

# CA Chanchal Rathod

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## EDUCATIONAL QUALIFICATIONS

CA Final	ICAI	Final: 52.2% Intermediate: 68.5% CPT: 66.5%	2025
B. Com (Tax)	DAVV, Indore	68.5%	2020
Class XII, M.P. Board	Sun Shine H.S. School, Dewas	81.0% (Rank 2, Batch Size 56)	2017
Class X, M.P. Board	Sun Shine H.S. School, Dewas	64.0% (Rank 8, Batch Size 44)	2015

## Article Assistant:

Rajesh Singi & Associates, Dewas (M.P.)

Jan'20-Feb'22

Sanjay Mehta & Associates, Indore (M.P.)

Feb'19-Jan'20

## Taxation

- Conducted **Tax Audits for over 20 clients** as per Section 44AB of the Income Tax Act verifying financial records, ensuring proper accounting, and reconciling data for tax purposes, preparing, and filing tax audit reports
- Assisted in the preparation and **filing of over 500 Income Tax Returns** (ITR- 1,2,3,4) for individuals, Hindu Undivided Families (HUFs), firms with a **net worth of up to 50 crores**
- Assisted clients in calculating their **Advance Tax** Liability, ensuring timely payment of advance tax to avoid penalties
- Provided strategic assistance** in Tax Planning and Optimization, **resulting in improved tax efficiency for clients**
- Prepared and filed Form 10E for over 40 clients** with salary arrears, resulting in an average of 20% tax savings per assessee
- Drafting of replies and assistance in completion of Income Tax scrutiny assessments of private limited companies
- Streamlined GST registration processes** by preparing required documentation and liaising effectively with regulatory authorities

## Finance

- Finalization of Books of Accounts & Financial Statement as per **Accounting Standards, Schedule III, and CARO of corporate entities**
- Assisted clients in **securing working capital by preparing & reviewing 50+ credit monitoring arrangements** to meet lending criteria
- Prepared and **finalized the detailed books of accounts of various sole proprietorship and partnership firms**, optimized financial reporting processes
- Familiar with Projections and Financial Analysis** attributable to working in Project Report
- Built detailed project reports and CMA data** to assist clients in obtaining business loans and credit facilities

## Audit

- Performed statutory and tax audits** ensuring compliance with accounting standards, tax laws, and regulatory requirement
- Executed Statutory Audit Assignment** under the Companies Act, 2013 including onsite visits, analysis and report filing of financial statements of corporate entities of infrastructure industry and pharmaceutical industry
- Conducted Stock Audits** for a pharmaceutical company, ensuring accuracy and inventory control

## EXTRA-CURRICULAR ACTIVITIES

Social	<ul style="list-style-type: none"><li>Organised Sunday schools for unprivileged children and <b>taught 20+ students'</b> basics of elementary school</li><li>Organised programs on various religious festivals/events and celebrated them with the less privileged children</li></ul>
Skills	<ul style="list-style-type: none"><li><b>Software Tools:</b> Tally, Microsoft Excel, Microsoft Word, CompuTax, Genius, and IT Return Filing Utilities</li></ul>
Certifications	<ul style="list-style-type: none"><li><b>Pursuing upskilling courses</b> on Direct Tax and International Taxation (20+ Hours) and Finance (15+ Hours)</li></ul>
Recognition	<ul style="list-style-type: none"><li>Earned recognition by firm partner and clients for <b>exceptional commitment and dedication</b> in delivering results</li></ul>
Interests	<ul style="list-style-type: none"><li>Enthusiast about travelling, like to explore heritage places &amp; visited <b>5+ UNESCO</b> World Heritage Site in India</li></ul>

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