

PRITI JHAWAR

Surat, Gujarat | 7874815109 | capritijhawar@gmail.com | [linkedin.com/in/capritijhawar/](https://www.linkedin.com/in/capritijhawar/)

EDUCATION

CA Final The Institute of Chartered Accountants of India Exemption in 2 subjects.	2025
CA Intermediate The Institute of Chartered Accountants of India Exemption in 5 subjects.	2022
B.B.A Veer Narmad South Gujarat University Cleared with Distinction.	2021
H.S.C C.S. Vidhya Bharti English Medium School Cleared with Distinction.	2018
S.S.C C.S. Vidhya Bharti English Medium School Cleared with Distinction.	2016

PROFESSIONAL EXPERIENCE

Article Assistant, Asawa Gupta & Associates | Surat, Gujarat 2022-2025

Indirect Taxation

- Prepared and filed GSTR-1, GSTR-3B, and annual returns for 50+ clients with 100% on-time compliance.
- Conducted monthly reconciliation of GSTR-2A with books, identifying mismatches and rectifying them proactively.
- Achieved a 98% accuracy rate in GST Return filings across assigned clients.
- Helped reduce average GST liability errors by 20% by preventive reconciliations and cross verification.

Taxation

- Filed 100+ ITRs for individuals and firms by applying relevant provisions and optimizing deductions under Chapter VI-A.
- Reconciled Form 26AS, AIS, and TDS data to ensure 100% accuracy before return filing, minimizing post-filing notices.
- Assisted in preparing 20+ Tax Audit Reports (Form 3CD) under Section 44AB with detailed annexures and clause-wise reporting.
- Identified missed deductions and exemptions, helping clients save over Rs.1-2 lakh through revised and optimized return filing.

SKILLS AND EXPERTISE

Technical Skills: Working Knowledge in MS Word | MS Excel | MS PowerPoint | Genius | Tally

Soft Skills: Public Speaking | Creative Thinking | Leadership | Teamwork

EXTRACURRICULAR ACHIEVEMENTS

- Presented a paper in the Technical Session “**वसुधैव कुटुम्बकम् - G-20 for Global Unity**” at the **Mega Conference of CA Students 2023 (Surat)**, organized by ICAI, addressing an audience of approximately 1000 participants.
- Served as a Master of Ceremony at the **Regional Conference 2024 – “धिमहि”**, ensuring seamless execution of the event and engaging audiences with effective communication and stage presence.
- Volunteered at **The Yellow Umbrella, a mental health NGO (Surat)**, supported awareness drives, event coordination and backend support for workshops and mental health programs.
- Coordinated an **Inter-college Cultural fest – “Protsahan”** as a part of the core organizing team.
- Won **2nd Place** in a **Relay Race** at an **Inter-college Sports Event – “Spandan”**, highlighting collaborative effort and physical endurance.