



Citizen Registration and Appointment for Vaccination User Manual

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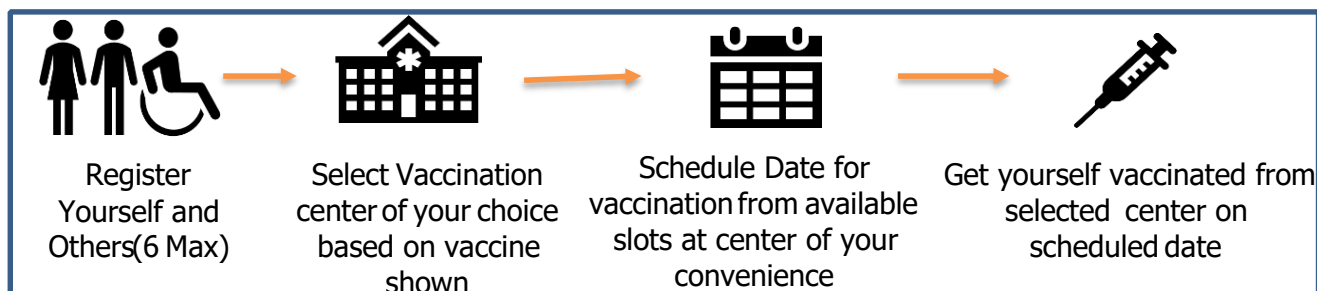
Overview

Government of India is taking all necessary steps to ensure that the nation is prepared to face the challenge and threat posed by the growing contagion of COVID-19. The exemplary groundwork and precaution advisory by the Government has helped in containing the spread of the virus in our country. At present, the priority is to make COVID -19 vaccine available to all, ensuring vaccine traceability and beneficiary tracking from production to last mile administration. COVID-19 vaccination drive was initiated to cover healthcare and frontline workers and scaled up to cover citizens above 45 years of age. Now, the vaccination has opened up to cover all citizens aged 12 years and above.

Co-WIN application is the digital back bone for the vaccination drive in India. With scaling up of vaccination; the number of vaccination facilities and sessions has to be increased and managed effectively. The CO-WIN application will facilitate the citizen with an option to register and schedule the vaccination session online in Centers of their choice. The Citizen self-registration module will ensure fool-proof identification of deserving candidates for receiving the vaccines. The Co-WIN application facilitates multiple role creations for orchestrating vaccination drive at various levels.

The objective of the document is to handhold the citizens to register and schedule an appointment for vaccination.

Features of Citizen Self registration

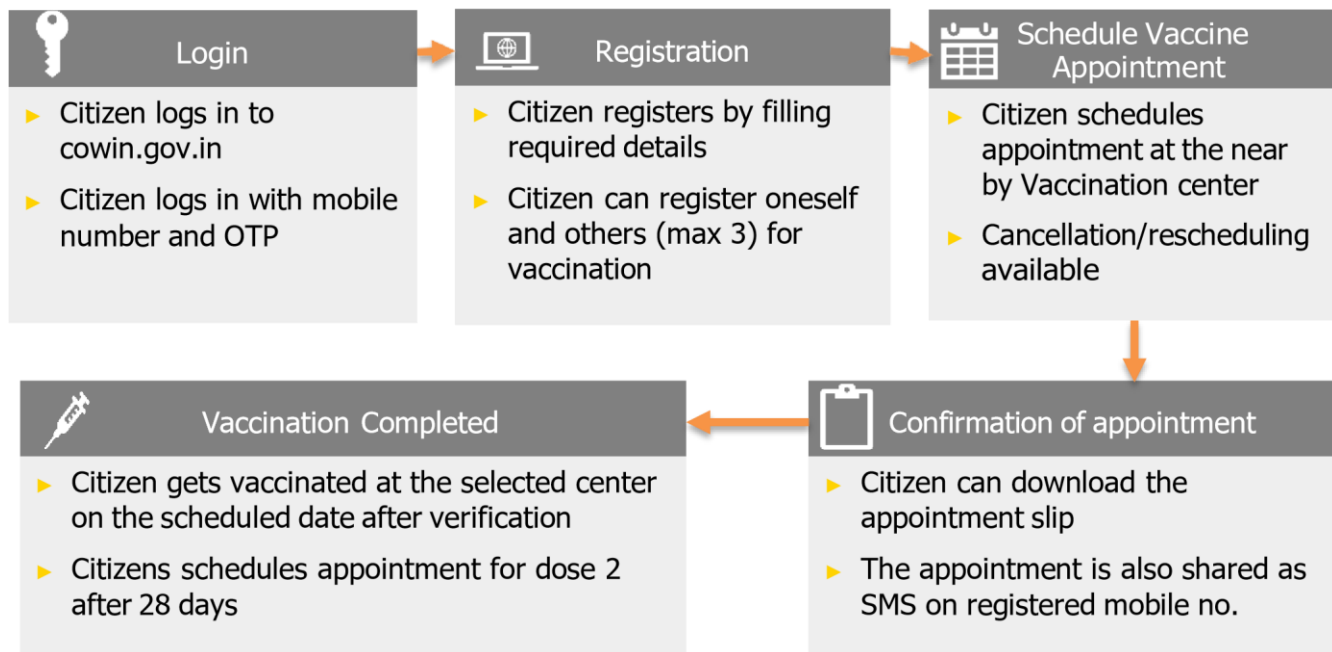


The following features will be available for the Citizen in Self Registration module

- Register for a vaccination session (with a choice of registering additional 6 members)

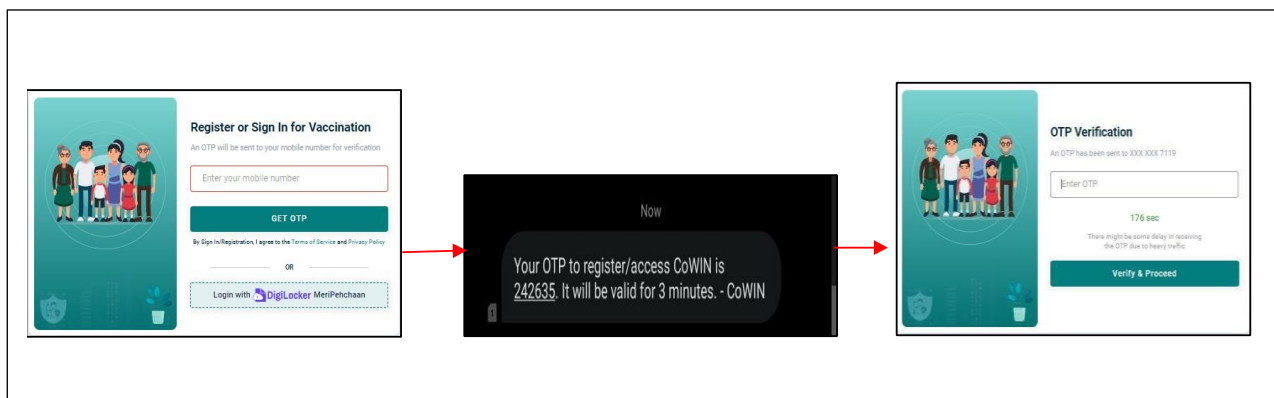
- Selection of Vaccination center of convenience based on the vaccine name
- Schedule vaccination as per slot availability at a Center
- Cancel/Reschedule Vaccination

Work Flow



1 Register

- ▶ User can go to the url www.cowin.gov.in and click on "Register/Sign In" tab.



- Enter valid mobile number. Click on "Get OTP" button.
- OTP is sent at the phone number via SMS.
- Enter the OTP within 180 seconds and click on "Verify" button.

User Manual

Citizen Registration and Appointment for Vaccination

- Once the OTP is validated, the “Register for Vaccination” page appears
- Enter details required in page

Ministry of Health and Family Welfare
CO+WIN
Winning Over Covid-19

ADHA(Health ID) DASHBOARD VERIFY CERTIFICATE FAQ PARTNERS

Welcome
You can register 6 members with one mobile number

Register Member

Note

1. All communications and reminders are sent to your Registered Mobile Number. Please make sure that the mobile number used for registration is active.
2. One registration per person is sufficient. Please do not register with multiple mobile numbers or different Photo ID Proofs for same individual.
3. It is not necessary that the mobile number used for registration belongs to the beneficiary. Up to 6 people can be registered with the same mobile number.
4. Scheduling of Second dose should be done from the same account (same mobile number) from which the first dose has been taken, for generation of final certificate. Separate registration for second dose is not necessary and would lead to two first dose certificates.

Click on
“Register
member”
to add
members

Register for Vaccination

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.

Name

Gender

☐ Male ☐ Female ☐ Others

Year of Birth

Photo ID Proof

Photo ID Number

Add

All
mandatory
fields to be
entered by
the
beneficiary.

- The below table shows the details to be entered in the “Register for Vaccination” page. Please note that all fields in this Form are **Mandatory**

User Manual

Citizen Registration and Appointment for Vaccination

#	Field Name	Details
1.	Photo ID Proof	<ul style="list-style-type: none">• Select appropriate ID Card from the Dropdown list . <div>Citizen must carry selected ID at the time of vaccination.</div>
2	Photo ID Number	Citizen to enter ID number
2.	Name	Enter the name as per the selected ID proof
3.	Year of Birth	Enter the year of birth as per the ID Proof in the format YYYY
4.	Gender	Select Gender (Male/ Female/ Others)

Once the details are entered for registration, Click "Register" Button at the bottom right.

Receives Confirmation message on successful registration

Beneficiary Registered Successfully

2 Add More Individuals

- Once registration is completed, system will take you to the dashboard.
- Citizen can further add 6 more people linked with this mobile number by clicking on "Add

The screenshot shows the C+WIN dashboard for a user named Lakshmi Swetamruta. The dashboard includes a header with the Ministry of Health and Family Welfare logo, the C+WIN logo, and navigation links for ABHA(Health ID), DASHBOARD, VERIFY CERTIFICATE, FAQ, and PARTNERS. The user's profile is displayed with fields for REF ID (20304150967410), SECRET CODE (7410), PHOTO ID (Passport), ID NUMBER (XXXXRF55), and YEAR OF BIRTH (1995). Below the profile, there is a section for DOSE 1 with a status of 'Appointment not scheduled' and a 'Schedule' button. A blue arrow points from the 'Add Member' button in the top right corner of the dashboard to the text below.

Click on "Add Member" for adding more individuals up to 6 members to this mobile number



Receives confirmation message on successful addition of member


The screenshot shows the "Register for Vaccination" form. It includes a back arrow, a title "Register for Vaccination", and a note: "Your Photo ID will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination." The form fields are: Name, Gender (with radio buttons for Male, Female, and Others), Year of Birth, Photo ID Proof (with a dropdown arrow), and Photo ID Number. At the bottom, there is a green "Add" button. A red arrow points from the "Add" button to the text below.

Enter all details of individual to be included and then click on "Add" button


3 Delete Individuals

- Citizen can Delete individuals linked with his mobile number

The screenshot shows the profile of a user named Sara. At the top left is a profile icon. To the right of the name are five fields: REF ID (19453586984380), SECRET CODE (4380), PHOTO ID (Passport), ID NUMBER (XXXFS78), and YEAR OF BIRTH (1994). In the top right corner is a trash can icon. Below the profile information is a box for 'DOSE 1' with the text 'Appointment not scheduled' and a 'Schedule' button.

 "Delete" button– to Delete existing member

1. Login with username and password, and Navigate to the dashboard.

- Click " " action button to Delete a member
- Confirmation message will appear on Deletion

Individual Deleted Successfully

Booking Appointment for Vaccination

Booking Appointment for Vaccination

- Citizen can schedule Appointment from the "Account Details" page.

The screenshot shows the same profile for Sara as the previous one. The 'Schedule' button in the 'DOSE 1' section is highlighted with a blue border, and a red arrow points from it down towards the bottom of the page.

"Schedule" button to schedule appointment for registered members

- Click on "Schedule" button for Booking Vaccination Appointment
- System navigates to "Book Appointment for Vaccination" page
- Search the Vaccination Centre of choice by District or Pin code

User Manual

Citizen Registration and Appointment for Vaccination

← Book Appointment for Dose 1

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN **Search By District**

Enter your PIN
421201

Search

Slot Search Results (8 Center(s) Found)

Showing results for: Dose: 1 Age: 18+

Filter results by:

Age:

Cost:

Vaccine:

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
KDMCP OM HOSPITAL DOMBIVLI E Commerce Center Tandon Road Dombivli East, Thane, Maharashtra, 421201 COVOVAX: ₹386.25 PAID Age: 12 & Above	19 Slots	20 Slots	19 Slots	20 Slots	20 Slots

On-site registration and vaccination services are now available.

- Slots are updated by state vaccination centers and private hospitals everyday at 8AM, 12PM, 4PM & 8PM
- You are allowed 20 searches within 15 minutes. Overuse of search can lead to 24 hours ban for your account. Refer to our Terms of Service for more information
- At all vaccination centers – both Government and Private.
- For all people aged 12 years or above.
- For slot availability and timing, please contact the vaccination center directly.

← Book Appointment for Dose 1

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN **Search By District**

Select State: Maharashtra Select District: Thane **Search**

Slot Search Results (8 Center(s) Found)

Showing results for: Dose: 1 Age: 18+

Filter results by:

Age:

Cost:

Vaccine:

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
KDMCP OM HOSPITAL DOMBIVLI E Commerce Center Tandon Road Dombivli East, Thane, Maharashtra, 421201 COVOVAX: ₹386.25 PAID Age: 12 & Above	19 Slots	20 Slots	18 Slots	20 Slots	20 Slots

← Book Appointment for Dose 1

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN **Search By District**

Enter your PIN
421201

Search

Slot Search Results (8 Center(s) Found)

Showing results for: Dose: 1 Age: 18+

Filter results by:

Age:

Cost:

Vaccine:

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
KDMCP OM HOSPITAL DOMBIVLI E Commerce Center Tandon Road Dombivli East, Thane, Maharashtra, 421201 COVOVAX: ₹386.25 PAID Age: 12 & Above	19 Slots	20 Slots	18 Slots	20 Slots	20 Slots

← Book Appointment for Dose 2 (COVISHIELD)

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN **Search By District**

Select State: Maharashtra Select District: Thane **Search**

Slot Search Results (1 Center(s) Found)

Showing results for: Dose: 1 Age: 18+ Vaccine: COVISHIELD

Filter results by:

Age:

Cost:

Vaccine:

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
NAMICK SHREE HOSPITAL 2nd Floor Rukar Bhawan No. Near Head Post Office Path Sector 17, Kharadi Mumbai, Maharashtra, Thane, Maharashtra, 400702 COVISHIELD: ₹386.25 PAID Age: 18 & Above	N/A	N/A	N/A	N/A	90 Slots

← Book Appointment for Dose 2 (COVISHIELD)

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN **Search By District**

Enter your PIN
421201

Search

Slot Search Results (1 Center(s) Found)

Showing results for: Dose: 1 Age: 18+ Vaccine: COVISHIELD

Filter results by:

Age:

Cost:

Vaccine:

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
NAMICK SHREE HOSPITAL 2nd Floor Rukar Bhawan No. Near Head Post Office Path Sector 17, Kharadi Mumbai, Maharashtra, Thane, Maharashtra, 400702 COVISHIELD: ₹386.25 PAID Age: 18 & Above	N/A	N/A	N/A	N/A	90 Slots

User Manual

Citizen Registration and Appointment for Vaccination

Search by district option

- Select the State/UT from the drop down
- Select District from the drop down menu
- Click on "Search"

Search by pin code option

- Enter the local pin code
- Click on "Search"

- On clicking "Search" button, system will display below the list of Vaccination center as per Search Criteria and based on State's Age policy
- Centre Names available nearby as per state/district or pin code entered will be displayed
- On clicking any center at the panel, the available slots (date and capacity) will be displayed

Note: Citizen can choose the type of vaccine according to the age category as mentioned below.

- If you are aged 18 or more (birth year 2004 or earlier), you can choose COVAXIN, COVISHIELD, SPUTNIK V, ZyCoV-D, Corbevax, COVOVAX, Gemcovac & INCOVACC.
- If you are 15-18 years old (birth year 2005, 2006 or 2007), currently you are eligible only for COVAXIN, ZyCoV-D, Corbevax & COVOVAX.
- If you are 12-17 years old on the day of registration, (birth year 2005 to 2010), currently you are eligible only for ZyCoV-D, CORBEVAX & COVOVAX Vaccine.

Available
vaccination
on centers
based on
search

← Book Appointment for Dose 1

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN Search By District

Select State Maharashtra Select District Thane Search

Slot Search Results (8 Center(s) Found)

Showing results for: Dose: 1 Age: 18+

Filter results by: Age: 12-17 15+ 18+ Cost: Paid Free Vaccine: Covishield Covaxin Gemcovac INCOVACC Sputnik V ZyCoV-D Corbevax Covovax

	Mon, 17 Apr	Tue, 18 Apr	Wed, 19 Apr	Thu, 20 Apr	Fri, 21 Apr
KDMCP OM HOSPITAL DOMBIVLI E Commerce Center Tandon Road Dombivli East, Thane, Maharashtra, 421201 COVOVAX: ₹386.25 PAID Age: 12 & Above	19 Slots	20 Slots	18 Slots	20 Slots	20 Slots

Click centre of choice
for vaccination

Number of available
slots at vaccination

Filters for age, vaccine
type and paid/free
vaccines

User Manual

Citizen Registration and Appointment for Vaccination

- Once "Book" button is clicked, the "Appointment Confirmation" page is displayed
- Click "Confirm" button after verifying the details for final confirmation on booking

← Appointment Confirmation

Apollo Medical Center CVC
D. NO. 22 34 2 G.V Classic Plot No 1 6 Survey No Kothaguda X
Road Kondapur Serilingampally Hyd -500084, Rangareddy,
Telangana, 500084
Vaccine Name : COVISHIELD Date : 02 May 2022 Time : 09:00AM-11:00AM

Siri
Reference ID : 27408281264780

Select Time Slot

09:00AM-11:00AM 11:00AM-01:00PM 01:00PM-03:00PM 03:00PM-06:00PM

Confirm

Verify if the centre, date selected, vaccine name are correct

Verify the name is appearing as in the photo ID selected

Click on "Confirm" button to confirm the booking member

- Once confirmed, the confirmation page with "Appointment Successful" message will be displayed

← Appointment Successful

Your vaccination appointment is confirmed
Your appointment details have also been sent on your registered mobile number through an SMS

Center:
Apollo Medical Center CVC, Rangareddy, Telangana.

Date: 02 May 2022 Time: 09:00AM-11:00AM Reference: 27408281264780

#	Name	Reference ID	Photo ID To Carry
1	Siri	27408281264780	Passport

Instructions

1. Please carry the registered mobile phone and the requisite documents, including appointment slip, the Photo ID card used for registration, Employment Certificate (HCV/FUW) etc. while visiting the vaccination center, for verification at the time of vaccination.
2. Please arrive at the vaccination center only 15 minutes before the scheduled time to avoid overcrowding.
3. Please follow COVID appropriate behaviour at the vaccination centers.
 - a) Wear a mask.
 - b) Maintain a distance of at least 2 meters from others.
 - c) Follow the queue system maintained at the vaccination centers.
4. Please confirm from the vaccinator if your details such as name, gender, year of birth, ID card type and ID card number is correctly recorded in the system.
5. Last 4 digits of your beneficiary reference ID is your security PIN. Please provide the same to the vaccinator/verifier, when asked.
6. If you do not receive the confirmation SMS for vaccination, please do contact the vaccinator/ vaccination center in-charge before leaving the vaccination center.
7. Please check your certificate generated after successful vaccination recording before leaving the vaccination center. You may check for certificate by logging in to your account at cwin.gov.in or Arogya Setu or DigiLocker.
8. Please preserve any other document provided by the vaccination center with details of vaccination.
9. If for any reason, you are not offered vaccination despite having a valid appointment, you may lodge a complaint by calling the COVID-19 helpline 1075.

Close

Click "Download" to download and save the confirmation

CO+WIN
Winning Over COVID

COVID-19 Vaccination Appointment Details

APPOINTMENT DETAILS					
Center	Apollo Medical Center CVC, D. NO. 22 34 2 G.V Classic Plot No 1 6 Survey No Kothaguda X Road Kondapur Serilingampally Hyd -500084, Rangareddy, Telangana				
Date	02 May 2022	Time	09:00AM-06:00PM	Preferred Time Slot	09:00AM-11:00AM

DETAILS OF INDIVIDUALS					
Reference Id	Name	Vaccine Name	Dose Type	Photo Id to Carry	Secret Code
27408281264780	Siri	COVISHIELD	First	Passport	4780

INSTRUCTIONS

1. Please carry the registered mobile phone and the requisite documents, including appointment slip, the Photo ID card used for registration, Employment Certificate (HCV/FUW) etc. while visiting the vaccination center, for verification at the time of vaccination.
2. Please arrive at the vaccination center only 15 minutes before the scheduled time to avoid overcrowding.
3. Please follow COVID appropriate behaviour at the vaccination centers.
 - a) Wear a mask.
 - b) Maintain a distance of at least 2 meters from others.
 - c) Follow the queue system maintained at the vaccination centers.
4. Please confirm from the vaccinator if your details such as name, gender, year of birth, ID card type and ID card number is correctly recorded in the system.
5. Last 4 digits of your beneficiary reference ID is your security PIN. Please provide the same to the vaccinator/verifier, when asked.
6. If you do not receive the confirmation SMS for vaccination, please do contact the vaccinator/ vaccination center in-charge before leaving the vaccination center.
7. Please check your certificate generated after successful vaccination recording before leaving the vaccination center. You may check for certificate by logging in to your account at cwin.gov.in or Arogya Setu or DigiLocker.
8. Please preserve any other document provided by the vaccination center with details of vaccination.
9. If for any reason, you are not offered vaccination despite having a valid appointment, you may lodge a complaint by calling the COVID-19 helpline 1075.

Citizen should keep a printout of appointment slip to show at the vaccination centre on scheduled date

5 Rescheduling an Appointment

- Once the Appointment is fixed, it can be cancelled and rescheduled at any later stage but before the vaccination appointment day.
- For this, Re-login to "Citizen Registration" module; with your already registered mobile no.

How to Re-Login to "Citizen Registration Module?"

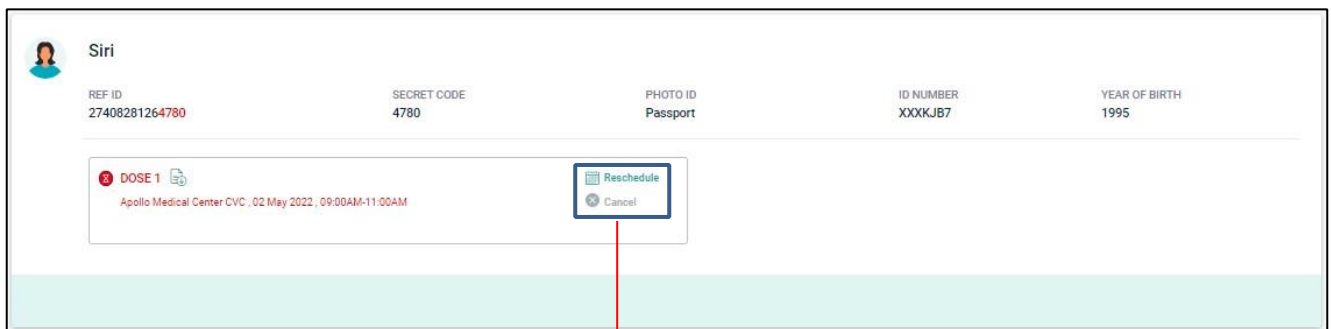


Enter registered mobile Number. Click on "Get OTP" button.

OTP is sent at the phone number via SMS.

Enter the OTP and click "Verify" button.

Navigate to "Account Details" Page



Siri

REF ID: 27408281264780

SECRET CODE: 4780

PHOTO ID: Passport

ID NUMBER: XXXKJB7

YEAR OF BIRTH: 1995

DOSE 1

Apollo Medical Center CVC, 02 May 2022, 09:00AM-11:00AM

Reschedule

Cancel

Click on "Reschedule" to re-schedule an already booked appointment.
Click on "Cancel" to cancel the appointment

User Manual

Citizen Registration and Appointment for Vaccination

1. Citizen is directed to "Book Appointment for Vaccination" page; wherein citizen can Search for revised Centre and date
2. Once the new Date and Centre are selected, Click "Book" to reschedule
3. Confirm by clicking "Confirm" of the revised Schedule
4. Once confirmed, the confirmation page with "Appointment Successful" message will be displayed

← Appointment Confirmation

Apollo Medical Center CVC
D. NO. 22/34/2 G.V Classic Plot No 1 & Survey No Kotlaguda X
Road Kondapur Serilingampally Hyd-500084, Rangareddy,
Telangana, 500084

Vaccine Name: COVISHIELD Date: 02 May 2022 Time: 01:00PM-03:00PM

Siri
Reference ID: 27408281264780

Select Time Slot

09:00AM-11:00AM 11:00AM-01:00PM 01:00PM-03:00PM 03:00PM-05:00PM

Confirm

← Appointment Confirmation

Apollo Medical Center CVC
D. NO. 22/34/2 G.V Classic Plot No 1 & Survey No Kotlaguda X
Road Kondapur Serilingampally Hyd-500084, Rangareddy,
Telangana, 500084

Vaccine Name: COVISHIELD Date: 02 May 2022 Time: 01:00PM-03:00PM

Siri
Reference ID: 27408281264780

Select Time Slot

09:00AM-11:00AM 11:00AM-01:00PM 01:00PM-03:00PM 03:00PM-05:00PM

Confirm

1. Search Vaccination Center

3. Confirmation screen

← Book Appointment for Dose 1

The slot availability data displayed in the provide or district search is provided by the state govt and private hospitals. C+WIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN Search By District

Enter your PIN
500084 Search

Slot Search Results (3 Centres Found)

Showing results for: Dose: 1

Filter results by: Age: 12-14 15-18 18 & Above Cost: Paid Free Vaccine: Covaxin Covishield Sputnik V ZyCoV-D Corbevax

	Mon, 02 May	Tue, 03 May	Wed, 04 May	Thu, 05 May	Fri, 06 May
APOLLO MEDICAL CENTER CVC D. NO. 22/34/2 G.V Classic Plot No 1 & Survey No Kotlaguda X Road Kondapur Serilingampally Hyd -500084, Rangareddy, Telangana, 500084 COVISHIELD ₹386.25 Book Age: 18 & Above	18 Slots	N/A	N/A	N/A	N/A
APOLLO MEDICAL CENTER CVC D. NO. 22/34/2 G.V Classic Plot No 1 & Survey No Kotlaguda X Road Kondapur Serilingampally Hyd -500084, Rangareddy, Telangana, 500084 COVAXIN ₹386.25 Book Age: 18 & Above	19 Slots	N/A	N/A	N/A	N/A
KONDAPUR AH CVC 3 In Police Station Kondapur, Rangareddy, Telangana, 500084 CORBEVAX Free Age: 12-14 Only	96 Slots	98 Slots	100 Slots	100 Slots	100 Slots

2. Search new slot and Book

- In case the user has moved to another city, appointment can be rescheduled for the nearest vaccination centre in that city.

6 Booking appointment for Dose 2

- The process for booking appointment is similar as Dose 1.
- Citizen can schedule Appointment for Dose 2 from the "Account Details" page.

Nidumolu Lakshmi Swetamrta ABHA NUMBER : 26-0744-3574-4763

REF ID 76459962395570	SECRET CODE 5570	PHOTO ID 1	ID NUMBER XXXXXXXXX7138	YEAR OF BIRTH 1995
--------------------------	---------------------	---------------	----------------------------	-----------------------

DOSE 1 | COVISHIELD

Prathima Hospitals , 03 Jul 2021

Certificate

DOSE 2

Due date 25-09-2021,
Last date 25-10-2021

Schedule

Share Your Vaccination Status

"Schedule" button to
schedule appointment for
Dose2

- Click on "Schedule" button for Booking Vaccination Appointment
- System navigates to "Book Appointment for Vaccination" page
- Search the Vaccination Centre of choice by District or Pin code

User Manual

Citizen Registration and Appointment for Vaccination

← **Book Appointment for Dose 2 (COVISHIELD)**

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN Search By District

Enter your PIN
500084

Search

Slot Search Results (1 Center(s) Found)

Showing results for: Dose: 2 | Vaccine: COVISHIELD

Filter results by: Age: 12-14 15-18 18 & Above Cost: Paid Free

Mon, 02 May Tue, 03 May Wed, 04 May Thu, 05 May Fri, 06 May

APOLLO MEDICAL CENTER CVC D. NO. 22 34 2 G.V Classic Plot No 1 6 Survey No Kothaguda X Road Kondapur Serilingampally Hyd -500084, Rangareddy, Telangana, 500084 COVISHIELD: ₹386.25 PAID Age: 18 & Above	60 Slots	N/A	60 Slots	60 Slots	60 Slots
--	----------	-----	----------	----------	----------

“Search”
button to
search centre
by pin code
or district

Select centre

← **Appointment Confirmation**

Apollo Medical Center CVC
D. NO. 22 34 2 G.V Classic Plot No 1 6 Survey No Kothaguda X
Road Kondapur Serilingampally Hyd -500084, Rangareddy,
Telangana, 500084

Vaccine Name : COVISHIELD Date : 02 May 2022 Time : 11:00AM-01:00PM

Nidumolu Lakshmi Swetamruta
Reference ID : 76459962395570

Select Time Slot

09:00AM-11:00AM 11:00AM-01:00PM 01:00PM-03:00PM 03:00PM-06:00PM

Confirm

Select time
slot

User Manual

Citizen Registration and Appointment for Vaccination

← Appointment Successful

Your vaccination appointment is confirmed
Your appointment details have also been sent on your registered mobile number through an SMS.

Center
Apollo Medical Center CVC, Rangareddy, Telangana.

Date: 02 May 2022 Time: 09:00AM-06:00PM Preference: 11:00AM-01:00PM

#	Name	Reference ID	Photo Id To Carry
1	Nidumolu Lakshmi Swetamruta	76459962395570	1

Instructions

1. Please carry the registered mobile phone and the requisite documents, including appointment slip, the Photo ID card used for registration, Employment Certificate (HCW/FLW) etc. while visiting the vaccination center, for verification at the time of vaccination.
2. Please arrive at the vaccination center only 15 minutes before the scheduled time to avoid overcrowding.
3. Please follow COVID appropriate behaviour at the vaccination centers.
 - a) Wear a mask.
 - b) Maintain a distance of at least 2 meters from others.
 - c) Follow the queue system maintained at the vaccination centers.
4. Please confirm from the vaccinator if your details such as name, gender, year of birth, ID card type and ID card number is correctly recorded in the system.
5. Last 4 digits of your beneficiary reference ID is your security PIN. Please provide the same to the vaccinator/verifier, when asked.
6. If you do not receive the confirmation SMS for vaccination, please do contact the vaccinator/ vaccination center in-charge before leaving the vaccination center.
7. Please check your certificate generated after successful vaccination recording before leaving the vaccination center. You may check for certificate by logging in to your account at cowin.gov.in or Arogya Setu or Digi-Locker.
8. Please preserve any other document provided by the vaccination center with details of vaccination.
9. If for any reason, you are not offered vaccination despite having a valid appointment, you may lodge a complaint by calling the COVID-19 helpline 1075.

Close

Download

"Download"
button to save
appointment slip

- Once appointment Centre, date and time slot have been selected, click on "Confirm"
- Appointment successful page will be displayed.
- Appointment for second dose will be reflected in the account details page
- Citizen can Cancel, Reschedule, or print appointment slip for dose 2 appointment from this page.

Nidumolu Lakshmi Swetamruta

ABHA NUMBER : 26-0744-3574-4763

REF ID: 76459962395570 SECRET CODE: 5570 PHOTO ID: 1 ID NUMBER: XXXXXXXX7138 YEAR OF BIRTH: 1995

DOSE 1 | COVISHIELD
Prathima Hospitals, 03 Jul 2021

DOSE 2
Apollo Medical Center CVC, 02 May 2022, 11:00AM-01:00PM

Reschedule Cancel

Share Your Vaccination Status

Details for dose 2
appointment

Print appointment
slip

Reschedule or Cancel
appointment

7 How to download the vaccination certificate

The citizen must have received least one dose in order to receive the Vaccination certificate
Follow the below mentioned steps to download your vaccination certificate.

DOMESTIC CERTIFICATE

1. Login to Co-WIN application using Registered Mobile number
2. Click on Certificate tab to get domestic vaccination certificate

The screenshot shows the Co-WIN application interface for a user named Nidumolu Lakshmi Swetamruta. The interface displays vaccination details for two doses: DOSE 1 (COVISHIELD, Dhane CHC, 01 Jun 2021) and DOSE 2 (COVISHIELD, Dhane CHC, 23 Oct 2021). A 'Download' button is highlighted with a red box and a red arrow pointing to the text 'Click on "Download" to download the domestic vaccination certificate'. Other buttons visible include 'Vaccination Certificate', 'International Travel Certificate', 'Save to Digilocker', and 'Share Your Vaccination Status'.

Click on "Download" to download the domestic vaccination certificate

A sample image of a COVID-19 Vaccination Certificate. The certificate is issued by the Ministry of Health & Family Welfare, Government of India. It contains the following details:

- Beneficiary Details:** Nidumolu Lakshmi Swetamruta, 28, Female, Ration Card # WAP138501200355, 202578938070, Fully Vaccinated (2 Doses).
- Vaccination Details:** COVISHIELD, COVID-19 vaccine, non-replicating viral vector, Serum Institute of India Pvt. Ltd., 1/2, 2/2, 01 Jun 2021, 23 Oct 2021, 41219C115, 41219C115, W Bungalow, Dhane CHC, Karmad, Andhra Pradesh.

The certificate also features a QR code and a motivational message: "Together, India will defeat COVID-19".

Certificate will download as PDF

INTERNATIONAL CERTIFICATE

To download International Certificate citizen must have received both vaccination doses and follow below steps

1. Click on International Certificate tab

Nidumolu Lakshmi Swetamruta | 82 DAYS LEFT FOR PRECAUTION DOSE

REF ID: 2072578938070 | SECRET CODE: 8070 | PHOTO ID: Ration Card with Photo | ID NUMBER: XXXXXXXXXXXX0355 | YEAR OF BIRTH: 1995

DOSE 1 | COVISHIELD | Dhane CHC, 01 Jun 2021 | DOSE 2 | Dhane CHC, 03 Oct 2021 | PRECAUTION DOSE | Due date 23-07-2022

Vaccination Certificate | **International Travel Certificate**

Download

Share Your Vaccination Status | Create ABHA

2. Below screen will appear – From the dropdown select the member whose passport needs to be updated on CoWIN

← Add Passport Details

Submit this form to link your Vaccination Certificate with your passport number for International travel.

Fully vaccinated citizens can update existing photo identity to passport number and date of birth to get International Certificate.

* All fields are mandatory

Passport Details

Select a Member
Nidumolu Lakshmi Swetamruta

Date of Birth

Enter Passport Number

Note: You can not make changes to the passport details after submitting this request.

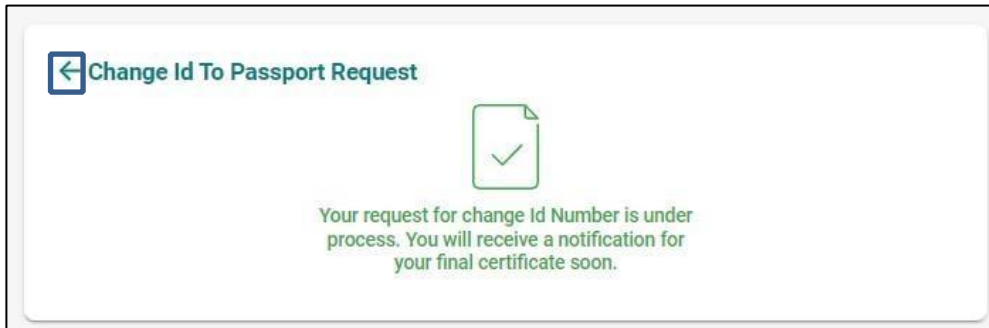
☐ I declare that this passport belongs to the beneficiary. The name of the passport holder is same as mentioned on the vaccine certificate.

Submit Request

3. Enter Date of Birth

4. Enter Passport Number

5. Accept terms and condition check box
6. Click on Submit request
Below screen will appear after submission of the request
7. Click on Back arrow to go back to Dashboard



8. Once Saved Click again on "International Travel certificate" tab on dashboard
9. Certificate will be downloaded in your system

SAMPLE



Ministry of Health & Family Welfare
Government of India

Covid-19 Vaccination Certificate

Issued in India by Ministry of Health & Family Welfare, Govt of India

Certificate ID: 95240474045

Beneficiary Details

Beneficiary Name	Rishitoshchand Shrivastava
Date of Birth (YYYY-MM-DD)	1967-08-02
Gender	Male
Passport Number	PASS4560987
Vaccination Status (# of doses)	Fully Vaccinated (2 Doses)
Beneficiary Reference ID	19796300469747

Vaccination Details

Vaccine Name	COVISHIELD	
Vaccine Type	COVID-19 vaccine, non-replicating viral vector	
Manufacturer	Serum Institute of India Pvt. Ltd.	
Dose #	1st	2nd
Date of Dose (YYYY-MM-DD)	2021-07-01	2021-10-12
Dose Batch #	COVI121021	COVI121021



"Together, India will defeat
COVID-19"

- Prime Minister Narendra Modi

In case of any adverse events, kindly contact the nearest health centre



User Manual

Citizen Registration and Appointment for Vaccination

8 How to share vaccination status

To Share Vaccination Status citizen must have received at least one vaccination dose.

Follow the below mentioned steps to share vaccination status:

Nidumolu Lakshmi Swetamrta | 82 DAYS LEFT FOR PRECAUTION DOSE

REF ID: 2072578938070 | SECRET CODE: 8070 | PHOTO ID: Passport | ID NUMBER: XXXX0250 | YEAR OF BIRTH: 1995

DOSE 1 | COVISHIELD | Dhane CHC, 01 Jun 2021

DOSE 2 | Dhane CHC, 23 Oct 2021

PRECAUTION DOSE | Due date 23-07-2022

Share Your Vaccination Status

Click on "Share your Status"

1. Click on Share Your Status, below screen will appear.

← Share Your Vaccination Status

Nidumolu Lakshmi Swetamrta

Wow! You are fully vaccinated. Let everyone know your vaccination status by sharing it in your social circle.

Fully Vaccinated

SHARE LINK

<https://api.cowin.gov.in/api/v3/vaccinat...>

COPY LINK

SHARE VIA

Twitter, LinkedIn, WhatsApp, Facebook, Email

For Instagram, Download The Image And Upload Manually

Click on copy link to copy the URL

Click on any social media icon to share vaccination status

2. Citizen can select any one poster and can share it via any social media option like Twitter, LinkedIn, WhatsApp, Facebook and Gmail.

3. Using the Share Vaccination status in your social circle, citizen will be able to see the poster Along with the QR code as shown below.
4. New user viewing the shared vaccination status Poster of the citizen will have an option to share their vaccination status by clicking on share button as shown in below screen



Click on this button to
share vaccination
status button

9 Vaccination for Children

- For COVOVAX, Corbevax and ZyCoV-D vaccines, children can be registered on Co-WIN using an AADHAAR Card, PAN Card, Unique Disability ID, Ration Card with Photo and School Photo ID Card. Children of age group 12-17yrs and 15-18yrs children can get vaccinated at Private Vaccination Centre.
- Children of age group 15-18 yrs can now register on Co-WIN portal using AADHAAR Card, PAN Card, Unique Disability ID, Ration Card with Photo and School Photo ID Card. COVAXIN, COVOVAX, Corbevax and ZyCoV-D vaccines are approved for this age group currently.

Below are the steps to be followed:

- Log in to <https://selfregistration.cowin.gov.in/>
- Citizen should register or sign for verification by entering the mobile number and OTP
- Citizen can click on "+Add member" option if they haven't registered 6 members from one registered mobile number
- Once the registration/ sign in is complete, citizens need to enter the following details (Please note that all the field in this form are Mandatory -



The screenshot shows the 'Register or Sign In for Vaccination' page. It features a family illustration on the left. The main form area includes a text input for 'Enter your mobile number', a 'GET OTP' button, and a checkbox for 'By Sign In/Registration, I agree to the Terms of Service and Privacy Policy'. Below this is an 'OR' separator and a 'Login with' section featuring the 'DigLocker MeriPehchaan' logo.

User Manual

Citizen Registration and Appointment for Vaccination

← **Register for Vaccination**

Your **Photo ID** will be verified at the time of your vaccination appointment. Please provide the details of the Photo ID you will carry for vaccination.

Name

Gender
☐ Male ☐ Female ☐ Others

Year of Birth

Photo ID Proof

Photo ID Number

Add

All the mandatory fields has to be filled by the beneficiary for registration

- The below table shows the details to be entered in the "Register for Vaccination" page.

#	Field Name	Details
1.	Photo ID Proof	Select appropriate ID Card from the Dropdown list .
2	Photo ID Number	Citizen to enter ID number
2.	Name	Enter the name as per the selected ID proof
3.	Year of Birth	Enter the year of birth as per the ID Proof in the format YYYY
4.	Gender	Select Gender (Male/ Female/ Others)

- Citizens aged 15-17 have options to provide **Aadhaar Card, PAN Card, Passport, Unique Disability ID (Unique ID for persons with disability), Ration Card with Photo, Student ID Photo** under Photo ID proof

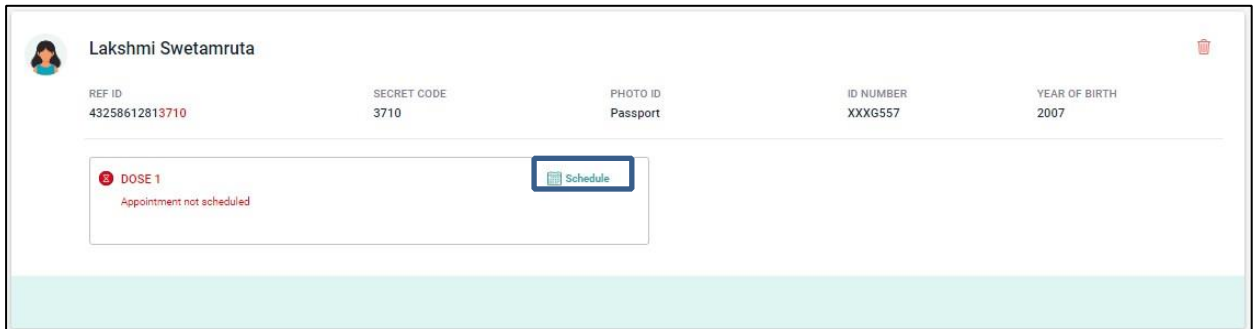
- Citizen will get a pop up message i.e., Individual registered successfully

Individual Registered Successfully

User Manual

Citizen Registration and Appointment for Vaccination

- Click on 'Schedule tab' on the bottom right corner of the page in order to book an appointment



Lakshmi Swetamruta

REF ID: 43258612813710 SECRET CODE: 3710 PHOTO ID: Passport ID NUMBER: XXKG557 YEAR OF BIRTH: 2007

DOSE 1
Appointment not scheduled

Schedule

- "Book appointment for Dose 1" will appear on the page wherein the citizen can search for Government or private hospitals by entering either the PIN Code or District name
- Click on 'Search' tab



← Book Appointment for Dose 1

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN Search By District

Enter your PIN Search

- The page will provide various options for hospitals and the available slots
- Citizen also has the option to filter their search results by age and cost
- Identify the hospital as per your convenience and click on the colourful "slots" tab, located adjacent to the selected hospital name in order to book your slots

Note- Only Covaxin is available for children aged 15-17 years.
- Only COVOVAX, Corbevax and ZyCoV-D is available for children aged 12-17 years.

User Manual

Citizen Registration and Appointment for Vaccination

9. Select the convenient slot timings on the appointment confirmation page and click on confirm tab

← Appointment Confirmation

Apollo Medical Center CVC
D. NO. 22 34 2 G.V Classic Plot No 1 6 Survey No Kothaguda X
Road Kondapur Serilingampally Hyd -500084, Rangareddy,
Telangana, 500084

Vaccine Name : COVISHIELD Date : 02 May 2022 Time : 11:00AM-01:00PM

Nidumolu Lakshmi Swetamruta
Reference ID : 76459962395570

Select Time Slot

09:00AM-11:00AM 11:00AM-01:00PM 01:00PM-03:00PM 03:00PM-06:00PM

Confirm

10. Citizen can save the Appointment confirmation slip by clicking on Download tab, placed on the top right corner

← Appointment Successful

Your vaccination appointment is confirmed
Your appointment details have also been sent on your registered mobile number through an SMS

Center
Apollo Medical Center CVC, Rangareddy, Telangana.

Date : 02 May 2022 Time : 09:00AM-06:00PM Preference : 11:00AM-01:00PM


#	Name	Reference ID	Photo Id To Carry
1	Nidumolu Lakshmi Swetamruta	76459962395570	1

Download

11. Citizen will also receive a confirmation message from VM-NHPSMS on their registered Mobile number.
12. Citizen will also receive an OTP number which they have to show to the healthcare provider/registration desk at the selected centre for vaccination
13. Read the instructions carefully, before leaving for your appointment
 - The sample template for Appointment slip has been shown below-

User Manual

Citizen Registration and Appointment for Vaccination

**Co-WIN**
Winning Over COVID

COVID-19 Vaccination Appointment Details


APPOINTMENT DETAILS					
Center	Medanta The Medicity, Sector - 38 Gurgaon Pin Code 122001, Gurgaon, Haryana				
Date	07 Jan 2022	Time	08:00AM-04:00PM	Preferred Time Slot	12:00PM-02:00PM

DETAILS OF INDIVIDUALS					
Reference Id	Name	Vaccine Name	Dose Type	Photo Id to Carry	Secret Code
56486806850860	Xxx	COVAXIN	First	PAN Card	0860

INSTRUCTIONS

1. Please carry the registered mobile phone and the requisite documents, including appointment slip, the Photo ID card used for registration, Employment Certificate (HCW/FLW) etc. while visiting the vaccination center, for verification at the time of vaccination.
2. Please arrive at the vaccination center only 15 minutes before the scheduled time to avoid overcrowding.
3. Please follow COVID appropriate behaviour at the vaccination centers.
 - a) Wear a mask.
 - b) Maintain a distance of at least 2 meters from others.
 - c) Follow the queue system maintained at the vaccination centers.
4. Please confirm from the vaccinator if your details such as name, gender, year of birth, ID card type and ID card number is correctly recorded in the system.
5. Last 4 digits of your beneficiary reference ID is your security PIN. Please provide the same to the vaccinator/verifier, when asked.
6. If you do not receive the confirmation SMS for vaccination, please do contact the vaccinator/ vaccination center in-charge before leaving the vaccination center.
7. Please check your certificate generated after successful vaccination recording before leaving the vaccination center. You may check for certificate by logging in to your account at cowin.gov.in or Arogya Setu or Digi-locker.
8. Please preserve any other document provided by the vaccination center with details of vaccination.
9. If for any reason, you are not offered vaccination despite having a valid appointment, you may lodge a complaint by calling the COVID-19 helpline 1075.

14. Citizen can either Cancel or reschedule their appointment

**Lakshmi Swetamruta**


REF ID
43258612813710


SECRET CODE
3710

PHOTO ID
Passport


ID NUMBER
XXXG557


YEAR OF BIRTH
2007

 DOSE 1



Bhagwati Hospital, 02 May 2022, 03:00PM-06:00PM

 Reschedule

 Cancel

- **Reschedule**

By clicking on the reschedule tab, it will • take you to “Book your appointment for Dose 1” page and citizen can follow the same procedure as mentioned above

Cancel

If you click on cancel appointment, it will ask ‘Yes’ and ‘No’ options. Click on yes, in case you need to cancel the appointment

10 Precaution Dose

- All fully vaccinated adult citizens (18+ and have taken 2 doses) are eligible for precaution dose from 10/04/2022. Eligible citizens can avail precaution dose at any Government or Private Vaccination Centre. Citizens should carry their Final Certificate of vaccination (with details of both earlier doses). Citizens should use the same mobile number and ID card used for earlier doses.
- HCWs, FLWs and Citizens aged 60 year or more, shall continue to receive precaution dose vaccination at any CVC, including free of charge vaccination at Government Vaccination Centre.
- For international travel, precaution dose can be administered to such beneficiary less than 9 months to at a minimum interval of 3 months (90 days) from the date of administration of the second dose as recorded on Co-WIN as per requirement of the destination country. All Vaccination centre in the State where precaution dose is being administered are eligible to administer precaution dose.
- If a beneficiary have received COVISHIELD earlier, they should get Precaution dose of COVISHIELD, CORBEVAX or INCOVACC or Covovax. If the beneficiary has received COVAXIN earlier, they should get Precaution dose of COVAXIN or CORBEVAX or INCOVACC or Covovax and if the beneficiary has received SPUTNIK V earlier, you should get Precaution dose of SPUTNIK V.

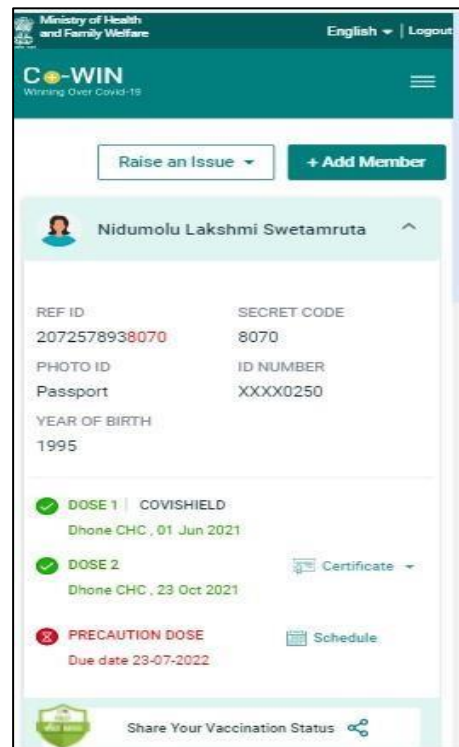
Reminder SMS has been sent to eligible beneficiaries.

User Manual

Citizen Registration and Appointment for Vaccination

Below are the steps to be followed:

1. Log in to <https://selfregistration.cowin.gov.in/>
2. Citizen should sign for verification by entering the mobile number used at the time of 1st and 2nd dose
3. Enter OTP received on registered mobile number
4. Citizens will be able to see details of past 2 doses along with Precaution dose tab
5. The screen will show the number of days left for precaution dose and the due date
6. Citizen can click on "Schedule precaution dose" tab to book appointment
7. Citizen searches for Vaccination Centre using PIN code or by choosing State and District.



← Book Appointment for Precaution Dose (COVISHIELD)

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN

Search By District

Enter your PIN

Search

User Manual

Citizen Registration and Appointment for Vaccination

← Book Appointment for Precaution Dose (COVISHIELD)

The slots availability data displayed in the pincode or district search is provided by the state govt and private hospitals. CoWIN does not create this data, therefore we cannot guarantee that it is the most recent and accurate data.

Search By PIN Search By District

Select State Select District

Telangana Hyderabad

Search

Slot Search Results (1 Center(s) Found)

Showing results for: Age: 18+ Vaccine: COVISHIELD

Filter results by: Age: 12-17 15-18 18 & Above Cost: Paid Free

Search by State and District option

7. Citizen gets options for CVCs with the same vaccine type that was given at the time of 1st and 2nd dose

8. Citizen chooses the Vaccination Centre and a suitable time slot for vaccination

9. Citizen receives Appointment details on the Appointment successful screen

10. Citizen can save the Appointment confirmation slip by clicking on Download tab, placed on the top right corner

11. Citizen will also receive a confirmation message from VM-NHPSMS on their registered mobile number.

12. Citizen will also receive an OTP number which they have to show to the healthcare provider/ registration desk at the selected centre for vaccination

Slot Search Results (1 Center(s) Found)

Showing results for: Age: 18+ Vaccine: COVISHIELD

Filter results by: Age: 12-17 15-18 18 & Above Cost: Paid Free

Wed, 04 May Thu, 05 May Fri, 06 May Sat, 07 May Sun, 08 May

SUNCHITI HOSPITAL Shivaji Nagar, Kolhapur, Maharashtra, 416201 COVISHIELD: ₹500 Paid Age: 18 & Above	20 Slots	N/A	N/A	N/A	N/A
--	----------	-----	-----	-----	-----

← Appointment Successful

Download

Your vaccination appointment is confirmed
Your appointment details have also been sent on your registered mobile number through an SMS

Center:
Sunchiti Hospital, Kolhapur, Maharashtra.

Date: 04 May 2022 Time: 09:00AM-06:00PM Preference: 03:00PM-06:00PM

#	Name	Reference ID	Photo Id To Carry
1	Naveen Simha	21371598438682	PAN Card

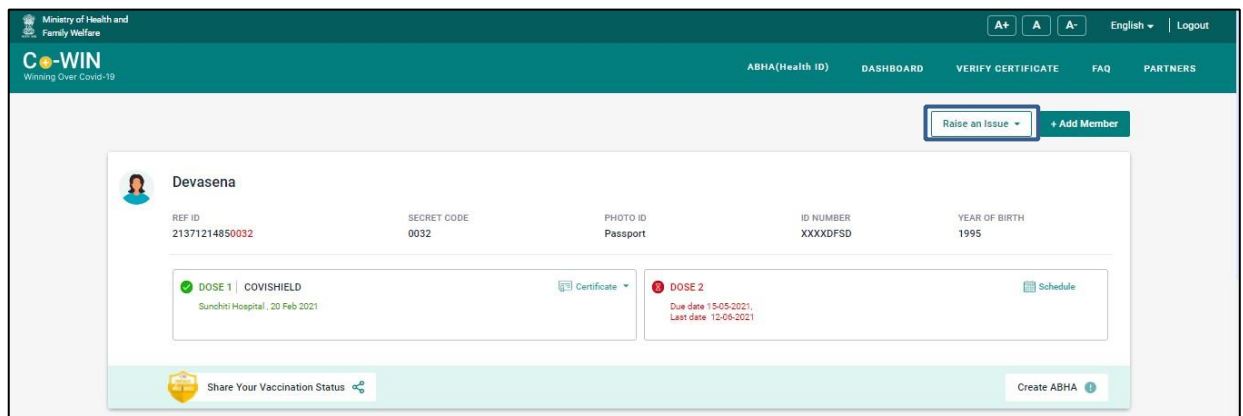
Instructions

1. Please carry the registered mobile phone and the requisite documents, including appointment slip, the Photo ID card used for registration, Employment Certificate (HCW/FLW) etc. while visiting the vaccination center, for verification at the time of vaccination.
2. Please arrive at the vaccination center only 15 minutes before the scheduled time to avoid overcrowding.
3. Please follow COVID appropriate behaviour at the vaccination centers.

11 How to raise Issues

Citizens can raise issues and grievances related to the vaccination and track them for a timely Resolution. Below are the steps to be followed:

1. Log in to <https://selfregistration.cowin.gov.in/>
2. Citizen should sign for verification by entering the mobile number used at the time of vaccination
3. Enter OTP received on registered mobile number
4. Click on "Raise an Issue" tab



Currently, Co-WIN portal gives an option of raising the following 8 types of issues:

1. Correction in certificate labels – Name, Age, Gender and Photo Identity number
2. Merging of multiple certificates received for first dose and get final certificate
3. Addition of Passport details for foreign travel
4. Report any unknown member that has been registered to your Co-WIN Registration account
5. Transfer registered members to another account with a new mobile number
6. Regenerate your final certificate

7. Vaccination date correction

8. Revoke vaccination

Detailed guidelines on how to raise and track issues can be accessed at
https://prod-cdn.preprod.co-vin.in/assets/pdf/Grievance_Guidelines.pdf

“ दवाई भी और कड़ाई भी।

Together, India will defeat COVID-19 ”

- *Prime Minister Narendra Modi*

