

PROFILE

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LinkedIn

Delhi

SUMMARY

Chartered Accountant possessing practical experience in internal audit, process audit, GST, and statutory compliance across listed and mid-sized clients. Proven ability to lead teams, manage end-to-end audit cycles, and deliver insights across core business processes like P2P, O2C, and H2R.

EDUCATION

- CA FINAL

2024-25

Institute of Chartered Accountant of India

Exemption in 2 Subject

Score: 313/600
- CA Intermediate

2020-21

Institute of Chartered Accountants of India

Exemption in 2 Subject

Score: 420/800
- CA Foundation

2018-19

Institute of Chartered Accountant of India

Exemption in 2 Subject

Score: 237/400
- B. Com

2020-21

Shekhawati University (Rajasthan)

Score: 899/1800
- Class 10+2

2017-18

RBSE

Score: 367/500

SKILLS

**SKILLS & TOOLS:** MS Excel, MS PowerPoint, SAP, Power BI, Tally ERP

EXTRA-CURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Completed **Four Weeks Residential Programme on Soft Skills Development** for CA Students conducted by **ICAI**.
- Earned **RS-CIT certification** (Rajasthan State Certificate of Information Technology).
- Received **Appreciation Certificates** for participation in **Quiz Competitions** during **CA Day celebrations** (2018 & 2019).

EXPERIENCE

Article Trainee

Aug 2021 - Apr 2023

Arun Todarwal & Associates LLP

Churchgate (Mumbai)

A top 20 audit and consulting firm in Mumbai, known for handling listed clients and offering extensive exposure in internal audit, risk advisory, statutory audit, and special assignments across diverse industries.

Internal Audit

- Conducted internal and process audits for listed companies and mid-sized enterprises across sectors such as **manufacturing, logistics, steel, and mining**.
- Reviewed **Risk Control Matrices (RCMs)** and assessed the design and operating effectiveness of internal controls.
- Audited core business cycles, including:
  - P2P (Procure-to-Pay):** Vendor onboarding, PO processing, invoice validation, and payment controls.
  - O2C (Order-to-Cash):** Order booking, billing, revenue recognition, and collections.
  - H2R (Hire-to-Retire):** Payroll processing, attendance systems, leave tracking, and full-and-final settlements.
- Drafted and presented internal audit reports with detailed observations, risk ratings, and actionable recommendations.

Statutory & Tax Audit

- Participated in **Statutory Audits** and **Limited Reviews** for listed entities in compliance with **Ind AS**.
- Supported drafting and review of reports under **CARO 2020**.  
Dealt with issues like Leases liability (Ind AS 116), Revenue from
- Contracts with Customers** (Ind AS 115), Financial Instruments (Ind AS 109)

Other Assignments

- Led a team of **10+ members** during large-scale **stock audits**, managing physical verification, task allocation, and reporting.
- Conducted **Fixed Asset Register sanitization** for assets worth ₹1,200 Cr by correcting misclassifications and mapping assets to appropriate departments/plants.

Article Assistant

May 2023 - Jan 2025

D.V. Aggarwala & Co.,

Jaipur

Most renowned CA firm in Jaipur well known for GST Audit, Tax Audit, and Litigation.

GST & Indirect Tax Work

- Handled **GST registration** process including documentation.
- Prepared and filed periodic **GST returns** (GSTR-1, GSTR-3B), ensuring timely compliance and accurate tax reporting.
- Performed **GST audit support**, including reconciliation of GSTR data with books, **input tax credit (ITC)** verification, and preparation of audit working papers.

AWARDS AND CERTIFICATIONS

Excel Masterclass Workshop

Jun 2025

CA Monk