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| **Meeting/Project Name:** | R&D - Real-Time Scoreboard |  |  |
| **Date of Meeting:** (DD/MM/YYYY) | 06/10/2017 | **Time:** | 13pm to 15pm |
| **Meeting Facilitator:** | Client\team | **Location:** | AUT University |

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| --- | --- | --- |
| **Attendees** | **Present** | **Not present (reason)** |
| Vinicius Alves | Yes |  |
| Hayley Cleverdon | no | working |
| Karanjit Gahunia | Yes |  |
| Seung-Kyu Jin | Yes |  |
| Alex Lu | Yes |  |

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| **Deadlines** |  | |
| **Action Item** | **Assigned To** | **Completed** |
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| **Meeting Objective** |  |

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| **Meeting Agenda** |  |  |
| **Action Item** | **Assigned To** | **Due Date** |

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| **Details\Points Made\Summary** |

Prefers a simple easy to use UI

Nav bar on Welcome page seems unnecessary

Overall less buttons/decisions presented at once seem to be good

Login on navbar could be removed. Seems confusing

Time Remaining should say Competition Time Remaining

Some things could better explain what they are or do

Sort is somewhat unnecessary

Chart should be the default view for leaderboard

Security can be kept to bare minimum

Have an incorrect input for the markers

Correct/Incorrect should stand out while pass/undo should stand out less

undo should be more specific in what it does

Recommends a list of all of previously marked questions for marker: could be hidden until needed

Leaderboard Top/My team should show what current question they are on

\*Should have some sort of way of letting all the trackers know their tracked team has scored\*

System processes could be made for more general usage

Overall reaction for the meeting seems to be positive