Accounts Receivable (AR)

User Manual

Version 4.5

March 1995

Revised September 2014

Department of Veterans Affairs

Office of Information and Technology (OIT)

Product Development

Revision History

Date	Version	Description	Author
09-5-2014	4.5	Initial version of User Manual Title Page document. Technical edit.	Rita Muller / R. Wilder
05-1-2012	4.5	Made revisions based on new ProPath template for title page and Revision History. Retained original information within document.	Rita Muller
12-22-2004	4.5	Updated to comply with SOP 192-352 Displaying Sensitive Data	Mary Ellen Gray
12-22-2004	4.5	Pdf file checked for accessibility to readers with disabilities.	Mary Ellen Gray

Preface

This manual is designed to provide the Accounts Receivable (AR) user with information necessary to operate the Accounts Receivable Version 4.5 (V. 4.5) software. The AR software allows the following:

- Fiscal Service to manage the debt collection process at a VA facility;

- Bills to be generated in Accounts Receivable using the Billing module;

- Bills to be created by Medical Administration's Integrated Billing (IB) package;

- Bills (once approved at the service level) to be processed by an Accounts Receivable Clerk;

- Calculation of interest charges, administrative costs, and payment schedules to be performed;

- Follow-up letters to be printed.

- The interface with the Financial Management System (FMS) in Austin TX.

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