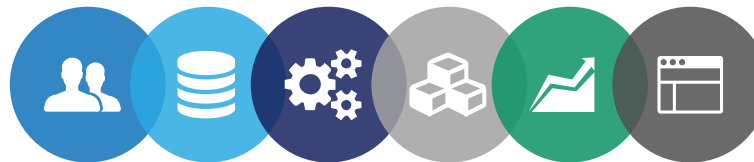




# Testing Sprint F and Drupal Preparation

## UCOA Tableau Reporting Status Meeting



The purpose of this meeting is to review the project schedule, tasks, risks, issues, and questions in order to manage and deliver an effective UCOA Tableau reporting solution.

January 9<sup>th</sup>, 2018



**RIDE** Rhode Island  
Department  
of Education



# Status Meeting Agenda

Summary items to review



## Project Schedule and Status

Review of UCOA Tableau Reporting Schedule



## Tasks, Risks, and Issues

Review of project progress and any risks or issues that may affect timeline



## Next Steps

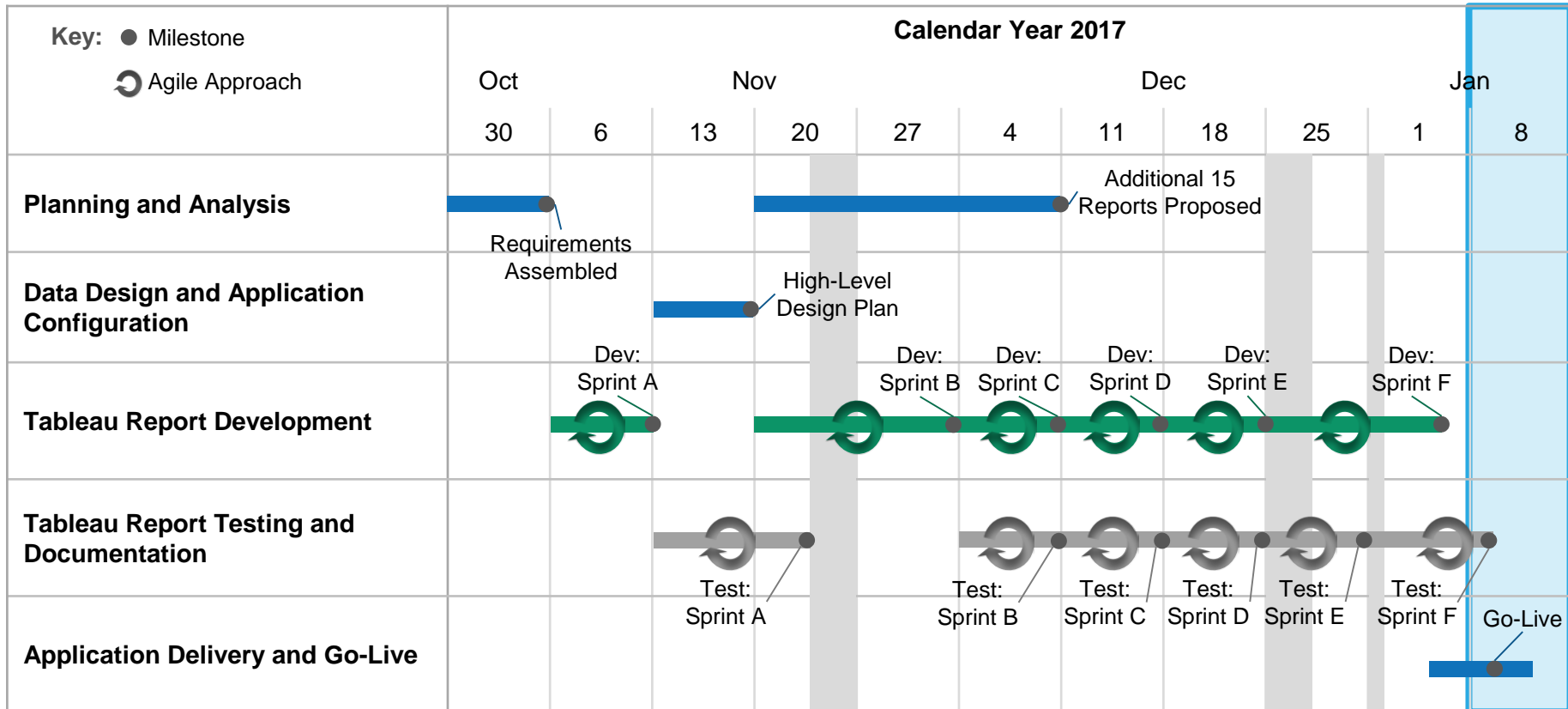
Open discussion and questions around any needed next steps





# Project Plan and Timeline

Week 11 – Testing Sprint F and Drupal Preparation (Jan 8<sup>th</sup> – Jan 11<sup>th</sup>)





# Highlighted Tasks, Risks, and Issues

## Jan 2<sup>nd</sup> – Jan 5<sup>th</sup>: Dev Sprint F and Testing Sprint F

- ☒ **COMPLETE:** Continue reconciliation of Testing Sprint A-F feedback from RIDE team
- ☒ **COMPLETE:** Complete development on Dev Sprint F reports:
  - Professional Development Expenditures
  - Tabular Format Data Export Tool
  - Navigational Dashboards

## Jan 8<sup>th</sup> – Jan 11<sup>th</sup>: Testing Sprint F and Drupal Preparation

- ☐ **TASK:** Testing – Collect feedback and make updates to reports based on Sprint A-F feedback
- ☐ **TASK:** Complete Drupal embedding for Report Navigation
- ☐ **TASK:** Complete UCOA Tableau Reporting user guide / tutorial
- ☒ **RISK:** Discussion required on Drupal application availability for Stakeholder Group
  - Mitigation: Discuss timeline for Stakeholder-ready Drupal site; Publish latest reports to TableauTest environment for Stakeholder feedback.
- ☒ **RISK:** User guide updates required following report acceptance and Drupal
  - Mitigation: Print “Quick Start” guide for beginning of Stakeholder meeting
- ☒ **RISK:** Report sign-off has not yet been confirmed for the developed Tableau dashboards
  - Mitigation: Confirm report acceptance during meeting from 3:00PM-5:30PM on 1/9.





# Project Plan and Timeline

24 reports in Reconciliation; 0 reports in Testing;  
0 reports in Development; 0 reports Published

#	Report	Dev Sprint	Status	#	Report	Dev Sprint	Status
1	Expenditures – High Level Report	A	Reconciling	15	Suburban, Urban, Regional, Charter, State Categories	D	Reconciling
2	Expenditures – Detailed Report	A	Reconciling	16	School and District Leadership	D	Reconciling
3	Revenue – Detailed Report	A	Reconciling	17	Instructional Support	D	Reconciling
4	Property Tax Report	A	Reconciling	18	Federal Revenue Spending	D	Reconciling
5	Per Pupil Expenditures	B	Reconciling	19	Budget vs Actual	E	Reconciling
6	Comp and Benefits Expenditures	B	Reconciling	20	School Infographic Report	E	Reconciling
7	CTE Expenditures	B	Reconciling	21	LEA Percentage of Total Spending	E	Reconciling
8	Building Upkeep and Maintenance	B	Reconciling	22	ELL Spending	E	Reconciling
9	Special Education Spending	B	Reconciling	23	Professional Development Spending	F	Reconciling
10	FY18 Budget by Function Code	C	Reconciling	24	Navigational Dashboards	F	Drupal
11	FY18 Budget by Program Level	C	Reconciling	25	Tabular Data Export	F	Reconciling
12	Funding Formula: Core vs Non-Core	C	Reconciling				
13	Federal, State, Local Revenue Trends	C	Reconciling				
14	District Subject Level Expenditures	C	Reconciling				





# Questions, Discussion, and Next Steps

## General Notes

- **Upcoming meetings:**
  - Tuesday (1/9) at 2:00PM-3:00PM – Tableau Knowledge Transfer Session #2
  - Tuesday (1/9) at 3:00PM-5:30PM – Report Review and Acceptance Meeting (All Sprints)
  - Wednesday (1/10) at 10:00AM-11:30AM – RIDE UCOA Reporting Focus Group Meeting #4
- **Upcoming deadlines:**
  - Tuesday (1/9) – Contract Deliverable: Completed development and testing of all 25 reports
  - Wednesday (1/10) – Contract Deliverable: Go-live of visualization application
  - Friday (1/12) – End of scheduled contract support.
- **Upcoming travel:**
  - Andrea and Dan Angelelli: Monday (1/8) at 10:00a – Wednesday (1/10) at 5:00pm
  - Ben: Monday (1/8) at 10:00a – Tuesday (1/9) at 5:00pm

