



[CompanyName]

[Company Slogan]

[Street Address]

[City, St. ZIP]

Phone: [000-000-0000]

Fax: [000-000-0000]

[Name Here]

[Company Name]

[Street Address]

[City, St. ZIP]

[Phone]

[Service Fee]

[Labor: 5 hours at \$75/hr]

[Parts]

1. Total payment due in 30 days.

2. Please include the invoice number on your check.

DATE:	5/15/2011
INVOICE #	123456
Customer ID	101

		130.00
		375.00
x		841.00
Subtotal	\$	950.00
Taxable	\$	315.00
Tax rate		6.25%
Tax due	\$	21.56
Other	\$	-
<b>TOTAL Due</b>	<b>\$</b>	<b>971.56</b>

Make all checks payable to  
[Your Company Name]

If you have any questions about this invoice, please contact:

[Name, Phone #, E-mail]

*Thank You For Your Business!*