



# Haidar Dayoub

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Male

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11. Jul.1995

Syria - Lattakia

Syrian

## Summery

I am an experienced telecommunications engineer, whose experience extends to designing and developing front-end websites and applications. It built and improved user experiences, with a focus on making designs seamless and easy to use. Besides, she gained valuable experience in the field of accounting and data entry for 6 years, where she was involved in financial records management and financial reporting development using several well-known accounting software.

## Skills

- Analytical thinking.
- Problem solving.
- Communication skills.
- Accuracy and attention to detail.
- Withstand working pressure.
- Manage time effectively.
- Flexibility and adaptability.
- Organize work and manage tasks effectively.
- Planning and organization.
- Teamwork.
- Accounting skills.
- Programming skills and interface design.

## Work Experience

### - Vica web solutions company for software solutions

2023 – Present

#### *Developer Front End*

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- Analyze customer requirements and determine their user interface needs.
- Using the framework (**bootstrap**)
- Use (**React JS**) technology.
- Create projects using (**vite – webpack.**)
- Convert interface designs into executable code using (**HTML, CSS, and JavaScript**).
- Ensure that interfaces are compatible with different browsers and devices.
- Collaborate with the back-end development team to ensure the integration of the interfaces with the overall system.
- Testing and debugging interfaces.
- Follow security and privacy standards in the design and development of facades.
- Document the development process and provide the necessary reports to the management team and customers.

### - Odila Pharma For Pharmaceutical Industries

2021 – 2023

#### *Data Entry*

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- Enter data accurately and quickly in the selected database system using **Al-Ameen program**.
- Ensure that the entered data is correct and ensure that there are no errors.
- Organize and classify files and documents in an organized and appropriate manner.
- Handling data related queries and needs by colleagues and customers.
- Maintain the confidentiality and security of the entered data.

### - Afamia Rotana Resort (Cafe 360)

2018 –2019

#### *accountant*

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- Manage all general accounting processes using infinity software.
- Carry out daily and monthly accounting operations.
- Manage and track all financial movements and update purchase and sales records.
- Maintain the confidentiality of financial statements.
- Archiving and organizing financial operations and organizing them in an easy way.

**- Orange Mall (Pascochi Cafe)**  
**accountant**

**2016 –2018**  
**Syria – Lattakia**

- Carrying out daily and monthly accounting operations for the café using the **Omega** accounting program.
- Monitor and review accounting records.
- Manage day-to-day financial operations, such as preparing customer invoices and following up on payments and expenses.
- Communicate effectively with the management team and employees.

**- Syrian Telecom Company**  
**Technical Engineer**

**2016 – 2017**  
**Syria – Lattakia**

- Installation and maintenance of communication and networking equipment.
- Provide technical support and solve technical problems for customers and employees.
- Modernization of telecommunications infrastructure.
- Providing technical advice to customers and the company.
- Carry out tests and evaluations of communication systems to ensure their optimal performance.
- Training employees on the use of communication devices and modern technologies.
- Provide technical reports and statistics to the company's management.

## Education

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**- Bachelor's degree**

- Communications and Electronics Engineering  
Tishreen University

**2020**  
**Syria – Lattakia**

## COMPUTER SKILLS

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- Excellent mastery of work on office programs (Microsoft Office).
- Communication tools (e-mail, Internet).
- Accounting Trustee Program.
- Infinity accounting software.
- Omega accounting software.
- HTML, CSS, JavaScript

## Other Strength

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- Having a positive working attitude.
- Very enthusiastic and dedicated.
- Good interacting skill.
- Commitment to work with a high level of confidence.
- The ability to distribute attention to more than one task at a time (multitasking).
- Accuracy in preparing reports and delivering them on time.
- Attention to detail, ability to solve problems and act under pressure.
- Customer service.

## Language

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- **Arabic:** Mother tongue.
- **English:** Very good.