# INVOICE

| | | |
|---|---|---|
| Invoice Date: | | [Your Company Name] |
| 1st May 2010 | | [Address 1] |
| | | [Address 2] |
| Invoice Number | | [City][Postcode] |
| INV 0001 | | |

[Customer Name]
[Customer Address 1]
[Customer Address 2]
[Customer City][Customer Postcode]

| Description | Quantity | Price | Amount |
|---|---|---|---|
| Service One | 1 | 100.00 | 100.00 |
| Service Two (Hours) | 3 | 40.00 | 120.00 |
| | | Subtotal | 220.00 |
| | | Discount: | 5.00 |
| | | **TOTAL** | **215.00** |

**Due Date: 1st Month Year**

Please make checks payable to [Your Company Name]
Please remit to: [Your Business Address], [City], [Town], [Postcode]
Electronic Payments: [Your Bank Name], Account, [12345678]

Thank you for your order!