

Kritika Agarwal

Chartered Accountant

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ACADEMIC AND PROFESSIONAL QUALIFICATION

Year	Institution	Qualification	Percentage/Marks	Remarks
May 2025	ICAI	CA Final	322/600	Exemption in AFM and IBS
Nov 2019	ICAI	CA Intermediate	400/800	Cleared in First Attempt.
Nov 2018	ICAI	CA Foundation	286/400	Cleared in First Attempt with exemption in 2 subjects.
Mar 2021	PDUSU	B.COM	58%	Passed.
Mar 2018	RBSE	XII	93.00%	Passed with 90+ marks in core subjects.
Mar 2016	RBSE	X	90.50%	Passed with distinction.

WORK EXPERIENCE:

MAHESH DEEPESH & CO., Delhi

April 2021 to May 2023

- Experienced in conducting **Statutory Audits** with a proven track record of analyzing financial statements across diverse industries.
- Performed risk assessments, control testing, and substantive testing using analytical procedures and tests of details to ensure compliance with auditing standards and address potential risks during the statutory audits.
- Conducted process walkthroughs and performed tests of controls for **major risk areas**, such as procurement, revenue, employee benefit expenses, leases, other expenses, property, plant and equipment, and investments.
- Conducted **internal audits** to assess the effectiveness of internal controls, compliance with company policies, and risk management procedures, recommending process improvements where necessary.
- Conducted **preliminary research** on current tax laws and regulations to ensure compliance.
- Supported senior tax associates in gathering and organizing data for **appeal and assessment**.
- Prepared drafts of **audit reports, findings and conclusions**, including recommendations, for review with the audit manager.
- Supported clients with tax planning strategies by optimizing Chapter VI-A deductions and availing exemptions under other various sections.
- Prepared and filed Income Tax Returns (**ITRs**) for individuals, partnership firms, and companies in compliance with Income Tax Act provisions.
- Conducted **Tax audits** of proprietorships, partnership firms, and companies in accordance with applicable provisions of the Income Tax Act.
- Prepared and filed **TDS returns** (Form 24Q, 26Q, etc.) in compliance with Income Tax regulations.
- Assisted in preparation and filing of GST returns including **GSTR-1, GSTR-3B, GSTR-9, and GSTR-9C**.

ARVIND & JIMMY, Jhunjhunu, Rajasthan

May 2020 to Mar. 2021

- Prepared financial statements as per Accounting Standards (AS) and ensured compliance with statutory requirements.
- Assisted clients in **fundraising and compliance** matters by preparing and analyzing MIS reports.
- Conducted bookkeeping, bank reconciliations, and GST filings.

TECHNICAL AND SOFT SKILLS:

- Proficient in MS Office [Excel, Word, Access and PowerPoint], Tally ERP9 and smart automation tools.
- **Communication**- clear expression of ideas, **Teamwork**- collaborating effectively, **Adaptability**- easily adjusting to change, **Problem solving**- analyzing and resolving issues, **Time management**- prioritizing and meeting deadlines.

EXTRA-CURRICULAR AND ACHIEVEMENTS:

- Awarded with **Exemplary Behaviour** in 12th class for specifically recognizing my discipline and consistency.
- Participated in various inter-school and intra-school competitions, including debates, quizzes, and cultural events.

PERSONAL INFORMATION:

Date of Birth: 10th January 2001

Languages: English and Hindi.