeking a challenging and growth-oriented position as a Chartered Accountant, where I can apply my academic knowledge, analytical skills, and attention to detail to enhance financial accuracy, support business success, and uphold the highest standards of financial integrity.

ACADEMIC PROFILE

Examination	Institute	Year
CA Final (Group 1)	ICAI	May - 2025
CA Final (Group 2)	ICAI	May - 2024
B. Com	Mumbai University	March - 2017
HSC	Maharashtra State Board	May - 2014
SSC	Maharashtra State Board	May - 2012

WORK EXPERIENCE

Chandabhoy & Jassoobhoy, Chartered Accountants
(‘Member of UHY International, UK’)

Audit Executive – Audit & Assurance

August 2021 – Present

Article Assistant

December 2017 – July 2021

RESPONSIBILITIES

Exposure in Statutory Audit and Assurance

- Led and executed statutory audits for private limited companies across **manufacturing, retail, shipping, and software** sectors.
- Well-versed in **CARO 2020** and Schedule III (Divisions I, II, and III) under the Companies Act, 2013.
- Prepared standalone and consolidated financial statements along with detailed notes to accounts, ensuring full compliance with applicable legal and regulatory frameworks.
- Conducted reviews of financial statements to ensure accurate disclosures and alignment with Accounting Standards (AS) and Indian Accounting Standards (Ind AS).
- Drafted Management Representation Letters (SA 580) and comprehensive Statutory Audit Reports.
- Performed limited reviews of listed entities in accordance with SRE 2400, SRE 2410, and SEBI LODR regulations.
- Conducted tax audits ensuring compliance with relevant statutory and regulatory norms.
- Issued diverse certificates (net worth, turnover, specific-purpose) in line with client and statutory requirements.
- Handled international audit assignments for educational institutions in New Zealand, ensuring compliance with applicable reporting standards.
- Maintained robust audit documentation, including working papers, audit trails, and conclusive evidence supporting audit opinions.
- Supervised and mentored a team of audit associates, providing training, guidance, and performance feedback.

SKILLS AND ACHIEVEMENTS

- Cleared CA exams with exemptions in Financial Reporting, Advanced Financial Management, and Integrated Business Solutions, demonstrating strong subject-matter expertise.
- Advanced proficiency in MS Excel and MS Office, with strong capabilities in data analysis, financial modeling, and reporting.
- Proficient in ERP systems such as Tally and other customized accounting software to streamline and manage business operations effectively.
- Strong skills in planning, organizing, executing, and supervising assignments to ensure timely and efficient completion.
- Demonstrated analytical thinking, problem-solving ability, and effective interpersonal and communication skills for team collaboration and client engagement.
- Multilingual proficiency: Fluent in English, Hindi, and Marathi, with excellent verbal and written communication skills in all three languages.