

HAYDEN DUTRO

Please contact via LinkedIn

(don't want to put my contact details on the internet for anyone to see)

Objective

Computer Science student with government experience as a SharePoint and Records manager held to a high standard of work quality seeking to start a career in the technology field as a SharePoint Site owner and learn as much as possible.

Skills

HTML	CSS	JavaScript	Leading Team Projects
SharePoint 2016	SharePoint Designer	SharePoint workflows	Creating Collaborative Environments
Secret Clearance	Handling Confidential information	Taking charge	Self-Motivated

Experience

Knowledge Manager (SrA Airman) **August 2019 - Current**

Air Force Reserves - Wright Patterson Air Force Base

- Created Multiple SharePoint sites
- Manage records for over 2000 Airman
- Set up Sign in Kiosk for 10 Offices

Intern in Automation Engineering **June 2018 - August 2019**

MPW Industrial Services - Hebron, Ohio

- Created CAD drawings
- Programed Logic Controllers

Student Assistant **August 2018 - Current**

Miami University King Library - Oxford, Ohio

- Managed a 3D Printing Lab
- Produced Multiple CAD projects

Education

Computer Science - Junior in Bachelor Program **Expected 2024**

Miami University - Oxford, Ohio

Robotics, Automation, and Design (R.A.D.) **2018**

Mid-East Career and Technology Centers - Zanesville, Ohio

Accomplishments

SkillsUSA - State Competition

Robotics and Automation Technologies - 2nd place **2018**

Related Technical Math - 8th place, 2nd in regionals **2017**