

# HAYDEN HARTLEY

3/21 Lindsay Street, Rosslea, 4812

0488 383 092

hayden.hartley@my.jcu.edu.au

www.linkedin.com/in/hayden-hartley

## CAREER STATEMENT

---

Adaptable and driven student heading into my final year of university in 2021. Together with my 7 years customer service experience, I am keen to apply my skills and education in a professional IT or engineering role.

## EDUCATION

---

2016 - present	<b>Bachelor of Engineering (Honors)/Bachelor of Information Technology</b> James Cook University, Townsville, QLD <b>Major:</b> Electrical Engineering Expected Date of Completion: November 2021 <b>Achievements</b> <ul style="list-style-type: none"><li>• Current Grade Point Average 4.146</li><li>• Personal website <a href="http://haydenhartley.github.io">haydenhartley.github.io</a></li></ul>
2015	<b>Queensland Certificate of Education</b> Pimlico State High School OP: 8

## TRAINING AND PROFESSIONAL DEVELOPMENT

---

2019	<b>White Card Construction Training</b> Aveling
2018	<b>Certificate III Retail</b> McDonald's Australia
2017	<b>Glencore Hackathon Business Enterprise Winner</b>

## KEY TECHNICAL SKILLS

---

<b>IT and Programs:</b>	AutoCAD 2D modelling, extensive knowledge of Microsoft Office, Computer hardware & peripherals, able to code in java & HTML/PHP.
<b>Communication:</b>	Well-developed communication skills have been gained through customer interaction and university presentations.
<b>Teamwork:</b>	Strong ability to work in any team evidenced through successful group university projects, range of coworkers within my current employment and involvement in extracurricular clubs.
<b>Problem Solving:</b>	Critical thinking skills refined through work experiences including on the spot equipment trouble shooting within a fast-paced environment.

## COURSE PLACEMENTS

---

2020/2021	<b>Glencore Mine Site</b> , Clermont, November - February (12 Weeks)
2019	<b>APD Engineering</b> , Townsville, June – July (6 Weeks) <ul style="list-style-type: none"><li>• Self-sourced vacation work with engineering consultancy firm based in Townsville.</li><li>• Collaborated with several members from an electrical engineering discipline to complete review of fieldwork results.</li><li>• Created a resource database for use by employees within the Townsville office.</li><li>• Assisted with the identification and correction of insufficient power systems across Far-North Queensland.</li><li>• Developed viable solution for client generator installation problem.</li></ul>

## EMPLOYMENT HISTORY

---

Nov 2016 – Current	<b>Hospitality Manager</b> (Part Time) McDonalds CBD Townsville <ul style="list-style-type: none"><li>• Managing shifts of up to 15 employees within one of Townsville’s busiest franchises.</li><li>• Sensitive and receptive handling of customers, including complaints.</li><li>• Motivating and providing a positive image to other team members.</li><li>• Reliable ability to stay calm during busy and at times stressful work environment.</li><li>• Management of financial assets including balancing registers and float money.</li></ul>
Dec 2013 - Feb 2016	<b>Shift Supervisor</b> (Casual) Gelatissimo Café <ul style="list-style-type: none"><li>• 2-year period running shifts for a small business (prior to full time university study)</li><li>• Production and presentation of product.</li><li>• Push myself and team members to achieve sales goals.</li></ul>

## MEMBERSHIPS

---

2018 – Present	<b>Executive Member</b> - JCU Electronics and Robotics Club
2017 – Present	<b>Student Member</b> – Engineers Australia

## COMMUNITY INVOLVEMENT

---

2019	<b>Asset Manager</b> - JCU Electronics and Robotics Club
------	--

## INTERESTS

---

- Robotics and electronic circuits
- Modifying and building computers
- Coding my portfolio website
- Casual graphic design

## REFEREES

---

**Freddie Sabijon**, Ex Store Manager  
McDonalds CBD Townsville  
210 Ogden St, Townsville QLD 4810  
Phone: 0415 128 607  
Email: Fredsabijon@yahoo.com

**Dr Kenny Leong**, Lecturer  
James Cook University  
1 James Cook Dr, Douglas 4811  
Phone: 07 4781 4249  
Email: Kenneth.leong@jcu.edu.au