**Team Working Agreement**

Term: **FA21**

Creation **10/10/2021**

## 1) Group Identification

Instructor – **Thomas A. Powell**

Team Name – **H2O**

Team repo: <https://github.com/Hay-Harry/cse110-fa21-group2>

Team member info:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Email | Phone | GitHub Name | GitHub link |
| Antonia Manshi Yang | [may003@ucsd.edu](mailto:may003@ucsd.edu) | 8582006997 | [AntoniaY31](https://github.com/AntoniaY31) | <https://github.com/AntoniaY31> |
| Misha Reswick | [mreswick@ucsd.edu](mailto:mreswick@ucsd.edu) | 6507300173 | [mreswick](https://github.com/mreswick) | <https://github.com/mreswick> |
| Faris Ashai | [fashai@ucsd.edu](mailto:fashai@ucsd.edu) | 3107019678 | [farisashai](https://github.com/farisashai) | <https://github.com/farisashai> |
| Hanran Yang | [hay015@ucsd.edu](mailto:hay015@ucsd.edu) | 6262672035 | [Hay-Harry](https://github.com/Hay-Harry) | <https://github.com/Hay-Harry> |
| Laurence D’Ercole | [ldercole@ucsd.edu](mailto:ldercole@ucsd.edu) | 6197999059 | [Laurence777](https://github.com/Laurence777) | <https://github.com/Laurence777> |
| Ziheng Huang (Fred) | [z8huang@ucsd.edu](mailto:z8huang@ucsd.edu) | 8582509611 | [hzhfred](https://github.com/hzhfred) | <https://github.com/hzhfred> |
| Kaiwen Tsou | [kktsou@ucsd.edu](mailto:kktsou@ucsd.edu) | 6197215506 | [RainbowPangolin](https://github.com/RainbowPangolin) | <https://github.com/RainbowPangolin> |
| Britney Vi | [bvi@ucsd.edu](mailto:bvi@ucsd.edu) | 7146067447 | [BritneyVi](https://github.com/BritneyVi) | <https://github.com/BritneyVi> |
| Jon Tran | [jht001@ucsd.edu](mailto:jht001@ucsd.edu) | 6193158908 | [FJonTran](https://github.com/fjontran) | <https://github.com/fjontran> |
| Alex Nguyen | [atn012@ucsd.edu](mailto:atn012@ucsd.edu) | (916) 346-7897 | [AlexNguyenJJ](https://github.com/AlexNguyenJJ) | <https://github.com/AlexNguyenJJ> |
| Robert Jiang | [rjiang@ucsd.edu](mailto:rjiang@ucsd.edu) | (669)-264-7777 | [treeebooor](https://github.com/treeebooor) | <https://github.com/treeebooor> |

## 2) Primary Means of Communication and Expectations

**Slack** for asynchronous communication. Each person is expected to respond within 24 hours.

**Zoom** for synchronous meetings.

## 3) Scheduling Meetings:

Internal Meeting Time: **Sundays 3-4pm**

Meeting with Mentor TA: **Tuesday 1 pm,** as per TA

## 4) General Responsibilities for All Team Members:

* Be **responsive** (i.e., respond to slack if needed as given above)
  + Teammates are expected to respond to Slack within 24 hours and are expected to attend Zoom meetings whenever possible.
* **Respect** others (be forgiving and supportive)
  + Everyone is deserving of respect and support. If any conflicts are to arise, then they are expected to be resolved in a peaceful and humane manner.
* Be **responsible** for tasks assigned; give complete effort and be accountable
  + Every individual should try to fulfill their tasks and responsibilities assigned to them. If they are struggling or cannot complete said tasks, then they should communicate with the team.

## 5) Conflict Resolution

Affected parties who cannot or refuse to resolve a conflict among themselves can go to the **Team Lead** or **Manager(s)** to mediate the conflict, who will decide on the preferred method of communication (i.e. Zoom call or Slack channel). Conflicts will **always be kept private** among the affected parties.

## 6) Expectations of Faculty and GTA’s

If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment. Staff will be available to meet with teams to resolve issues.

## 7) Team Signatures



Individual Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

