



Republic of the Philippines
Department of Education
Region X
LANAO DEL NORTE DIVISION
Gov. A. Quibranza Prov'l. Gov't. Compound
Pigcarangan, Tubod, Lanao del Norte

DEPED LANAO DEL NORTE	
RECORDS SECTION CONTROL NO. <u>39131</u>	
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November 28, 2023

DIVISION MEMORANDUM

No. 609 s. 2023

**ADMINISTRATION OF THE 2023 SPECIAL PHILIPPINE
EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Assistant Schools Division Superintendent
Chief ES- Curriculum Implementation Division
Chief ES- Schools Governance and Operations Division
Elementary and Secondary School Heads both public and private schools
All Others Concerned

1. Per DepEd Order 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for K to 12 Basic Education Program and DepEd Memorandum No. 49, s. 2023 titled Administration of the 2023 Special Philippine Education Placement Test (PEPT), the Bureau of Educational Assessment shall administer the Special Philippine Educational Placement Test (PEPT) on December 17, 2023 (Sunday) at Lanao del Norte National Comprehensive High School.

2. School Head of the assigned Testing Center is advised to prepare the examination room with 30 armchairs (desks are not recommended), board erasers, chalk, list of examinees posted near the door and board work (test timing). It is advised that during examination day, the testing center should be free from other school activities. Only testing staff/facilitators/monitors are allowed on the testing premises during the examination day.

3. One day Compensatory Time Off (CTO) shall be given to the room examiners/chief examiner/testing staff/facilitators/monitors.

4. The following testing staff/facilitators/monitors shall report on the examination day to ensure the smooth and safe conduct of the test:

- Division Top Management
- Division Testing Coordinator (DTC)
- SDO Personnel assigned.
- School Head of the Testing Center
- Room Examiners
- Supervising Examiner
- School Testing Coordinators/School Guidance Counselor
- School personnel/nurse in-charge for health concerns
- Other Testing/Support staff

5. Relative to the above activity, there shall be an orientation to all room examiners/testing staff/facilitators/monitors on Dec. 7, 2023 (Thursday), 3:00 PM at Maigo CES Gymnasium, Maigo, Lanao del Norte.

6. Attached are the list of PEPT Registrants and list of room examiners/testing staff/ facilitators/monitors.

7. Travelling, meals and other expenses incurred thereto shall be charged against Division MOOE/local funds/Program Support Funds subject to usual accounting and auditing rules and regulations.

8. For queries and other concerns related to the conduct of Special PEPT, you may coordinate with IVY T. JUMAWAN, SEPS SMME/Division Testing Coordinator (09177795131).

9. Immediate dissemination of and strict compliance with this Memorandum to all concerned is highly enjoined.

for: [signature]
EDWIN R. MARIBOJOC, EdD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: DepEd Order No. 55, s. 2023
To be indicated in the Perpetual Index
under the following subjects:

National Assessment

itj/monitoring & evaluation 2023
November 29, 2023



Republic of the Philippines
Department of Education

AUG 24 2023

DepEd MEMORANDUM
No. **049**, s. 2023

**ADMINISTRATION OF THE 2023 SPECIAL PHILIPPINE
EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the **Administration of the 2023 Special Philippine Educational Placement Test (PEPT)** in October this year. The date of the test administration will be announced in a separate memorandum.
2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.
3. The target registrants for PEPT are the following:
 - a. Learners from schools without a government permit
 - b. Learners from nonformal and informal education programs
 - c. Learners who have incomplete or no record of formal schooling
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment
 - f. Learners who are overage for their grade levels
4. No test registration fees shall be collected from the test registrants.
5. The placement of the PEPT qualifiers for this special test administration shall take effect in the current school year when the test is administered pursuant to Section 6 (Grade Level Placement Assessment) 2.b. of DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.

Test Registration

6. The test registration shall be done in select schools division offices (SDOs) starting from the date this Memorandum is published until **August 31, 2023**.

7. The Special PEPT Registration Form can be downloaded from <https://tinyurl.com/SpecialPEPTReg>. Registrants shall submit the documentary requirements to the Division Testing Coordinator (DTC) at the nearest SDO. Below are the requirements for specific types of test registrants.

a. For new test-takers

- i. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar
- ii. Original and one photocopy of the **permanent school record** (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator)
- iii. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable)
- iv. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- v. One copy of the accomplished **PEPT Registration Form**

b. For test retakers

- i. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest)
- ii. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- iii. One copy of the accomplished **PEPT Registration Form**

8. The DTCs shall be in charge of the evaluation of documents and shall ensure that the documentary requirements of each registrant are complete.

9. Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination.

10. A Certificate of Rating (COR) shall be issued to each test-taker. Information regarding the release of results shall be announced in another Memorandum.

Testing Centers, Test Materials, and Number of Registrants

11. The testing centers shall be located in select SDOs.

12. Some SDOs shall have more than one testing center.

13. BEA shall allocate the number of test materials per SDO and testing center based on the actual number of test registrants.

14. The DTCs are required to submit to BEA the actual number of PEPT registrants for the allocation and packing of test materials in the warehouse.

15. The Excel template to be used in the submission of the **actual number of test registrants** per testing center and updated names of testing centers (if applicable) can be downloaded from **bit.ly/PEPTform**.

16. The Excel template shall be uploaded on **September 7, 2023** to this link: **bit.ly/SpPEPT2023** using the filename: [Region]_[Division]_2023 Special PEPT_Updated Testing Centers & Actual Number of Registrants.

Virtual Orientation

17. BEA shall schedule a virtual orientation on **August 11, 2023**, about the evaluation of PEPT documentary requirements and test administration guidelines. The orientation shall be attended by the Regional Testing Coordinators, DTCs, and other key testing personnel that will be involved in the examination. The meeting details shall be announced in a separate Advisory.

18. Health and safety protocols must be followed in all the activities to be done.

19. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division** through email at **bea.ead@deped.gov.ph** or at telephone number (02) 8631-2589.

20. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:


GINA O. GONONG

Undersecretary for Curriculum and Teaching

Encls.: As stated

Reference:

DepEd Order (No. 55, s. 2016)

To be indicated in the Perpetual Index
under the following subjects:

ACCREDITATION
EXAMINATION
LEARNERS
SCHOOLS
TEST





Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT


Office of the Director

November 23, 2023

ADVISORY

**SCHEDULE OF ADMINISTRATION OF THE 2023 SPECIAL PHILIPPINE
EDUCATIONAL PLACEMENT TEST (PEPT)**

1. Relative to the issued Department of Education (DepEd) Memorandum No. 049, s. 2023 titled **Administration of the 2023 Special Philippine Educational Placement Test (PEPT)**, the Department, through the Bureau of Education Assessment (BEA), shall administer the Special PEPT in select testing centers in Schools Division Offices (SDOs) on **December 10, 2023 (Sunday)** for the Luzon Cluster, and **December 17, 2023 (Sunday)** for the Visayas and Mindanao Cluster.
2. All other provisions stated in the said Memorandum shall remain in effect.
3. Immediate dissemination of this advisory is desired.


NELIA V. BENITO, PhD, CESO IV
Director IV

Encls.: As stated

References:

- DepEd Order (No. 55, s. 2016)
- DepEd Memorandum (No. 49, s. 2023)



2/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone No.: (02) 8631-6921 (Telefax); 8631-2588; 8631-2589; 8631-2571; 8631-2591
Email Address: bea.od@deped.gov.ph; bea.ead@deped.gov.ph; bea.erd@deped.gov.ph
DepEd Philippines @depedphilippines @DepEd_PH www.deped.gov.ph