The present perfect tense for statements

For general statements, the most common use of the present perfect, use have or has plus the past participle form of the main verb.

Subject + [have/has] + [past participle]

"Charlotte has become the new CTO of the company."

"They have been working here since they finished college."

The present perfect tense for negatives

To use the present perfect tense in the negative, simply add the negative word (like *not* or *never*) **after** the auxiliary verb but **before** the past participle.

Subject + [have/has] + [negative] + [past participle]

"I have not slept well since I started this new project."

"My friend has never encountered a bug he can't fix."

The present perfect tense for questions

When asking a question in the present perfect tense, the auxiliary verb comes first, followed by the subject, and then the past participle of the main verb. This follows a similar construction as questions with the auxiliary verb do, which also comes before the subject.

[have/has] + subject + [past participle]

"Have you updated the document with the latest information?"
"Has the project finished in time?"