Assign Candidates – Functionality

1. Assign Candidates
   1.1 System shall have facility to display "Interview No." from "Filter Responses" interface.
   1.2 System shall have facility to display "Vacancy type", "Interview Level" & "Date" from "Interviews" interface.
   1.3 System shall have facility to display "Start Time" from database which is related to "arrange Interviews" interface.
   1.4 System shall have facility to display data grid with six columns with "Response Number", "Name of the Candidate", "Vacancy Type", "Company Location", "Interview Date" & "Set Time".
      1.4.1 System shall have facility to Set Time for each and every record.
   1.5 System shall have facility to display a checkbox for each and every record.
   1.6 System shall have facility to display "Assign" button.
      1.6.1 Once click the Assign button, check if the "Set Time" column is filled.
         1.6.1.1 If not filled, display a message "Please set time to assign".
         1.6.1.2 If filled, check if at least one record is checked.
            1.6.1.2.1 If not checked, display a message "Select a record to assign".
            1.6.1.2.2 If checked, display a message "Successfully Assigned" & send e-mails to the candidates & save in database.
   1.7 System shall have facility to display close button.
      1.7.1 Once click the close button, close the interface & redirect to "Interviews" interface.

Interview Summery – Functionality

1. Interview summary
   1.1. System should give facility to select status from a dropdown list.
   1.2. System should give facility to select date range from date picker.
   1.3. System should give facility to select Department from drop down list.
   1.4. System should give facility to select branch from the dropdown list.
   1.5. System should give facility to select company from the dropdown list.
   1.6. System should display a grid with vacancy number, date, start time, interview board and status columns.
   1.7. System should display search button.
      1.7.1. Once click search button; System should check whether user selected at least one field or not.
         1.7.1.1. If user selected at least one field; System should display related data records to the selected field with view hyperlinks.
            1.7.1.1.1. Once click view hyperlink; System should redirect to the Interview overview.
         1.7.1.2. If user not selected at least one field; System should display all the interview detail records with view hyperlinks.
   1.8. System should display a print button.
      1.8.1. Once click print button; System should check whether data is in the grid.
         1.8.1.1. If data is in the grid; System should print the page.
         1.8.1.2. If data is not in the grid; System should display a message "*Data is not in the grid*".
   1.9. System should display a close button.
      1.9.1. Once click close button; System should redirect to the vacancy management home page.

Interview Overview – Functionality

1. Interview Overview
    1.1. System should have facility to display Interview Number, Vacancy Number, Vacancy Type, Interview Level.
    1.2. System should have facility to display Interview Dates and Times as a topic.
        1.2.1. Under Interview dates and Times system should have facility to display Interview Date and Interview Time.
    1.3. System should have facility to display Interview Board Members as a topic.
        1.3.1. Under Interview Board Members system should have facility to display interview board members in data grid view.
            1.3.1.1. Data Grid View Consist with three columns.
                1.3.1.1.1. Columns names: Employee, Date, Time
    1.4. System should have facility to display Candidate Details as a topic.
        1.4.1. Under Candidate Details system should have facility to display assigned candidates' details in data grid view.
            1.4.1.1. Data Grid consist with six columns and View CV hyperlink.
                1.4.1.1.1. Columns names: Response Number, Name, Vacancy Type, Company Location, Interview Date, Interview Time.
                1.4.1.1.2. If click View CV hyperlink system should have facility to pop up related applicant CV with Give Marks Button.
                    1.4.1.1.2.1. Once click the Give Marks Button system should have facility to redirect to the Marking sheet.
    1.5. System should have facility to display Edit Button,
        1.5.1. Once click Edit Button system should have facility to edit the Interview details and display Save Button.
            1.5.1.1. Once click the Save Button system should have facility to save edited details in the database.
    1.6. System should have facility to display Cancel Button,
        1.6.1. Once click the Cancel Button system should check if Candidates and Employees are assign to the interview.
            1.6.1.1. If candidates and employees are assign send emails to them and change Interview Status to cancel.
            1.6.1.2. If candidates and employees are not assign change Interview Status to cancel.
    1.7. System should have facility to display Close Button,
        1.7.1. Once click the Close Button system should have facility to redirect to the Interview Summery Interface.

Marking Sheet – Functionality

1. Marking Sheet
    1.1. System should have facility to display Applicant Name, Response Number.
    1.2. System should have facility to display data grid. Data grid consist with three columns.
        1.2.1. Columns names: Marking Criteria, allocated marks (%), Mark Obtained (%)
    1.3. System should have facility to display Select as an Employee Button.
        1.3.1. Once click the Button system should have facility to Send email with Job details to the Applicant and Send email with applicant details to the relevant department.
    1.4. System should have facility to display Select Next Interview Button.
        1.4.1. Once click the Button system should have facility to save the Applicant as a selected Applicant for a next interview to the database and Send email with interview details to the Applicant.
    1.5. System should have facility to display Close Button.
        1.5.1. Once click the Button system should have facility to redirect to the Interview Overview Interface.

How can I set the time for next interview?