

Gagandeep Singh Saluja

Mobile No:- +91-7415289981 | Email:- gsaluja19@yahoo.com | LinkedIn Profile:- www.linkedin.com/in/gsaluja19

| ACADEMIC QUALIFICATIONS | | | | |
|---|---|---|---------------------------|------------|
| Year | Examination | Board/Institute | Remarks | Percentage |
| Nov 2024 | CA Final Group- 1 | Institute of Chartered Accountants of India | Exemption in AFM. | 54 |
| Nov 2021 | CA Final Group- 2 | | Exemption in Economic Law | 50.05 |
| May 2017 | CA IPCC | | Exemption in Law and ITSM | 51 |
| Dec 2013 | CPT | | Exemption in Law | 58.5 |
| Sep 2024 | Masters of Commerce | ILVA College, DAVV University | | 71 |
| Sep 2016 | Bachelor of Commerce | PMB College, DAVV University | | 64 |
| Mar 2013 | Class XII | CBSE | 89/100 in Accountancy | 50 |
| Mar 2011 | Class X | CBSE | 80/100 in Math. | 62.7 |
| PROFESSIONAL EXPERIENCE | | | | |
| Coriolis Corp (February 2025 – Present) | <ul style="list-style-type: none">Handling GST audits and prepared reconciliations for turnover, ITC, and tax liability; Drafted detailed replies to GST departmental notices and handled e-assessment proceedings on the GST portal.Assisting in obtaining approvals for STPI units, Filing of periodic returns, Softex forms.Liaisoning with STPI authorities for approvals, renewals, and issue resolution.Assisting in availing exemptions under Foreign Trade Policy (FTP), Advance Authorization, etc.Handling disputes, appeals, and representation before customs authorities.Handling debonding of assets, filing of Bills of Entry (BOE), DTAP procurement, DSPF filing, Form A compliance, and IGCR-3 filings in line with STPI, SEZ, and Customs regulations. | | | |
| Ashutosh Tapadia & Associates (August, 2023 - January 2025) | <ul style="list-style-type: none">Prepared and finalized detailed Balance Sheets, Profit & Loss statements, for companies, ensuring compliance with statutory requirements and reporting accuracy.Conducted statutory audits for companies, verifying financial accuracy and adherence to compliance standards, leading to a reduction in audit discrepancies.Conducted direct tax compliance and planning, including preparation of Tax Audit Reports (Form 3CA/3CB/3CD) and return filings(ITR-1/2/3/4/5), achieving on-time submission for over 50 clients annually.Performed GST audits(GSTR-9/9C) and reconciliations, ensuring compliance with monthly statutory requirements(GSTR-1/3B).Engaged with tax authorities during assessments, furnishing requisite documentation and presenting detailed clarifications on tax liabilities to facilitate smooth resolution.Conducted internal audits to assess the effectiveness of internal controls, risk management, and adherence to company policies. | | | |
| P.S.Saluja & Associates (August, 2016 - October, 2019) | <ul style="list-style-type: none">Managed the accounting process, including accurate data entry for journal entries, sales bills, and purchase bills, ensuring compliance with accounting standards.Delivered support in day-to-day accounting operations, ensuring completion of tasks within established deadlines.Preparation and filing of GST returns (GSTR 1, GSTR 3B, GSTR 9), Income tax returns, contributing to timely submission.Conducted CMA working and financial analyses to assist in funding proposals, securing approvals for INR 5 crore in loan applications.Preparation and Filing of Income Tax ReturnsPerformed Internal Audit for Hotels and Toll Operations (Build - Operate - Transfer Projects).Preparation of Tax Audit Reports with the requirements of the relevant statue. | | | |
| CERTIFICATIONS & TRAINING | | | | |
| <ul style="list-style-type: none">Information Technology (ICITSS), Orientation Course (ICITSS).Advanced IT (AICITSS), Management & Communication Skills Course (AICITSS).Completed Certificate on Data Analytics using Power BI.Completed Certificate on Lean Six Sigma Yellow Belt. | | | | |
| OTHER INFORMATION | | | | |
| Software: MS Excel (Advanced), Pivot Tables, VLOOKUP, Macros, MS Word, Compu Office, Genius IT, Tally ERP 9, Tally Prime, Kitret,Marg. Skills: Accounting, Financial Reporting, Direct Taxation, Tax Audit Reports (TAR), Tax Planning, Data Analysis using Power BI. | | | | |
| EXTRACURRICULAR ACTIVITIES & INTERESTS | | | | |
| <ul style="list-style-type: none">Represented school in cluster- level football tournaments.Secured victory in an interschool football championship.Awarded "Best Team Leader" during the Articleship period.Interests: Football, Volleyball, Reading Poetry. | | | | |