[Company Name]

QUOTE

[Street Address]
[City ST ZIP]
[Phone: 000-000-0000]
[Fax: 000-000-0000]
[Prepared by: [salesperson name]]

DATE:	[MM/DD/YYYY]
QUOTE #	[1,234,567]
Customer ID	[7123]
Valid Until:	[MM/DD/YYYY]

Customer

[Name]
[Company Name]
[Street Address]
[City ST ZIP]
[Phone]

DESCRIPTION	QUOTE	AMOUNT
[Service Fee]		[320.00]
[Labor: Hours at a Rate]		[375.00]
[Parts]	[6]	[345.00]
[Sales Tax Amount]		[60.00]

TERMS AND CONDITIONS

1. Customer [Name Initials] indicating acceptance of this quote
2. Payment will be due prior to delivery of services and goods
3. Please fax or mail the signed price quote to the address above

Customer Acceptance Signature:

X _____

Print Name:

Subtotal	$	[900.00]
Discount	$	[90.00]
Tax rate		[6.250%]
Sales Tax	$	[56.25]
Other	$	
TOTAL Due	$	**[866.25]**

If you have any questions about this price quote, please contact
[Name, Phone #, Email]

Thank You For Your Business!