Lesson01 (ETHICS IN BUSINESS) 01

"Conditionals"

- هناك أربع أنواع للجملة الشرطية مرتبة من صفر الى ثلاثة:

Type 0	If / When	Present simple	,	Present simple
Type 01	If / When	Present simple	•	Future Simple
				" Will (not) + Stem "
Type 02	If	Past Simple	,	Would + Stem
Type 03	If	Past Perfect	,	Would + have + Past Participle

1) Type Zero: General Truth / Idea:

If + Present Simple, The Present Simple

- نستخدم النوع صفر ''Type 0' للتعبير عن حقائق عامة / حقائق علمية مثبتة ، و نستعمل الزمن الحاضر البسيط ''The Present Simple' عند تصريف الأفعال.

Eg: If you add one to one , you have two.

2) Type One: Possible Result In the Future:

If + Present Simple, The Future Simple (will/will not + Stem)

نستخدم النوع واحد ''Type 1' للتعبير عن نتائج متوقع حدوثها في المستقبل ، و نستعمل الزمن الحاضر البسيط ''The Present Simple' في جملة الشرط ، وزمن المستقبل البسيط ''The Future Simple' في جملة جواب الشرط.

Eg: If it rains, I will stay at home.

3) **Type Two:** Impossible things in the Present:

If + Past Simple , would + Stem

. نستخدم النوع اثنان 'Type 1' للتعبير عن نتائج غير ممكن حدوثها في الوقت الحاضر، و نستعمل زمن الماضي البسيط 'The Past Simple' في جملة الشيرط، و نضع Would' + Verb Stem' في حملة جواب الشرط.

Eg: If I won the lottery , I would buy a super car.

4) Type Three: Things that did not happen in the past and their imaginary results.

If + Past Perfect , would have + Past Participle

للتعبير عن نتائج أفعال/ أحداث كان ممكن وقوعها 'Type 3' نتائج أفعال/ أحداث كان ممكن وقوعها 'The Past Simple' في الماضي لكنها لم تحدث / تقع، و نستعمل زمن الماضي التام 'Would' + Have + Past Participle' في جملة الشرط، و نضع جملة جواب الشرط.

Eg: If I had revised my lessons , I would have passed my exam.

The Zero Type Conditional

1) If you (to heat) water , it (to boil) 2) If I (to be) late , my father (to take) me to school. 3) The sea level (to rise) if the ice (to melt) 4) If people (not-protect) animals, they (to die) 5) People (to die) when they (to eat) or drink. 6) If you (not-water) flowers, they (to die) The First Type Conditional Activity Two: Write the verbs in brackets in the right form. 1) If you work too much , you (to get) tired. 2) I will phone my best friend if I (to have) time this evening. 3) If it (to rain) , I (to stay) at home. 4) He will buy a car if he (to win) the lottery. 5) We (to go) on a walk if the weather (to be) warm. The Second Type Conditional Activity Three: Write the verbs in brackets in the right form. 1) If I (to win) the lottery, I would travel around the world. 2) If I (to be) the present of Algeria, I (to fight) corrupt people. 3) She (to travel) more if she (to have) more time. 4) My father (to buy) a big home if (to have) one million dollar. 5) If she (not speak) French well, she (not -to move) to Paris. The Third Type Conditional
3) The sea level (to rise) if the ice (to melt) 4) If people (not-protect) animals, they (to die) 5) People (to die) when they (to eat) or drink. 6) If you (not-water) flowers, they (to die) The First Type Conditional Activity Two: Write the verbs in brackets in the right form. 1) If you work too much , you (to get) tired. 2) I will phone my best friend if I (to have) time this evening. 3) If it (to rain) , I (to stay) at home. 4) He will buy a car if he (to win) the lottery. 5) We (to go) on a walk if the weather (to be) warm. The Second Type Conditional Activity Three: Write the verbs in brackets in the right form. 1) If I (to win) the lottery, I would travel around the world. 2) If I (to be) the present of Algeria, I (to fight) corrupt people. 3) She (to travel) more if she (to have) more time. 4) My father (to buy) a big home if (to have) one million dollar. 5) If she (not speak) French well, she (not -to move) to Paris.
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6) If you
The First Type Conditional Activity Two: Write the verbs in brackets in the right form. 1) If you work too much , you
Activity Two: Write the verbs in brackets in the right form. 1) If you work too much , you
1) If you work too much , you
2) I will phone my best friend if I
3) If it
4) He will buy a car if he
5) We
The Second Type Conditional Activity Three: Write the verbs in brackets in the right form. 1) If I
Activity Three: Write the verbs in brackets in the right form. 1) If I
 If I (to win) the lottery, I would travel around the world. If I (to be) the present of Algeria, I (to fight) corrupt people. She (to travel) more if she (to have) more time. My father (to buy) a big home if (to have) one million dollar. If she (not speak) French well, she (not -to move) to Paris.
 2) If I (to be) the present of Algeria, I (to fight) corrupt people. 3) She (to travel) more if she (to have) more time. 4) My father (to buy) a big home if (to have) one million dollar. 5) If she (not speak) French well, she (not -to move) to Paris.
people. 3) She
 3) She
 4) My father (to buy) a big home if (to have) one million dollar. 5) If she (not speak) French well, she (not -to move) to Paris.
dollar. 5) If she
5) If she
Paris.
Activity Four: Write the verbs in brackets in the right form.
1) If I
2) If you (not-come) today, the teacher (to be) angry.
3) She
4) I(to choose) scientific stream if(to be) very good and maths.
5) If I (to go) early, I (not-meet) my friend.

Lesson02 (ETHICS IN BUSINESS) 02

"Unless"

Examples:

- 1) Unless you get up early , you will be late.
 - مالم تنهض باكرا، ستكون متأخر.
- 2) I will go for a picnic tomorrow unless it rains.
 - _ سأذهب غدا في نزهة مالم تمطر.

We use "unless" to express a conditional.

ملاحظة: نستعمل ''Unless'' للتعبير عن الشرط. (Unless = مالم)

Unless = If not

ملاحظة: عندما نعوض 'Unless' بأداة الشرط 'If' لا بد من إضافة علامة النفي ملاحظة: عندما نعوض (Unless' بأداة الشرط (2) و (2)

- Unless you get up early , you will be late.
 If you do not get up early , you will be late.
- I will go for a picnic tomorrow unless it rains.
 I will go for a picnic if it does not rain.

ملاحظة: عندما نضع ''Unless' في بداية الجملة لابد من وضع فاصلة بين جملة الشرط و جملة جملة جملة جملة جملة جملة جواب الشرط. أنظر للمثال التالي:

1) You will not get super marks in the exam unless you study hard.

Unless you study hard, You will not get super marks in the exam.

- مالم تدرس بجد ، لن تتحصل على علامات جيدة.

ملاحظة: عندما يطلب منك استبدال ''If' بالكلمة ''Unless' لابد أولا من فهم معنى الجملة الأولى و لابد أيضا من التركيز على تصريف الأفعال و لابد من وضع الفاصلة كما في المثال:

- a) I will finish reading my book if I have enough time this evening.
- b) Unless
 Unless I have enough time this evening, I will not finish reading my book.

Activit	ty One: Read the sentences and decide whether they are "Correct" or "Incorrect".
1)	Unless it doesn't rain , I will not go out.
	a) Correct
	b) Incorrect
2)	Unless you will eat healthy food, you will put weight on.
	a) Correct
	b) Incorrect
3)	You can't drive my car unless you will drive slowly.
	a) Correct
48	b) Incorrect
4)	Unless you will ask me, you will not take my car.
	a) Correct
<i>5</i>)	b) Incorrect
5)	Corruption will decrease, unless governments pass severe laws.
	a) Correctb) Incorrect
A ctivi	ity Two: Complete each sentence with:
ACUVI	"unless" or "if".
1)	
	you clean your room right now, I'll take you shopping later.
	You won't be able to go to any partiesyou start doing your
	nomework better.
3)	you use your mobile less , I am going to take it away from you.
4) Y	You will not succeed you work hard.
5) Y	You will get into any University you want you continue to get good
g	grades.
Activi	ity Three: Combine the following sentence pairs using the conjunction in
<u>brack</u>	tets, making the necessary changes.
1)	a) I go to university. (if)
	b) I get my BAC exam.
2)	a) You can drive the car. (unless)
	b) You have a driving license.
3)	a) She fails the exam (if)
	b) She does not revise her lessons.
	b) blic dues not revise her lessons.
4)	a) I don't go out this evening. (unless)
•,	w/ z wor v Bo our virin e i entitie (wittens)

b) I finished my homework early.

Lesson03 (ETHICS IN BUSINESS)

الدرس3

"Providing that / Provided that / As long as "

- 1) We will eradicate corruption providing that governments punish corrupt people.
- 2) We will eradicate corruption provided that governments punish corrupt people.
- 3) We will eradicate corruption as long as governments punish corrupt people.

1) نستطيع القضاء على الفساد بشرط أن الحكومة تعاقب المفسدين.

"Providing that / Provided that / As long as " بشرط أن" بشرط أن"

We use "Providing that – Provided that – as long as" to express the Condition

نستعمل '' Providing that / Provided that / As long as '' للتعبير عن الشرط

1) We will eradicate corruption providing that governments punish corrupt people.

Future Simple (Verb)

Present Simple (Verb)

Providing (that) governments punish corrupt people, we will eradicate corruption.

ملاحظة: يكمننا الاستغناء عن الكلمة "that" بدون تغيير في معنى الجملة.

1) The country will prosper as long as we fight corruption.

Result Clause	Conjunction	Conditional Clause
The Future Simple	Provided (that)	The Present Simple
(Verb)	Providing (that) As long as	(Verb)

2) As long as we fight corruption, the country will prosper.

Conjunction	Conditional Clause	Comma	Result Clause
Provided (that)	The Present Simple		The Future Simple
Providing (that)	(Verb)	(,)	(Verb)
As long as			

ملاحظة: عندما نضع أدوات الشرط في بداية الجملة لابد من وضع فاصلة بين الجملتين.

Activity One: Combine the following sentence pairs using the conjunction in brackets, making the necessary changes.

- 1) a) I go to university. (As long as)
 - b) I get my BAC Exam.
- 2) a) You can't drive the car. (Providing)
 - b) You are 18 years old.
- 3) a) She fails the exam (Provided that)
 - b) She does not revise her lessons.
- 4) a) I don't go out this evening. (Providing that)
 - b) I can watch my best movie.
- 5) a) You can't be a doctor. (As long as)
 - b) You are very good at sciences.

Activity Two: Read the sentences and decide whether they are "Correct" or "Incorrect".

- 1) Providing that it does not rain, I will go out.
 - a) Correct
 - b) Incorrect
- 2) As long as you will eat junk food, you put weight on.
 - a) Correct
 - b) Incorrect
- 3) You can drive the car provided you drive slowly.
 - a) Correct
 - b) Incorrect
- 4) Providing that you will ask me, you will take my car.
 - a) Correct
 - b) Incorrect
- 5) As long as governments will pass severe laws, corruption will decrease.
 - a) Correct
 - **b) Incorrect**

Lesson04 (ETHICS IN BUSINESS)

"Wish"

- 1) I wish you stopped smoking.
- أتمنى لو أنك توقف التدخين.

2) I wish I were a rich man.

أتمنى لو أني انسان غني.

We use "I wish" to express a Regret about a Present Situation that is Impossible to Change.

- نستعمل ''I wish' للتعبير عن الندم عن وضعية في الوقت الحاضر و التي لا يمكن
- تغيرها. و تكون الجملة كالتالي (أهم شيء لابد من مراعاته هو زمن الفعل بعد I wish)

I + wish + (that) Subject + Verb (Past Simple)

- بالنسبة للكلمة (that) يمكننك وضعها في الجملة كما لا يؤثر عدم وضعها في الجملة.
- 1) I am very fat now. I wish I had not eaten too much.
- 2) I did not pass the exam. I wish I had followed the advice of my teachers.
- > To express a Regret about the past simple, we use:
- في حالة التعبير عن الندم عن حدث/ وضع من الماضي، نضع الفعل بعد "I wish" في الماضي التام "The Past Perfect" و تكون الجملة كالتالي:

Subject + wish (that) + Verb (the Past Perfect)

- 1) I wish I would meet my friend tomorrow. أتمنى أن التقي بصديقي غدا
- 2) I wish you would stop talking. وأتمنى أن تتوقف عن الحديث.
 - > To express a future wish we use:
- للتعبير عن أمنية في المستقبل نستعمل بعد ''I wish' الكلمة ''would' و الفعل يكون غير مصرف ''Stem' و تكون الجملة كالتالى:

Subject + wish + would + Verb (Stem)

ملاحظة: يمكننا التفريق بين نوع الأمنية (Past, Present, Future) من خلال معنى الجملة أو من خلال ظروف الزمان (The Time Markers) الموجودة في الجملة.

1) I don't have a ca	ır. I wish I	a car.
a) have	b) having	c) had
2) I am at work rig	ht now. I wish I	free.
a) was	b) were	c) been
3) He was absent y	esterday. He wishes th	at present.
a) had	b) was	c) had been
4) It is too cold out	side. I wish it	warm.
a) was	/ 8	
5) She can't drive t	the car. She wishes tha	it shethe car.
,	,	c) could drive
	dying. I wish that it	
a) rained	,	c) will rain
Activity Two: Comp	olete these sentences us	sing ''would / wouldn't''.
1) I wish people	protect	and feed the animals.
2) I wish people	cut off	trees anymore.
3) I wish my stude	ents fi	nish their homework on time.
4) I wish my moth	ierco	ok pasta. I love it !
5) I wish people	pick tł	ne flowers.
6) I wish people	give bi	ribery anymore.
7) I wish governm	ients	jail corrupt people.
Activity Three: Compl	ete the following sentence	es using the past simple / the past perfect.
1) a) I am shy.		
b) I wish that I		
2) a) I found the to	est very difficult.	
b) I wish		
3) a) She went out	without an umbrella.	
b) She wishes		
4) a) I have too mu	ich work to do now.	
c) I wish		

Activity One: Choose 'a, b, or c'' and complete the following sentences.

"Should / Ought to / Had better "

"Should, Ought to, and Had better" are Three Modal Verbs used to give **Advice and Warning.**

- نستعمل "Should / Ought to / Had better" للتعبير عن النصيحة أو التحذير

Modal	Affirmative (+)	Negative (-)	Question (?)
Should	Subject + should + V	Should +not +stem	Should + Subject +
	(stem)	Shouldn't + stem	Stem
Ought to	Subject + ought to + V	ought not to +	
	(stem)	Verb (stem)	
Had better	Subject + had better + V	Subject + had better	
	(stem)	+ not + V (stem)	

[&]quot;Ought to / Had better" don't have The Interrogative Form (Question Form)

- "Ought to / Had Better" في طرح السؤال.
- *We use "should / ought to" to give Advice or an Opinion
 - "should / ought to" نستعملهما للتعبير عن النصيحة أو ابداء الرأى.
- 1) Your grades are too weak. You should study hard.
 - _ نتائجك ضعيفة عليك بالدراسة أكثر. ==== نصيحة / ابداء رأى
- 2) You ought not to watch TV for too much time.
 - _ عليك ألا تشاهد التلفاز لوقت أطول ==== نصيحة / ابداء رأى
- 1) You had better drive the car slowly.
- 2) You had better not waste your time playing video games.
 - **We use had better to give advice. If one does not follow this advice** there will be a problem / a danger.
 - نستعمل ''Had better' لإعطاء نصيحة، لكن في حالة عدم اتباع هذه النصيحة يتسبب في مشكل أو خطر للشخص.
- ملاحظة: دائما نضع الفعل المصدر (Verb Stem) بعد 'Had better, ought to, should' ملاحظة: أي الفعل يكون غير مصرف.

Activity One: Choose	e ''a, b, or c'' to complete th	ne following sentences.
1) You should	right now. It is to	oo early.
a) going	b) go	c) went
2) I had better	I am not feeling	well.
a) not go out	b) don't going out	c) go out not
3) You ought to	a new car.	
_	b) buying	c) buy
4) What	I do now? I am lost!	
a) ought to	b) had better	c) should
5) She had better	this medicine r	now. It will help her relief.
a) taking	b) take	c) took
Activity Two: Find the	mistakes in these sentences. Rev	write the sentences correctly.
1) He ought take him	to the hospital	
2) You should to help	•	
3) He has better do his	•	
4) He is ill. He ought	to not go out this evening.	
5) I had not better put	hot water on the burn.	
Activity Three: Complete	the following sentences using the	appropriate expression from the
go to t	he doctor – leave now - no	t do that again –
go to and	other the restaurant – take a	a sandwich with me
1) I have to be at school I		
2) You don't look very		
3) The restaurant is often		
We		
4) I will not have time t I	•	
5) I was very angry with You		

"It is time / It is about time / It is high time"

- 1) It is time you revised your lessons.
- 2) It is about time you revised your lessons.
- 3) It is high time you revised your lessons.

"It is time / It is about time / It is high time" are expressions used to to express dissatisfaction.

- نستعمل 'It is time / It is about time / It is high time' نستعمل 'It is time / It is about time / It is high time' الاستياء / أو لنقد وضعية معينة ، و تــكون الجملة كالتالى:

It is time + Subject + Verb (In the Past Simple tense)

ملاحظة: أهم شيء هو زمن الفعل بعد "It is time / It is about time / It is high time" ودائما يكون في الماضي البسيط "The Past Simple"

Activity One: Choose the correct verb to complete the following sentences.

- 1) It time you to bed. It is 11:30 pm.
 - a) go

b) going

- c) went
- 2) It is high time people giving bribery.
- a) Stopped
- b) stop

- c) stopping
- 3) It is about time rich people the taxes.
 - a) Pay

b) paid

- c) paying
- 4) It is time governments tax evasion.
 - a) Fighting
- b) fight

c) fought

Activity	v Two: 1	Re-order	the fo	llowing	words t	to get	coherent	sentences.
	_ 11001				11 02 000			Dellection

"The Cause"

To express the cause, we use connectors / conjunctions and expressions.

Connectors	For, Because, As, Since
Expressions	Because of , due to, owing to, Thanks to

Example:

- 1) I study hard because I want to pass the final exam.
- 2) I missed the bus as I got up very late this morning.
- 3) Since he is too fat, he can't run very fast.

Sentence 1	The co	Sentence 2	
The Conjunction	Sentence 2	Comma (,)	Sentence 1

Eg: 1) She can't go out right now because it is raining outside.

Because it is raining outside, she can't go out right now.

Because can be replaced by: "For, As, Since"

The Cause Expressions: "Because of / Due to / Owing to / Thanks to"

Examples:

- 1) Because of the snow, the flights were cancelled.
- 2) I got bad results due to / owing to the difficulty of the exam.
- 3) Thanks to his hard work, he got super results.

He got super results thanks to his hard work.

Thanks to / Due to / Owing to + A Noun Phrase

07الدرس

ctivity O	nc. Choose a,	D, OI C TO COII	ipicie the following schichees.
1) The p	olice arrested him	1	he broke into the bank last night.
a) be	cause	b) due to	c) owing to
2)	being too b	ousy yesterday, I	couldn't come.
a) as		b) since	c) due to
3) She g	ot bad results	his l	laziness.
a) for		b) due to	c) because
4) My f	riend was punishe	ed	she laid on the teacher.
a) as		b) due to	c) because of
5) I didn	't finish the movi	es	It wasn't very enjoyable.
a) Ov	wing to	b) because of	c) because
ctivity Two	: re-order the follo	wing words to get	coherent sentences.
			or you / do everything /
2) / since	e / it / . / I / too lat	e / will / to home	e/go/is/
3) / We /	/ due to / the bad v	weather / cancelle	ed / . / the walk /
4) / owir	ng to / came / the	traffic jam /I/l	ate / to home / . /
5) / than	ks to / . / She / her	r intelligence / go	ood marks / got /
ctivity Thro	ee: a the following pairs	s to get coherent se	entences.
	A		В
	She phoned	the police	He is going to Paris
	I didn't have		losing his wallet
	He wants to	learn French	I thought it might rain
	Our plane w	as delayed	I wasn't hungry
	I took an	umbrella	the fog

R)	Match the pairs using: "because / because of".
	because / because or .

Lesson08

(ETHICS IN BUSINESS)

"The Result

We express the result with connectors / conjunctions and expressions.

Connectors	So, Therefore, Thus, Consequently
Expressions	As a result, As a consequence,

- 1) I have a sore throat, so I will go to the doctor.
- 2) I went to bed late yesterday; therefore / consequently, I did not get up early.
- 3) He took the taxi. Thus, he arrived too early.

Sentence 1	The Result conjunction	Sentence 2
العبارة 1	الرابط (النتيجة)	العبارة 2

1) I am very busy, so I can't watch the movie now.

The Cause Clause

Result Clause

- أنا مشغول حاليا ، إذن لا أستطيع مشاهدة الفيلم الان.

ملاحظة: الروابط التي تدل على النتيجة ''The Result Conjunctions' لا تأتي في بداية الجملة اطلاقا. دائما تأتي في وسط الجملة.

عند استعمال هذه الروابط لابد من احترام علامات الوقف جيدا. الجدول التالي يلخص كيفية استخدام هذه الروابط مع علامات الوقف الخاصة بها.

. Thus	therefore	so	الرابط
	+ as a result + Consequently +		
	as a consequence		
. Thus,	; conjunctions,	, SO	علامة الوقف

1) I forgot my passwo	ord ,	I can't log in my Facebook account
a) so	b) therefore	c) as a result
2) I felt very tired;	, I	left the party too early.
a) Consequently	b) thus	c) so
3) I don't know the w	/ay	I will take a taxi.
a) So	b) Thus,	c), as a result,
4) There are millions	of cars in the city	the air is unclean.
a) so	b); therefore,	c) As a result;
5) The earth is gettin	g warm	the ice is melting.
a) So	b) Thus;	c); as a consequence,
6) People are cutting	trees off	wild animals are in danger.
a), as a result,	b), so,	c); consequently,
Activity Two: Join each	pair of these senten	ces using the conjunction in brackets.
1) There was too much	noise in the class.	
I could not understan	` '	
2) We couldn't watch t	he movie last night.	
The electricity went	off. (therefore)	
3) I don't have any moi	1ev.	
Don't ask me again (•	
4) Paul had a fever.		
He stayed at home. (consequently)	
5) He can't drive the ca	r.	
He always goes to wo		lt)
• 0	` `	

Activity One: Choose "a, b, or c" to complete the following sentences.

Lesson09 (ETHICS IN BUSINESS)

Examples:

- 1) It was so difficult test that no one has got over 10.
- 2) It is so hot that I can't sleep well.
- 3) I was so happy last night that I could not sleep.

♦Such that:

Examples:

- 1) It was such a good match that all people watched.
- 2) Algeria is such a beautiful country that many people visit it.
- 3) It is such an expensive car that I couldn't buy it.

so that	so + adjective + that
such that	such + adjective + noun + that

Activity One: Complete the following sentences with:

" so / such "

1) It was rainy that I couldn't go shopping.
2) It was a great movie that I repeated it many times.
3) My sister is shy that she doesn't ask for food or for drink.
4) The car is expensive that nobody could buy it.
5) She isa kind woman that she has may friends.
6) This book is interesting that I always read it.
7) He is a clever boy that he speaks many languages.
8) My friend was nervous that she did not speak to anyone.
ctivity Two: Join each pair of sentences using "so / suchthat". 1) a) Jessica is a brilliant woman. b) Everyone wants to talk to her.
2) a) I am very bored.
b) I want just to sleep.
3) a) She has a great memory.
b) She is good at history.

مع تمنايتنا لكـم بالنـجاح في شـهادة البكالوريــا 2020

By: Sir Ahmed