[Company Name]

[Company Logo]

[Street Address]
[City, ST ZIP]
Phone: 800-000-00001
Fax: [www.vertex42.com]

INVOICE

DATE:	12/12/2010
INVOICE #	[123456]
Customer ID	[123]

BILL TO:
[Name]
[Company Name]
[Street Address]
[City, ST ZIP]
[Phone]

DESCRIPTION	TAXABLE	AMOUNT
[Materials Price]		[250.00]
[Labor: 5 hours at $35/hr]		175.00
[Part 2]	X	345.00

Subtotal	$	770.00
Taxable	$	345.00
Tax rate		6.00%
Tax due	$	20.70
Other	$	-
TOTAL Due	$	971.00

Make all checks payable to
[Your Company Name]

OTHER COMMENTS

1. Total payment due in 30 days
2. Please include the invoice number on your check

If you have any questions about this invoice, please contact
[Name, Phone & Email]

Thank You For Your Business!

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