

INVOICE TEMPLATE

Company Name
123 Main Street
Henderson, CO 44416
(321) 456-7890
Email Address
Point of Contact

DATE

07/16/18

INVOICE NO.

A290

CUSTOMER NO.

114P

BILL TO

ATTN: Name / Dept
Company Name
123 Main Street
Henderson, CO 44416
(321) 456-7890
Email Address

SHIP TO

ATTN: Name / Dept
Company Name
123 Main Street
Henderson, CO 44416
(321) 456-7890

POI. NO.	SHIP DATE	SHIP VIA	SALSPERSON	FOB	TERMS
ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
A111	Women's Tail - M	10	\$10.00	\$100.00	
B222	Men's Tail - M	5	\$20.00	\$100.00	
C333	Children's - S	10	\$4.00	\$40.00	
D444	Men's - XL	5	\$10.00	\$50.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
Remarks / Instructions:			SUBTOTAL		\$300.00
			TAX		\$11.40
			DISCOUNT/SALES INC		\$10.00
			OTHER		\$15.00
			TOTAL		\$316.40

Please make check payable to Your Company Name.

THANK YOU

For questions concerning this invoice, please contact
Name, (321) 456-7890, Email Address

www.yourwebaddress.com