

# NOTARY INVOICE TEMPLATE

Your Business Name

123 Main Street

Hamilton, OH 45115

(513) 456-7890

example@address.com

DATE

03/15/18

INVOICE NO.

A240

BILL TO

ATTN: Name / Corp

Company Name

123 Main Street

Hamilton, OH 45115

(513) 321-1234

DATE PAYMENT DUE

06/15/18

## PROJECT / SERVICE DETAILS

Provide brief overview of or any pertinent information regarding the project, if applicable.

| DATE                   | DESCRIPTION OF WORK | HOURS | RATE          | TOTAL    |
|------------------------|---------------------|-------|---------------|----------|
| 3/11/2018              | Consulting 1 hr     | 2.5   | \$77.00       | \$192.50 |
| 3/12/2018              | Other               | 3.0   | \$50.00       | \$150.00 |
|                        |                     |       |               | \$3.00   |
|                        |                     |       |               | \$3.00   |
|                        |                     |       |               | \$3.00   |
|                        |                     |       |               | \$3.00   |
|                        |                     |       |               | \$3.00   |
|                        |                     |       |               | \$3.00   |
| REMARKS / INSTRUCTIONS |                     |       | SUBTOTAL      | \$337.50 |
| Make checks payable to |                     |       | SALVAGE 6.48% | \$21.77  |
|                        |                     |       | TOTAL         | \$359.27 |

THANK YOU

For questions concerning this invoice, please contact:  
Example, (513) 456-7890, Email Address

www.yourwebsiteaddress.com