

RITIKA MAHESHWARI

Chartered Accountant, B.Com

DOB: 13-Aug-2000

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ACADEMIC QUALIFICATIONS

Year	Degree/ Examination	Board/Institute	% Scored	Remarks
2025	CA Final	ICAI	53%	Exemption in Advanced Financial Management & Indirect Taxes.
2023	CA Intermediate		57%	Exemption in Advanced Accounting.
2018-2021	B.Com	University of Rajasthan	63%	Passed with First Division.
2018	Class 12	Maheshwari Girls Public School, Jaipur	80%	Secured 90+ marks in 2 subjects

WORK EXPERIENCE

Article Assistant : S. Bhargava & Associates , Jaipur (Anurag Kumar & Associates , Jaipur)

Statutory Audit (Power Oil & Gas Petroleum , Gems & Jewellery, FMCG, Textile & Manufacturing)	<ul style="list-style-type: none">Analysed draft Financial Statements including Notes to accounts of companies and scrutinized compliances of TDS as well as applicable accounting standards.Scrutinized ledgers, reconciled debtor and creditor balances, vouched income & expenditures.Handled & verified Fixed Assets thereby ensuring physical existence, appropriate valuation in Financial statements & accurate depreciation as per IT Act and Schedule II of Companies Act.Assisted in physical verification and valuation of inventory.Tested Revenue from compliance & analytical standpoint to identify deviation from reporting standard & unearth unusual trends.Obtained external confirmations to verify account level balances for Bank Balance, Debtors & Investments.Applied Analytical Procedures while applying substantive procedures viz. ratio analysis, periodic comparisons & horizontal review w.r.t. sales, payrolls, tax.
Taxation	<ul style="list-style-type: none">Filed Income Tax Returns of various clients as per IT Act and ensured proper compliance of the Act.Ensured GST compliance by reconciling Sales invoice with GSTR-1 & 3B and reporting in 9C.Filed Tax Audit Report along with annexures in Form 3CD.Ensured Compliance with Income Tax Law, GST Law, Provident Fund, ESI, Power Consumption Bills.
Finance (Textile & Manufacturing, Banking & Financial services)	<ul style="list-style-type: none">Appraised Inventory management system & aided in identifying slow moving, stagnant and obsolete inventory for establishing lean inventory system helping to reduce Days inventory outstanding & Cash Conversion cycle.Filed Stock Audit reports of ICICI Bank Borrowers thereby checking the Drawing power limit by understanding the CC Limit and reviewing CAL.Streamlined working capital by effectively managing receivables, managing payables cycle, liquidity management & inventory management.Supported in Cost sheet preparations for fabrics, pricing strategy development and margin analysis.Involved in budgeting and forecasting activities for textile production cycles to support strategic planning.

EXTRA CURRICULAR ACHIEVEMENTS

Certifications	<ul style="list-style-type: none">Awarded in Brainvita Education Academy (Abacus).Participated in Blood Donation Camp Organised by ICAI.Participated in various Inter School debate & Quiz competition.
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ADDITIONAL SKILLS

Technical Skills: Proficient in Compu office, Tally, Generative AI, MS Excel, Word, Powerpoint .

Soft Skills : Communication, Teamwork, Ethical Conductor, Quick Learner.