

Your Business Name Here

Your Tag Line That Makes Your Business Special

Your Street Address Here

Your City, State, Zip Code Here

Your Phone Here

DATE: December 29, 2011

PO# 1234

BILL TO:

John Doe Residence

12134 Any Street

Any Town, WA 98000

FOR:

Construction Project

DESCRIPTION	QTY	RATE	AMOUNT
			\$ -
Labor	10.00	40.00	400.00
Material	1.00	200.00	200.00
Equipment Rental	1.00	100.50	100.50
Notes:			\$ 600.50
		TAX RATE	.950%
		SALES TAX	\$ 76.90
		LESS PAYMENTS	
		BALANCE DUE	\$ 676.40

THANK YOU FOR YOUR BUSINESS!