Worksheet - Obligation Satisfaction

Practice	Implementation	Notes, Action Items
The organization verifies that its third party suppliers provide all necessary information to satisfy open source license obligations	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
The organization defines what modes of external software conveyance trigger license obligations and assures that any software thus released meets compliance requirements.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
The organization satisfies obligations in a consistent and disciplined manner.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
The organization places into a software repository the complete source code corresponding exactly to each open source software package used in a given product release.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
Source code reviews are used during the development phase to assure that open source software packages contain necessary and appropriate documentation of copyright, attribution, licensing, and change log information.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
The organization places into a software repository the complete source code corresponding exactly to each open source software package used in a given product release	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
Source code reviews are used during the development phase to assure that open source software packages contain necessary and appropriate documentation of copyright, attribution, licensing, and change log information.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
Activities to assess and satisfy open source license obligations are planned and integrated into project schedules to assure that obligations are met in time for product	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	

release.		
A defined code distribution mechanism is used to respond to routine requests for source code distribution.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
Individuals or teams responsible for documentation and localization activities perform necessary tasks to assure that obligations are met	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	
The organization responds to all external compliance requests in a timely manner.	❏ Complete ❏ Partial ❏ Not available ❏ Not applicable	