## Request for vacancy - Functionality

- 1. Request for Vacancy
  - 1.1. System should have facility to auto generate Request Number.
    - 1.1.1. Request number should have six characters.
      - 1.1.1.1. Frist three characters should be "Req" last three characters should be numeric.
  - 1.2. System should have facility to enter Vacancy Type. This field is required.
  - 1.3. System should have facility to select Company, Branch, Department. This field is required.
  - 1.4. System should have facility to enter Description.
  - 1.5. System should have facility to enter Reason for Vacancy. This field is required.
  - 1.6. System should have facility to display Request Button.
    - 1.6.1. Once click the Request Button system should have facility to check If required fields are entered.
      - 1.6.1.1. If fields are entered system should have facility to save data in data grid.
      - 1.6.1.2. If fields are not entered system should have facility to display message "Please enter required fields".
  - 1.7. System should have facility to display Close Button.
    - 1.7.1. Once click the Close Button system should have facility to Redirect to the Vacancy Management Home Page.

- All This is a second