

NITIN

CMA Semi Qualified (ICWA)

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CAREER OBJECTIVES

To seek challenging assignment and responsibility, with an opportunity for growth and career advancement and to consistently contribute to the Company's Goals.

EXPERIENCE

❖ Microtek International Pvt. Ltd., Delhi (HO)

As Senior Executive (Finance)

Period: September/2023- January/2024

Fixed assets, Stock posting & Cost records/Cost audit	<ul style="list-style-type: none">➤ Asset code Creation for assets tracking & assets purchase.➤ Interplant assets transfer and sales➤ Asset retirement when useful life over or asset transfer/sales.➤ Fixed asset capitalized from CWIP to Main on Quarterly basis.➤ Stock Posting related to scrap sale, Process Rejection.➤ Stock Transfer from one code to another code.➤ Quarterly Stock Audit Variance Posting.➤ Maintained Fixed Assets Register.➤ Miscellaneous ad-hoc work as per requirement.➤ Preparation of Cost Records and Cost Audit Report.
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❖ BHARAT HEAVY ELECTRICALS LIMITED (BHEL), Siri fort, New Delhi (Corporate Office)

Period: December/2020 – December/2021 (1 year)

Key performance area: -

Costing	<ul style="list-style-type: none">➤ Implementation of Cost Management System (Design and Development of System).➤ Preparation of Cost Audit report (Consolidation) & CRA-2, CRA-3, CRA-4.➤ Checking of Cost Audit of XBRL file.➤ Handling Cost Audit of Nearly 100 Products.➤ Data analysis & MIS to CFO, CMD, board of directors, etc. on:<ul style="list-style-type: none">✓ Segment Wise Product Profitability Analysis.✓ Contribution, Margin, Break Even Sales Analysis.✓ Variance Analysis: Material Cost, Overhead, etc.
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❖ S CHANDER & ASSOCIATES, Cost Accountant Firm, Samaypur Badli, Delhi with experience of managing large Indian and Multinational clients of Various Industries like manufacturing, chemicals & fertilizer, cables, other industries.

Period: - July/2019-December/2020 & July/2022- September/2023

Key performance area: -

Costing & Direct taxation & Indirect Taxation	<ul style="list-style-type: none">➤ Preparation of Cost Audit Report.➤ Preparation of cost Accounting Records for different Sector.➤ Variance Analysis of raw materials, Inventory.➤ Prepared Cost Audit Reports by using financial statements, Production Reports, GST Reconciliation, and other data as per requirement; of various clients of Chemical & fertilizer, Electrical Wires & Cables, stainless steel etc.➤ Prepared Sale Reconciliation for cost audit by verifying the entries in the books of accounts such as invoices, debit & credit notes, receipts, and other documents.➤ GST Registrations, return filing and GST Consultation. Prepared and filed income tax returns.
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PROFESSIONAL QUALIFICATIONS

Institution	Certificate	Year of Passing	Percentage
The Institute of Cost Accountant of India	Final (Group iv)	June 2023	50.00%
The Institute of Cost Accountant of India	Inter (Group I)	June 2019	53.25%
The Institute of Cost Accountant of India	Inter (Group II)	December 2019	58.50% Overall (55.87%)
The Institute of Cost Accountant of India	Foundation	June 2017	63.25%

EDUCATIONAL QUALIFICATIONS

Board	Class	Year of passing	Percentage
Central Board of Secondary Education	12th	March 2016	58.00%
Central Board of Secondary Education	10th	March 2014	68.40%

TECHNICAL SKILLS

- Well versed with Accounting Packages, Advance MS-Office Tool, Power BI, SAP Hana and others.
- Knowledge of Advance Excel (Pivot table, Lookup, Hookup, if function, and or Function etc.)
- 100 hours computer training from the institute of cost accountants of India

ACHIEVEMENT & CERTIFICATION

- Exemption in operation management and strategic management And Indirect Tax in CMA Intermediate.
- Participated in GST refresher online certificate course in all federation of tax practioner (August 2020).
- Active Participation in webinars organized by **ICAI-CMA**.
- Participated in insolvency and bankruptcy board of India quiz on MYGOV. (July 2020 & August 2021).
- Participated in **Indian Accounting standards** in association of finance & tax professionals (August 2020).
- Certificate course in Understanding candlesticks (trade brains academy).
- Completion of various courses from MyGovQuiz.in (Government Website).
- Certificate course in **Reading Financial Statements** from Corporate Finance Institute and Excel Dashboard for Beginners from Simplilearn.

KEY SKILLS & STRENGTH

- Good analytical and problem-solving skills
- Sound knowledge handling accounting system
- Positive attitude, Self-motivate, Active Participator, Leadership qualities, hard working

PERSONAL INFORMATION

Date of birth: 07TH-November-1998

Father name: Vijay Kumar

Religion: Hindu

Interest: Reading, Cycle/Bike Riding

Languages known: Hindi and English

Permanent address: 423, Opposite Julaha Basti, Burari Village, Delhi-84

DECLARATION

I hereby declare that above information is true to the best of my knowledge and belief, if given a chance, I can prove myself.

Place: Delhi

NITIN

Date: