

NOTARY INVOICE TEMPLATE

Your Business Name

123 Main Street

Hamilton, OH 46115

(317) 456-7890

email@yourbusiness.com

DATE

03/15/18

INVOICE NO.

A240

BILL TO

ATTN: Name / Corp

Company Name

123 Main Street

Hamilton, OH 46115

(317) 321-1234

DATE PAYMENT DUE

06/15/18

PROJECT / SERVICE DETAILS

Provide brief overview of or any pertinent information regarding the project, if applicable.

DATE	DESCRIPTION OF WORK	HOURS	RATE	TOTAL
3/11/2018	Consulting 1 hr	2.5	\$77.00	\$192.50
3/12/2018	Other	3.0	\$50.00	\$150.00
				\$3.00
				\$3.00
				\$3.00
				\$3.00
				\$3.00
				\$3.00
REMARKS / INSTRUCTIONS			SUBTOTAL	\$337.50
Make checks payable to			SALVAGE 6.48%	\$21.77
			TOTAL	\$359.27

THANK YOU

For questions concerning this invoice, please contact:
Soren, (317) 456-7890, Email Address

www.yourwebsite.com