

SUMMARY

Qualified Chartered Accountant with strong experience in statutory audit, internal audit, and tax compliance. Recognized for versatility, collaborative approach, and precision in delivering results under challenging timelines. Skilled in financial analysis, regulatory compliance, and contributing to informed strategic decisions.

EDUCATION

CA Final

ICAI

Nov 2024

Exemption in Economic Laws and Advanced Financial Management

Score: 52.33%

B.Com

R.A. Podar College of Commerce & Economics-Mumbai University

March 2020

Score: GPA 7.93

HSC

R.A. Podar College of Commerce & Economics-Maharashtra State Board

March 2017

Scored 95 in Maths and 93 in Accounting

Score: 90.31%

SSC

IES V.N. Sule Guruji- Maharashtra State Board

March 2015

Scored 98/100 in Mathematics

Score: 93.40%

AWARDS AND CERTIFICATIONS

KPMG U.S. Career Catalyst: Audit Job Simulation

KPMG U.S.

Reading Financial Statements

Corporate Finance Institute

SKILLS

Technical Skills: SAP-ERP, Tally ERP, Winman ERP (Income Tax Return Filing Software), Microsoft Office

Training: Currently advancing professional expertise through a Financial Reporting Masterclass, focusing on strengthening proficiency in accounting standards, complex financial statement preparation, and disclosure requirements

Learning Module: Undertaking a Statutory Audit Masterclass from CA Monk to deepen knowledge of audit methodologies, regulatory compliance, and best practices for conducting audits in diverse industries.

EXPERIENCE

Senior Manager

JD Zatakia & Co. (Quality Reviewed Firm with 45+ years of experience in Auditing and Direct taxation)

Dec 2023 - Present

- Assisted the Engagement Partner during the **Quality Review** conducted by the **Quality Review Board (QRB)** of ICAI, involving documentation collation, audit file review, and response preparation.
- Actively engaged in QRB discussions, addressing complex queries on audit procedures, working papers, and compliance with professional standards, while gaining hands-on exposure to **peer review and quality control processes** under ICAI regulations.
- Attended Audit Committee meeting** alongside the Engagement Partner, presenting key financial and audit insights through a management-level PowerPoint presentation prepared in alignment with board expectations.
- Executed **substantive and control testing**, scrutinized ledgers and opening balances for accuracy, preparation and finalisation of financial statements ensuring precision, compliance, and robust financial reporting.
- Conducted comprehensive **process audits of Procure-to-Pay (P2P) and Order-to-Cash (O2C)** cycles, evaluating internal controls, identifying process inefficiencies, and recommending actionable improvements to enhance compliance, operational efficiency, and risk management.

Articled Assistant

JD Zatakia & Co , CA firm renowned for its specialization in Statutory and Internal Audits, trusted by a diverse clientele

Dec 2018 - Nov 2022

- Proficient in **finalizing accounts** in compliance with Accounting Standards (AS) and **Ind AS**, ensuring accuracy, transparency, and regulatory adherence.
- Handled preparation and filing of Tax Audit reports (**Forms 3CA/3CB and 3CD**) under the Income Tax Act for diverse clients, along with drafting **CARO reports** and **audit reports** in compliance with regulatory requirements.
- Filed accurate and compliant **Income Tax Returns** for high-net-worth clients (tax liability ₹1 Cr+) and diverse entities including companies, firms, trusts, and individuals within statutory deadlines.
- Supervised statutory audits, certifications, and **limited reviews**, for 20+ corporate and non-corporate clients across diverse industries.
- Led a team on **internal audit** and **statutory audit** engagements for industries like FMCG company (revenue ₹2,000+ crores), a **listed diamond company**, steel trading company, real estate developer, cable manufacturing company and other clients.
- Conducted **inventory audits** across multiple client sites, verifying physical stock, assessing valuation accuracy, and strengthening inventory control measures.
- Engaged in **outstation audits** frequently, delivering quality outcomes while adapting to client environments and tight timelines.
- Executed **RERA Form-5 Certification** with accuracy and adherence to statutory timelines, ensuring full regulatory compliance.
- Led **certification** process for **securing government subsidy** for an FMCG sector client, maximizing benefits through meticulous documentation and compliance review.