

Street Address
City, State, Zip Code
Phone: (123) 456-7890
Fax: (123) 456-7890
Website: www.mreccountingcourse.com

Date
Invoice #
Customer ID
Due Date

Bill To:

Customer Name
Street Address
City, State, Zip Code
Phone

Description**Quantity****Amount**

| | | |
|---------------------------------|--|-----------|
| Service 1 | | \$ 100.00 |
| Labor: 10 hours at \$55 an hour | | 550.00 |
| Parts | | 175.00 |
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Other Information

Enter Payment Terms here

| | |
|--------------|------------------|
| Subtotal | 825.00 |
| Tax Rate | 6% |
| Tax Due | 49.50 |
| TOTAL | \$ 874.50 |

Please let us know if you have any questions. We are here to help!
(Company Name and contact info here)

Thank you for your business!