

CURRICULUM VITAE

Name : Heang Sok
Sex : Male
Marital Status : Single
Date of Birth : July 13, 1990
Nationality : Cambodian
Address : 6 Koala Street, Parkwood, QLD, 4214
Email : heang.sok@griffithuni.edu.au

Education:

2020-Now : Master of Information Technology at Griffith University, 2 years
Goldcoast Campus
05/06/2020 : Graduated in Masters Qualifying Program at Griffith University
2010-2014 : Graduated from IFL (Institute of Foreign Languages), majoring in English
for Professional Communication, Phnom Penh, Cambodia
2008-2011 : Graduated from Vanda Institute, majoring in Accounting, Phnom Penh,
Cambodia
2006-2008 : Graduated from Hunsen Bunrany Psar Dam Thkov High School, Phnom
Penh, Cambodia

Training Courses:

12/2021 : Completed ios and Swift development
12/2021 : Completed web development (full stack)
03/2021 : Completed the SQL Mastery
02/2021 : Completed the Python Mastery Course
01/2021 : Completed the Ultimate Git Course
04/2020 : Completed IT essential with Cisco, online delivery
02/2020 : Completed Directory English Program at Griffith University
08/2015 : Completed a course in “Tax Agent” from National Tax School in
Cambodia
07/2010 : Completed a course in “Management and Leadership” from Asia Euro
Organization in Cambodia.
07/2010 : Attended a special HEDC presentation on “The Value of Life in
Successful Career”
2009-2010 : Completed “Pre-intermediate I Chinese Language Course” from Royal
University of Phnom Penh - DHY Chinese Language Centre. (柬埔寨皇家金边大学 – DHY 汉语中心)

Experience (Australia):

Now: Volunteering at Red Cross Australia every Monday from 7am-9am

- Providing reassurance to clients, their families and friends through a daily telephone call to check on clients' wellbeing
- Enabling clients to remain independent in their home and in the community
- Responding to potential emergencies by activating a procedure when a call is not answered

Dec 2020-Feb 2020: Interning at Bunnath Kitchen as a waiter

- Providing excellent wait service to ensure customers' satisfaction
- Taking customers' orders
- Helping with kitchen duties

Feb 2020-May 2020: Volunteering as a Café All Rounder at 3rd Space

- Preparing and serving food and drinks
- Clearing up used dishes and cutlery from tables and wiping them down, ready to reset
- Taking dirty plates and cutlery to the kitchen for washing
- Washing plates, cutlery and utensils
- Refilling drink fridges and snack displays
- Cleaning and maintaining service area to food safety standards.

Experience (Cambodia):

Jul 2015- Oct 2019 : Salesperson and Tax Accountant at Eung Ly Eng Furniture Shop

- Retailer and wholesaler
- Communicated frequently with customers
- Followed up the product line and supply chains
- Controlled warehouse (manually)
- Declared variety of Tax Return to General Tax Department in Cambodia; this include Value Added Tax, Withholding Tax, Property Tax, Profit Tax, etc. (monthly and annually)
- Performed other tasks assigned by superiors

Sep 2011-Jul 2015 : Tax Accountant at Kampuchea Tela Limited (Petroleum Com.)

- Devised tax strategies to defer or eliminate tax payments
- Collected and completed required tax reporting in a timely manner
- Declared Tax Return and negotiated with tax authorities over tax and payment issues.
- Handled with audit authorities from General Tax Department
- Performed other tasks assigned by superiors

Other Information:

Languages : Khmer (Mother tongue)
English (Competence)
Chinese (普通话-Mandarin: Good, 潮州话: Fair)

Interest : Reading, Cycling, and listening to audio books

Reference:

Red Cross Australia

Ms Christine Cornelius
Email: ccornelius@redcross.org.au

Bunnath Kitchen

Mr. Bunnath You
Tel: 041 818 2525

3rd Space Brisbane

Ms. Finna Hsu – Café Supervisor
Email: finna@3rdspace.org.au

Kampuchea Tela Limited (Petroleum Company)

Mrs. Ma Shophea – Tax Accounting Supervisor
Tel: +855 77 588 655