**Trisha Divya**  
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### ****Professional Summary****

Results-driven Project Manager with over 7 years of experience leading cross-functional teams, managing budgets, and delivering projects on time and within scope. Adept at Agile, Scrum, and Waterfall methodologies with a proven track record of optimizing processes and driving efficiency in project execution.

### ****Core Skills & Competencies****

**Project Management:** Agile, Scrum, Waterfall, Kanban

**Tools & Software:** Jira, Trello, MS Project, Asana, Slack

**Leadership & Collaboration:** Cross-functional team leadership, stakeholder communication

**Risk & Budget Management:** Cost control, forecasting, risk mitigation

**Process Improvement:** Business process optimization, workflow automation

### ****Work Experience****

#### ****Senior Project Manager**** | ABC Tech Solutions | Jan 2020 - Present

Successfully led multiple software development projects, ensuring 95% on-time delivery.

Managed project budgets up to $5M and optimized resource allocation.

Implemented Agile methodologies, reducing project turnaround time by 30%.

Collaborated with stakeholders to align project goals with business objectives.

#### ****Project Manager**** | XYZ Innovations | Mar 2016 - Dec 2019

Supervised a team of 15+ developers, designers, and analysts.

Streamlined project workflows, increasing efficiency by 25%.

Developed risk mitigation strategies, minimizing project failures.

Managed stakeholder expectations and delivered quality-driven results.

### ****Education****

**Master of Business Administration (MBA) - Project Management**  
University of XYZ, 2015

**Bachelor of Science in Information Technology**  
ABC University, 2012

### ****Certifications****

Project Management Professional (PMP)

Certified Scrum Master (CSM)

Agile Certified Practitioner (PMI-ACP)

### ****Key Achievements****

Led a major digital transformation initiative, increasing operational efficiency by 40%.

Implemented an automated reporting system that reduced manual efforts by 50%.

Received “Outstanding Project Manager” award in 2021 for exceptional leadership.

### ****Soft Skills****

Leadership & Team Management

Problem-solving & Critical Thinking

Effective Communication

Time Management

Adaptability

### ****References****

Available upon request.