

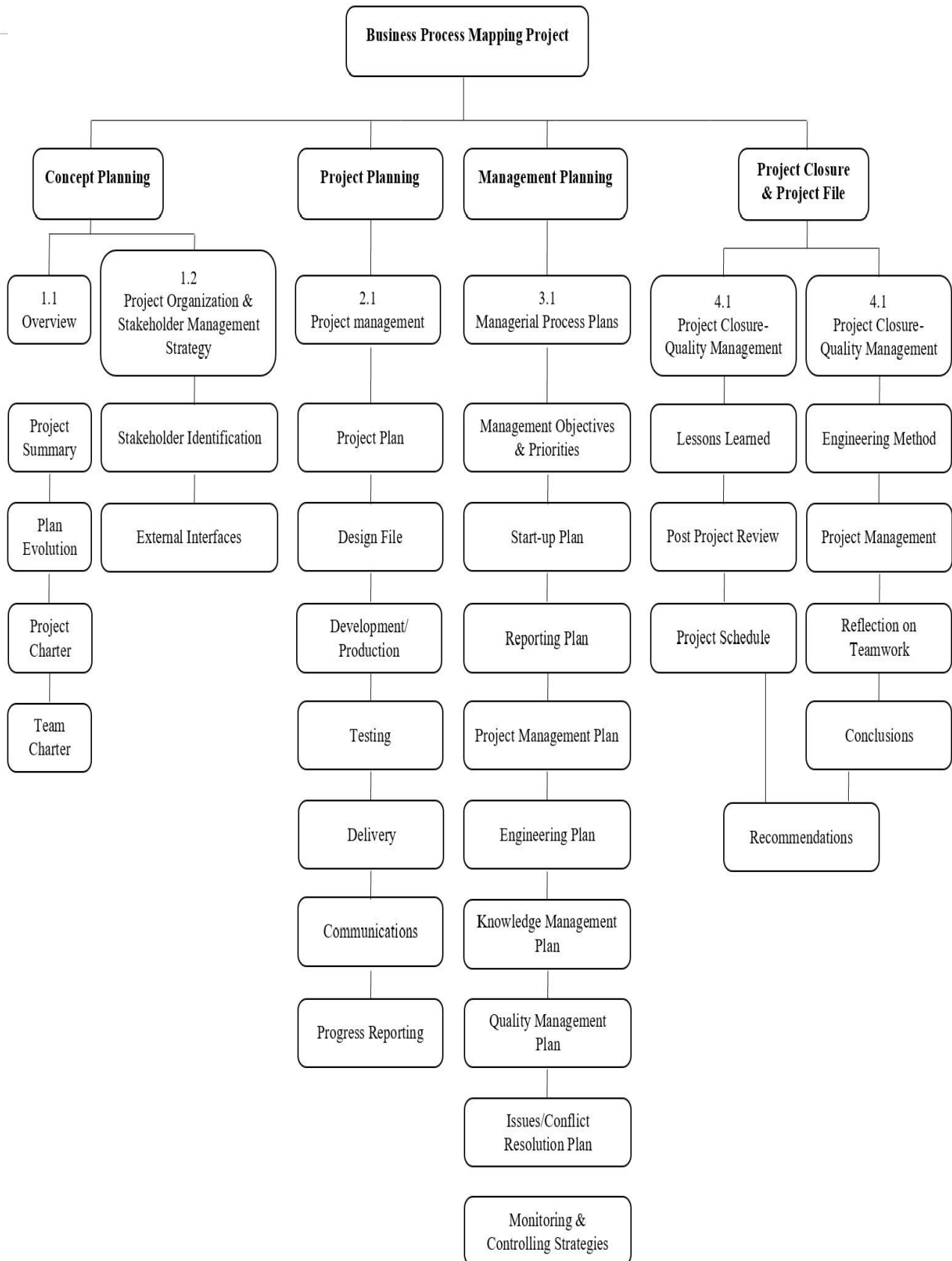
Appendix B

Work Breakdown Structure and dictionary

This page is intentionally blank

Work Breakdown Structure

Tool: lucidchart.com



WBS Dictionary

WBS Code & Element	WBS Element Description
1.1 Overview	
1.1.1 Project Summary	1.1.1.1 Purpose, Scope & Objectives 1.1.1.2 Assumptions & Constraints 1.1.1.3 Project Deliverables 1.1.1.3.1 Software Deliverables 1.1.1.3.2 Hardware Deliverables (Not Applicable) 1.1.1.3.3 Documentation Deliverable
1.1.2 Plan Evolution	
1.1.3 Project Charter	
1.1.4 Team Charter	1.1.4.1 Context 1.1.4.2 Mission & Objectives 1.1.4.3 Rules of Behaviour 1.1.4.4 Communications 1.1.4.5 Project Team
1.2 Project Organisation & Stakeholder Management Strategy	
1.2.1 Stakeholder Identification	1.2.1.1 Introduction 1.2.1.2 Identify Stakeholders 1.2.1.3 Key Stakeholders 1.2.1.4 Stakeholder Analysis
1.2.2 External Interfaces	

WBS Code & Element	WBS Element Description
2.1 Project Planning	
2.1.1 Project Plan	2.1.1.1 Project management methodology(s) used 2.1.1.2 Design / Specifications / Performance Criteria 2.1.1.3 WBS, Tasking & Scheduling 2.1.1.4 Resource allocation & accounting 2.1.1.5 Financial allocation & accounting
2.1.2 Design File	
2.1.3 Development / Production	
2.1.4 Testing	
2.1.5 Delivery	2.1.5.1 Client Training 2.1.5.2 Product Deliver
2.1.6 Communications	
2.1.7 Progress Reporting	

WBS Code & Element	WBS Element Description
3.1 Management Planning	
3.1.1 Management Objective & Priorities	
3.1.2 Start-up Plan	
3.1.3 Reporting Plan	
3.1.4 Project Management Plan	
3.1.5 Engineering Plan	
3.1.6 Knowledge Management Plan	
3.1.7 Quality Management Plan	
3.1.8 Issues / Conflict Resolution Plan	
3.1.9 Monitoring & Controlling Strategies	

WBS Code & Element	WBS Element Description
4.1 Project Closure – Quality Management	
4.1.1 Lessons Learned	4.1.1.1 Introduction 4.1.1.2 lessons Learned Approach 4.1.1.3 Lessons Learned From This Project 4.1.1.4 Process Improvement Recommendations
4.1.2 Post Project Review	4.1.2.1 Project Summary 4.1.2.2 Project Deliverables (Planned vs Actual) 4.1.2.3 Project Costs
4.1.3 Project Schedule	
4.1.4 Recommendations	

WBS Code & Element	WBS Element Description
4.2 GUC Closure – Summary & Closure	
4.2.1 Engineering Method	4.2.1.1 Research 4.2.1.2 Generation of alternatives 4.2.1.3 Evaluation of alternatives against the criteria 4.2.1.4 Monitoring, reviewing & checking outcomes 4.2.1.5 Communicating recommendation to the client
4.2.2 Project Management	4.2.2.1 Project management methodology(s) used 4.2.2.2 WBS, taking & scheduling 4.2.2.3 Resource allocation, accounting & variance 4.2.2.4 Financial allocation, accounting & variance 4.2.2.5 Risk Performance
4.2.3 Reflection on Teamwork	4.2.3.1 Peer Assessment 4.2.3.2 lessons Learnt
4.2.4 Conclusions	
4.2.5 Recommendation	