# Haywood Community College SACSCOC Fifth Year Interim Report

## Technical Requirements

For the best results, both Windows and MacOS users should use the latest version of Chrome, Microsoft Edge, Firefox, or Safari.

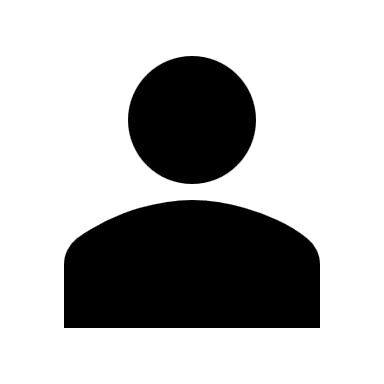
All attachments are in the Portable Document Format (pdf) and require the Adobe Acrobat Reader or compatible PDF reader application. Adobe Acrobat Reader is a free download: <https://get.adobe.com/reader/>. The most recent version of Adobe Acrobat is recommended. It is also recommended to turn off **Open cross-document links in same window** under **Documents** in **Preferences**.

A screenshot of a computer

Description automatically generated

## Support

For technical needs, such as problems with hardware, internet connection, or printing, contact:

 David Onder

 donder@haywood.edu

828-565-4077



## Getting Started

The Fifth-Year Interim Report is available either via a Zip file (**HaywoodCC\_5Y.zip**) or on USB.

### *Zip File*

If using the Zip file, download to a folder where you would like to expand the Zip file to access the submitted files. On Windows 11, right-click the file and select **Extract All…**. On MacOS, Double-click the Zip file in the Finder app. In both cases, the file will be decompressed into the same folder.

A screenshot of a computer

Description automatically generated

### *USB Drive*

Insert the USB drive into a compatible USB port on your computer. Open a folder at the root of the drive.

## Accessing the Report

### *Easy to navigate website*

To open an easy to navigate website version of the report, double-click the file named **LauchWebSite.html**, which can be found in the Zip file or on the USB drive in the root folder. The landing page of the report will open in your default browser.

The sections of the site are labeled at the top of every page and the navigational pane is available on the left side. All links in the narratives, whether to external artifacts or to navigate within the documents, are colored light green.

A screenshot of a green and white website

Description automatically generated

Selecting an item from the horizontal bar will change the options on the left sidebar.

### Site Map

* Home
  + HCC Overview
  + Leadership Teams
  + Signatures Attesting to Integrity
  + Institutional Summary Form Prepared for Commission Reviews
* Requirements
  + Standard 5.4 - Qualified Administrative/Academic Officers
  + Standard 6.1 - Full-Time Faculty
  + Standard 6.2.b - Program Faculty
  + Standard 6.2.c - Program Coordination
  + Standard 8.1 - Student Achievement
  + Standard 8.2.a - Student Outcomes: Educational Programs
  + Standard 9.1 - Program Content
  + Standard 9.2 - Program Length
  + Standard 10.2 - Public Information
  + Standard 10.3 - Archived Information
  + Standard 10.5 - Admissions Policies and Practices
  + Standard 10.6 - Distance and Correspondence Education: Student Identity Verification
  + Standard 10.7 - Policies for Awarding Credit
  + Standard 10.9 - Cooperative Academic Arrangements
  + Standard 12.1 - Student Support Services
  + Standard 12.4 - Student Complaints
  + Standard 13.6 - Federal and State Responsibilities
  + Standard 13.7 - Physical Resources
  + Standard 13.8 - Institutional Environment
  + Standard 14.1 - Publication of Accreditation Status
  + Standard 14.3 - Comprehensive Institutional Review
  + Standard 14.4 - Representation to Other Agencies
* QEP
  + Quality Enhancement Plan (QEP) Impact Report

Each standard includes a list of sources at the end, sorted in alphabetical order, for easy reference.

### *PDF file*

To open the PDF, double-click on the **SACSCOC-Fifth-Year-Interim-Report.pdf** file, which can be found in the Zip file or on the USB drive in the root folder. The file will open in your default PDF reader.

The PDF contains bookmarks for the major sections and for each standard. It also contains links to external artifacts and other standards within the same document. To navigate within the PDF, click on a bookmark or linked text.

Within the document, text that is linked to external artifacts is colored light green, and text that is linked to another section in the document is colored dark green. The Table of Contents is also linked to each portion of the document. Clicking a link to an external artifact should open that artifact in a new tab while all other links will open in the existing tab. If an artifact opens in the same tab, you can return to the main document by holding the Alt key and hitting the left arrow key.

Each standard includes a list of sources at the end, sorted in alphabetical order, for easy reference.

## Additional Resources

The following resources are also available in the Zip file or on the USB drive.

* 2023-2024 HCC Curriculum Catalog
* 2024-2025 HCC Curriculum Catalog
* Institutional Summary Form Prepared for Commission Reviews