



<https://work-tech.co/jobs-new/8070/>

## Project Engineer

### Description

WorkTech is looking for a qualified and enthusiastic Project Engineer to join our energetic team.

### Responsibilities

- Setting project milestones and coming up with strategies to value engineer the project
- Maintaining project timeframes, budgeting estimates and status reports
- Managing resources for projects, such as relevant tools, software and resources
- Coordinating project team members and developing schedules and individual responsibilities
- Conducting daily and weekly meetings
- Attending and leading client handover/technical update calls
- Using project management tools to track project performance and schedule adherence
- Conducting risk assessments for projects
- Organizing meetings to discuss project goals and progress
- Perform and lead QA
- Overtime allocation, approval and management
- Ensuring all milestones and deadlines are met
- Assist the team in troubleshooting the coding challenges

### Requirements

- Bachelor's or master's degree in computer science, IT, Project Management
- Minimum 3 to 5 years of proven experience in IT Project Management
- PMP certification preferred (if not you can still apply)
- Experience with agile project management
- Advanced computer skills and knowledge of all tech stacks

### Hiring organization

WorkTech

### Employment Type

Full-time

### Working Hours

08:00AM to 05:00PM

### Date posted

October 25, 2023

- (CMS, React Native, Node JS, React JS and Laravel)
- Experience with Slack, MS Projects, Trello, Zoho Projects, Asana or other relevant Project management tools
- Leadership skills for managing projects and the teams involved with them
- Strong written and verbal communication skills to coordinate with team members/clients
- Analytical and problem-solving skills to handle any issues that occur during project completion
- Organization and time management skills to keep projects on track and within budget
- Excellent resource planning, multi-tasking and task scheduling skills

**Note:**

This is a full time and 100% office based job.