

INVOICE

Invoice Date: 1st May 2010
[Your Company Name]
[Address 1]
[Address 2]
[City][Postcode]

Invoice Number:

INV-0001

[Customer Name]

[Customer Address 1]

[Customer Address 2]

[Customer City][Customer Postcode]

Description	Quantity	Price	Amount
Service One	1	100.00	100.00
Service Two (Hourly)	3	40.00	120.00
Subtotal			220.00
Discount			2.00
TOTAL			218.00

Due Date: 1st Month Year

Electronic Payments: [Your Bank Name], Account: [12345678]
Please remit to: [Your Business Address], [City], [Town], [Postcode]
Please make checks payable to [Your Company Name]