INVOICE

Invoice Date:
1st May 2010

[Your Company Name]
[Address 1]
[Address 2]
[City][Postcode]

Invoice Number:
INV-0001

[Customer Name]
[Customer Address 1]
[Customer Address 2]
[Customer City][Customer Postcode]

Description	Quantity	Price	Amount
Service One	1	100.00	100.00
Service Two (Hours)	3	40.00	120.00
		Subtotal	220.00
		Discount	5.00
		TOTAL	**215.00**

Due Date: 1st Month Year

Please make checks payable to [Your Company Name]
Please remit to: [Your Business Address], [City], [Town], [Postcode]
Electronic Payments: [Your Bank Name], Account: [12345678]