

# **HEATHER WIEMELT**

Elk Grove Village IL 60007

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<https://heatherwiemelt.github.io/HWportfolio>

## **SUMMARY**

Self-motivated individual with working experience in website design, marketing and testing. Process driven and detail oriented. Able to complete tasks quickly, accurately and with minimal supervision.

## **TECHNICAL SKILLS**

ADA and WIA-ARIA | HTML5 | CSS3 | JavaScript | SCSS | Bootstrap 4  
Jekyll | WordPress | Adobe Creative Suite | Excel | SharePoint | SQL

## **EXPERIENCE**

### **BENEFITS MANAGEMENT GROUP INC., Oak Brook IL**

*Software QA Tester, Full-Time*

May 2019 – Present

- Manage over 200 processes within a single health benefits workflow system
- Collaborated with developers in figuring out best UI/UX practices for local union clientele
- Provided much needed documentation for the principles of BMGI's unique website

### **ILLINOIS STATE UNIVERSITY, College of Arts and Sciences Information Technology**

*Front End Web Developer & Designer, Part-Time*

May 2018 – December 2018

- Maintained departmental websites and ensured content met ADA and WIA-ARIA standards.
- Worked closely with other developers to come up with solutions to everyday problems.
- Successfully implemented responsive designs for mobile and desktop applications using HTML5, CSS3, JavaScript, Bootstrap, Jekyll, and Adobe Creative Suite programs.
- Briefed work flows for incoming project layouts and absorbed new web concepts quickly.

### **S&C ELECTRIC COMPANY, Chicago, IL**

*Marketing Team Member, Full-Time*

June 2017 - July 2017

- Input digital assets to private product libraries using Microsoft's Excel and SharePoint.
- Provided assistance in arranging visual displays for company trade shows.
- Updated and proofread Standard Work in Lean for understanding learning processes.

## **EDUCATION**

**BS Arts Technology**, Illinois State University, Normal, IL,

December 2018