

# **CA SARVESH SHARMA**

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## **ABOUT ME**

I am a newly qualified Chartered Accountant with comprehensive knowledge of accounting, auditing, taxation, and financial management. Skilled in financial reporting, compliance with statutory requirements, budgeting, and cash flow management. Experienced in working with Ind AS and other regulatory frameworks. I am proficient in MS Excel, ERP systems, and financial data analysis to support decision-making and performance improvement and eager to contribute to a dynamic organization across diverse areas of finance and accounting, while continuously expanding expertise.

## **SKILLS**

Accounting & Financial Reporting | IND AS Compliance | MS Excel, MS Office, Tally ERP | GST Compliance & Audit | Auditing

## **PROFESSIONAL EXPERIENCE**

### **Accounts Executive – Kaira Cuisine LLP | Feb 2023 – Apr 2025**

- Managed general ledger postings, journal entries, and payroll.
- Performed accurate bank reconciliations, resolving discrepancies.
- Prepared monthly/quarterly financial statements and management reports.
- Supported statutory audits and assisted in compliance reviews.

### **Article Assistant – Rohit Chaudhary & Co. | Apr 2020 – Apr 2022**

### **Article Assistant – GMJ & Co., Mumbai | Apr 2019 – Mar 2020**

- Prepared & filed GSTR-1, GSTR-3B, and annual returns (GSTR-9, GSTR-9C).
- Designed HSN summaries ensuring GST compliance.
- Coordinated with clients for data gathering and compliance improvement.
- Aided the management in valuation of and physical verification of Inventory.
- Verification of the Balance Sheet items (Assertions at the financial statement level).
- Vouching of Profit & Loss items i.e. Income & Expenses (Assertions at the transaction level)
- Obtained External Confirmation in relation to bank balance and Debtor as per Auditing Standard 505.
- Determination of Materiality and Performance Materiality.
- Verification of Fixed Asset Register along with consideration of addition and deletions.

## **EDUCATION**

- CA Final – May 2025 (50%)
- B.Com. – Jul 2020(58.94%)
- CA Intermediate – Nov 2018 (52.13%)
- CPT – June 2017 (78%)
- Senior Secondary (BSER) – 2017 (85.20%)
- Secondary (BSER) – 2015 (90.83%)

## **HOBBIES**

Writing Poetry | Badminton | Cricket

## **LANGUAGES**

English | Hindi