

Company Name

H-100 TECH TOWN, EAST NYC

Phone: (555) 555-5555

Invoice# 1000-9997

Email: doc@wordox.com

LOGO HERE

Company Invoice**Bill To:**

Company Name

Customer Name

Address

Phone#

Ship To:

Name

Company Name

Address

Phone#

Adam Bell

ASC Ltd

Street/City/Zip

(111) 222-2222

Comments:

ENTER YOUR COMMENTS HERE

Shipment Details

P.O. Number

Shipping Date

Method

Carrier

Terms

Overnight priority

USPS

due on receipt

Item	Description	Quantity	Unit Price	Amount
Tables	ully furnished with accessories	20	\$22.00	\$440.00
Computer	New	23	\$1,700.00	\$39,100.00
Stationary	mixed	13	\$22.00	\$286.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

SUBTOTAL \$4,376.00

TAX RATE 4%

SALES TAX

SHIPPING & HANDLING

TOTAL \$4,376.00

Make all checks payable to Company Name

For any questions please contact Mr. Enderson at Tel 0- or Fax at 0-000 0000000-0000

Thank you for business with us

