

Milestone Report for collaboration peer-teaching system

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Milestone	Date	Status	Comment/Issue	Responsible
<i>Review past lessons learned</i>	01/02/11	Done	Review the lessons learned from the previous projects to prevent repeating the same faults and problems.	Hazem
<i>Project kickoff</i>	02/02/11	Done	Kickoff the current project.	Hazem
<i>Business requirements analysis</i>	01/02/11	Done	Analyze the business requirements and needs.	Mohamed
Determine major milestones	08/02/11	In progress	knowing how the project is advancing.	Hassan/Youssef
Document expectations	08/03/11	Pending	Document the expectations of the current project and the risks to help in decision making.	Mostafa
Make lessons learned report	14/03/11	pending	Document the lessons learned from the project to improve the upcoming projects in the future.	Medhat
<i>Release</i>	15/03/11	pending	Release the current project.	Ahmad