

Leah Grace Del Giudice

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Professional Development

IntraCityGeeks, Providence, Rhode Island

CareerDevs Full-stack Computer Science Academy, <http://intracitygeeks.org/>

- Currently participating in a 9-month part time full-stack cohort.
- Intermediate skills in Github, Mean and Mern and Javascript.
- Independently completed courses through freecodecamp.org, Code School and Udemy.

Tech Collective, Providence, Rhode Island

Tech Force RI Program Participant, www.techforceri.org

- Partnering with a Career Advisor and Job Developer to enhance technical and professional skills by completing workshops in resume writing, effective job searching, interviewing, and networking.

Rhode Coders, Providence Public Library, Providence, Rhode Island,

Program Participant

- Completed computer programming courses and projects in HTML5 and CSS, and JavaScript.
- Independently completed online courses through Codecademy.com in HTML5 and CSS, and JavaScript.

Professional Skills

Microsoft:

- Intermediate skills in Microsoft Office Suite including Word, Excel, PowerPoint and Publisher.
- Intermediate skills in Dynamics CRM.

Computer Programming:

- Intermediate skills in coding languages HTML5, CSS and JavaScript.
- Object oriented programming and data structures.
- Peer coding, problem solving and self-learning.

Data Analytics and Business Intelligence

- Intermediate skills in Tableau Public software.

Professional Experience

HCH Enterprises, LLC

Jr App Developer and Marketing Assistant, Providence, Rhode Island

October 2017 to Present

- Facilitated user acceptance testing between RIDE stakeholders and project management team to assure the accuracy and quality of stakeholder feedback and new developments for UCOA Tableau Reporting.
- Providing support staff services for RIDE stakeholders and project management team for the coordination of meetings and Tableau training sessions during UCOA Tableau Reporting.
- Maintained timely and efficient communications between the project management team and RIDE stakeholders to keep participants aware of project deadlines for feedback.
- Developed and implemented a marketing campaign for Managed Information Technology Services. Responsible for maintaining client records in Customer Relationships Manager software.
- Facilitated weekly sales meetings for members of HCH sales team.

Legal Shield www.legalshield.com

Managing Associate, Cranston, Rhode Island

July 2014 to June 2016

- Direct sales and marketing to business owners through cold calling, referrals and professional networking to offer cost containment programs providing access to legal counsel for small businesses.
- Direct sales and marketing of memberships as employee benefits to employees of small businesses.

Colonial Life www.ColonialLife.com

Benefits Coordinator, Woonsocket, Rhode Island

August 2014 – April 2015

- Direct sales and marketing of voluntary employee benefits to small and medium-size businesses through cold calling and professional networking.
- Provided life, accident and health insurance to employees and disclosed policy information with one on one benefit communication.

University of Rhode Island: Department of Psychology, Kingston, Rhode Island

Research Assistant under Professor David Faust PhD: February 2012 – January 2013

- Conducted research and performed clerical duties under the direction of Professor David Faust for attorney consultations and expert testimony in court cases concerning neuropsychology.
 - Required Institutional Review Board certification for research with basic human subjects as well as proficiency in Microsoft Word, Excel, Ebscohost databases and PubMed.
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Education

University of Rhode Island,

Bachelor of Arts Degree in Psychology and Studio Art, Minor Field of Study: Communications

Kingston, Rhode Island, Fall 2007 – Spring 2012

- Certificate for Councilors of Substance Troubled People: Alcohol and Other Drug Counseling.
- Studio Art Concentration in Three Dimensional Design: Lampworking and Glassblowing.