

HEATHER WIEMELT

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<https://heatherwiemelt.github.io/HWportfolio>

SUMMARY

Self-motivated individual with working experience in website design, marketing and testing. Process driven and detail oriented. Able to complete tasks quickly, accurately and with minimal supervision.

TECHNICAL SKILLS

ADA and WIA-ARIA | HTML5 | CSS3 | JavaScript | SCSS | Bootstrap 4
Jekyll | WordPress | Adobe Creative Suite | Excel | SharePoint | SQL

EXPERIENCE

BENEFITS MANAGEMENT GROUP INC., Oak Brook IL

Software QA Tester, Full-Time

May 2019 – Present

- Manage over 200 processes within a single health benefits workflow system
- Collaborated with developers in figuring out best UI/UX practices for local union clientele
- Provided much needed documentation for the principles of BMGI's unique website

ILLINOIS STATE UNIVERSITY, College of Arts and Sciences Information Technology

Front End Web Developer & Designer, Part-Time

May 2018 – December 2018

- Maintained departmental websites and ensured content met ADA and WIA-ARIA standards.
- Worked closely with other developers to come up with solutions to everyday problems.
- Successfully implemented responsive designs for mobile and desktop applications using HTML5, CSS3, JavaScript, Bootstrap, Jekyll, and Adobe Creative Suite programs.
- Briefed work flows for incoming project layouts and absorbed new web concepts quickly.

S&C ELECTRIC COMPANY, Chicago, IL

Marketing Team Member, Full-Time

June 2017 - July 2017

- Input digital assets to private product libraries using Microsoft's Excel and SharePoint.
- Provided assistance in arranging visual displays for company trade shows.
- Updated and proofread Standard Work in Lean for understanding learning processes.

EDUCATION

BS Arts Technology, Illinois State University, Normal, IL,

December 2018