

VIPIN AGARWAL

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A qualified Chartered Accountant with a strong inclination to explore diverse domains and drive continuous growth through learning, adaptability, and analytical rigour. Eager to contribute to organizational success while evolving professionally.

ACADEMIC QUALIFICATIONS				
Examination	Board/Institute	Year	Score	Remarks
CA Final	The Institute of Chartered Accountants of India	May'25	65.67%	Exemption in 4 Subjects out of 6 Subjects
CA Intermediate		May'22	58.625%	Exemption in 5 Subjects out of 8 Subjects
CA Foundation		July'21	68.00%	-
B. Com. (Hons.)	St. Xavier's College, Kolkata	2020-2023	7.24 CGPA	-
Class XII	ST. Helen's School, Howrah	2020	88.00%	-
Class X	ST. Helen's School, Howrah	2018	79.00%	-

Professional Experience - Article Assistant at Saraf & Chandra LLP, Kolkata

(October'22 – Present)

- **FMCG Sector:**
 - Led **management audit** of a ₹2,000 Cr turnover company, focusing on procurement processes, inventory controls, and analysis of slow-moving stock and purchase orders.
 - Reconciled GST, TDS, vendor, expense, and customer accounts, verified Input Tax Credit (ITC)
 - Reviewed master data for materials, customers, and vendors
 - Conducted **depot audits** ensuring agreement of physical inventory with books of accounts and strengthening of internal control systems.
- **Power Sector:**
 - Conducted **internal audit** of a listed power company involved in power generation, transmission, and distribution, focusing on **risk assessment and control testing** across operational and financial functions.
 - Assessed and validated internal controls across procurement, inventory, **billing & revenue** (as per tariff orders), vendor advances, and Property, Plant & Equipment.
 - Ensured implementation of effective procedures for prompt resolution of **customer grievances**, safeguarding against legal **non-compliance and penalties**.
- **Manufacturing:**
 - Evaluated **sales and marketing schemes** for a **listed PVC manufacturer**, contributing to drafting, feasibility analysis, disbursement tracking, and performance evaluation to enhance sales outcomes.
- **Steel Industry:**
 - Optimized the **Procure-to-Pay (P2P)** cycle for a ₹12,000 Cr listed steel company by implementing industry-aligned, process-driven controls.
- **Pharma & Health Care:**
 - **Prepared** and maintained **books of accounts** in **compliance with Ind AS** for a large-scale retail organization operating 250+ outlets across Eastern India, ensuring accuracy, standardization, and timely financial reporting.

Technical Skills

- SAP, Tally
- Microsoft Excel, PowerPoint & Word

Soft Skills

- Adaptive and quick learner with a proactive attitude
- Successfully led a **team of 6** during audit assignments, ensuring compliance with regulatory frameworks
- Skilled in communication, time management, and adapting to dynamic work environments.

Achievement & Interests

- Awarded **Best Article** (2023–24) for outstanding performance during articleship.
- Passionate about sports like cricket and badminton; enjoy movies during leisure time.