

P-F:2-31A

Requirements 1 and 3

Date	Accounts and Explanation	Posting Ref.	Debit	Credit
Jan. 1	Cash	101	78,000	
	Common Stock	301		78,000
3	Office Supplies	121	600	
	Furniture	161	1,700	
	Accounts Payable	201		2,300
4	Cash	101	1,000	
	Service Revenue	411		1,000
7	Building	151	130,000	
	Land	141	25,000	
	Cash	101		25,000
	Notes Payable	221		130,000
11	Accounts Receivable	111	400	
	Service Revenue	411		400
15	Salaries Expense	511	1,120	
	Cash	101		1,120
16	Accounts Payable	201	600	
	Cash	101		600
18	Cash	101	2,700	
	Service Revenue	411		2,700
19	Accounts Receivable	111	1,800	
	Service Revenue	411		1,800
25	Utilities Expense	531	600	
	Utilities Payable	211		600
29	Cash	101	1,500	
	Accounts Receivable	111		1,500
30	Prepaid Insurance	131	1,200	
	Cash	101		1,200
30	Salaries Expense	511	1,120	
	Cash	101		1,120

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31	Rent Expense	521	1,800	
	Cash	101		1,800
31	Dividends	311	2,200	
	Cash	101		2,200

Requirements 2 and 3

CASH

Account No. 101

Date	Item	Post Ref.	Debit	Credit	Balance	
					Debit	Credit
Jan. 1		J1	78,000		78,000	
Jan. 4		J1	1,000		79,000	
Jan. 7		J1		25,000	54,000	
Jan. 15		J1		1,120	52,880	
Jan. 16		J1		600	52,280	
Jan. 18		J1	2,700		54,980	
Jan. 29		J1	1,500		56,480	
Jan. 30		J1		1,200	55,280	
Jan. 30		J1		1,120	54,160	
Jan. 31		J1		1,800	52,360	
Jan. 31		J1		2,200	50,160	

ACCOUNTS RECEIVABLE

Account No. 111

Date	Item	Post Ref.	Debit	Credit	Balance	
					Debit	Credit
Jan. 11		J1	400		400	
Jan. 19		J1	1,800		2,200	
Jan. 29		J1		1,500	700	

OFFICE SUPPLIES

Account No. 121

Date	Item	Post Ref.	Debit	Credit	Balance	
					Debit	Credit
Jan. 3		J1	600		600	