

IBA / Admission / BSAF/ R2-68060/ 00055466/ ERP ID: **28674**

August 5, 2023

Admission Offer to the BS in Accounting and Finance Program

Dear SHAHEER MUBEEN,

Please accept my congratulations on your **provisional admission** to the **IBA Class of 2027**. I welcome you to a community of motivated students and qualified faculty in one of the best academic environments in Pakistan.

Please note that this admission offer is valid for Fall 2023 admissions only and is subject to the completion of the enrollment process and fulfillment of the following requirements by Tuesday, August 15, 2023:

1. Submission of relevant academic documents to prove eligibility. (See Note 1 and Note 2)
2. Timely deposit of fee. (Due Date: August 11, 2023, Fee Voucher Attached)
3. Submission of attached affidavit.

I encourage you to visit the IBA's website for more information regarding the rules and regulations, curriculum and on-campus facilities. If you have any questions, please contact the Program Office Helpdesk, IBA Karachi via email or phone (Email: po@iba.edu.pk Ext: 2566).

Fall Semester Classes will commence from **Monday, August 21, 2023**. Please note that you are required to attend an '**Orientation Session**' scheduled from August 16th to 19th, 2023. All candidates will receive an email through a separate email from ibaorientation@iba.edu.pk regarding the details of orientation session.

Yours sincerely,

Dr. S. Akbar Zaidi
Executive Director

Note 1: Following documents need to be submitted to the Program Office, at IBA Main Campus:

- Enrollment Form (page no. 2 to be attested by the college last attended. Private candidates are excluded)
- Paid Fee Challan (Original)
- Four passport size photographs (with the back side attested by the Gazetted Officer)
- Proof of eligibility: (Eligibility criteria for each program is posted on admissions.iba.edu.pk)
 - Matriculation / O' Level Certificates (two attested copies)
 - A Levels Transcript or,
 - Intermediate Transcript or,
 - First Year Intermediate transcript, if result is awaited. Admissions Offer would be considered null & void if upon receiving the second year transcript, the student is not able to meet the eligibility.
 - Please refer to the attached checklist of additional required documents.

Note 2: Schedule of Documents Submission:

- August 11 to August 15, 2023 – 10:00 a.m. to 3:00 p.m.
- Outstation candidates may send the copy of the paid challan and required documents through courier latest by August 15, 2023.

Note 3: Result Awaiting Candidates:

The admission of candidates who are awaiting results will be nullified if their Grades / Percentage falls below the admission requirements. Final / Provisional Transcripts must be submitted to the Program Office before the commencement of Fall 2023 semester i.e., Monday, August 21, 2023.

This is a computer-generated letter; no signature is required.

Affidavit

(To be printed on plain paper and filled and submitted along with Paid Fee Voucher)

1. I, s/o – d/o..... do hereby declare that I am aware of the Rules and Regulation of the IBA, Karachi and do agree and understand as under:

a. That in case I am found to have violated any of the said Rules and Regulation of the IBA, Karachi, my admission to the Institute of Business Administration, Karachi may be cancelled forthwith.

b. That I am aware of the regulation of the IBA, Karachi to the effect that persons employed anywhere are debarred from being registered as fulltime (morning) students in the departments of studies at the IBA. I declare further that I will not hold any job during my studies at the Institute of Business Administration, Karachi as a fulltime (morning) student. I also agree that in case I am found to have violated this regulation of the IBA, Karachi, my admission to the Institute of Business Administration may be cancelled forthwith.

c. That I am aware that a maximum of 'five absences' are allowed in a course in regular semester and a maximum of 'three absences' are allowed in a course in Summer Semester and that if my absences exceed the maximum limit in any course for any reason, I will not be permitted to sit in the final examination of that particular course and will be considered to have failed that course.

d. That, I am aware that coming to class late by even less than a minute is considered absent as per the IBA policy

e. That it is my own responsibility to keep track of the status of my attendance throughout the semester and my Cumulative Grade Point Average (CGPA) in different courses at the end of each semester.

f. That I shall be required to attend all lectures, seminars, functions and meetings organized by the Institute/Student Societies for the students, besides the regular classes.

g. That in case my CGPA falls below 2.0 at the end of any semester, including summer semester, my name shall be removed from the rolls of the Institute.

h. That if my CGPA falls between 2.0 to 2.2 then I will be put on probation for one semester. During probation I have to improve my CGPA to 2.2 or above in order to keep myself on IBA rolls.

i. That any misinformation, misrepresentation and concealment of facts in the admission process or at any stage of studies, on or before graduation, will render the admission null & void.

2. I confirm that I shall go through the Program Announcement 2023-2024 and read all the rules and procedures given in the same. I am also aware that ignorance of the rules and the procedures contained therein shall not be accepted as an excuse for any violation thereof on my part.

Signature of the Student.....

Seat#.....

NIC#..... Date.....

Program.....

Signature (Parent/Guardian/Sponsor)

Witness:

Name.....

NIC#