OUTPATIENT PHARMACY

USER MANUAL - SUPPLEMENTAL

Version 7.0
December 1997

(Revised March 2010)

Department of Veterans Affairs
Office of Enterprise Development

Revision History

Each time this manual is updated, the Title Page lists the new revised date and this page describes the changes. If the Revised Pages column lists "All," replace the existing manual with the reissued manual. If the Revised Pages column lists individual entries (e.g., 25, 32), either update the existing manual with the Change Pages Document or print the entire new manual.

Date	Revised Pages	Patch Number	Description
03/10	29, 33	PSO*7*338	Laser labels updated: Additional Warnings section added to the top of PMI section. Lengthy labels are truncated so text referring them to the Additional Warnings section could be added and the lengthy label is printed there. (R. Santos, PM; S. B. Gilbert, Technical Writer)
05/09	37a-b	PSO*7*305	Notice of Privacy Practice reminder printed on PMI with prescription's laser labels. (G. Tucker, PM; S. B. Scudder, Tech Writer)
10/07	All	PSO*7*264	Separated Appendices from *Outpatient Pharmacy V. 7.0 User Manual*, and created this new document. (E. Williamson, PM; S. Krakosky, Tech Writer)

(This page included for two-sided copying.)

Warning Label Section

These warnings illustrate both old and new warning sources and may not be the current warnings for this drug.

Take medication on an empty stomach one hour before or two to the three hours after a meal unless otherwise directed by your doctor.

This drug may impair the ability to drive or operate machinery. Use care until you become familiar with its effects.

It is very important that you take or use this exactly as directed. Do not skip doses or discontinue unless directed by your doctor.

The dose of the medication will likely need adjustment if you become pregnant. Soon after your pregnancy is confirmed, contact your primary care … See printed Additional Warnings.
CAUTION: Federal law prohibits the transfer of this drug to any person other than the patient for whom it was prescribed.

These are the changes made to this section:

- Warnings print in English or Spanish depending on the patient's PMI preference.

- When there are fewer than five warning labels, the warning labels are bottom-justified.

- When the DEA SPECIAL HDLG field in the DRUG file begins with 1, 2, 3, 4, or 5, the NO TRANSFER warning label from the RX CONSULT file (entry number 20) prints in the appropriate language.

- The new data source contains several lengthy warnings (especially Spanish translations). A fourth line of text is allowed, if needed, for the smallest font.

- If the text of a warning exceeds four lines, the fourth line is truncated so the text "… See printed Additional Warnings." can be added. Then, that warning is printed in its entirety under Additional Warnings in the PMI section.

- When there are more than five warning labels for the prescription, the additional warnings print at the top of the PMI section under Additional Warnings.

- The top warning label sometimes printed on or over the perforated line. For some fonts, the white space between the lines of this warning is reduced so the warning will fit on the label.

Mail Address Section

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Attn: (119)
114 HOLLAND AVE
ALBANY, NY  12206

REGULAR MAIL- Forwarding Service Requested

OPPATIENT, ONE
123 OAK STREET
ALBANY, NY  12211




WINDOW – PLEASE HOLD FOR PICKUP
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These are the changes made to this section:

- The current date is printing in the upper right corner. It is right justified and is retrieved from the LABEL DATE/TIME field. This date prints to the right on the same line as "Attn: (119)"

- The patient name prints first name first instead of last name, first name.

- When the routing is "Window", the word "Window" is bolded. "Mail" is also bolded in this section.

- With patch PSO*7*233, if the permanent address is flagged with a bad address indicator and there is no active temporary address, ** BAD ADDRESS INDICATED will print where the address normally would and the rest of the address will not print.

Patient Medication Information (PMI) Sheet Section

Additional Warnings:
0192: The dose of the medication will likely need adjustment if you become pregnant. Soon after your
    pregnancy is confirmed, contact your primary care doctor or nurse practitioner for the new dosage of
    medication.

OPPATIENT, ONE Rx#: 100002278   CAPTOPRIL 100MG TABS

CAPTOPRIL – ORAL: (KAP-toe-pril)

WARNING: This drug can cause serious fetal harm if used during the last six months of pregnancy. If pregnancy occurs, stop using this
drug and immediately contact your physician.
.
. (Compressed due to space)
.
MISSED DOSE: If you miss a dose, take it as soon as remembered; do not take it if it is almost time for the next dose, instead, skip the
missed dose and resume your usual dosing schedule. Do not "double-up" the dose to catch up.

These are the changes made to this section:

- The PMI section prints in the patient's language preference.

- The white spaces between the sections of this document are reduced to allow more lines to print
  on the page.

- When there are more than five warning labels for the prescription, the additional warnings print at
  the top of the PMI section under Additional Warnings.

- If the warnings in the Warning Label section are more than 4 lines in length, they are printed at
  the top of the PMI section under Additional Warnings.

Trailing Document Section

The Trailing Document section includes the Signature Log, Mail-Back Address Label, Address Change Form, Allergies/ADR Document, Suspended Prescription Information, Refill Narratives, and Copay Narratives.

- For all sections, with the release of patch PSO*7*200, the SSN display changes from six digits to the last four digits.

Signature Log Section

- A signature log prints in the bottle label section of the trailing documents. The patient will sign for the medications received on this log. This option is in request to the ePharmacy requirements.

- With the release of patch PSO*7*200, the following changes are made:
    o Print current date at top.
    o Do not print user name (if more than 1 prescription was included to be signed, the user name could be different for each one).
    o Correct the spacing and continuation paging issues if one or more of the prescriptions has been discontinued before printing the signature log.
    o Add a barcode to enable scanning to remove the patient's name from the Bingo Board.
    o Add as much of the drug name as will fit on the label.
    o While printing original labels (not reprint of the signature log), if all of the fills have a routing of mail, the signature log will not be printed.
    o The line "Relationship_____ Counseled? _____" is changed to:

      Relation_____ Counseling Refused__ Accepted__