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EDUCATIONAL QUALIFICATIONS																											
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Article Assistant :- Chaudhary Shah & Associates LLP			June 2022 – June 2025																								
Indirect Taxation	<p>Goods and Services Tax (GST):</p> <ul style="list-style-type: none"> ➤ GST Dispute Resolution <ul style="list-style-type: none"> ▪ Drafted multiple detailed and well-reasoned replies against intimations in Form DRC-01A, Show Cause Notices under Section 73, and notices under Section 61, effectively addressing departmental concerns and reducing litigation exposure with over 90% success in resolution through precise and strategic representation. ▪ Filed appeals in Form APL-01 against orders issued in Form DRC-07 under Sections 73 and 74, leading to successful closure or dropping of proceedings involving tax demands up to ₹2 crore through strategic presentation and well-structured documentation. ▪ Delivered in-depth training sessions to a 15-member team on GST appeals, replies, reconciliation procedures, and registration processes, significantly enhancing the firm's knowledge base and capability in GST compliance and litigation; also framed reasoned opinions on various complex GST matters to support client decision-making. ➤ GST Compliance <ul style="list-style-type: none"> ▪ Filed GSTR-1, 3B, 9/9C and other statutory returns, including Composition and QRMP scheme returns, for numerous clients across diverse industries such as construction, FMCG, food, and trading, while maintaining 100% on-time compliance; prepared monthly and annual GSTR-2B reconciliations with books and reviewed returns prepared by 10+ team members, enhancing reporting accuracy & internal controls. ▪ Hands-on experience in filing GST returns for clients across various industries, with in-depth knowledge of GST provisions applicable to the construction industry, including availability of ITC, applicable GST rates, and industry-specific compliances. ▪ Formulated and submitted GST refund applications exceeding ₹50 lakh, including comprehensive working, detailed documentation, and consistent follow-up with the department to ensure timely credit and resolution in favor of clients. 																										
	<ul style="list-style-type: none"> ▪ Assigned the responsibility of overseeing internal financial operations of the firm; drafted SOPs and enforced the Maker-Checker rule across key workflows to strengthen controls. Also developed a master sheet consolidating six years of Income Tax records—resulting in organized documentation, streamlined access and uniform procedures. ▪ Facilitated Section 80-IAC tax exemption registrations for startups, including end-to-end preparation and submission of applications with DPIIT, ensuring timely approvals. ▪ Enhanced the firm's credibility through empanelment with the Income Tax Department for conducting Special Audits under Section 142(2A); also played a key role in getting the firm empaneled with various government departments for audit assignments. ▪ Conducted transaction analysis audit for a company under liquidation; visited the company's headquarters and composed the full report, highlighting irregularities in related party transactions under the Insolvency and Bankruptcy Code (IBC). 																										

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| | <ul style="list-style-type: none"> Played a key and active role in the statutory audit of a bank branch with advances exceeding ₹14,000 crore, where I identified accounts falling under Special Mention Account (SMA) categories and independently filed all required audit returns, reports, and regulatory forms in compliance with statutory guidelines. |
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EXTRA-CURRICULAR ACTIVITIES, ACHIEVEMENTS & SKILLS

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| <ul style="list-style-type: none"> Proficient in Tally Prime, Tally ERP9, Zoho Books, and Microsoft Office Suite; working knowledge of Genius, Gen-GST, Cleartax and basic understanding of SAP. Awarded as "The Employee of the Year" during the first year of my articleship. Actively associated with 'Help Foundation' – an NGO working for the upliftment, education of poor and needy children of our society; also involved in arranging weekly food distribution drives to support their well-being. Served as Master of Ceremony (Anchor) and Volunteer at the International Conference organized by ICAI Ahmedabad, attended by over 3,000 students; actively contributed to event coordination and also participated in a group dance performance during the same event, winning 2nd prize among multiple teams. Participated in the "GloPAC", a flagship ICAI international event, representing the firm; managed end-to-end planning and execution of the firm's stall alongside a senior team member, ensuring smooth operations, professional engagement with attendees, and effective brand visibility throughout the event. |
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