

VISHWAS KUMAR SAMALIA

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CHARTERED ACCOUNTANT

Personal details

Date of Birth: 6th Oct
1998

Languages Known:

Hindi and English

Interests: Sketching,
Music, travelling and
watching movies

Professional Skills

Financial audit

Financial Analysis

Ratio analysis

Financial budgeting

Technical Skills

MS Office utilities

Tally ERP

Tally Prime

Spectrum Genius

Tax Utilities

Taxation library

Taxman

Soft Skills

Adaptive learner

Leadership quality

Solution oriented

Teamwork

Career Objective

To work in a challenging and dynamic environment, leveraging current knowledge, and fostering creativity with my learning opportunities, and be a helping hand for the growth of the organization by sheer dedication, hard work, and loyalty

Educational Qualification

- Qualified Chartered Accountancy in May 2025, I.C.A.I, Kanpur
- B. Com (Honor's) from Sindri Boys College, Sindri in Mar 2019 (B.B.K.M.U, Ranchi)
- Higher secondary from Mahuda Inter Mahavidyalaya, Dhanbad in year 2016 (J.A.C, Ranchi)
- High school from Saraswati Shishu Vidya Mandir, Dhanbad in year 2014, (J.A.C, Ranchi)

Work Experience

- Audit assistant in R.K.PATNIA & Co. (CA Firm) Dhanbad, Jharkhand, Since June 2023 till date
- Audit assistant in KASG & Co (CA Firm) Dhanbad, Jharkhand (June-2022-May 2023)
- Articled Assistant-R.K.G.S.L.V & Co. (CA Firm) Dhanbad, Jharkhand (April-2019-April 2022)

Work Exposure

Statutory Audit

- Executed Statutory Audit & performed audit procedures on critical areas such as Revenue, Fixed assets, Capital work in progress, Investments.
- Prepared reconciliations sheets of statutory payments like GST and TDS/TCS.
- Synchronised audit activities of various clients within time constrain as well as trained junior staff.
- Worked as team leader for Stock audit in Maithon Power Plant, Nirsa.

Taxation

- Prepared reply of notices with respect of Scrutiny, Best Judgement, Income Escaping Assessments, Search & Seizure and raid cases under Income Tax and Goods and Service Tax
- Prepared submission of various notices received from Commissioner of Income Tax (Appeal), Assessing Officers, Tax Recovery officers under Income Tax.
- Prepared tax computations and filed income tax returns for Companies, Trust, firms, and individuals.
- Ensured timely completion of Tax Audit of more than 200+ clients with finalization and filing of Income Tax Audit forms (3CA, 3CB & 3CD) for all type of constitution.
- Independently filed and reviewed GSTR-1, GSTR-3B, CMP-08, GSTR-4 GSTR9, GSTR9C returns ensuring compliance with the applicable GST laws and regulations for various clients.

Concurrent Audit (UCO BANK & Punjab & Sind Bank)

- Scrutiny of Credit/Loan files in compliance with RBI norms
- Verification of documents obtained by the Bank such as Valuation Reports, invoices, receipts
- Assisted in preparation of Long Form Audit Report

Certification assignment

- Drafted Turnover Certificate, Net worth Certificate & forecasts including Projected Financial Statements for Bank Loans, Secretarial and CMA data.
- Filling of various ROC Forms such as RUN, SPICe, ADT1, ADT3, DIR-3, SH-7, AOC-4, MGT-7 & DPT-3, Form 8, Form 11etc