

Working at Horizon House, Bristol

We've created a productive and healthy space for people who work at Horizon House. We want everyone to feel welcome and enjoy working here – whether you're a daily visitor, or just passing through.

The way we use the space is just as important as the space itself. This document will give you the essential information you need to get the best out of working here.



Horizon House is a Defra hub and the base for over a thousand colleagues from:



Department
for Environment
Food & Rural Affairs



Animal &
Plant Health
Agency



Rural Payments
Agency



Environment
Agency



Address: Horizon House, Deanery Road, Bristol BS1 5AH

Facilities Management: call 8065 or 0203 0254 855, email HorizonFM@environment-agency.gov.uk or visit them on the ground floor

Reception including first aid: 4000 or 0203 0259 946

Defra intranet: [About Defra > Where we are > Bristol – Horizon House](#)

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Smart working

Horizon House supports 'Smart Working'. The main principles are:

- All of our buildings are a common resource for all members of the Defra group.
- Work takes place at the most effective times, and at the most effective locations – not necessarily in the office.
- You have more choice about where and when you work. Unless there's a need for you to be in a particular place at a particular time, you have the flexibility to choose.
- We embrace technology that enables us to collaborate virtually rather than physically.
- Everyone is flexible by default.
- Space is allocated to activities, not to individuals and not on the basis of seniority, personal preference or habit.

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Location and access

How to get here

The main entrance to Horizon House is through the green glass doors on Deanery Road (BS1 5AH), opposite the Central Library. [Find on Google maps](#).

You'll need to swipe your security access pass at the barriers in reception. There's more about passes below. Visitors and staff not based at Horizon House will need to sign in at reception.

If you're cycling, coming on a motorbike or using a disabled parking space, you'll need to come in through the basement on College Street (backing onto City Hall). You'll need your security pass to get in here too – and please don't let anyone tailgate you into the building.

There's more information about travel on page 18.

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Building pass and security

If you regularly work from Horizon House, you'll be given a security access pass by Facilities Management. This will get you through the barrier at reception. Ask Facilities Management for your pass to be activated to get into the basement.

If you lose your building access pass let Horizon House Facilities Management know as soon as possible and they'll arrange replacements.

You'll need to wear your photo ID around your neck at all times when inside the building; please remove it when you leave for your personal safety. Please keep your photo ID and building access pass in separate places for security. Contact Facilities Management if you need a new or replacement photo ID.

Please don't let people tailgate you into the building. Report anything suspicious to reception or Facilities Management immediately.

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Opening hours

Horizon House is open Monday to Friday 7am to 7pm, excluding public holidays. If you need to work outside these hours please talk to the Facilities Management team in advance to arrange it. The basement is not accessible when the building is closed.

National Incident Room staff have access to the building at any time during an incident.

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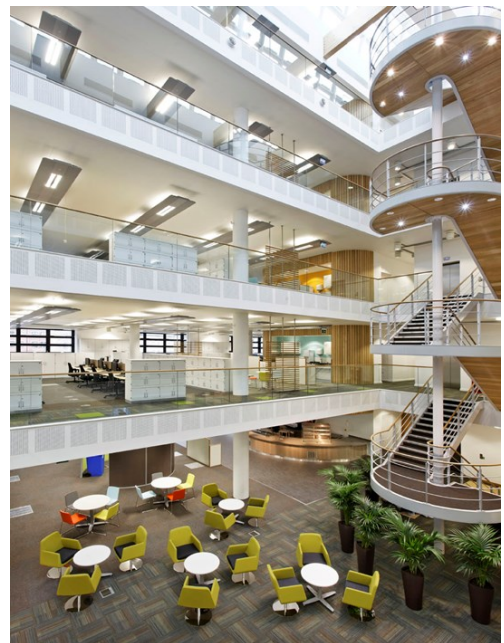
Floor layout

Horizon House is spread over 6 levels including the basement. There are 3 lifts serving all floors and 4 sets of stairs; any staircase can be used at any time. The stairs behind the lifts also go to the basement.

Toilets are on each side of the lifts, including separate accessible gender-neutral toilets. There are toilets in the basement changing rooms.

Floor plans are shown on pages 21-25.

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Home points

Everyone has a team 'home point'; an area of the building where teams tend to sit together.

You'll probably want to sit with your team in your 'home point', but you can work almost anywhere in Horizon House; on busy days you may need to sit elsewhere. Home points are not exclusive, so please welcome people who are not part of your team or organisation.

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Using workstations

Almost all workstations are 'hot desks' and available for use by anyone. There are some exceptions, such as for health reasons, but these are clearly marked.

Every workstation has an adjustable chair, adjustable monitor, keyboard, mouse and power sockets. If you use a special keyboard or mouse, keep them in your locker and put on the desk each day. Talk to Facilities Management if you have specific needs, such as special IT or accessibility adjustments.

There are different types of network cables on workstations:

- a **green cable** is for use on the Defra IBM network
- **any other coloured cable** connects to the Environment Agency CapGemini network.

Some desks have one network cable, some have both. Contact Facilities Management if a network cable breaks. Wi-Fi is also available, see page 16.

Some desks have a small computer known as a 'UTC' (Ultra Thin Client); they're used by some Environment Agency staff to connect to the CapGemini network.

Please clear your desk before leaving for the day or if you plan to be away for more than 2 hours. If you're based in Horizon House, you have a locker to put your belongings in.

Please avoid eating at your desk if you can, and clean up any spills using the paper towels in the tea points or wipes from the stationery points.

If you're not sat close to your colleagues, update your calendar to show where you are working.

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Height-adjustable desks

About 10% of all desks are height-adjustable and are spread across all floors; they have a sign on them to show they can be lowered and raised. Some are prioritised for people with special requirements; check signs on the desk. There's some standing benches and stools in the canteen and on floor 3.

Talk to Facilities Management if you need a height-adjustable desk prioritised for you.

Avoid using a height-adjustable desk if you don't need to alter the height and there are other desks available.

Height-adjustable desks are not just for standing at; some people may need have a desk slightly higher or lower, even if they are seated.

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Special chairs and footrests

All workstation chairs in Horizon House are adjustable. There are usually instructions on the chair explaining how to adjust the position, or contact Facilities Management if you need help or a chair is broken.

If you have a special chair, you'll need to make sure it's labelled with your name. Special chairs can be moved to nearby areas so workstations can be used by others. At the start of each day, put your chair at the workspace you'll be using.

Footrests are available throughout the building – just help yourself.

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Desk booking

We don't have a desk booking system for staff or visitors. Teams can make their own arrangements (eg adding a 'reserved' sign on a desk) for colleagues who might, for example, regularly arrive late due to caring commitments and need to sit with colleagues, or colleagues who are travelling and arrive later in the day and need to sit together. Talk to Facilities Management if that approach doesn't work or there are special requirements.

Just like reserved seats on a train, 'reserved' desks can be used by others until the person it's reserved for arrives.

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Touchdown space

If you only need a desk for a short period, there are touchdown benches on all floors near the printer/stationery points and also in the canteen on the ground floor. Most have network cables. See page 16 for Wi-Fi details.

If much of your day is going to be in meetings, try using touchdown spaces instead so others can use the workstation while you're away.

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Quiet booths

If you want to work in private, away from the open plan office space, you can use a non-bookable quiet booth. There are 4 on Floors 1 to 4 (16 in total). Each contains the same set-up as a workstation on the main floor.

For longer periods of concentration, you may prefer to work elsewhere such as at home or in a library.

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Staying safe and well

Always follow the '6 steps to office safety':



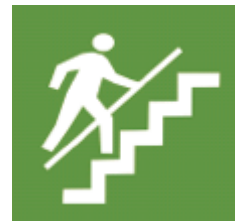
Slips, trips and accidents

Please report accidents, near-misses or potential hazards to Facilities Management immediately, then follow the normal reporting procedures for your organisation.

Please take care on the stairs; hold the handrail or use the lift. For your safety and that of others, please don't carry drinks on the stairs.

Keep things away from the edge of the atrium – we've had near-misses by falling phones!

Look out for each other. If you spot someone doing something unsafe – tell them. And please thank anyone who looks out for your health, safety or wellbeing.



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Fire evacuation

The fire alarm is tested at 11am every Wednesday. Evacuation drills take place at least twice a year.

If the fire alarm sounds continuously, leave the building immediately using the nearest safe exit and go to the assembly point in front of City Hall on College Green. Do not use the lifts during an emergency evacuation.

Fire exits are signed in the building and evacuation routes and procedures are displayed on notice boards in the stationery areas and are emailed twice a year to all staff.



If you have a visitor, you must escort them to the assembly point and ensure their safety and welfare at all times.

We recommend keeping keys and money with you at all times as you may not be allowed back into the building.

If you have a temporary or permanent mobility restriction, please complete a Personal Emergency Evacuation Plan (PEEP) with your manager and give a copy to Facilities Management.

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First aid

To contact a trained first aider, call reception on 4000 or 0203 0259 946. A list of first aiders is also displayed in stationery areas on all floors.

Contact reception if you need to use the first aid room.

An automated external defibrillator (AED) is in reception.

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Bomb or other incident

Evacuation wardens or an announcement over the public address speakers will tell you what to do if there is an incident such as a bomb or terrorist threat. Follow instructions carefully – they could be different to fire evacuation.

If you spot anything suspicious, report it to reception or Facilities Management immediately.

A sign next to the lift on the ground floor displays the current security response levels.

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Business disruptions

Make sure you're familiar with your department/organisation business continuity plan, so you know what to do should there be a disruption affecting Horizon House. We recommend keeping money and keys with you at all times.

Our text alert service (available to everyone in Horizon House) will notify you if there's a disruption to our offices in Bristol and Wessex Area. Texts are only sent from 6am to 10pm. Text **WSX** to **0786 001 0042** to register. Registration costs a standard text; alerts received are free. If you want to opt out just text back **STOP**.

Information on current disruptions is shared via www.environment-agency.gov.uk/bcm or call 0800 917 1704 and select the Wessex Area option.

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Desk set-up

Please adjust your workstation and chair to sit comfortably and avoid working for long periods on a laptop in touchdown areas or meeting rooms. Remember to take regular breaks and move around.

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Keeping warm, staying cool

The building management system uses hundreds of sensors around Horizon House to regulate the temperature, automatically opening and closing windows and pumping air through vents.

Larger windows can be manually opened, but **need to be closed when a red light illuminates** - otherwise it's like having the windows open in your car and the air conditioning on.

Additional mechanical cooling is provided in extreme weather using the ground source heat pumps. These also help to heat the building in winter. Gas boilers kick in when it's really cold.

Some parts of the building may feel a little warmer or cooler than others due to the air circulation. If it's uncomfortable to work, try sitting in a different location or contact Facilities Management.

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Smoking

Smoking, including vaping and e-cigarettes, isn't allowed anywhere in the building, including toilets, basement and balcony. Please move away from the building to reduce smoke entering open windows.

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Gyms, clubs and networks

There isn't a gym in Horizon House, but there are several nearby. Look out for details of clubs, sports & social activities and support networks displayed on notice boards around Horizon House, on Yammer or in the Weekly Buzz email.

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Nursing mothers

Women wishing to express milk in private can use the first aid room on the ground floor. Contact reception for the key and for details of the separate fridge, away from the canteen to store the milk.

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Prayer room

The prayer room on the ground floor (near the first aid room) is available to anyone for quiet reflection or worship.

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Meeting rooms and spaces

Size and features

There are 42 meeting rooms in Horizon House, varying in capacity from 4 to about 90, plus additional informal meeting and collaboration space.

All rooms have a speaker phone, whiteboard, Wi-Fi access and network cable (green cables are for the Defra IBM network; other coloured cables are for the Environment Agency CapGemini network). Rooms with capacity for 6 or more have a screen or projector.



Rooms are numbered to match the floor – so rooms prefixed G are on the ground floor, 1 on first floor, and so on.

Heating, cooling and lighting switch off when unoccupied. Light brightness can be adjusted manually in each room.

A hearing loop is provided in G1 and G2. A portable hearing loop can be borrowed from reception.

Avoid peak times if you can; meeting room availability is usually better before 10am, after 3pm, and on Mondays and Fridays.

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Options

Bookable rooms	<p>There are 31 bookable rooms, with a range of sizes from 4 person to about 90 (G1 & G2 combined). Book on Condeco: most rooms are instant-booking, and some larger rooms need to be approved.</p> <p>Please consider whether your meeting really needs privacy, or whether a different option may be suitable such as meeting in the canteen or a meeting pod.</p> <p>Please choose the smallest size room appropriate to your meeting.</p>
Non-bookable rooms	<p>There are 11 non-bookable rooms in Horizon House (G5, G6, G7, 1.5, 1.6, 2.5, 2.6, 3.5, 3.6, 4.5, 4.6). They're marked 'non-bookable' on the doors.</p> <p>Each are for up to 4 people and for use up to an hour at a time.</p> <p>Room 4.6 is prioritised for hearing and signing needs, and G6 and G7 are prioritised for incident use, so you may be asked to leave if it is needed. They are clearly labelled.</p>
Meeting pods (non-bookable)	<p>There are 8 meeting pods and each is numbered: 1 to 4 are in the canteen and 5 to 8 on the first floor. They all have comfy bench seating and a table. All have Wi-Fi access and most have power sockets and network cables.</p> <p>The pods are non-bookable and suitable for up to about 4 people. A chair or wheelchair can be pulled up to the table.</p> <p>They provide some privacy and sound control, but aren't intended for confidential discussions.</p>
Breakout areas	<p>Breakout areas are located around the building and the canteen. There's also space outside G3 and in the atrium.</p> <p>These are great for informal meetings or phone calls, where privacy isn't needed.</p>
Canteen	<p>There are large project tables, tall benches with stools and meeting pods in the canteen which are ideal for informal meetings and team working.</p> <p>The benches and tables in the rest of the canteen can also be used for meetings outside of lunch time.</p> <p>Wi-Fi is available (see page 16).</p>
Video conference	<p>Video Conference (VC) is in room 1.1 and 1.8. Book on Condeco.</p>
Atrium (knowledge zone)	<p>The ground-floor atrium (also known as the 'knowledge zone') can be used for informal meetings or booked on Condeco for talks or events.</p>

Balcony	The fourth floor balcony has benches and tables that can be used for informal meetings. If the door's locked, just ask reception to open it. Wi-Fi (see page 16) should work here too.
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Using meeting rooms

- If you can avoid using a meeting room in preference of informal meeting spaces, such as the project tables in the canteen, please do – it will help free up rooms for more confidential discussions.
- Cancel a booking as soon as you can if you don't need it.
- If a booked room is not used within 10 minutes of its booking, you may use it; the previous booking is cancelled. Be prepared to leave promptly within those first 10 minutes.
- Leave speaker phones, cables and furniture in the rooms, and equipment plugged in.
- Leave rooms tidy and report problems to Facilities Management promptly.
- No items should be attached to the walls in meeting rooms.
- Please finish your meeting on time, to avoid delaying the next booking.
- When waiting to enter a meeting room, please keep the noise down to avoid disturbing colleagues working nearby.

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Print, stationery, post and facilities

Printing

There are printer areas on floors 1 to 4, close to each tea point, and on the ground floor. Some printers are also near teams that have specific print needs.

There are different printers in use (in future we'll use one system):

- **Canon** printers are used by Environment Agency on the CapGemini network.
- **OKI** and **Toshiba** printers are used by the rest of the Defra group on the IBM network.

Please follow on-screen instructions to replace printer toner cartridges (held in print areas or post room) and put used cartridges in the special bin near the printer. Contact Facilities Management if you need help.

Please ensure PIN-controlled printing is set up where available.
Minimise printing where you can, use double-sided or multiple pages per sheet, and recycle paper in the blue bins.

Train tickets

Train tickets from the Redfern TRIPS system can be collected from reception anytime. Use print queue:

- **Environment Agency – Kiosk Printer – Horizon House Bristol** to collect from the self-service machine in reception. Your booking confirmation email will give reference codes you need to enter on the screen.
- **Environment Agency – Bristol – Horizon House** to collect from staff on reception. The cut-off time for printing by reception staff is 4pm.

'Ticket on departure' (where you collect from a machine at the station) is more expensive, so print in the office if you can.

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Incoming mail

Mail will be sorted into trays in the post room on the ground floor. Teams need to make their own arrangements to collect it from the post room and take it to their floor. You need to swipe your access pass to get in and out of the post room.

You'll be told if there is a signed-for item and how to collect it. Other parcels will be left in a box in the post room and you won't be told they have arrived.

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Outgoing mail

Please bring mail to the post room by 3pm and place it in your organisation tray so it can be franked correctly. All external mail will be sent second class unless marked otherwise. Facilities Management will explain how to send special or recorded items.

Please let Facilities Management know in advance if you're sending an unusually large volume of mail.

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Stationery

A selection of stationery is provided in the stationery areas on each floor along with staplers, scissors and hole punches to borrow. More stationery is in the post room on the ground floor (help yourself) or order from Facilities Management. Please return unwanted stationery to Facilities Management.

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Storage

Staff based at Horizon House will be given a locker by Facilities Management to keep personal things such as a laptop. There's space at tea points on most floors for your own drinks. Lockable team storage is available around the building.

Additional lockers for cycling or running gear are available in the basement; find a spare locker and use your own padlock.

Please contact Facilities Management if you need a new, additional or different storage needs (eg a locker on a different floor) or lose the key. Please tell them if you swap lockers or no longer need your locker or team storage.

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Phones

Use Jabber or your mobile to make a call. Some desks have a phone, but these are only for Environment Agency using a 'UTC computer' on the CapGemini network.

Please keep your mobile with you and choose an appropriate ring tone and volume to avoid disturbing colleagues. Be mindful of disturbing colleagues when on calls; consider choosing another area of the building to take the call.

Speaker phones are provided in all meeting rooms.

Jabber should work on Wi-Fi (see page 16) but if you experience problems use a mobile or connect with a network cable.

Jabber's single number reach feature allows you to transfer calls between computer and mobile without interrupting the call, so you can take calls away from your desk.

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Bins and recycling

To reduce waste and increase recycling, bins are only provided near the tea points and in the canteen. Bins are labelled to show what can go in each container. Food waste and paper towels are collected in the hole in the worktop at the tea points and on the trollies in the canteen.

Paper goes in blue wheelie bins in the stationery areas on all floors. It's shredded before being recycled but there's also a shredder in the post room. Cardboard can be left next to the blue paper bins.

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Notice boards

Please only use the notice boards to pin things up; don't stick to any other walls including in meeting rooms.

There are notice boards near the lifts, in stationery/printer areas and additional team spaces are around the building. Contact Facilities Management if you need a board, want to use the screen in the atrium or display a wellbeing poster in the lavatories.

Additional space is provided in the canteen on the 'wellbeing tree'. Contact HH_HSW@environment-agency.gov.uk to use it.

Wi-Fi

Wi-Fi is available throughout Horizon House for business use. The wireless networks are:

- **EA-Wireless** for Environment Agency laptop users, using an RSA fob.
- **EAGovnet** for Defra network laptop users (Defra, APHA, NE, RPA).
- **Deframobile** for Field Service iPad users.
- **Visitornet** for external visitors. A code is needed from reception.
There's a limit to the number of users on this service, so it isn't for staff use.

Jabber should work on Wi-Fi, but if you experience problems use a mobile or connect to a network cable.

Free public Wi-Fi is provided in the library opposite Horizon House.

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Food and refreshments

Where to eat

The nearest food store is Tesco Express on College Green, which also has a cash machine – but you're best exploring the local area as there are lots of shops, cafes and restaurants from national chains and local independents.

If you're eating in, you should try to avoid eating at your desk. You can use the breakout spaces around the building or the canteen area on the ground floor.

Please clean up any spills using the paper towels in the tea points and canteen or wipes from the stationery points. Return any cutlery and plates to the trolley in the canteen on the ground floor.

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Bringing your own food in

If you bring in your own food, you can store it in the fridges in the canteen on the ground floor. There are microwaves in this area to heat up your food. The fridges are emptied every Friday at 4pm.

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Canteen

The canteen service on the ground floor is open 8am to 4pm Monday to Friday. Breakfast is served 8am to 10am (cereals, toast, bagels, bacon, sausage).

Pre-packed sandwiches, fruit, crisps, cold drinks and a coffee barista service is available all day (free tea and instant coffee is provided at the tea points).

They also offer made-to-order sandwiches and usually provide a hot meal option, jacket potatoes and soup 12 to 1:30pm.

Microwaves and fridges are provided in the canteen. Please return crockery and cutlery to the trolleys in the canteen.

The canteen furniture can be used outside of busier lunchtime periods for informal meetings, phone calls and touchdown space (see page 16 for Wi-Fi details).



To feedback about the canteen food, speak to the staff or email Restaurant-HO-Horizonhouse@environment-agency.gov.uk

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Tea points

There are two tea points on floors 1 to 4 providing:

- instant hot and cold water
- free tea, coffee, sugar and milk
- mugs – we have a large supply of mugs for everyone to use. Please help yourself and place on the trolley when you've finished so it can be cleaned and returned to the cupboard. You can bring your own mug if you wish, but you'll need to clean and store it
- storage for your own drinks
- bins for food waste and recycling

A similar tea point is available in the canteen, near the first aid room.

Microwaves and fridges are provided in the canteen.

Please don't leave cutlery and crockery in the tea points – put them on the trolley in the canteen.

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Travel, parking and showers

Check out <http://travelwest.info/> for route planning options for all travel modes including bus and ferry times.

Cycle

There are about 160 cycle parking spaces inside 3 locked cages in the basement. Swipe card access is needed to get in the basement and into the cages; contact Facilities Management if your swipe card needs adjusting to work in the basement. CCTV operates in the basement, but please securely lock your bike inside the cage.

A bike repair station and track pump is provided in cage 2. Puncture repair kits can be borrowed from the Bicycle User Group, stored on in a marked cupboard on floor 3 (car park side).

Public cycle parking is also provided close to the building, including in the College Street public car park under Horizon House.

There are 3 Brompton folding bikes available to borrow. Book on Condeco.

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Bus and park and ride

Many bus services pass the centre (near the Hippodrome; some stops are closed during Metrobus road works) or College Green. Bristol bus station is about 15 mins walk.

All park and ride services stop on Anchor Road or the centre (5 min walk).

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Train

Bristol Temple Meads is the nearest mainline station. It's about a 20-25 minute walk to Horizon House. There are several walking routes; maps are available on reception or see the [WalkIt.com website](http://WalkIt.com).

Many buses stop at or near Temple Meads to Horizon House, including routes 1, 2, 8 and 9. It's often quicker to walk than take the bus. Fares are about £2 each way.

A taxi takes about 10mins (depending on traffic) and costs about £7. Please check your expenses policy before using a taxi.

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Car parking and car share

There are no staff or visitor car parking spaces at Horizon House, other than 10 disabled spaces and spaces for pool cars and maintenance vehicles. Other parking in the basement is for the apartments and Triodos Bank.

Regular drivers with a disabled blue-badge need to get a fob from Facilities Management to open the vehicle entrance. Parking for visitors with a blue

badge needs to be arranged with Facilities Management. Reverse into car park spaces where possible and give way to pedestrians and cyclists. There are also public disabled parking space in front of Horizon House and in the public car park behind.

If you need a basement parking space to drop something off or use the electric plug-in points for business vehicles, please check availability with Facilities Management.

Most local streets are resident permit holders or short-term pay-and-display. The College Street car park behind and under Horizon House (electric plug-in available) has a 4 hour limit. The nearest long-stay parking is Trenchard Street or Millennium Square.

The Environment Agency car sharing database <https://ea.liftshare.com/> is available for all occupiers of Horizon House.

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Motorcycles

There are 11 motorcycle spaces in the basement. Please ask Facilities Management to get a fob to open the vehicle entrance.

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Showers and changing facilities

There are 7 women's and 6 men's showers in the basement, and a gender neutral shower room with toilet adapted for disabled users.

Ask Facilities Management if your building access card needs adjusting to get into the basement.

The hot water is heated using solar energy, but please keep your shower time to a reasonable length to help us conserve precious water.

You can keep your clothes and other possessions in the lockers near the showers. You need to bring your own padlock for the lockers. There are additional lockers in the cycle cages.

Hang up wet clothes and towels in the drying room outside the showers.

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Environmental features

Horizon House won the 2010 Best BREEAM (Building Research Establishment's Environmental Appraisal Method) Office Award for its environmental credentials when it opened. Other awards are displayed in reception.

You won't see most of the environmental features as they're integrated into the building. Some features of the building include:

- The green entrance is recycled glass.
- Much of the previous building was recycled into the foundations.
- Rainwater is collected, filtered and use to flush the toilets. The urinals are not flushed by water.
- All desks are no more than 8 metres away from natural light. Painted white surfaces help reflect light. Overhead lights are controlled by brightness and movement sensors and can be dimmed by Facilities Management.
- There are solar panels on the roof for heating water and generating electricity.
- Ground source heat pumps help heat and cool the building, along with the natural ventilation.
- The fourth floor balcony has wildflowers, supporting Defra's pollinator strategy.



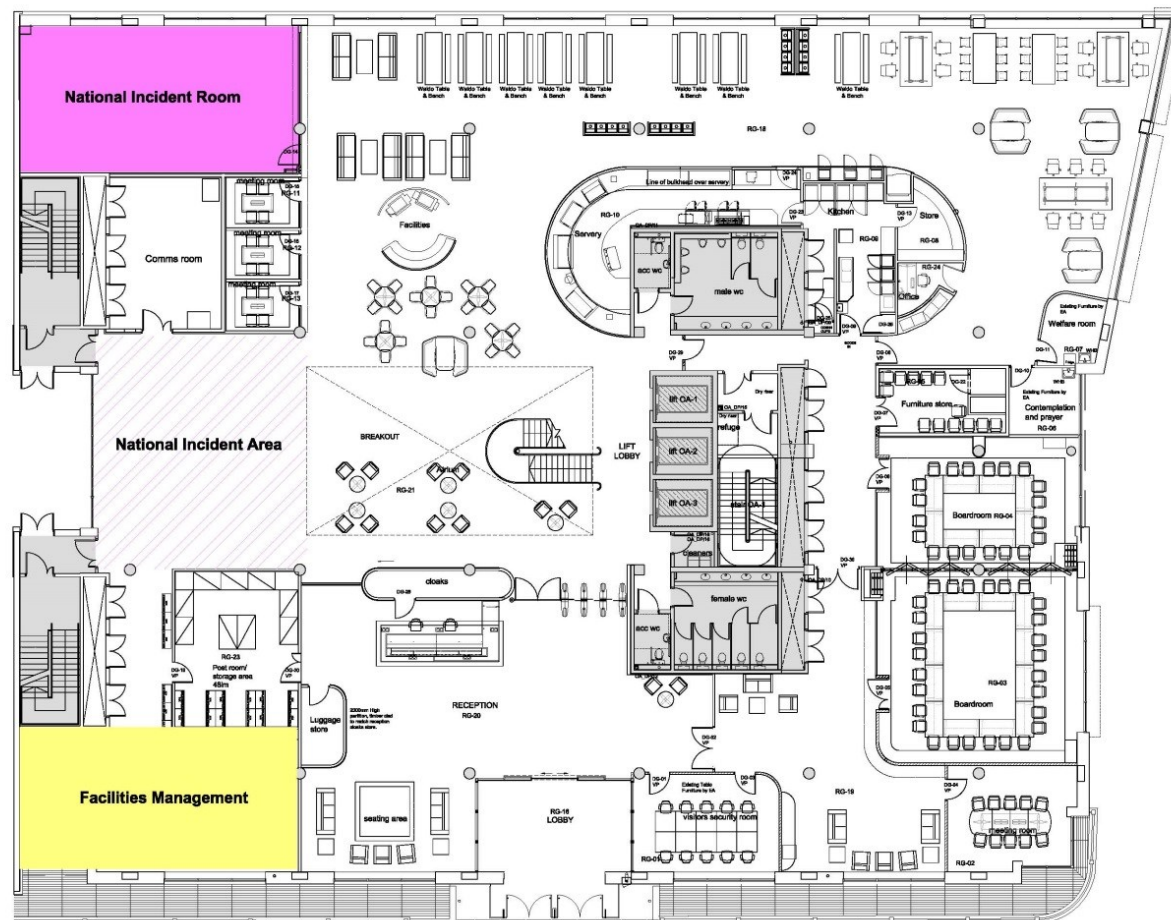
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Floor Plans

Ground floor

Bristol Office Project, Horizon House - Ground Floor

Rev Q Date 13 09 2016



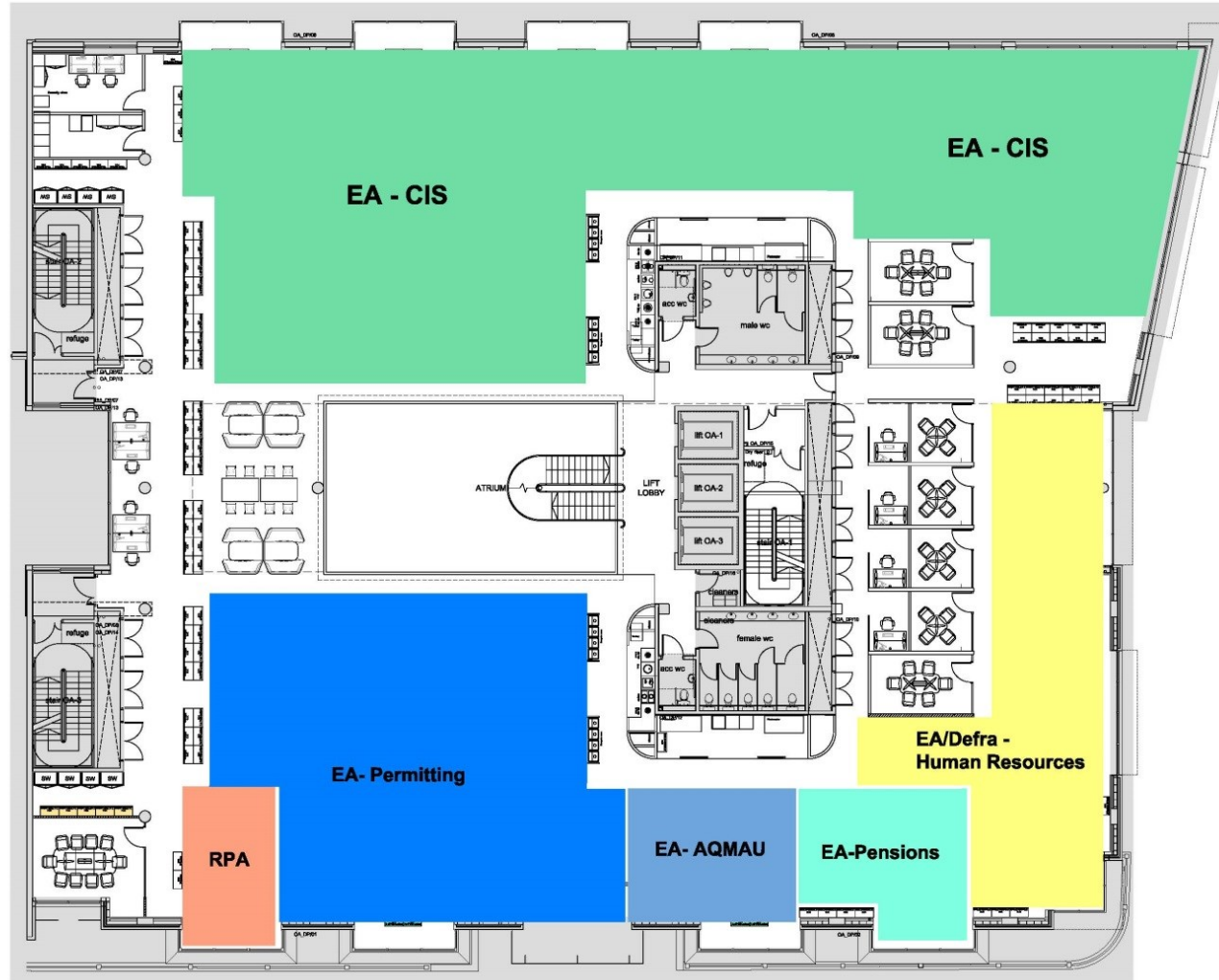
Hot desks are used throughout Horizon House. You have flexibility to work in most parts of the building, not just within the ‘home point’ zones for your team.

Floor 1

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Bristol Office Project, Horizon House - First Floor

Rev Q Date 13 09 2016



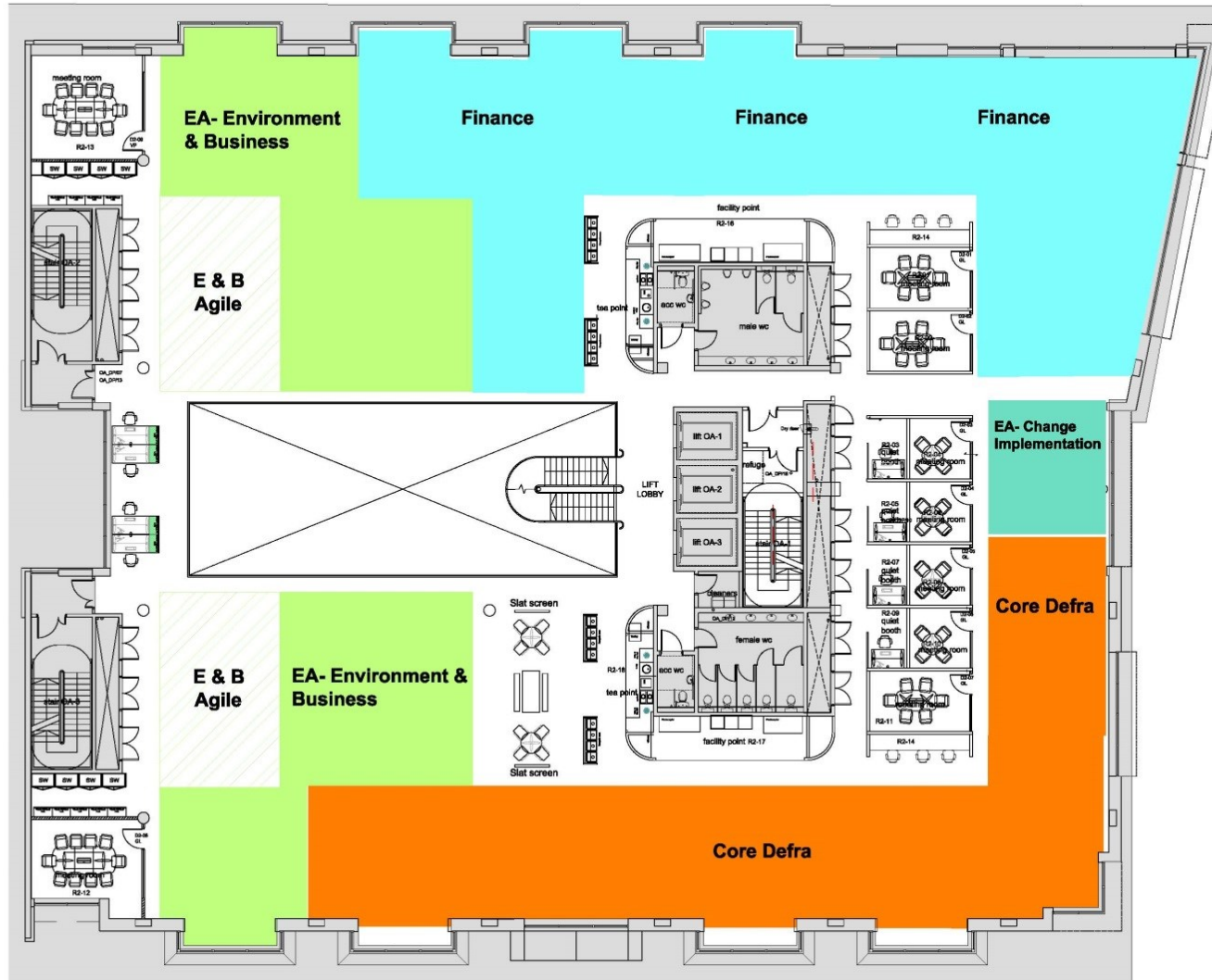
Hot desks are used throughout Horizon House. You have flexibility to work in most parts of the building, not just within the 'home point' zones for your team.

Floor 2

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Bristol Office Project, Horizon House - Second Floor

Rev Q Date 13 09 2016



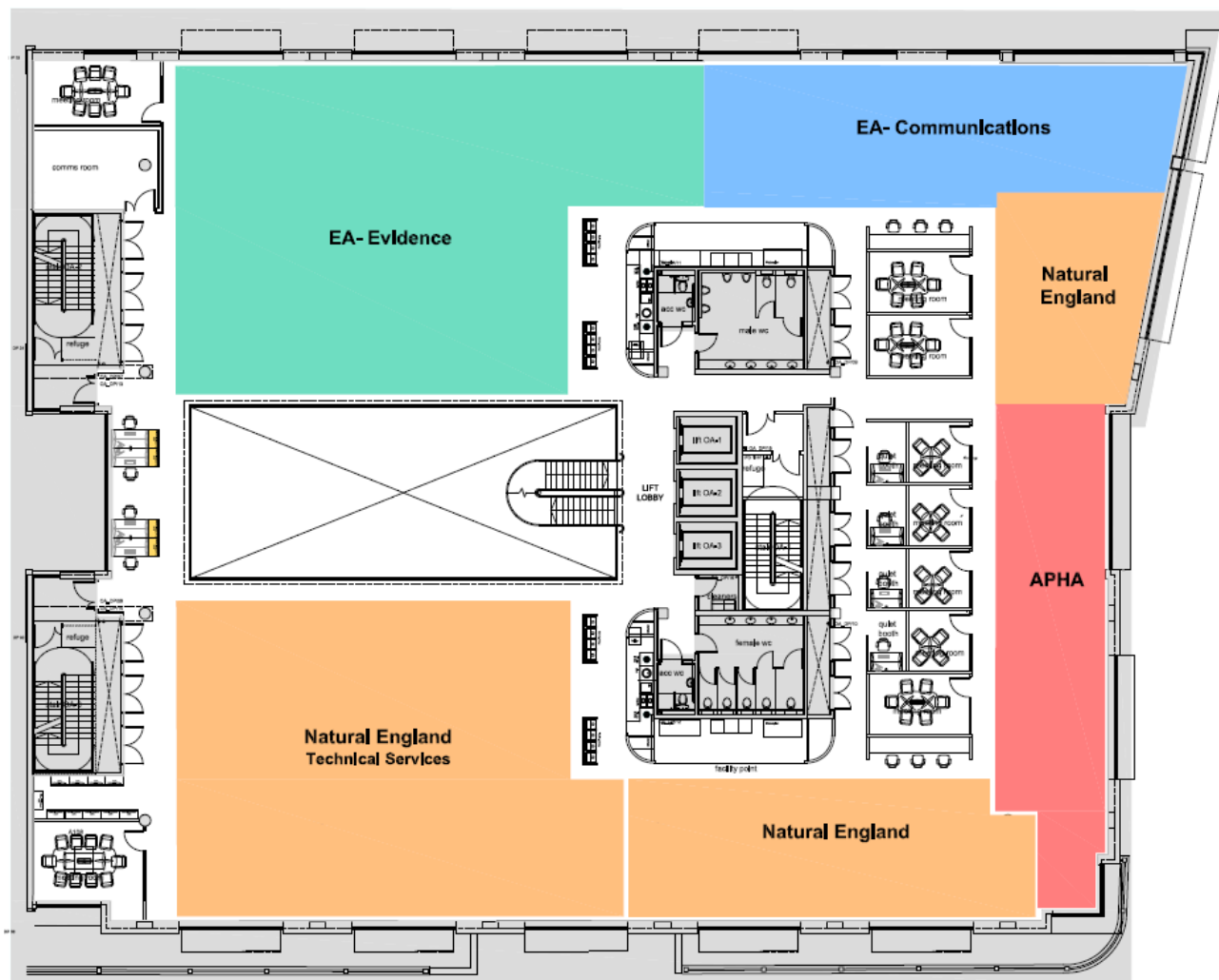
Hot desks are used throughout Horizon House. You have flexibility to work in most parts of the building, not just within the 'home point' zones for your team.

Floor 3

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Bristol Office Project, Horizon House - Thlrd Floor

Rev R Date 22 10 2016



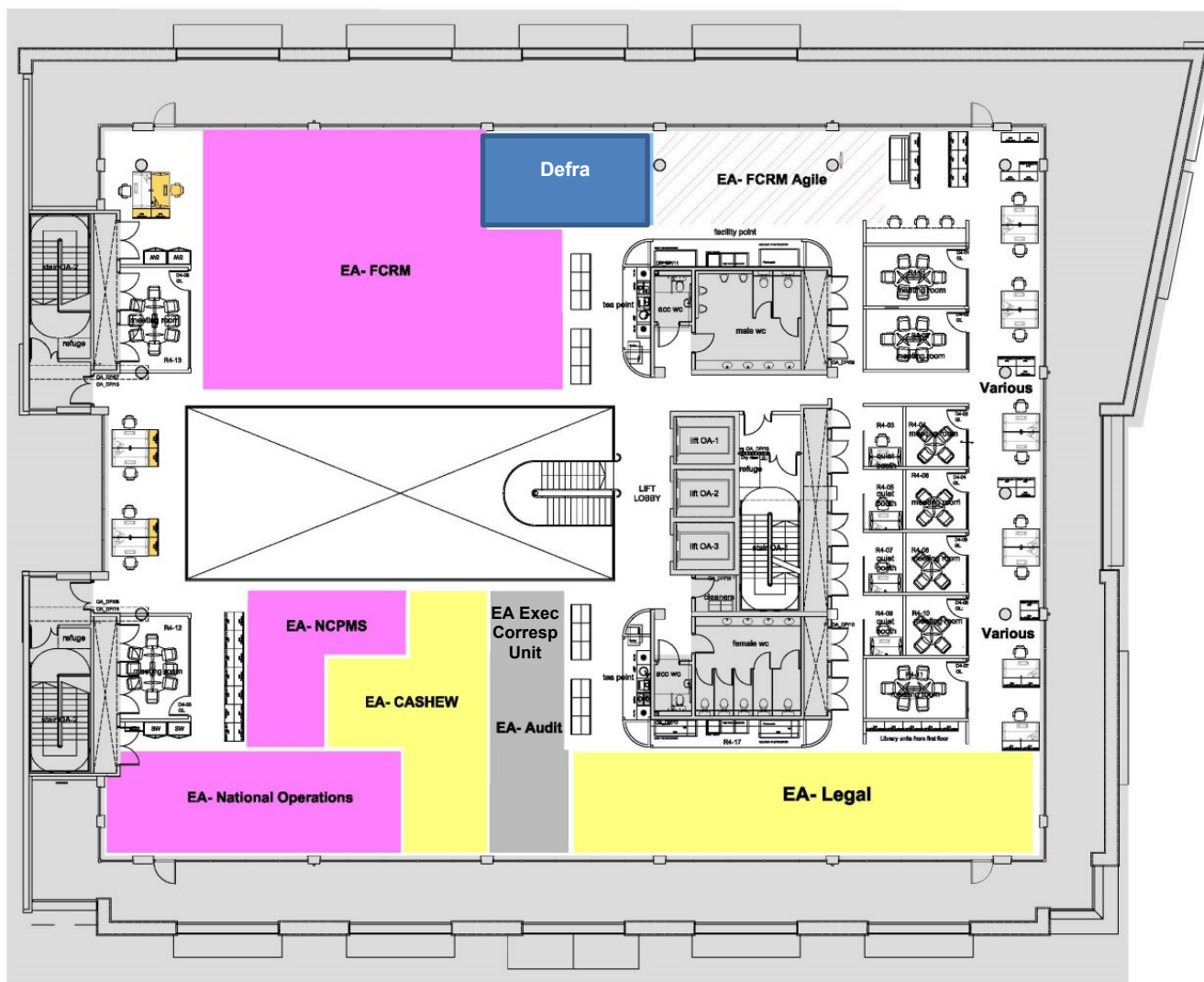
Hot desks are used throughout Horizon House. You have flexibility to work in most parts of the building, not just within the 'home point' zones for your team.

Floor 4

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Bristol Office Project, Horizon House - Fourth Floor

Rev Q Date 13 09 2016



Hot desks are used throughout Horizon House. You have flexibility to work in most parts of the building, not just within the 'home point' zones for your team.