**­Leah Grace Del Giudice**

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**Wyoming, R.I. 02898**

**Professional Development**

**IntraCityGeeks,** Providence, Rhode Island

**CareerDevs Full-stack Computer Science Academy,** <http://intracitygeeks.org/>

* Currently participating in a 9-month part time full-stack cohort.
* Intermediate skills in Github, Mean and Mern and Javascript.
* Independently completed courses through freecodecamp.org, Code School and Udemy.

**Tech Collective,** Providence, Rhode Island

**Tech Force RI Program Participant,** [www.techforceri.org](http://www.techforceri.org)

* Partnering with a Career Advisor and Job Developer to enhance technical and professional skills by completing workshops in resume writing, effective job searching, interviewing, and networking.

**Rhode Coders, Providence Public Library,** Providence, Rhode Island,

**Program Participant**

* Completed computer programming courses and projects in HTML5 and CSS, and JavaScript.
* Independently completed online courses through Codecademy.com in HTML5 and CSS, and JavaScript.

**Professional Skills**

**Microsoft:**

* Intermediate skills in Microsoft Office Suite including Word, Excel, PowerPoint and Publisher.
* Intermediate skills in Dynamics CRM.

**Computer Programming:**

* Intermediate skills in coding languages HTML5, CSS and JavaScript.
* Object oriented programming and data structures.
* Peer coding, problem solving and self-learning.

**Data Analytics and Business Intelligence**

* Intermediate skills in Tableau Public software.

**Professional Experience**

**HCH Enterprises, LLC**

**Jr App Developer and Marketing Assistant,** Providence, Rhode Island

October 2017 to Present

* Facilitated user acceptance testing between RIDE stakeholders and project management team to assure the accuracy and quality of stakeholder feedback and new developments for UCOA Tableau Reporting.
* Providing support staff services for RIDE stakeholders and project management team for the coordination of meetings and Tableau training sessions during UCOA Tableau Reporting.
* Maintained timely and efficient communications between the project management team and RIDE stakeholders to keep participants aware of project deadlines for feedback.
* Developed and implemented a marketing campaign for Managed Information Technology Services. Responsible for maintaining client records in Customer Relationships Manager software.
* Facilitated weekly sales meetings for members of HCH sales team.

**Legal Shield** [www.legalshield.com](http://www.legalshield.com)

**Managing Associate,** Cranston, Rhode Island

July 2014 to June 2016

* Direct sales and marketing to business owners through cold calling, referrals and professional networking to offer cost containment programs providing access to legal counsel for small businesses.
* Direct sales and marketing of memberships as employee benefits to employees of small businesses.

**Colonial Life** [www.ColonialLife.com](http://www.ColonialLife.com)

**Benefits Coordinator,** Woonsocket, Rhode Island

August 2014 – April 2015

* Direct sales and marketing of voluntary employee benefits to small and medium-size businesses through cold calling and professional networking.
* Provided life, accident and health insurance to employees and disclosed policy information with one on one benefit communication.

**University of Rhode Island: Department of Psychology,** Kingston, Rhode Island

**Research Assistant** under Professor David Faust PhD:February 2012 – January 2013

* Conducted research and performed clerical duties under the direction of Professor David Faust for attorney consultations and expert testimony in court cases concerning neuropsychology.
* Required Institutional Review Board certification for research with basic human subjects as well as proficiency in Microsoft Word, Excel, Ebscohost databases and PubMed.

**Education**

**University of Rhode Island,**

**Bachelor of Arts Degree in Psychology and Studio Art, Minor Field of Study: Communications**

**Kingston, Rhode Island,** Fall 2007 – Spring 2012

* Certificate for Councilors of Substance Troubled People: Alcohol and Other Drug Counseling.
* Studio Art Concentration in Three Dimensional Design: Lampworking and Glassblowing.