

CS225 Team Contract

Communication

1. **Team meeting** Team meetings will happen on Zoom. The dates are 11/23, 12/3, 12/7 9:00 P.M. CDT. Each meeting should be around 30 mins. We will discuss problems each encounter. Everybody should take notes when the topic is related to his work.
2. **Assistance** We will mainly use WeChat to communicate. Everyone should check their WeChat group chat daily so that they can respond.
3. **Respect** Since we communicate mainly through WeChat, everyone's opinion will be in the group chat. We will consider every idea. In the group chat, no disrespect languages.

Collaboration

1. **Work Distribution** The project will be divided into parts such doxygen, test cases, data processing, graph algorithm, graphical output, written report, presentation. Each member will take 1-2 tasks. For unforeseen work, we will discuss and work together.
2. **Time Commitment** 10 hours per week will be the basic time commitment. We can work more than 10 hours per week. If there are conflicts such tests, midterms, sickness, member may be dismissed for 4 hours.
3. **Conflict Resolution** For disagreement, we will vote to decide the situation. If the vote ties, John will decide. If someone cannot accomplish their tasks on time. He will be reported to staffs and will be removed from our group.

By signing the contract, you agree with the listed rules and will follow them until the project is finished.

Signature:

Jionghao Wei	11/16/2020
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Minjun Gao	11/16/2020
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Richard Deng	11/16/2020
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Junkai Wu	11/16/2020
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