



**Zhunyan He**

ID: 332522200403020015


Date of birth: 03/02/2004

Place of birth: Hang Zhou, China


Nationality: Chinese

Gender: Male

## CONTACT

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## ABOUT ME

### Professional skills:

amount of skills A comprehensive understanding of banking, securities, and other related knowledge systematic mastery of the basic theory of finance, basic knowledge, basic skills; Language skills: English multi-collateral countries 120 , to meet the standards of study abroad; Network skills: proficiency in video and audio production editing; Other skills: the use of R language, proficiency in Microsoft office, skilled use of Photoshop

## EDUCATION AND TRAINING

**01/09/2022 – 01/06/2026** Wenzhou, China

**Diploma** Wenzhou Kean University

Website <https://wku.edu.cn/>

## WORK EXPERIENCE

**01/01/2023 – 01/03/2023** Hangzhou, China

**Operations manager** China Merchants Bank

- Assisted in producing **over 50** financial statements and reports, ensuring accuracy and regulatory compliance.
- Documented **10+** high-level meetings by taking detailed minutes for financial analysis and decision-making.
- Analyzed banking data and identified **key trends that improved operational efficiency by 15%**.
- Processed and reviewed **over 100** customer financial transactions, ensuring proper documentation and adherence to banking policies.

**15/06/2024 – 01/09/2024** Hangzhou, China

**Bonds analyst** Industrial Securities Co., Ltd

- Conducted **market research on 50+ listed companies** to assess financial health and investment potential.
- Assisted in **preparing industry analysis reports**, supporting strategic decision-making for corporate clients.
- Collaborated with senior analysts to **evaluate investment portfolios**, optimizing risk and return strategies.
- Assisted in financial modeling and **analyzed over 100 financial statements** to support investment recommendations.

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Chinese Sign Language

**Other language(s):**

English

**Listening** A2

**Reading** B2

**Writing** A1

**Spoken production** B2

**Spoken interaction** B1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## DIGITAL SKILLS

Microsoft Office | Social Media | Microsoft Excel | Facebook | Instagram | Microsoft Powerpoint | Microsoft Word